

**Board of Directors
Meeting Agenda**

Thursday, May 23, 2019
 NC Pre-K – 12:00 pm – 12:30 pm
 PFC Board – 12:30 pm – 2:00 pm
 Charles Morris Conference Room

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

- *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

- I. Networking [12:00]**
- II. Determination of NC Pre-K Quorum & Call to Order [12:10]**
- III. Adjourn NC Pre-K [12:30]**
- IV. Determination of Board Quorum & Call to Order – J. Grafstrom [12:30]**
 - A. Volunteer Forms
 - B. Board Donations
 - 1. PFC 10-10 Club
- V. Approval of Minutes – J. Grafstrom [12:40]**
 - A. March 21, 2019 – Open Session*
 - B. March 21, 2019 – Closed Session*
 - C. February 21, 2019 – Executive Committee (Acting as Board)^Δ
- VI. Consent Agenda – Providing Oversight* (See Section XI.) – J. Grafstrom [12:45]**
- VII. Establishing a Strategic Direction for the Future [12:50]**
 - A. Board Development – M. Sonnenberg/C. Sampson
 - 1. FY 19/20
 - a. Board Member Nominations*

Position	Current Board Member	Nominees
Parent of a Child 5 or Younger	Van Gunter	Tre’vone McNeill
Business Leader	Erika Beasley	Katy Lollis
Local Mental Health Community Organization	Open	Terrasine Gardner

- b. Board Matrix^Δ
- c. Executive Committee Members*
 - i. Perry Melton
 - ii. Angela Crosby
- 2. Board Priorities ^Δ (30 minutes)
 - a. Facility/Infrastructure*

VIII. Ensuring Adequate Resources & Engagement [1:30]

- A. Financials ^Δ
 - 1. Financial Summary: April 2019 – Rose Mallon
- B. FY 19/20 Partnership Umbrella Budget (PUB)* – M. Lilly/M. Sonnenberg
- C. FY 19/20 Smart Start Budgets* – M. Lilly/M. Sonnenberg
- D. NCPC Monitoring – June 10-14, 2019 – Items Due May 17, 2019^Δ – M. Sonnenberg
- E. PFC FY 18/19 Audit Preparation – Items Due May 30, 2019^Δ – M. Sonnenberg
- F. Organizational Chart* – M. Sonnenberg
- G. Event Updates^Δ – C. Sampson/S. Moyer
 - 1. Soirée Update^Δ
 - 2. KidStuff, April 27, 2019

IX. A. President’s Report^Δ [1:40]

- 1. North Carolina Partnership for Children (NCPC) / Legislative Update
- 2. Grant Opportunities
- 3. Forward March Conference, May 30-31, 2019, Iron Mike Center
- 4. NCImpact
- 5. 2020 Census

B. President’s Performance Review

X. CLOSED SESSION – PERSONNEL ACTION* [1:50]

XI. Consent Agenda Items*

- A. *Human Resource Committee – (May 8, 2019) – H. Debnam*
 - 1. *Policies*
 - a. *HR Policy 513 – Use of Phone, Copiers and Mail Systems*
 - 2. *Job Descriptions*
 - a. *Quality Child Care Manager - Effective June 30, 2019 (NEW)*
 - b. *Subsidy Consultant - Effective June 30, 2019 (NEW)*
 - c. *Resource Manager - Effective June 30, 2019 (Revised)*
 - d. *Subsidy Manager - Effective June 30, 2019 (Revised)*
 - e. *Continuing Education Consultant- June 30, 2019 (Revised)*
 - f. *MAC Coordinator – Effective June 30, 2019 (Revised)*
 - 3. *Organizational Charts (See Section VIII.F.)*
 - a. *Organizational Charts/ Position Memorandum*
- B. *Board Development Committee – (May 8, 2019) – C. Sampson*
 - 1. *See Section VII. A.1.*
- C. *Facility and Tenant Committee – (March 18, 2019) – H. Debnam*
 - 1. *Lease Approvals*
 - a. *Autism Society of NC*
 - b. *Building Blocks Early Education*
 - c. *First In Families*
 - d. *Inner Pathways*
- D. *Facility and Tenant Committee – (May 20, 2019)*
 - 1. *Lease Approval*
 - a. *The ADAPT Program*
 - 2. *RFQs (See Section VII. A.2.)*
 - a. *Fleming & Associates*
 - b. *BECS*

- E. *Finance Committee – (May 21, 2019) – S. Gronowski*
 - 1. *Budget Revisions*
 - a. *Kindermusik/Music Therapy*
 - b. *Reach Out and Read*
 - 2. *Fixed Assets Disposals*
 - 3. *FY 19/20 Partnership Umbrella Budget (PUB) (See Section VIII.B.)*
 - 4. *FY 19/20 Smart Start Budgets (See Section VIII.C.)*
 - 5. *FY 19/20 System of Support (SOS) Recommendations*
- F. *Committee Information (Non Action)^Δ*
 - 1. *Finance Committee*
 - a. *Financial Reports: April 2019^ε*
 - i. *Smart Start*
 - ii. *NC Pre-Kindergarten*
 - iii. *DCDEE – Region 5*
 - iv. *All Funding Sources*
 - v. *Cash and In-Kind Report*
 - 2. *NCPC Monitoring – June 10-14, 2019 – Items Due May 17, 2019 (See Section VIII.D.)*
 - 3. *PFC FY 18/19 Audit Preparation – Items Due May 30, 2019 (See Section VIII.E)*
 - 4. *Form 990*

XII. Holiday Schedule^Δ

HOLIDAY	DATE(S) CLOSED
Memorial Day	Monday, May 27, 2019

XIII. Adjourn [2:00]

* Needs Action ^ΔInformation Only ! Possible Conflict of Interest (Recusals)

^ε Electronic Copy (Hard copies available upon request)



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
March 21, 2019 (12:24 pm to 12:53 pm and 1:00 pm to 2:02 pm)
Be the Driving Force



MEMBERS PRESENT: Christiana Adeyemi (arrived at 12:40pm), Angela Crosby, Patricia Crouch (D), Hank Debnam, Jim Grafstrom, Sandee Gronowski, Dr. Meredith Gronski, Van Gunter, Alana Hix (D), Perry Melton, Ayesha Neal, Tawnya Rayman, Chas Sampson, and Wanda Wesley
MEMBERS ABSENT: Julie Aul, Erika Beasley, Amy Cannon, Lisa Childers, Dr. Marvin Connelly, Robin Deaver, Dr. Phyllis Dunham, Michael Hardin, Marcus Hedgepeth, Shauna Hopkins, Brenda Reid Jackson, Angie Malave, Karen McDonald, Jami McLaughlin, Sarah Pitts and Jennifer Taft
NON-VOTING ATTENDEES: Ar-Nita Davis, Pamela Federline, Belinda Gainey, Anna Hall, Marie Lilly, Rosalie Mallon, Carole Mangum, Sharon Moyer, Candy Scott, Mary Sonnenberg and Mike Yeager
GUEST: David Hasan and Lisa Moran of Mercy Home Medical Supply and Charles Morris

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Networking		None	None
II. Determination of NC Pre-K Quorum & Call to Order		None	None
III. Adjourn NC Pre-K		None	None
IV. Determination of Board Quorum & Call to Order A. Introduction 1. Pamela Federline – Vice President of Planning and Evaluation B. Volunteer Forms C. Board Donations 1. PFC 10-10 Club	<p>The meeting of the Board of Directors was held at the Partnership for Children Resource Center, 351 Wagoner Drive, Fayetteville, NC, on March 21, 2019 beginning at 12:24 pm pursuant to prior written notice to each Board member. Jim Grafstrom, Chair, determined that a quorum was not present and called the meeting to order to discuss items for information. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes. Board members began reviewing items requiring action at 1:00pm after quorum was obtained.</p> <p style="text-align: center;"><u><i>These items were discussed first due to a lack of quorum.</i></u></p> <p>A. Jim Grafstrom invited Pamela Federline, Vice President of Planning and Evaluation, to introduce herself to the board.</p> <p>B. Jim asked board members to complete the volunteer form that was placed with their packets. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign-in.</p> <p>C. Jim stated that all board members are required to make a board donation. Mary Sonnenberg reported that the goal is to have 100% board donations by June 30, 2019.</p> <p>C.1. Sharon Moyer informed the board that she has PFC 10-10 Club brochures and there is a way to sign-up on the PFC website. Participation does count as board donations.</p>	Called to Order	None



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<p>Recruitment</p>	<p>Question: What are additional strategies that can be implemented so that we can recruit children in large numbers earlier in the recruitment cycle for the coming school year?</p> <ol style="list-style-type: none"> 1. Major missing element: A Centralized drive. <ul style="list-style-type: none"> - Crown can host a day of recruitment to include all our partners ---NC Pre-K Day - Possibly also registering 3 year olds. - Duplicate the event Quarterly, plus monthly events at the community level - Goal will be to implement a ONE DAY RECRUITMENT in late February 2019-Early March 2019 2. Challenges: <ul style="list-style-type: none"> - Timing of the Drive – Needs to be coordinated, delivered, and executed in 3 months. - Transitions of Families --- can handle monthly, during recruitment periods at PFC
<p>Processing of applications</p>	<p>Question: What timelines are needed in order to receive applications from all sources to do eligibility and prioritization of children before the end of the current school year?</p> <ol style="list-style-type: none"> 1. The NC Pre-K program is still reviewing staffing needs, looking at leveraging other roles. 2. Begin the process earlier. 3. Do placement waves....no later than June, instead of beginning in June 4. Recruit facilities to assist 5. Coordinate with DSS to provide significant assistance (including electronic equipment) in setting up and implementing with PFC a large event with a public presence.
<p>Timely payment</p>	<p>Question: What supports can be provided to assist programs in having qualified (all their paperwork submitted) teachers in place at the beginning of the school year?</p> <ol style="list-style-type: none"> 1. Clear written compliance expectations. 2. NCPK consultant visit to site administrator to reinforce compliance expectations. 3. Statement of Assurances signed by site administrator indicating an understanding of compliance expectations.
<p>Other questions/ideas to spread the word about NC Pre-K early and often</p>	<p>Marketing efforts to include:</p> <ul style="list-style-type: none"> - Digital Blast OUTS! - Letters/Flyers/Brochures sent to different partners - Information sent to the County Public Information Officer - Physical presence where families are w/materials distributed at different locations city-wide (Health Dept, Housing Dept/HUD office, etc....) - FREE ADVERTISING, FREE ADVERTISING, FREE ADVERTISING
<p>Updates 01/17/19</p>	<p>Recruitment – What are additional strategies that can be implemented so that we can recruit children in large numbers earlier in the recruitment cycle for the coming school year?</p> <ul style="list-style-type: none"> • Make sure the distributions of flyers and information are occurring. • Be sure to reach the Hearing Impaired & Spanish speaking populations • Volunteers are still needed <ul style="list-style-type: none"> ○ Digital e-blast ○ Radio – WIDU, Beasley Broadcast ○ Fayetteville Observer ○ Press Release ○ Grassroots exposure – very important ○ Contact ACS for assistance ○ Pediatricians (4C will coordinate)



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	<ul style="list-style-type: none"> ○ MOPs Groups <ul style="list-style-type: none"> ▪ Tammy will add to blog <p>Processing of Applications</p> <ul style="list-style-type: none"> • Be sure to support the Hearing Impaired & Spanish speaking populations.
Updates 03/21/2019	<p>Recruitment</p> <p>Processing of applications (eligibility, entering in to state system, prioritization)</p>
Legislative Updates 03/19/2019	<ol style="list-style-type: none"> 1. Governor’s Budget includes funding increase in slot amount and administrative costs for capacity building. (Also increased funding for Smart Start) 2. HB 124 has increased funding for Smart Start. 3. Companion Senate bill expected to mirror HB 124.
Brutal Facts	<p>We continue to not be fully enrolled w/ NC Pre-K slots. Finding qualified teachers is a challenge and impacts programs.</p>

Group 2 – Community Engagement/Fund Development
 Board Lead: Chas Sampson

Discussion Points

Fund Development	<p>Question: How can we frame fund development to show needs in the community beyond saying we have to meet the 19% Smart Start Program Match? PM: Fayetteville is a hard marketing market; suggestion: educating the public & our donors to on why we need the match – to continue to support the children whose education supports their businesses. SG: Let the asks come from board members. EB: Owners/Decision Makers meeting – opportunity for educating them about why it’s important to support PFC. SM: Staff develop a “did you know?” type handout. SG & EB have agreed to and offered to meet with center owners. Assign other board directors to centers, providers, DSPs, tenants. AN: Similar education opportunities to tenants because they may not know about the importance of supporting PFC. PM: Board members to reach out to their vendors to see if they will support. SM: We have a plan to do that for our vendors already. SG: A lot of companies are looking for a way to receive a tax deduction.</p>
In-Kind Contributions	<p>Question: What are ways to maximize leveraging our in-kind contributions? SM: In-kind donors at Soiree are used as a vehicle; should we be using the in-kind to support to cover expenses for ss services and using soiree income to pay for soiree expenses. MG: Doctoral students trained to provide ECE classes – could they volunteer to provide their services at no cost? RD: High School Students who need volunteer hours – is there a recurring volunteer opportunity that we could utilize those students for? They’re required/preferred to do all their hours with one organization; FTS High School POC Debra Vajer Head of Global Studies</p>
Donor drives	<p>Question: What are strategies for donor drives? RD: Ask those who receive our services – smaller amounts probably, but an investment. EB/PM: Ask – WHO is the decision maker? CS: How do we articulate to potential donors that we rely on donations despite our heavy federal and state funding? RD: Identify what we can/can’t use our funding for – how we can/will use our donations... SG/RD: Being intentional about declaring our admin funding (how little of it actually goes to admin costs) MH: Is it possible to identify specific stories of people who were affected by our programs. MH: Finding veteran-owned businesses because we serve so many military families</p>



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	<p>EB: Annual campaign? (similar to United Way) PM: Solicit participants to write a real life story of how they were impacted</p>
Special Events	<p>Question: What is the role of events in fund development strategies?</p> <ol style="list-style-type: none"> 1. How do we continue major events like Soirée without active board involvement? 2. What doesn't get done with so much staff time on events? 3. It is possible that Forward March might not occur after this year or in a reduced manner. What would the impact be? 4. How do we get active board engagement?
Community Engagement	<p>Question: How do we use community engagement and outreach to leverage and promote fund development?</p>
Updates for discussion 3/21/2019	<ol style="list-style-type: none"> 1. Soiree – Preliminary results 2. Challenges this year 3. Possible alternatives
Action Points	
Brutal Fact	<p>We aren't making the 19% match</p> <p>3/19/2019 – The amount of staff time in garnering sponsorships, auction items vs. board involvement and the ROI; Fundraiser vs. friendraiser?</p> <p>Is this what our staff should be doing? The 1% that we can put toward fund development cannot go to events.</p>

Group 3 – Infrastructure (Facilities)
 Board Lead: Hank Debnam

Discussion Points

Infrastructure needs	<p>Question: What priorities need to be set into action to address long-term infrastructure needs of the building?</p> <p>1st Priority - Health and Safety Issues – windows/walls (especially those with mold/mildew issues) need to be fixed first</p> <p>Mike: Windows were never properly installed. Windows are water resistant not water proof: at the end of the windows there is a missing a piece that causes leakage. There are 50+ defected window glass – seals bad. Glass alone is \$130,000. Another \$50,000 for other costs.</p> <p>Some walls contain mold due to water leakage need to address right away</p>
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<p>Funding strategies</p>	<p>Question: What funding strategies could be utilized to pay for capital expenditures for the building? Begin with projects that can be covered with Smart Start funds Per Shauna, there are grants for windows due to hurricane. There is federal funding available due to hurricane. May be able to get money for windows. Mike: Monies are being reallocated with Longleaf Grant. Have vendors/contractors access building and provide estimates Seek vendors/contractors that can come at no charge</p>
<p>Community resources</p>	<p>Question: Who may be community resources that could help evaluate the needs and/or assist with a plan for this type of capital expenditure? Grants (unrestricted) Increase tenant lease – currently review every year Loan – use grants to pay off loan If board knows of any vendors/contractors dealing with capital improvement let PFC know Perry suggested doing loan – make an adjustment with tenants</p>
<p>Other needs</p>	<p>Question: What other infrastructure needs should be included in the overall plan (i.e. the phone system)? -HVAC units (15 units that are from 1988 or replaced in earlier years). Approximately \$120,000 to replace. Some systems do not balance heat/air the way it should – this may increase costs. -Building carpet, paints – have original carpet from 1988. Have tile that is broken. This is considered a hazard. -Building security – need new door locks and security cameras. Issues with some locking mechanisms. There are ghost keys where some keys will fit other offices – not secure for tenants nor staff. -Roof is still under warranty. Expires in the next 5 years. Only allow installer to work on roof so no warranty issues. Need to be in long range plan. -Phone System – System now is working and supplying the need. Not all tenants are on the system. System here for a little over 12 years. Need to have a consultant come in and make a suggestion regarding infrastructure and wiring. Would like to have a consultant come in, look at what our needs are. Need to decide if we want the tenants on the system or not. Will be a 4-5 month project – phone system will be inoperable in certain areas of the building. Estimated cost is between \$15-20,000 for the consultant to evaluate the system. May purchase a new voice over IP system. Updated 3/21/19: Note: Phone system is not at the top of the priority list as this time. -Wiring – Need to be careful because of today's code need to look at what projects are done because of old wiring. Make sure things are not put in place to overload the system. Van suggested if you are fixing windows you should do them all. Shauna – need to prioritize first – what project needs to be done first</p>
<p>Updates on Costs & Priorities 1/17/2019</p>	<p>Estimated Costs for Repairs</p> <ol style="list-style-type: none"> 1. Window Leak – Suite 410, Mildew Issue <ol style="list-style-type: none"> a. Glass - \$1,900 b. Structure - \$1,000 (may be unforeseen costs when looking inside all walls damaged by water) 2. Suite 200 - Room 1206 to Room 1214 – window leak in 5 units – 3 sections each May be mildew issues in back stairway. Sheetrock damage to walls under other windows Water damage to external overhang on north side of the building Glass - \$12,000 Structural internal – stairway wall (\$3,000) and stairway carpet/flooring (\$3,500) 3. Window leak ½ round window in Room 1204 – leaks into 100 wing – Glass & Structure \$9,500



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	<ol style="list-style-type: none"> 4. Window leak ½ round window in Room 1256 – leaks into Suite 130 – Glass & Structure \$9,500 5. Window leak ½ round window in Room 1255 – leaks into Suite 130 – Glass & Structure \$9,500 6. Window leak in Suite 155 – water damage to wall by window – Glass & Structure \$2,000 7. HVAC Units – need now - replacement unit 122 and 123 – 10 total need replacing <ol style="list-style-type: none"> a. \$14,000 package x 4 = \$58,000 b. \$9,000 split x 6 = \$54,000 8. 100 wing – lobby/hallway – flooring replacement – Labor \$15,000 + material Phone system – Consultant \$20,000
<p>What are strategies to fund these infrastructure needs? 1/17/2019</p>	<p>External structural cost can be covered by the Long Leaf Grant</p> <p>Marie: PFC does have capital funds set aside for building issues</p> <p>Lisa: Can we use rental income? Need to revisit the capital plan and allocate more money to this plan.</p> <p>Angie: Can we seek sponsors (vendors to donate time or money) to assist with the building. She will speak with Blanton Heating and Air. Can use as an in-kind donation.</p> <p>Lisa: Blanton Heating and Air has a donation link on their website</p>
<p>Action Points 1/17/2019</p>	<p>Marie Lilly: If we need \$52,000 for immediate needs, we can use \$7,000 from NCPC, \$21,000 from capital funds – need \$24,000 – we can use other unrestricted funds as directed by the President.</p> <p>Hank Debnam presented the immediate needs to the PFC Board and stated that \$52,000 is needed to repair these immediate needs. Mary Sonnenberg stated that these funds are currently available. The Infrastructure Group recommends that PFC utilizes these funds and a motion was made to accept this recommendation.</p> <p>Hank Debnam moved to accept the use of \$52,000 to repair the immediate needs of the PFC building as presented. Karen McDonald seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>
<p>Updates 3/21/2019</p>	<p>Meetings with contractors & update from Facilities Committee Meeting 3/18/2019</p> <p>Recommendation from Facilities Committee 3/18/2019: RFQ for an Engineer to develop scope of work and manage building envelope repairs for addressing total scope of the infrastructure issues.</p> <p>Recommendation from Facilities Committee 3/18/2019: RFQ for an Engineer to develop scope of work and manage building envelope repairs for addressing total scope of the infrastructure issues.</p> <p>Hank Debnam and Mike Yeager informed the Board of Directors that a Preliminary Engineering Plan needs to be put together, which requires money. Monies approved at the January board meeting will be mostly used to obtain an engineer. The process has been started at obtaining an engineer. The plan is to allow the engineer to totally administer the entire project. Work will be done in phases and more money will be needed.</p>
<p>Brutal Fact</p>	<p>We can't continue to ignore the issues of the building.</p> <p>3/19/2019 – To have clear picture of the needs of the building, engineering consultation will need to happen at the front end of the project.</p>



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<p>2. FY 19/20</p> <p>a. Board Officer Nominations*</p> <table border="1" data-bbox="100 381 625 568"> <thead> <tr> <th>Position</th> <th>Current Officers</th> <th>Nominees</th> </tr> </thead> <tbody> <tr> <td>Chair</td> <td>Jim Grafstrom</td> <td>Chas Sampson</td> </tr> <tr> <td>Vice Chair</td> <td>Chas Sampson</td> <td>Ayesha Neal</td> </tr> <tr> <td>Secretary</td> <td>Dr. Meredith Gronski</td> <td>Dr. Meredith Gronski</td> </tr> <tr> <td>Treasurer</td> <td>Sandee Gronowski</td> <td>Sandee Gronowski</td> </tr> </tbody> </table> <p>b. Board/Committee Calendar*</p> <p>c. Committee Chairs</p> <ul style="list-style-type: none"> i. Board Development – Ayesha Neal (upon confirmation) ii. CCR&R – Wanda Wesley iii. Facility & Tenant and Human Resource – Hank Debnam iv. Finance – Sandee Gronowski (upon confirmation) v. P&E – Amy Cannon vi. PED – Mike Hardin vii. NC Pre-K – Alana Hix 	Position	Current Officers	Nominees	Chair	Jim Grafstrom	Chas Sampson	Vice Chair	Chas Sampson	Ayesha Neal	Secretary	Dr. Meredith Gronski	Dr. Meredith Gronski	Treasurer	Sandee Gronowski	Sandee Gronowski	<p>B.1.a. Mary Sonnenberg provided an overview of the steps being taken to obtain the funds for the building project. PFC has applied for grants and is planning to apply for other grants that will assist with the costs. Once RFQs are received, PFC will bring them to the board for review. RFQs for a line of credit has also been sent and Charles Morris reviewed the proposals with the board. Proposals were received by Select Bank, Bank of America, PNC Bank, BB&T and Lumbee Guaranty Bank. Since Sandee Gronowski works for PNC Bank and Van Gunter works for Select Bank they were not present during this discussion. Charles informed the board that the best way to begin with the building cost is to have an open line of credit. Problems may arise and more money may be needed than originally expected. The main thing PFC has that provides leverage is the deposits. This works with new banking relationships and existing relationships. After an overview of the proposals Charles suggested that PFC takes the RFP to next level, based on budget projections of project, ask for an open line of credit based on interest only, ask bank to term for 3-5 year period after 16-24 months. The RFP should be refined with all banks still eligible for proposal. Charles also suggested keeping the line of credit open even after project finished.</p> <p>Chas Sampson moved to accept PFC move forward with putting out an RFQ and refining the RFP as presented. Perry Melton seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusals: Sandee Gronowski and Van Gunter</p> <p>B.2.a. Jim Grafstrom provided an overview of the current board officers and board officer nominations for FY 2019-2020: Ayesha Neal – Vice Chair, Dr. Meredith Gronski – Secretary and Sandee Gronowski – Treasurer.</p> <p>Van Gunter moved to accept the FY 2019-2020 nominations as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>B.2.b. Mary Sonnenberg reported that two FY 2019-2020 Board/Committee Calendars are being presented. The recommended calendar is the one placing Board/NC Pre-K Planning Committee and Executive Committee meetings on the last Thursday of the month.</p> <p>Alana Hix moved to accept the FY 2019-2020 Board/Committee calendar with the Board/NC Pre-K Planning Committee and Executive Committee meeting on the last Thursdays of the month as presented. Chas Sampson seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>B.2.c. Jim Grafstrom reported that the FY 2019-2020 Committee Chairs will be as follows: Board Development – Ayesha Neal, CR&R – Wanda Wesley, Facility & Tenant and Human Resource – Hank Debnam, Finance – Sandee Gronowski, P&E – Amy Cannon, PED – Mike Hardin and NC Pre-K – Alana Hix</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>
Position	Current Officers	Nominees																
Chair	Jim Grafstrom	Chas Sampson																
Vice Chair	Chas Sampson	Ayesha Neal																
Secretary	Dr. Meredith Gronski	Dr. Meredith Gronski																
Treasurer	Sandee Gronowski	Sandee Gronowski																



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Be the Driving Force



	<p>B.3. Mary Sonnenberg provided a brief overview of the PFC Board Matrix. Jim reported that Erika Beasley is resigning, effective May 2019, from the PFC Board of Directors and may nominate someone to fill her position on the board.</p>	None	None
<p>VIII. Ensuring Adequate Resources & Engagement</p> <p>A. Contingency Reversion Plan*</p> <p>B. FY 18/19 Partnership Umbrella Budget (PUB)*</p> <p>C. Soirée, Date March 16, 2019^A</p> <p>D. KidStuff, April 27, 2019^A</p>	<p>A. Marie Lilly reviewed the Contingency Reversion Plan with the board. It is being requested that the following be placed on the Contingency Reversion Plan:</p> <ul style="list-style-type: none"> • PFC – Child Care Resource & Referral – \$30,000 • PFC – Planning, Monitoring & Evaluation – \$14,500 <p>It is being requested that the following request for additional funding is approved:</p> <ul style="list-style-type: none"> • PFC – Community Engagement and Development – \$39,300 • All Children Excel (ACE) – \$5,200 <p>B. Marie reviewed the FY 2018-2019 Partnership Umbrella Budget (PUB) with the board. Chas Sampson moved to accept the Contingency Reversion Plan and FY 2018-2019 Partnership Umbrella Budget as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>C. Chas Sampson and Sharon Moyer provided an update on the 2019 Soirée. The preliminary report shows that there were less attendees and 14 less sponsors in 2019 compared to 2018. Discussions will take place regarding the PFC fundraising event and future plans.</p> <p>D. Sharon reported that KidStuff is taking place on Saturday, April 27, 2019 and PFC is soliciting vendors. Family orientated service related vendors are asked to participate for a fee. Discounts will be offered for licensed child care providers.</p>	<p>Motion Carried</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p>
<p>IX. President’s Report</p> <p>A. North Carolina Partnership for Children (NCPC) / Legislative Update</p> <p>B. PFC 10-10 Club</p> <p>C. Month of the Young Child</p> <p>D. Forward March Conference, May 30-31, 2019, Iron Mike Center</p> <p>E. 2019 National Smart Start Conference, April 29 – May 2, 2019, Greensboro, NC</p> <p>F. 40 Under 40 Class of 2019</p> <p>G. NCImpact</p> <p>H. Family Connects</p>	<p>Mary Sonnenberg gave the President’s Report;</p> <p>A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates</p> <ol style="list-style-type: none"> 1. NCPC – MAC recommendations were approved by the NCPC Board in January. PFC is a MAC lead and was part of the workgroup reviewing processes and funding. This accounting support is critical to the network. We currently have five partnerships as part of our MAC site. The recommendations include stringent staff qualifications and interview processes for accounting staff providing accounting services to other partnerships. Funding is being increased through changes in Smart Start allocations across the network to support the MAC system. 2. NC Legislature – The long 2-year budget session has begun. This is expected to be a “long” long session. One of the key issues on the table is Medicaid Expansion. HB 124 was been filed by Representatives Dobson, Murphy, Lambeth, and Jackson requesting \$20M in new funding for Smart Start. A companion bill in the Senate is expected to be introduced by Senator Ralph Hise. Focus areas of Smart Start’s legislative agenda include home visiting and parenting programs, childcare subsidies, early health and 	None	None



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
March 21, 2019 (12:24 pm to 12:53 pm and 1:00 pm to 2:02 pm)
Be the Driving Force



	<p>development programs, quality early learning environments and early literacy programs. The Governor’s budget was released. It includes increases in funding for Smart Start, increased rates for NC Pre-K along with administrative dollars for infrastructure and increased slots for subsidized childcare.</p> <p>3. Cumberland County Legislative Delegation Meeting – We met with local legislators on March 8. Childcare providers attended as well. The agenda focused on some of our newer initiatives and collaborations with community partners. We also discussed NC Pre-K and the challenges we’ve had over the past several years. All four of our representatives co-sponsored HB 124 in support of early childhood and Smart Start funding.</p> <p>4. Early Childhood Action Plan for children birth through age eight - The final plan was launched at an Early Childhood Summit that is scheduled for February 27 in Raleigh. The \$4.5M preschool development grant from the U.S. Administration for Children and Families Office of Child Care (in the U.S. Health and Human Services budget) is being put out in RFPs. NCPC has just released a Strengthening State and Local Family Engagement RFP for up to eight planning grants.</p> <p>B. PFC 10-10 Club – A great way to donate to the Partnership with financially and through volunteer hours. You may sign up on-line!</p> <p>C. Month of the Young Child – Champions for Children. We will have activities going on all month celebrating our work with young children and the programs that serve them. This includes activities at childcare programs, story and art times in the Eva L. Hansen Learning Library, the Prevent Child Abuse Conference on April 13, and will culminate with KidStuff at the Dogwood Festival on April 27. There will be recognition of two childcare providers as “Shining Stars” at the April 13th Prevent Child Abuse Conference.</p> <p>D. Forward March Conference – May 30 & 31, 2019. The location of the conference is at the Iron Mike Conference Center. The VIP dinner is being held at the Airborne and Special Operations Museum May 30. We are promoting attendance at the conference.</p> <p>E. 2019 National Smart Start Conference, April 29-May 2, 2019, Greensboro, NC. Any board members interested in attending need to contact Belinda Gainey.</p> <p>F. 40 Under 40 Class of 2019 – Congratulations to board members Dr. Meredith Gronski, Ayesha Neal, and Chas Sampson for being part of the Class of 2019.</p> <p>G. NCImpact – Cumberland County’s Community Child Abuse Prevention plan is being featured in this PBS show that features significant programs that are happening in local communities across the state. Filming has already occurred in Cumberland County and with state leaders. The Partnership was one of the agencies interviewed for the show. The episode is scheduled to air in April to highlight Child Abuse Prevention month.</p> <p>H. Family Connects – March 25, 2019 Community Meeting with childcare providers and foster care staffs, PFC 6:30-8:30 pm. We continue to meet with community stakeholders</p>		
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Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
March 21, 2019 (12:24 pm to 12:53 pm and 1:00 pm to 2:02 pm)
Be the Driving Force



	as we work on community alignment and capacity to bring this universal home-visiting program to Cumberland County.		
X. CLOSED SESSION – PERSONNEL ACTION	<p>At 1:35 pm, Jim Grafstrom, Chair, asked for a motion to go into closed session, with Mary Sonnenberg and Stacia Manuel present, to discuss a confidential matter, pursuant to NC Open Meetings Law, §143-318.11. Closed Sessions, Section (6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.</p> <p>Alana Hix moved to enter into closed session with Mary Sonnenberg and Stacia Manuel present. Stacia Manuel is to act as secretary for the closed session. Perry Melton seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>At 1:39 pm Sandee Gronowski moved to go out of closed session and return to open session. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>At 1:40 pm Chas Sampson moved to approve the decisions made in closed session. Van Gunter seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	<p>None</p> <p>None</p> <p>None</p>
XI. Consent Agenda Items/Items for Information (See Agenda)	The Consent Agenda items were approved in Section VI. Consent Agenda – Providing Oversight.	None	None
XII. Adjourn	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 2:02 pm.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval. _____
Secretary of Meeting Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected. _____
Committee Chair Date



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
February 21, 2019 (9:04am-10:21am)
Be the Driving Force



MEMBERS PRESENT: Hank Debnam, Jim Grafstrom, Sandee Gronowski, Dr. Meredith Gronski, Van Gunter and Wanda Wesley
MEMBERS ABSENT: Amy Cannon, Angela Crosby, Dr. Marvin Connelly and Michael Hardin, Alana Hix (D), Perry Melton and Chas Sampson
NON-VOTING ATTENDEES: Pamela Federline, Belinda Gainey, Marie Lilly, Rose Mallon, Carole Mangum, Sharon Moyer and Mary Sonnenberg

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Quorum & Call to Order – Jim Grafstrom, Chair A. Introduction 1. Pamela Federline B. Fundraising and Friend Raising 1. Board Donations 31% a. Cash and In-Kind b. PFC 10-10 Club 2. Volunteer Forms	<p>The scheduled meeting of the Executive Committee was held at the PFC Family Resource Center at 351 Wagoner Drive, Fayetteville, NC, on Thursday, February 21, 2019, and beginning at 9:04 am pursuant to prior written notice to each committee member. Jim Grafstrom, Chair, determined that quorum was present and called the meeting to order. Belinda Gainey was Secretary for the meeting and recorded the minutes.</p> <p>A.1. Pamela Federline, Vice President of Planning and Evaluation, was introduced to the Executive Committee.</p> <p>B.1. Jim reported to the members that PFC is at 31% Board donations. Each member was asked to contact those individuals assigned to them per the matrix that was distributed and remind them to give a donation.</p> <p>B.1.a. Mary Sonnenberg reported that the board donations does assist with the Cash and In-Kind and meeting the required match.</p> <p>B.1.b. Sharon Moyer stated that participation in the PFC 10-10 Club and Soirée sponsorships do count toward board donations. Sponsorship, auction and dessert dash forms were provided at the meeting.</p> <p>B.2. Jim asked the members to fill out the volunteer form if they read the packet prior to coming to the meeting.</p>	<p>Called to Order</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p>
II. Consent Agenda – Providing Oversight (Section VI.A.) <i>(Please Reference Agenda)</i>	<p>Jim Grafstrom requested a motion to accept the Executive Committee Consent Agenda Section VI.A.</p> <p>Van Gunter moved to accept the Executive Committee Consent Agenda Section VI.A. as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous.</p>	<p>Motion Carried</p>	<p>None</p>
III. President’s Report A. North Carolina Partnership for Children (NCPC) / Legislative Update B. Grant Opportunities C. NCPC 25th Celebration, March 2, 2019, 7:00pm-11:00 pm, Marbles Kids Museum D. PFC Bake Sale, March 21, 2019	<p>Mary Sonnenberg gave the President’s Report;</p> <p>A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates</p> <p>1. NCPC – MAC recommendations were approved by the NCPC Board in January. PFC is a MAC lead and was part of the workgroup reviewing processes and funding. This accounting support is critical to the network. We currently have five partnerships as part of our MAC site. The recommendations include stringent staff qualifications and interview processes for accounting staff providing accounting services to other</p>	<p>None</p>	<p>None</p>



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
February 21, 2019 (9:04am-10:21am)
Be the Driving Force



<p>E. Forward March Conference, May 30-31, 2019, Iron Mike Center</p> <p>F. 40 Under 40 Class of 2019</p> <p>G. Pathways for Prosperity</p> <p>H. NCImpact</p>	<p>partnerships. Funding is being increased to support the MAC system.</p> <p>2. NC Legislature – The long 2-year budget session has begun. This is expected to be a “long” long session. One of the key issues on the table is Medicaid Expansion. HB 124 has been filed by Representatives Dobson, Murphy, Lambeth, and Jackson requesting \$20M in new funding for Smart Start. Focus areas of Smart Start’s legislative agenda include home visiting and parenting programs, childcare subsidies, early health and development programs, quality early learning environments and early literacy programs. Smart Start’s legislative agenda also supports capacity building for NC Pre-K for implementation and expansion, access to high-quality infant and toddler care and increased education and compensation for teachers of infants and toddlers. THINK BABIES Policy agenda focus areas: Health support including workplace accommodations, home visiting and parent education programs, paid family and medical leave, access to high-quality infant and toddler care and increased education and compensation for teachers of infants and toddlers.</p> <p>3. Early Childhood Action Plan for children birth through age eight - The final plan will be launched at an Early Childhood Summit that is scheduled for February 27 in Raleigh. Governor Cooper’s office just announced the award of a \$4.5M preschool development grant from the U.S. Administration for Children and Families Office of Child Care (in the U.S. Health and Human Services budget).</p> <p>B. Grant Opportunities –</p> <p>1. Infrastructure Grant Opportunities – The Longleaf Foundation has opened its grant cycle and includes an additional category for Hurricane Florence Recovery. The request can be from \$50,000-100,000. We will be applying for this funding. The due date is March 7. Other funding streams are being investigated. There may be the opportunity to apply for a Community Block Grant since we provide public services through our Family Resource Center.</p> <p>2. Collaborations with Cumberland County Library – The library has been awarded a Women’s Giving Circle grant for a Story Walk. We collaborated with them on the grant. The library is also pursuing a state library grant for a pop-up library to provide mobile services. We are a partner agency in this grant and will utilize the opportunity to extend outreach services and materials if the grant is awarded.</p> <p>C. NCPC 25th Celebration March 2, 2019, 7:00 pm – 11:00 pm, Marbles Kids Museum in Raleigh. Staff and several board members are attending.</p> <p>D. PFC Bake Sale & Lunch – March 21, 2019. Lunch items and baked goods will be for sale prior to the Board meeting. Proceeds go towards staff development and team building activities.</p> <p>E. Forward March Conference – May 30 & 31, 2019. The location of the conference is at the Iron Mike Conference Center. The VIP dinner is being held at the Airborne and Special Operations Museum May 30. We are promoting attendance at the conference.</p> <p>F. 40 Under 40 Class of 2019 – We have three board members who are part of this year’s</p>	
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**Partnership for Children of Cumberland County, Inc. (PFC)
 Executive Committee (Acting as Board) Meeting Minutes
 February 21, 2019 (9:04am-10:21am)
 Be the Driving Force**



	<p>class of community leaders. Please help us in congratulating them: Dr. Meredith Gronski, Ayesha Neal, and Chas Sampson.</p> <p>G. Pathways for Prosperity – Annual Community Accountability meeting Saturday, February 23 10:00 am-Noon at DSS. PFC will report on the Early Childhood goal in the Community Action Plan.</p> <p>H. NCImpact – PFC and other partner agencies have been contacted by UNC Public TV to participate in interviews around Cumberland County’s Community Child Abuse Prevention plan. Filming will be during the first week of March, with the episode scheduled to air in April to highlight Child Abuse Prevention month.</p>		
<p>IV. Establishing a Strategic Direction for the Future</p> <p>A. Board Development</p> <ol style="list-style-type: none"> 1. Board Priorities Update[^] 2. FY 19/20[^] <ol style="list-style-type: none"> a. Board Members 1st Term Ending June 30, 2019 <ol style="list-style-type: none"> i. Sarah Pitts ii. Marcus Hedgepeth b. Potential Board Officers <ol style="list-style-type: none"> i. Chair – Chas Sampson (confirmed) ii. Vice Chair – Ayesha Neal iii. Treasurer – Sandee Gronowski iv. Secretary – Dr. Meredith Gronski c. Committee Chairs <ol style="list-style-type: none"> i. Board Development – Ayesha Neal (upon confirmation) ii. CCR&R – Wanda Wesley iii. Facility & Tenant and Human Resource – Hank Debnam iv. Finance – Sandee Gronowski (upon confirmation) v. P&E – Amy Cannon vi. PED – Mike Hardin d. Open Board Positions (see matrix) B. MAC Updates[^] C. Annual Submission of Activities (ASA)[^] D. PFC Investments[^] E. PFC Credit Card[^] F. Soirée, March 16, 2019[^] 	<p>A.1. Mary Sonnenberg reported on the Board Priorities – NC Pre-K, Community Engagement and Infrastructure.</p> <p>Priority 1 – NC Pre-K: PFC held its first NC Pre-K Application Day on Saturday, February 9th at the Crown. During the event 188 applications were received from 183 families. First and second verifications were completed during the event. PFC will target several events to receive applications. Wanda Wesley reported that the Cumberland County School system has begun registration with the public school system thru March 29 and are asking everyone who comes to register to complete the NC Pre-K registration as well since the school system is unable to serve all who complete their registration. Mary stated that the first goal of NC Pre-K is to do a first run of prioritizations in the beginning of April. NC Pre-K applications are also being dropped off at PFC.</p> <p>Priority 2 – Community Engagement: Working Soiree and continuing to look for opportunities to get the message of PFC out in the community. Radio interviews have been done to talk about the Soiree and work that PFC does in the community.</p> <p>Priority 3 – Infrastructure: Looking at different areas for funding; input was received from the Facility and Tenant Committee. PFC is working on completing RFAs for renovation projects and is considering obtaining a line of credit. A RFP has been drafted to receive the best rate, with the building as collateral. The plan is to have the RFP list the specifics of what needs are to be completed. Hopefully PFC can find one contractor who will be able to oversee all the renovation projects.</p> <p>Contacts were provided at the Facility and Tenant Committee meeting of individuals who may be able to assist.</p> <p>A.2.a. Mary reported that there are two board members, Sarah Pitts and Marcus Hedgepeth, whose board term will end on June 30, 2019. Sarah has a conflict attending the meetings due to her work schedule and Marcus is planning to retire soon and does not wish to serve a second term.</p> <p>A.2.b. Mary reported that the following individuals have agreed to serve a board officers if approved by the board:</p> <p>Vice Chair – Ayesha Neal Treasurer – Sandee Gronowski Secretary – Dr. Meredith Gronski</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
February 21, 2019 (9:04am-10:21am)
Be the Driving Force



<p>V. New Business</p> <p>A. NC Pre-K Update ^Δ</p> <p>B. Financials</p> <p>1. Financial Reports: January 2019 ^Δ</p> <p>a. Smart Start</p> <p>b. NC Pre-Kindergarten</p> <p>c. DCDEE – Region 5</p> <p>d. All Funding Sources</p> <p>e. Cash and In-Kind</p> <p>C. Smart Start Conference, April 29-May 2, 2019 ^Δ</p> <p>1. Leadership Symposium</p> <p>2. Luncheon</p>	<p>A. Mary Sonnenberg reported that not all NC Pre-K classes at child care centers are full. Some of the centers are having issues finding qualified teachers. The State is now doing away with lateral license so teachers who have a lateral license must make sure all their information is completed.</p> <p>B.1. Marie Lilly, Mary Sonnenberg, Anna Hall and Carole Mangum provided an overview of the January financial reports with the committee.</p> <p>B.1.e. Anna Hall provided an overview of the Cash and In-Kind Report.</p> <p>C. Mary reported that the National Smart Start Conference is being held April 29-May 2, 2019. Board members are invited to attend. If interested, contact Belinda Gainey. Once further information is received, it will be emailed to board members.</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>VI. Consent Items/Items for Information (See Agenda)</p>		<p>None</p>	<p>None</p>
<p>VII. Adjournment – Chas Sampson, Vice-Chair</p>	<p>As there was no further business, the meeting was adjourned at 10:21 am.</p>	<p>Adjourned</p>	<p>None</p>

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date



PFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start – North Carolina's Early Childhood Initiative, tax-deductible donations, and grants.

Nomination Form Board of Directors Membership

Contact Information

Nominee Name:	Tre'vone L. McNeill		
Company Name:	Truevine Ministries		
Work Address:	5315 Morganton Rd. Fayetteville, NC 28314		
Home Address:	[REDACTED] Fayetteville, NC 28314		
Work Phone:		Cell Phone:	
Home Phone:	[REDACTED]	Home Email:	Trevone@truevinenc.com
Work Email:	GLAcademyNC@gmail.com	LinkedIn Account:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Personal Information – *Please use back or additional sheets if necessary.*

Please explain how the nominee would contribute to the Partnership's mission as a board member:

The drive and ambition in which I proudly serve our community has always been my driving force. As a member of the board, I would contribute a youthful sense of direction with a mature sense of wisdom. The ability to maneuver through difficult situations & create memorable outcomes have always been a highlight of my leadership style.

What work experience or expertise would this nominee bring? (attach resume if helpful)

As one who is involved in the religious sector, as a Minister, I would bring a sense of diversity to the board while also bridging between The Partnership and churches or religious organizations. My education in the religious sector as well would be vital in translating & understanding the cultural differences of different faiths.

List experiences as a volunteer (including boards, committees, other community service):

I currently serve on the Personnel Review Board for the City of Fayetteville. I am a consistent community volunteer; I volunteer regularly with in our homeless community as well as in CCS as a mentor for troubled young males. I am a certified Chaplain, Former Youth Pastor, and Current College Pastor.

Nominee, please list your personal reasons for being willing to serve on the Partnership board:

I see a need to continue in serving our community further, particularly making every investment in our children possible. I see the Partnership as a means of doing so via being a valued resource to them through educational partners and organizations.

Authorization

The undersigned certify that the above information is true and accurate and permission is given to use the above information for nomination purposes.

Tre'vone L. McNeill		4-15-2019
Printed Name of Nominee	Signature of Nominee	Date
Printed Name of Board Member Submitting Application	Signature of Board Member Submitting Application	Date



Personal Information – Page 2 (if applicable)

Tre'vone L. Mcneill is a Motivational Speaker, College and Young Adult Pastor, Mentor, and Licensed Chaplain through the International Fellowship of Chaplains.

I am husband, father of two, and a mentor to many young people in our community.

I have also served as a member of Fayetteville State University's former Comprehensive Integrated HIV Prevention Program Executive Board. I am a current member of The City of Fayetteville, North Carolina Personnel Review Board,.

Greater than anything else – I see myself as a servant of God and His people, that is what drives me to serve our community with such great esteem. I am is passionate about seeing hearts turn back to God and using evangelism, training, and mentorship to mold individuals into effective leaders.

I am a business owner of two well performing companies: Precision Cleaning Services and Genesis Learning Academy Childcare & Development Center.

Blank lined area for additional text.



PFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start - North Carolina's Early Childhood Initiative, tax-deductible donations, and grants.

Nomination Form Board of Directors Membership

Contact Information

Nominee Name: Terrasine Gardner
 Company Name: Alliance Health
 Work Address: 711 Executive Place
Fayetteville NC 28305
 Home Address: [Redacted]
 Work Phone: [Redacted] Cell Phone: [Redacted]
 Home Phone: [Redacted] Home Email: [Redacted]
 Work Email: tegardner@AllianceHealthPb.org LinkedIn Account: Yes No

Personal Information - Please use back or additional sheets if necessary.

Please explain how the nominee would contribute to the Partnership's mission as a board member:

Terrasine is very knowledgeable of the goals of the Partnership and she has passion for the community, youth and families

What work experience or expertise would this nominee bring? (attach resume if helpful)

She has over 27 years experience in human services field. She is currently managing the Cumberland Site of Alliance Health

List experiences as a volunteer (including boards, committees, other community service):

4C-Board, C-FURT, SOAR, NC LEAD board, youth groups

Nominee, please list your personal reasons for being willing to serve on the Partnership board:

I am very vested in my community. I enjoy the working of community projects and being apart of great organizations doing wonderful things.

Authorization

The undersigned certify that the above information is true and accurate and permission is given to use the above information for nomination purposes.

Terrasine Gardner Printed Name of Nominee
Terrasine Gardner Signature of Nominee
5/9/19 Date

 Printed Name of Board Member Submitting Application

 Signature of Board Member Submitting Application

 Date

Board Transition Worksheet - May 23, 2019

NCPK Suggested Roles - Government		Board Member	1st Term Expires	2nd Term Expires	
County Commissioner's Office		Open			
County Manager's Office		Cannon, Amy		6/30/2021	
Department of Social Services - NC Pre-K Mandated		Reid-Jackson, Brenda		NCPK	Patricia Crouch Designee
Local Health Agency or Health Services Provider		Open			
School Administrator - NC Pre-K Mandated		Connelly, Dr. Marvin		NCPK	Alana Hix Designee
Higher Education Institution		Deaver, Robin	6/30/2020	6/30/2023	
		Gronski, Dr. Meredith	6/30/2020	6/30/2023	Joined Board November 2017
Local Cooperative Extension Agency		Childers, Lisa		6/30/2021	
Local Public Library		Jones, Cotina	6/30/2022	6/30/2025	NEW*
Municipal Government		McDonald, Karen	6/30/2020	6/30/2023	
NCPK Suggested Roles - Services		Board Member	1st Term Expires	2nd Term Expires	
Child Care Provider - Licensed Center - NC Pre-K Mandated		Crosby, Angela		6/30/2021	
		Melton, Perry		6/30/2021	
Child Care Provider - Licensed Home		Open			
Military Child Care Rep		Open			
Local Head Start Program Representative - NC Pre-K Mandated		Adeyemi, Christiana		NCPK	
Local Mental Health Community Organization		Gardner, Terrasine	6/30/2022	6/30/2025	NEW*
		Wesley, Wanda	6/30/2020	6/30/2023	
Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - NC Pre-K Mandated		Neal, Ayesha	6/30/2021	6/30/2024	
Other Non-Profit Human Service Agency		Hopkins, Shauna	6/30/2021	6/30/2024	
Public School Exceptional Children's Preschool Program Representative - NC Pre-K Mandated		Aul, Julie		NCPK	RESIGNING
NCPK Suggested Roles - Business/Community		Board Member	1st Term Expires	2nd Term Expires	
Parent of a child 5 or younger - NC Pre-K Mandated		McNeill, Tre'vone	6/30/2022	6/30/2025	NEW*
		Hardin, Michael	6/30/2020	6/30/2023	
		McLaughlin, Jami	6/30/2021	6/30/2024	
Faith Community		Open			
Inter-Agency Coordinating Council or parent of a child with a disability		Rayman, Tawnya	6/30/2020	6/30/2023	
Foundation or other philanthropic organization		Open			
Business Leader		Grafstrom, James		6/30/2021	
		Malave, Angie		6/30/2021	
		Sampson, Chas	6/30/2020	6/30/2023	
		Lollis, Katy	6/30/2022	6/30/2025	NEW*
Military Community Rep		Gronowski, Sandee	6/30/2020	6/30/2023	
Community At Large		Taft, Jennifer	6/30/2021	6/30/2024	
		Dunham, Dr. Phyllis	6/30/2021	6/30/2024	
		Debnam, Hank		6/30/2020	
		Morris, Charles		Emeritus	

1st Term Ending 6/30/19 = 1

1st Term Ending 6/30/20 = 8
2nd Term Ending 6/30/20 = 1

1st Term Ending 6/30/21 = 5
2nd Term Ending 6/30/21 = 6

1st Term Ending 6/30/22 = 4
2nd Term Ending 6/30/22 = 1

2nd Term Ending 6/30/23 = 8

2nd Term Ending 6/30/24 = 5

2nd Term Ending 6/30/25 = 4

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW**

Board Responsibility

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.
The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.*

April 30, 2019

1 Balance Sheet

The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2018.
- b. The total allocation for FY2018-2019 is \$6,598,689 including DSS and WAGE\$.
- c. The spending percentages at this point in the year are as anticipated.
- d. All budgets have been reviewed and applicable changes are reflected effective 4-15-2019.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2018.
- b. PFC was awarded an additional grant amount of \$174,963 as a part of the NC Pre-K Capacity Building funding. This amount is 100% federal funds and will be effective from November 1, 2018 through June 30, 2019.
- c. DCDEE amended PFC's current NC Pre-K contract by decreasing the state funds and increasing the federal funds by \$5,048,073, respectively. The total NC Pre-K grant is now \$9,098,098 with \$6,923,629 in federal funds and \$2,174,469 in state funds.
- d. Due to the amount of federal funds received, the Partnership **will be** audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we have available at least \$750,000 in federal funds for the fiscal year.
- e. It is currently projected that all of the state and federal allocation for direct payments to NC Pre-K providers **will NOT be spent** due to unfilled children "slots" each month.

4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are in contract effective 07-01-18.
- b. The funder is currently up to date with its reimbursements.

5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.
- b. All of the reimbursement based grantors are on schedule with their monthly reimbursements.

6 Unrestricted State Revenues (USR)

- a. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.
- b. Investment funds of \$25,000 were moved from PNC Bank Money Market Account and deposited into the Bank of America operating account to cover the projected shortfall in Fund 208 which is currently used to support administrative costs. This action was approved by the Board on October 18, 2018.
- c. Investment funds of \$100,500 and \$100,100 were moved from PNC Bank Money Market Account and deposited into Select Bank and Lumbee Guaranty Bank, respectively to diversified funds as approved by the Board on October 18, 2018.
- d. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	288,095.97	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Certificate of Deposit	100,000.00	
Select Bank - Checking Account [from investments]	500.00	
Lumbee Bank - Checking Account [from investments]	76.00	<i>Deposited \$100, fees are \$8 per month</i>
	488,671.97	

PNC Bank Money Market - Fund 208	288,095.97	
PNC Bank Money Market - Fund 899	22,046.56	
	310,142.53	

Investments - Fund 208	488,671.97	
Interest Earned - Fund 899	22,046.56	
TOTAL INVESTMENTS PLUS INTEREST	510,718.53	

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW**

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

April 30, 2019

7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1718 nor for FY1617.
- c. The penalty for not meeting the match in FY1718 was waived due to the lack of data from DSS parent fees. Any penalties for FY1819 will also be waived for counties that were affected by Hurricane Florence.

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 19/20 Projection

UPDATED ON 5-14-19 BY ML

		Major Funding Sources																					
Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)		Smart Start (Allocation is 100%) Budgets Effective 07/01/19	Multi-Accounting & Contracting	Unrestricted State Revenues (Reserve Accts)	Unrestricted State Revenues (Used for Operating Funds)	NC Pre-Kindergarten	NC Pre-K Admin. Fees (Regular)	Dolly Parton Imagination Library - NCPC	NC Pre-K Quality Funds (CCDF)	NC Pre-K Capacity Building RFA APPLIED FOR	Family Caregiver Grant	Region 5 DCDEE Grant - Core	Region 5 DCDEE Grant Special Projects - Infant/Toddler	Region 5 DCDEE Grant Special Projects - Healthy Social Behaviors	Region 5 DCDEE Grant Special Projects - Think Babies NC Mini Grant	Donations	Vending Machines	Kohl's	Private Grants	PFC Annual Engagements	CarMax Foundation	Foundation for the Carolinas - Longleaf Foundation	Foundation for the Carolinas - Operation Restoration
Fund Code		147 & 148	201	208	208	206 & 319	211	216	328	329	301	307	312	313	330	501	515	518	526	531	536	537	539
Contract Period		07/19-06/20	07/19-06/20	N/A	N/A	07/19-06/20	07/19-06/20	07/19-06/20	07/19-06/20	11/18-06/19	07/19-06/20	07/19-06/20	07/19-06/20	07/19-06/20	05/01/19 - 10/31/19	N/A	N/A	N/A	N/A	N/A	01/02/18-12/31/20	07/01/18-12/31/19	04/15/19 - 04/15/20
EXPENDITURES	NOTE REF																						
(1) Direct Service Providers & State Level Contracts	[1]	3,283,040						5,000															
(2) CCR&R-Core Services	[2]	1,389,200		50,000						31,489	3,000	302,852	134,163	133,402	2,000								
(3) CCR&R - Child Passenger Safe Car Seats		5,000																					
(4) CCR&R-Subsidy (TANF/CCDF eligible)		366,368																					
(5) CCR&R-Subsidy (non-TANF/CCDF eligible)		59,500																					
(6) CCR&R-Subsidy - Administration		35,150																					
(7) CCR&R-NC Pre-K Direct Support						8,398,245																	
(8) CCR&R-NC Pre-K Qual. Maint./Support & Coordination							66,330		174,963	73,240											18,000		
(9) CCR&R-NC Pre K Direct Administrative Support							131,064																
(10) Program Monitoring & Evaluation	[3]	403,946						-		22,401		-											
(11) Community Engagement & Resource Development		254,000						20,000													305	-	
(12) All Children Excel (ACE)	[4]	200,950																					
(13) Family Connect	[5]	100,000																					
(14) PFC Family Resource Center		158,144																				2,500.00	100,000.00
(15) Information Technology																							
(16) Fundraising																							
(17) Subtotal		6,255,298	-	50,000	-	8,398,245	197,394	25,000	174,963	127,130	3,000	302,852	134,163	133,402	2,000	-	-	-	-	305	18,000	2,500	100,000
(18) Administrative Operations		317,749	101,000	-	12,000	-	152,533	5,000	-	47,833	-	29,174	13,196	13,120		5,000	600	1,300		-	-		
(19) PFC Staff Events and Training					-												-	-	600				
(20) Total Projected Expenditures		6,573,047	101,000	50,000	12,000	8,398,245	349,927	30,000	174,963	174,963	3,000	332,026	147,359	146,522	2,000	5,000	600	1,300	600	305	18,000	2,500	100,000
(21) Proposed for FY 19/20 - Revenues		6,573,047	101,000	-	-	8,398,245	349,927	30,000	174,963	174,963	3,000	332,026	147,359	146,522	1,000	15,000	500	2,000	-	-	10,000	-	-
(22) Proposed Carryover from FY 18/19 - Cash Balance		-	-	488,696	16,365	-	-	-	-	-	-	-	-	-	1,000	31,800	200	3,300	600	305	8,000	2,500	100,000
(23) Proposed FY19/20 Expenditures		6,573,047	101,000	488,696	16,365	8,398,245	349,927	30,000	174,963	174,963	3,000	332,026	147,359	146,522	2,000	46,800	700	5,300	600	305	18,000	2,500	100,000
(24) Unallocated Funds-Projected Cash Balance at Yearend		-	-	438,696	4,365	-	-	-	-	-	-	-	-	-	-	41,800	100	4,000	-	-	-	-	-
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V

Notes:

- (1) CCR&R has been modified to include the Professional Development Career Center, Quality Enhancement Grants and High Quality Maintenance programs during FY1819 and also FY1920.
- (2) Child Passenger Safe Car Seats - previously part of the CCR&R; has become a separate program in FY1819 and also in FY1920.
- (3) Program Monitoring & Evaluation - Planning, Development & Communication and Program Coord. Monitoring & Support have merged for FY1718 and also in FY1920.
- (4) All Children Excel - was previously included in the PFC Family Resource Center activity and became separate in FY1819 and for FY1920.
- (5) Family Connect - new activity for FY 18/19
- (6) \$50,000 contingency allocation - in case there is a government shutdown
- (7) Dolly Parton Imagination Library - activity went into contract in April 2018; projected FY 19/20 funding is \$30,000; plus \$-0- of separate marketing funds
- (8) This is the third year of the CCDF 2% Quality Funds for NC Pre-K
- (9) PFC has applied for a 2% Capacity Building Grant for FY1920

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 19/20 Projection

UPDATED ON 5-14-19 BY ML

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)	Endowment Fund - Permanently Restricted	Program Income	PFC RC II Rental Income	Old GEMS Shared Services	Forward March	Region 5 - Project Income	Hoke County PFC Evaluation Grant	Contracted Data Services - iDashboards and New GEMS	Annual Fundraiser (Soiree)	Soiree - KidStuff [Restricted]	Fundraising - Admin Ops. (Allocation)	PFC FRC - Capital Projects	Annual Fundraiser - ECE Education (Restricted)	Interest Income - Non SS Related	Information Technology - Outside Orgs.	Total		
Fund Code	599	801	802 & 812	804	806	807	815	816	820	822	824	825	828	899	992-996			
Contract Period	N/A	N/A	N/A	N/A	N/A	07/19-06/20	07/19-06/20	N/A	N/A	N/A	N/A	N/A	N/A	NOT IN OPERATING CASH	N/A			
EXPENDITURES																		
(1) Direct Service Providers & State Level Contracts																3,288,040	(1)	
(2) CCR&R-Core Services		20,000				10,000										2,076,106	(2)	
(3) CCR&R - Child Passenger Safe Car Seats																5,000	(3)	
(4) CCR&R-Subsidy (TANF/CCDF eligible)																366,368	(4)	
(5) CCR&R-Subsidy (non-TANF/CCDF eligible)																59,500	(5)	
(6) CCR&R-Subsidy - Administration																35,150	(6)	
(7) CCR&R-NC Pre-K Direct Support																8,398,245	(7)	
(8) CCR&R-NC Pre-K Qual. Maint./Support & Coordination																332,533	(8)	
(9) CCR&R-NC Pre K Direct Administrative Support																131,064	(9)	
(10) Program Monitoring & Evaluation		20,000		10,400			14,720	3,400					-			474,867	(10)	
(11) Community Engagement & Resource Development		2,000			6,000				11,000	4,000						297,305	(11)	
(12) All Children Excel (ACE)																200,950	(12)	
(13) Family Connect																100,000	(13)	
(14) PFC Family Resource Center		30,000	125,000													415,644	(14)	
(15) Information Technology															98,800	98,800	(15)	
(16) Fundraising									50,000							50,000	(16)	
(17) Subtotal		-	72,000	125,000	10,400	6,000	10,000	14,720	3,400	61,000	4,000	-	-	-	98,800	16,329,572	(17)	
(18) Administrative Operations			57,000	-	2,000				[10]		2,000	-		-	-	759,505	(18)	
(19) PFC Staff Events and Training									8,000							8,600	(19)	
(20) Total Projected Expenditures		-	72,000	182,000	10,400	8,000	10,000	14,720	3,400	69,000	4,000	2,000	-	-	98,800	17,097,677	(20)	
(21) Proposed for FY 19/20 - Revenues		-	72,000	175,000	10,400	25,000	10,000	14,720	-	72,000	-	2,000	-	-	2,400	120,000	16,963,072	
(22) Proposed Carryover from FY 18/19 - Cash Balance		31,384	71,900	88,000	-	36,000	-	12,000	3,400	140,000	4,000	5,802	21,578	-	22,600	132,213	1,221,643	[11]
(23)		31,384	143,900	263,000	10,400	61,000	10,000	26,720	3,400	212,000	4,000	7,802	21,578	-	25,000	252,213	18,184,715	
(24) Proposed FY19/20 Expenditures		-	72,000	182,000	10,400	8,000	10,000	14,720	3,400	69,000	4,000	2,000	-	-	98,800	17,097,677		
(25) Unallocated Funds-Projected Cash Balance at Yearend		31,384	71,900	81,000	-	53,000	-	12,000	-	143,000	-	5,802	21,578	-	25,000	153,413	1,087,038	
		W	X	Y	Z	AA	BB	CC	DD	EE	FF	GG	HH	II	JJ	KK	LL	

Notes:

- (10) Professional development funding for staff
- (11) Actual carryover from FY 18/19 **NOT YET** reconciled to actual year-end amounts at 07-01-19.

Partnership for Children of Cumberland County, Inc. - FY 18/19 - 19/20 - 20/21 Proposed Smart Start Allocations
(Revised: May 2019)

PSC	AC	Activity	Contractor	May-19							Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met	
				FY 18/19 Smart Start Allocations at 07/01/18	Decrease in Administration and Services due to MAC re-allocation	Increase/Decrease in Funding Requests from DSPs and In-House Activities	RECOMMENDATIONS FOR FY 19/20 SMART START ALLOCATIONS at 07-01-2019	Anticipated Receipt of FY1819 Reverted Smart Start Funds [50% of reversion]	Increase is Smart Start Funding [??% of Base Services Allocation]	Projections for FY 19/20 Smart Start Allocations		
		EC&E Subsidy [X3XX]										
2341	002	Child Care Subsidy (TANF)	Partnership for Children	\$ 366,368		\$ -	\$ 366,368			\$ 366,368		
2340	760	DSS Child Care Subsidy (TANF)	Dept. of Social Services	\$ 2,230,306		\$ -	\$ 2,230,306			\$ 2,230,306		
2341	218	FTCC CC Scholarship (TANF)	Fayetteville Tech.	\$ 207,260		\$ -	\$ 207,260			\$ 207,260		
											\$ 2,803,934	45%
2361	021	Child Care Subsidy/Admin.	Partnership for Children	\$ 35,150		\$ -	\$ 35,150			\$ 35,150		
2360	750	DSS CC Subsidy Support/Admin.	Dept. of Social Services	\$ 159,807		\$ -	\$ 159,807			\$ 159,807		
2361	256	FTCC CC Scholarship/Admin.	Fayetteville Tech.	\$ 11,450		\$ -	\$ 11,450			\$ 11,450		
											\$ 206,407	3%
2347	022	Child Care Subsidy (Non-TANF)	Partnership for Children	\$ 59,500		\$ -	\$ 59,500			\$ 59,500		
2347	210	Spainhour/Child Play	Easter Seals UCP	\$ 91,716		\$ -	\$ 91,716			\$ 91,716		
2342	034	NC Pre-K Enhancements (TANF)	Partnership for Children	\$ -			\$ -		\$ -	\$ -		
2348	035	NC Pre-K Enhancements (non-TANF)	Partnership for Children	\$ -			\$ -		\$ -	\$ -	\$ 151,216	2%
											\$ 3,161,557	50%
		EC&E Quality [X1XX]										
3104	001	Child Care Resource and Referral	Partnership for Children	\$ 1,432,792	\$ (23,592)	\$ (20,000)	\$ 1,389,200	\$ 20,000	\$ -	\$ 1,409,200		
3107	720	WAGE\$	Child Care Svcs. Assoc	\$ 371,554		\$ -	\$ 371,554			\$ 371,554		
											\$ 1,780,754	28%
											\$ 4,942,311	79%
												70% required/80% target
		Health/Safety [X4XX]										
5410	259	ABCD	4C (Carolina Collaborative Community Care)	\$ 92,238		\$ -	\$ 92,238			\$ 92,238		
5413	032	Family Connect	Partnership for Children	\$ 100,000		\$ -	\$ 100,000		\$ -	\$ 100,000		
5417	220	Kindermusik	Kerri Hurley	\$ 57,209		\$ -	\$ 57,209			\$ 57,209		
											\$ 249,447	4%
		Family Support [X5XX]										
5505	232	Autism O&R Service	Autism Society of CC	\$ 45,000		\$ -	\$ 45,000			\$ 45,000		
5505	031	All Children Excel	Partnership for Children	\$ 180,785		\$ 20,165	\$ 200,950	\$ 10,000	\$ -	\$ 210,950		
5506	027	PFC Family Resource Center	Partnership for Children	\$ 130,144		\$ 28,000	\$ 158,144		\$ -	\$ 158,144		
5506	033	Child Passenger Safety Car Seats	Partnership for Children	\$ 5,000		\$ -	\$ 5,000			\$ 5,000		
5517	030	Community Engage. & Dev.	Partnership for Children	\$ 210,886		\$ 43,114	\$ 254,000		\$ -	\$ 254,000		
5523	262	Reach Out & Read (ROR)	4C (Carolina Collaborative Community Care)	\$ 16,500		\$ -	\$ 16,500			\$ 16,500		
											\$ 689,594	11%
		Program Support [X6XX]										
5603	007	Planning, Monitoring & Evaluation	Partnership for Children	\$ 475,225		\$ (71,279)	\$ 403,946		\$ -	\$ 403,946		
						<i>requested decrease of \$7,329 PLUS</i>					\$ 403,946	6%
						<i>decreased by \$63,950</i>					\$ 1,342,987	21%
						<i>to balance the request</i>						20% target
				\$ 6,278,890						\$ 6,285,298	\$ 6,285,298	100%
		Requests (Over)/Under Allocation			\$ (23,592)	\$ -		\$ 30,000	\$ -		\$ -	
		Total Services		\$ 6,278,890	\$ (23,592)		\$ 6,255,298			\$ 6,285,298		
9100	999	Administration	Partnership for Children	\$ 319,799	\$ (2,050)	\$ -	\$ 317,749	\$ -	\$ -	\$ 317,749	\$ 317,749	5%
		Total Allocation		\$ 6,598,689	\$ (25,642)		\$ 6,573,047	\$ 30,000	\$ -	\$ 6,603,047	\$ 6,603,047	

admin is 5.093% of services

Partnership for Children of Cumberland County, Inc. - FY 18/19 - 19/20 - 20/21 Proposed Smart Start Allocations
(Revised: May 2019)

THE INFORMATION BELOW IS AN INTEGRAL COMPONENT TO THIS DOCUMENT.

Direct funding towards the highest priority needs, “move the needle” and have a substantial impact with collective strategic investments, and lead to the outcomes PFC desires for children, families, and/or early childhood professionals in the Early Childhood System. These outcomes can be grouped into three categories:

**Access outcomes* includes the supports and services that all children and families should be able to access.

**Quality outcomes* underscore what research and practice indicates; access alone does not provide the desired outcomes, high quality supports and services are essential.

**Equity outcomes* target specific populations. With achievement gaps, disparities in health status, and the geographic and socioeconomic diversities in Cumberland County, there is a need to target resources and services to specific populations.

The FY 19/20 Smart Start Allocation Plan and organizational budget plan will be submitted to the Board for approval.

Legislative Mandates:

- (1) Not less than seventy percent (70%) of the funds spent in each year of the direct services allocation must be used for programs child care-related activities and early childhood education
- (2) Not less than thirty percent (30%) of the funds spent in each year of the direct services allocation must be used for child care subsidies
- (3) **Because of the \$59m federal funding matching requirement, PFC is required to maintain child care subsidies at not less than \$2,803,934.**
A Smart Start budget reduction in any amount or percentage must come from the remainder of the budget and from activities totaling \$3,474,856 (55% of PFC's Smart Start budget).

Targeted Strategies for Potential Budget Reduction of less than 10% in order:

- (1) Reduce funding for activities that have FY 18/19 reversions in excess of 5% proportionately for FY 19/20
- (2) Apply budget reduction to all ECE, System and Family Support and Health grantees with heavier reductions on direct payments such as Program Quality Enhancement/Maintenance Incentives and ECE Professional Quality Incentives before reducing positions that provide Technical Assistance.
- (3) Reduce funding for grantees that leverage multiple funding sources to a degree which will not jeopardize other funding streams

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Partnership for Children of Cumberland County, Inc. Administration		Activity Name: Requested Effective Date:		Smart Start Administration [9100-999] 7/1/2019	
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation		
11	Persomel	\$ 240,599.00		\$ 240,599.00	Salaries and fringe benefits for 7 full-time staff to deliver administration responsibilities of the Partnership as a whole including but not limited to the Smart Start program, the NC Pre-K program, and Federal, local and private grants. Other funds streams are used to support these positions.		
12	Contracted Professional Services	\$ 19,500.00		\$ 19,500.00	Paychex payroll processing, human resources consultant, services for background checks, tax preparation services, temp. services, audit services etc.		
14	Office Supplies & Materials	\$ 8,000.00		\$ 8,000.00	Basic office materials such as copier paper, print cartridges, envelopes, computer supplies and allocated janitorial supplies.		
15	Service Related Supplies	\$ 50.00		\$ 50.00	Allocated portion of auto expenses recorded in GL 5383		
17	Travel	\$ 2,000.00		\$ 2,000.00	Staff reimbursed for mileage as they travel from one location to another, also used as subsistence, transportation, and lodging for staff to attend trainings.		
18	Communications & Postage	\$ 6,500.00		\$ 6,500.00	Telephone [local and long distance] service, postage, cell phones, internet connection and Fed Ex for administrative purposes.		
19	Utilities	\$ 6,000.00		\$ 6,000.00	Cost allocated share of electricity, municipal water, sewer, gas		
20	Printing and Binding	\$ 500.00		\$ 500.00	Printing of business cards, letter head stationary, envelopes, etc.		
21	Repair and Maintenance	\$ 7,500.00		\$ 7,500.00	Allocated portion of repair and maintenance of the building and any equipment used by the Administration.		
22	Meeting/Conference Expense	\$ 2,000.00		\$ 2,000.00	Food and refreshments for Board meetings		
23	Employee Training (no travel)	\$ 2,000.00		\$ 2,000.00	Costs of registration fees for employees to attend trainings to include the annual Smart Start Conference		
24	Advertising and Outreach	\$ 500.00		\$ 500.00	Classified ads for competitive bidding or to solicit job applicants		
25	Board Member Expense	\$ 2,000.00		\$ 2,000.00	Board Members' costs to attend the Board Source and Smart Start conferences, etc.		
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -			
28	Furniture Rental	\$ -		\$ -			
29	Equipment Rental (Phones, Computers, etc.)	\$ 3,000.00		\$ 3,000.00	Allocated costs associated with the rental of copiers and postage meters.		
30	Vehicle Rental	\$ -		\$ -			
31	Dues, Subscriptions and Fees	\$ 3,000.00		\$ 3,000.00	Professional membership dues for local organizations and subscriptions for educational magazines and newspapers		
32	Insurance & Bonding	\$ 10,000.00		\$ 10,000.00	Directors & Officers Insurance, General Liability insurance, Fidelity Insurance, etc.		
33	Book/Library Reference Materials	\$ 100.00		\$ 100.00	Books about nonprofit management, employment law, fund accounting, board development and operations, etc.		
34	Mortgage Interest/Bank Fees	\$ 1,000.00		\$ 1,000.00	Bank service charges to include those associated with the regular bank accounts and merchant fees for credit card payment acceptance		
35	Other Expenses	\$ -		\$ -			
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 500.00		\$ 500.00	Desks, bookcases and cabinets (\$500 or more)		
40	Computer Equipment/Printers, \$500+ per item	\$ 2,000.00		\$ 2,000.00	Desktop computers, laptops, printers (\$500 or more)		
41	Furniture/Eqpt. under \$500 per item	\$ 1,000.00		\$ 1,000.00	Chairs, tables, files cabinets, printers (less than \$500)		
43	Purchases of Services	\$ -		\$ -			
45	Stipends/Scholarships	\$ -		\$ -			
46	Cash Grants and Awards	\$ -		\$ -			
47	Non-Cash Grants and Awards	\$ -		\$ -			
	Total	\$ 317,749.00	\$ -	\$ 317,749.00			

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Partnership for Children of Cumberland County, Inc. Planning and Evaluation		Activity Name: Requested Effective Date:		All Children Excel [ACE] [5505-031] 7/1/2019	
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation		
11	Persomel	\$ 185,650.00		\$ 185,650.00	Salaries and fringe for 1 FTE FRC Counseling Manager and 2 FTE FRC Counselors		
12	Contracted Professional Services	\$ -		\$ -			
14	Office Supplies & Materials	\$ 1,500.00		\$ 1,500.00	Basic office materials such as copier paper, print cartridges, envelopes, computer supplies		
15	Service Related Supplies	\$ 2,500.00		\$ 2,500.00	Educational supplies; parent handbooks, videos and other materials used in conjunction with the parenting classes; allocated portion of auto expenses recorded in GL 5383		
17	Travel	\$ 6,000.00		\$ 6,000.00	Staff reimbursed for mileage as they travel for home-based parenting, also used as subsistence, transportation, and lodging for staff to attend trainings.		
18	Communications & Postage	\$ 750.00		\$ 750.00	Telephone service, postage, cell phones, internet connection and Fed Ex for administrative purposes.		
19	Utilities	\$ -		\$ -			
20	Printing and Binding	\$ 200.00		\$ 200.00	Printing of business cards, letter head stationary, etc.		
21	Repair and Maintenance	\$ -		\$ -			
22	Meeting/Conference Expense	\$ 1,500.00		\$ 1,500.00	Food, refreshments, materials, supplies and miscellaneous expenses related to providing the Protective Factors Trainings to community organizations		
23	Employee Training (no travel)	\$ 2,000.00		\$ 2,000.00	Costs of professional development for employees to attend trainings to include the annual Smart Start Conference		
24	Advertising and Outreach	\$ -		\$ -			
25	Board Member Expense	\$ -		\$ -			
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -			
28	Furniture Rental	\$ -		\$ -			
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -			
30	Vehicle Rental	\$ -		\$ -			
31	Dues, Subscriptions and Fees	\$ 350.00		\$ 350.00	Annual dues for staff memberships in NCIMHA, NCPEN, and PCANC Community Partner memberships		
32	Insurance & Bonding	\$ -		\$ -			
33	Book/Library Reference Materials	\$ -		\$ -			
34	Mortgage Interest/Bank Fees	\$ -		\$ -			
35	Other Expenses	\$ -		\$ -			
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -			
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -			
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -			
43	Purchases of Services	\$ -		\$ -			
45	Stipends/Scholarships	\$ -		\$ -			
46	Cash Grants and Awards	\$ -		\$ -			
47	Non-Cash Grants and Awards	\$ 500.00		\$ 500.00	Books given to parents upon completion of the Nurturing Parenting Program		
	Total	\$ 200,950.00	\$ -	\$ 200,950.00			

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Activity Name:			
Partnership for Children of Cumberland County, Inc. Child Care Resource and Referrals		Child Passenger Safety Car Seats [5506-033] 7/1/2019			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 5,000.00		\$ 5,000.00	Distribution of developmental and age-appropriate child safety seats to qualified grantees.
	Total	\$ 5,000.00	\$ -	\$ 5,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Activity Name:		Requested Effective Date:	
Partnership for Children of Cumberland County, Inc. Child Care Resource and Referral		Child Care Resource and Referral Core Services [3104-001]		7/1/2019	
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation
11	Personnel	\$ 918,571.00		\$ 918,571.00	Salaries and fringe benefits for 18.5 FTEs to deliver Child Care Resource & Referral services
12	Contracted Professional Services	\$ 164,653.00		\$ 164,653.00	Temporary staff as needed. Allocated costs associated with security services, IT services, etc. and direct costs for SASI services; contractors that teach CEU's and approved DCDEE trainings.
14	Office Supplies & Materials	\$ 22,000.00		\$ 22,000.00	Basic office materials such as copier paper, print cartridges, envelopes, computer supplies and allocated janitorial supplies.
15	Service Related Supplies	\$ 3,500.00		\$ 3,500.00	Direct and allocated portion of auto expenses recorded in GL 5383; age appropriate educational materials and manipulatives for the ELH Resource Services Center [library] to maintain and add to the existing library of reference, educational supplies and self-help materials for parents and early care and educational professionals.
17	Travel	\$ 25,000.00		\$ 25,000.00	Staff reimbursed for mileage as they travel from one location to another providing technical assistance to early care and education programs, also used as subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 17,000.00		\$ 17,000.00	Telephone service [local and long distance], postage, cell phones, internet connection and Fed Ex for service related purposes.
19	Utilities	\$ 15,000.00		\$ 15,000.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 800.00		\$ 800.00	Printing of business cards, letter head stationary, envelopes, etc.
21	Repair and Maintenance	\$ 35,000.00		\$ 35,000.00	Allocated portion of repair and maintenance of the building and any equipment used by the activity
22	Meeting/Conference Expense	\$ 2,000.00		\$ 2,000.00	Costs of snacks, refreshments, venue rental locales, and materials for participants of meetings and conferences held by staff, to include the Meeting of the Minds, Leadership Academies
23	Employee Training (no travel)	\$ 20,000.00		\$ 20,000.00	Costs to keep staff abreast of the early education field, attend meetings and conferences for professional development to include regional, statewide, and national learning opportunities such as trainings through Child Care Aware of America, CLASS trainings, Business Administration Scale (BAS), Professional Administration Scale (PAS), NC Infant Mental Health Association Conference, the National Smart Start Conference, and program-specific CCR&R conferences.
24	Advertising and Outreach	\$ 10,000.00		\$ 10,000.00	Classified advertising for competitive bidding or to fill vacant positions, marketing efforts and program outreach
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 10,000.00		\$ 10,000.00	Allocated costs associated with the rental of copiers and postage meters.
30	Vehicle Rental	\$ 2,000.00		\$ 2,000.00	Costs for vehicle rental associated with staff travel.
31	Dues, Subscriptions and Fees	\$ 2,000.00		\$ 2,000.00	Professional membership dues for local, regional and national early childhood-related organizations and subscriptions for educational magazines
32	Insurance & Bonding	\$ 4,000.00		\$ 4,000.00	Direct vehicle insurance costs for the Education Express, allocated costs for the vehicle insurance for the PFC's passenger vehicles
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 2,000.00		\$ 2,000.00	Desks, bookcases and cabinets (\$500 or more)
40	Computer Equipment/Printers, \$500+ per item	\$ 4,000.00		\$ 4,000.00	Desktop computers, laptops, printers (\$500 or more)
41	Furniture/Eqpt. under \$500 per item	\$ 2,000.00		\$ 2,000.00	Chairs, tables, files cabinets, printers (less than \$500)
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Child Care Resource and Referral Core Services [3104-001]			
Child Care Resource and Referral		Requested Effective Date: 7/1/2019			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation
46	Cash Grants and Awards	\$ 30,000.00		\$ 30,000.00	Bonuses to facilities that will be tied to specific criteria surrounding the Business Administration Scale (BAS), Professional Administration Scale (PAS), and Star-Rated license scores.
47	Non-Cash Grants and Awards	\$ 99,676.00		\$ 99,676.00	Scholarships for early care & education professional attending college, to include in-state tuition, books, and activity fees; SS-allowable giveaways utilized during Prevent Child Abuse month and other collaborative child-related activities throughout Cumberland County; costs for CCR&R committee members to attend trainings, to include the National Smart Start Conference; non-cash grants of assessment/scale tools to qualifying centers and homes to increase and enhance quality star licensure.
	Total	\$ 1,389,200.00	\$ -	\$ 1,389,200.00	

Department Manager Signature

Date

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Activity Name:		Child Care Subsidy (non-TANF) [2347-022]	
Partnership for Children of Cumberland County, Inc. Child Care Resource and Referrals		Requested Effective Date:		7/1/2019	
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 51,000.00		\$ 51,000.00	Payments to early care and educaion providers on a direct per child basis to assist families that do not meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 8,500.00		\$ 8,500.00	Payments to early care and education providers on a direct per child basis to assist families with registration fees
	Total	\$ 59,500.00	\$ -	\$ 59,500.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource and Referrals		Activity Name: Subsidy Administration [2361-021] Requested Effective Date: 7/1/2019			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation
11	Personnel	\$ 35,150.00		\$ 35,150.00	Salaries and fringe benefits for 1.0 FTE to provide administration services for the Child Care Subsidy program within the Child Care Resource and Referral Department. Additional funding is provided by the CCR&R Core Services activity to support this position.
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 35,150.00	\$ -	\$ 35,150.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Activity Name:			
Partnership for Children of Cumberland County, Inc. Child Care Resource and Referrals		Child Care Subsidy (TANF) [2341-002] 7/1/2019			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 366,368.00		\$ 366,368.00	Payments to early care and education providers on a direct per child basis to assist families that meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 366,368.00	\$ -	\$ 366,368.00	

Department Manager Signature _____

Date _____

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Activity Name:		Requested Effective Date:	
Partnership for Children of Cumberland County, Inc. Community Engagement		Community Engagement and Development [5517-030]		7/1/2019	
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation
11	Personnel	\$ 218,000.00		\$ 218,000.00	Salaries and fringe benefits for 3 FTE staff to deliver applicable responsibilities of the Partnership.
12	Contracted Professional Services	\$ 12,000.00		\$ 12,000.00	Allocated portion of applicable service contracts for security services; contracted services for website hosting; contracted services for applicable events
14	Office Supplies & Materials	\$ 4,000.00		\$ 4,000.00	Basic office materials such as copier paper, print cartridges, envelopes, computer supplies and allocated janitorial supplies.
15	Service Related Supplies	\$ 50.00		\$ 50.00	Allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ 1,500.00		\$ 1,500.00	Staff mileage, meals, etc. for applicable conferences and meetings
18	Communications & Postage	\$ 3,300.00		\$ 3,300.00	Telephone [local and long distance] service, postage, cell phones, internet connection
19	Utilities	\$ 2,000.00		\$ 2,000.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 750.00		\$ 750.00	Printing of business cards, allocated portion of letterhead, envelopes, etc.
21	Repair and Maintenance	\$ 2,500.00		\$ 2,500.00	Allocated portion of repair and maintenance of the building and applicable equipment
22	Meeting/Conference Expense	\$ 750.00		\$ 750.00	Registrations for applicable meetings in GL 5468; materials and supplies for applicable events in GL 5465
23	Employee Training (no travel)	\$ 1,800.00		\$ 1,800.00	Costs of registration fees for employees to attend trainings to include the annual Smart Start Conference
24	Advertising and Outreach	\$ 3,500.00		\$ 3,500.00	Classified ads for competitive bidding or to solicit job applicants; advertising in various mediums for outreach events
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 200.00		\$ 200.00	Allocated costs associated with the rental of copiers and postage meters.
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 2,200.00		\$ 2,200.00	Professional membership dues for local organizations and subscriptions for educational magazines and newspapers
32	Insurance & Bonding	\$ 800.00		\$ 800.00	Allocated costs for property insurance and for the vehicle insurance for the PFC's passenger vehicles
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ 200.00		\$ 200.00	Allocated portion of shared computer equipment (\$500 or more)
41	Furniture/Eqpt. under \$500 per item	\$ 450.00		\$ 450.00	Chairs, tables, files cabinets, printers (less than \$500)
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 254,000.00	\$ -	\$ 254,000.00	

Department Manager Signature _____

Date _____

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Activity Name:		Requested Effective Date:	
Partnership for Children of Cumberland County, Inc. Planning and Evaluation		Family Connect [5413-032]		7/1/2019	
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation
11	Personnel	\$ 10,000.00		\$ 10,000.00	Allocated Salaries and fringe for release time of .1 FTE FRC Counseling Manager
12	Contracted Professional Services	\$ 90,000.00		\$ 90,000.00	Family Connects International in support of planning and initial implementation of the Family Connects model in Cumberland County
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 100,000.00	\$ -	\$ 100,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Activity Name:		Requested Effective Date:	
Partnership for Children of Cumberland County, Inc. Planning and Evaluation		Family Resource Center [5506-027]		7/1/2019	
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation
11	Persomel	\$ 81,000.00		\$ 81,000.00	Salaries and fringe benefits for .3 Facility Operations Manager and 1 FTE Information Referral Assistant (IRA) to deliver applicable responsibilities of the Partnership. Other funding streams are used to support the Facility Manager position.
12	Contracted Professional Services	\$ 28,699.00		\$ 28,699.00	Costs for temporary staff as needed; allocated portion of applicable service contracts for security services; contracted services for Co-herent system hosting.
14	Office Supplies & Materials	\$ 1,535.00		\$ 1,535.00	Basic office materials such as copier paper, print cartridges, envelopes, computer supplies and allocated janitorial supplies.
15	Service Related Supplies	\$ 5,000.00		\$ 5,000.00	Parenting tips and informational brochures and materials for the lobby; allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ 500.00		\$ 500.00	Telephone [local and long distance] service, postage, cell phones, internet connection
19	Utilities	\$ 15,060.00		\$ 15,060.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 1,750.00		\$ 1,750.00	Printing of business cards, signage, etc.
21	Repair and Maintenance	\$ 19,500.00		\$ 19,500.00	Allocated portion of repair and maintenance of the building and any equipment used by the Administration.
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 1,000.00		\$ 1,000.00	Allocated costs associated with the rental of copiers and postage meters.
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 600.00		\$ 600.00	Professional membership dues for local organizations and subscriptions for educational magazines and newspapers; AAP/INSCS Online Administrations, FRC Referral software fees
32	Insurance & Bonding	\$ 3,500.00		\$ 3,500.00	Allocated costs for property insurance and for the vehicle insurance for the PFC's passenger vehicles
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 158,144.00	\$ -	\$ 158,144.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Activity Name:		Requested Effective Date:	
Partnership for Children of Cumberland County, Inc. Planning and Evaluation		Planning, Monitoring and Evaluation [5603-007]		7/1/2019	
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 07/01/19	Explanation
11	Personnel	\$ 282,746.00		\$ 282,746.00	Salaries and fringe benefits for 5 FTE staff to deliver applicable responsibilities of the Partnership including evaluations, data maintenance and program monitoring; plus \$25,000 allocated for fiscal monitoring staff . Other funding streams are used to support staff for the tasks provided within those funding streams.
12	Contracted Professional Services	\$ 60,000.00		\$ 60,000.00	Costs for allocated portion of applicable service contracts for security services; IT services, contracted services for updating/reconfiguring the GEMS database
14	Office Supplies & Materials	\$ 15,000.00		\$ 15,000.00	Basic office materials such as copier paper, print cartridges, envelopes, computer supplies and allocated janitorial supplies.
15	Service Related Supplies	\$ 200.00		\$ 200.00	Allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ 6,000.00		\$ 6,000.00	Staff mileage, meals, etc. for applicable conferences and meetings
18	Communications & Postage	\$ 10,000.00		\$ 10,000.00	Telephone [local and long distance] service, postage, cell phones, internet connection
19	Utilities	\$ 5,000.00		\$ 5,000.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 150.00		\$ 150.00	Printing of business cards, etc.
21	Repair and Maintenance	\$ 10,000.00		\$ 10,000.00	Allocated portion of repair and maintenance of the building and any equipment
22	Meeting/Conference Expense	\$ 300.00		\$ 300.00	Food and refreshments for the required annual DSP In-Service meeting
23	Employee Training (no travel)	\$ 2,450.00		\$ 2,450.00	Costs of registration fees for employees to attend trainings to include the annual Smart Start Conference
24	Advertising and Outreach	\$ 500.00		\$ 500.00	Classified ads for competitive bidding or to solicit job applicants
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 4,000.00		\$ 4,000.00	Allocated costs associated with the rental of copiers and postage meters.
30	Vehicle Rental	\$ 300.00		\$ 300.00	Cost of renting a vehicle for travel or conferences as deemed necessary
31	Dues, Subscriptions and Fees	\$ 600.00		\$ 600.00	Professional membership dues for local organizations; and subscriptions for Rackspace, graphics, charting and survey tools
32	Insurance & Bonding	\$ 2,500.00		\$ 2,500.00	Allocated costs for property insurance and for the vehicle insurance for the PFC's passenger vehicles
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ 100.00		\$ 100.00	Allocated portion of vehicle property tax on PFC's vehicles recorded in GL 5591
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 300.00		\$ 300.00	Allocated portion of furniture/non-computer equipment (\$500 or more)
40	Computer Equipment/Printers, \$500+ per item	\$ 3,000.00		\$ 3,000.00	Desktop computers, laptops, printers (\$500 or more)
41	Furniture/Eqpt. under \$500 per item	\$ 800.00		\$ 800.00	Chairs, tables, files cabinets, printers (less than \$500)
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 403,946.00	\$ -	\$ 403,946.00	

Department Manager Signature _____

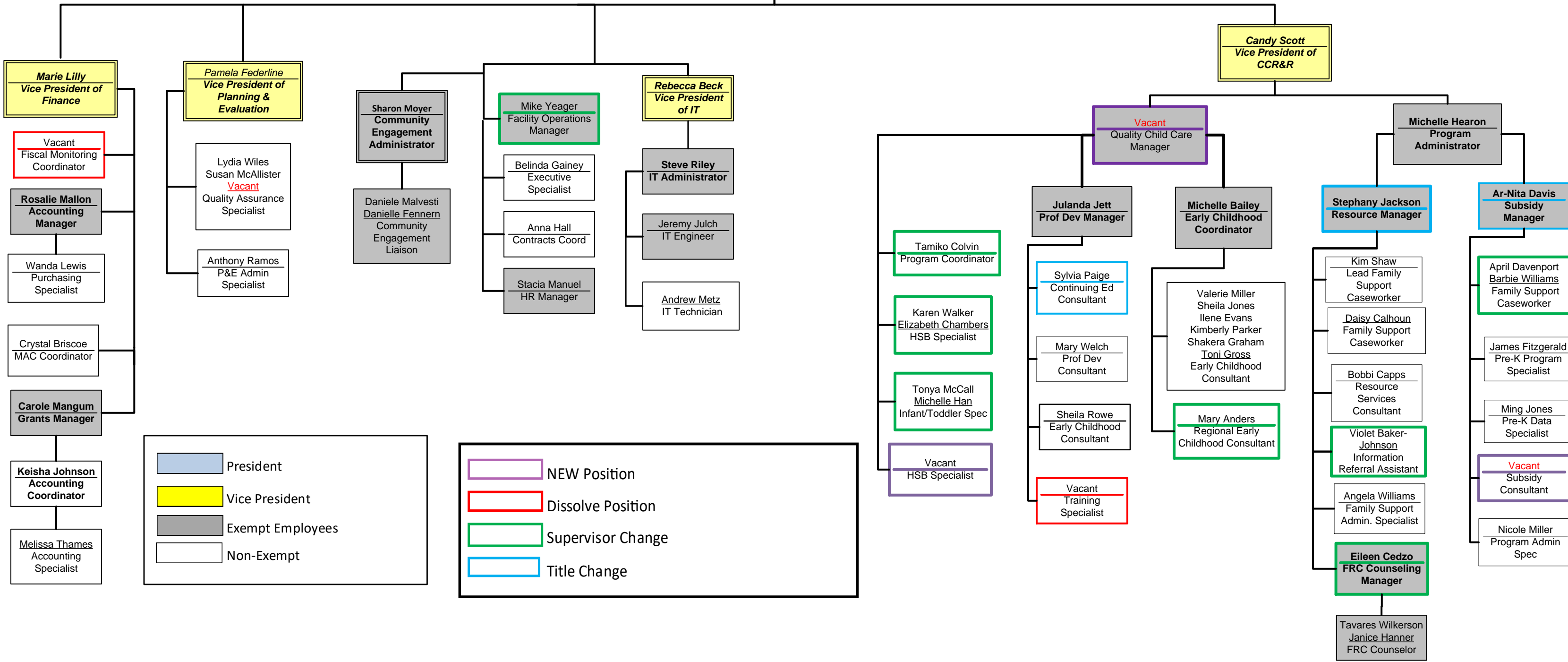
Date _____

Fiscal Year 2019/2020

PFC Organizational Chart Effective: June 30, 2019

Board of Directors

Mary Sonnenberg
President



President
 Vice President
 Exempt Employees
 Non-Exempt

NEW Position
 Dissolve Position
 Supervisor Change
 Title Change

Finance Committee Meeting

Tuesday, May 21, 2019

Board of Directors Meeting

Thursday, May 23, 2019

President's Report

- A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates**
1. **NCPC** – Anticipate will get a proportion of reverted Smart Start funds back. Approximate timing will be late fall.
 2. **NC Legislature** – The House budget passed. The Senate budget is expected to be out **Tuesday and voted on next week**. Key Early Childhood Initiatives in the House budget:
 - a. **Smart Start** - \$7M nonrecurring funds over the two years. Focus is on childcare, family support and child health. Does not include subsidies.
 - b. **NC Pre-K** – Maintains \$9M in expansion funded last session. Replaces state funding with federal TANF funds. Rate Expansion of 2% in FY19/20 and 6% in FY20/21 for salaries for teachers in private childcare sites.
 - c. **Childcare Subsidies** – Adds \$7M to subsidy, serving approximately 1,100 children (30,000 on current waiting list statewide). Decreases parent co-pays from 10% to 9%.
 - d. **Bills under consideration:** **HB 882 Childcare Workforce Compensation & Education** passed. **HB 435 Virtual Preschool Pilots** is still in play with funding included in the House Budget. The pilots would be in up to ten (local education agencies) LEAs with the allocation in the Education Budget.
- B. Grant Opportunities**
1. **Think Babies** – Received mini-grant for \$2,000 to support advocacy work around infants and toddlers.
 2. **NC Pre-K Capacity Grant** – Submitted request for \$174,000 towards administration, monitoring and recruitment of children and teachers for FY 19/20.
 3. **NC Early Childhood Foundation Grants for Input Sessions for Early Childhood Professional and Families** – Deadline extended to May 24, 2019. Will be applying for both grants to get input from our community related to the B-5 Strategic Plan for the federal Preschool Development Grant.
 4. **Bank of America Charitable Foundation** – Focus on Economic Mobility. Opportunity may be for priority for work being done with Pathways for Prosperity, focused on the Early Childhood goals. RFP will be open from June 3-28, 2019.
 5. **Cumberland Community Foundation Grant** – Exploring submission of a grant to support the potential implementation of Family Connects (newborn home visiting) in Cumberland County. We continue to have community meetings and are in the process of determining the appropriate agency to provide this service. The grant cycle opens in June and is due in August.
 6. **Community Block Development Grant through the City of Fayetteville's Economic and**

351 Wagoner Drive, Suite 200
Fayetteville, NC 28303
P 910-867-9700 / F 910-867-7772
ccpfc.org

Community Development Department – will be working on an application to support our Infrastructure project. Next grant is due in December.

- C. Forward March Conference, May 30-31, 2019, Iron Mike Conference Center. VIP Dinner May 30, 6:00-8:00 pm, Airborne Special Operations Museum.** Please let Sharon know if you want to attend the VIP dinner.
- D. 2020 Census** – Attended meeting hosted by the Cumberland Community Foundation focused on “Making Cumberland County Count: 2020 Census Briefing”. One of the most undercounted populations are children under the age of six. Undercounting children and hard to count communities impacts federal funding that the state gets. It will be critical to get the message out for people to complete the census. The primary way will be to complete the census on-line. We will be part the Cumberland County Counts Coalition to get the word out.
- E. Governor’s Office of Public Engagement, Regional Meeting** – May 30, 2019, 6:30-8:30 pm; Cape Fear Baptist Church Family Life Center, 100 Indian Drive, Fayetteville, NC 28312. Counties: Bladen, Columbus, Cumberland, Robeson, Sampson, Scotland. Topics: Census 2020, Medicaid Expansion, Education, Budget, etc. Format: Information/Updates from Cooper Administration, Community Listening Session, Wrap-Up.
- F. Home Visiting and Parental Education System Planning Team** – The first meeting of this state team was May 22, 2019. The group was convened to work through the essential components of a statewide home visiting and parent education system and to develop an action plan fully reflective of the NC context that will guide systemic improvement and service expansion over time. I was asked to be on this team by NCPC.

Human Resource Committee Meeting of May 8, 2019

RECOMMENDATIONS

- A. The Human Resource Committee recommends accepting the following policy as presented.
 - 1. HR Policy 513 – Use of Phone, Copiers, Plotters and Mail Systems (*Revised*) Effective May 23, 2019
- B. The Human Resource Committee recommends accepting the following job descriptions as presented.
 - 1. Quality Child Care Manager (New) Effective June 30, 2019
 - 2. Subsidy Consultant (New) Effective June 30, 2019
 - 3. Resource Manager (Revised) Effective June 30, 2019
 - 4. Subsidy Manager (Revised) Effective June 30, 2019
 - 5. Continuing Education Consultant (Revised) Effective June 30, 2019
 - 6. MAC Coordinator (Revised) Effective June 30, 2019

Facility & Tenant Recommendations
March 19, 2019

Lease Approvals

- a. Autism Society of NC
- b. Building Blocks Early Education
- c. First In Families
- d. Inner Pathways

Facility and Tenant Committee Recommendations
Meeting of May 20, 2019

RECOMMENDATIONS

1. Lease of approval for The ADAPT Program through the University of Minnesota, they are requesting Suite 418 which is 165 square feet. The revenue generated from this lease will be \$2,887.50 annually.

2. After reviewing the RFQ's submitted, the committee recommends board approval for a contract award to allow Fleming & Associates to provide necessary services to meet the scope of work in the RFQ, so long as they can begin and complete the scope items in a timely manner. If Fleming is unable to work in the timeline expected, Facility & Tenant recommends moving forward with next choice of BECS.

Finance Committee Recommendations

Meeting of May 21, 2019

RECOMMENDATIONS

- A. The Finance Committee recommends accepting the following Budget Revisions with correction as presented.
1. Kerri Hurley – Kindermusik/Music Therapy (*move funding from Line 46 to Line 47 on budget line items*)
 2. Carolina Collaborative Comcare – Reach Out and Read
 3. Autism Society of Cumberland County – Autism Circle of Parents Support Program
- B. Fixed Assets Disposals: The Finance Committee recommends accepting the disposal of the listed equipment totaling \$11,555.37 as presented.
- C. FY 19/20 Partnership Umbrella Budget (PUB): The Finance Committee recommends accepting the FY 19/20 Partnership Umbrella Budget (PUB) with correction to formulas as presented.
- D. The Finance Committee recommends accepting the FY 19/20 Proposed Smart Start Allocations as presented. Budgets included in the allocations are as follows:
1. Smart Start Administration
 2. All Children Excel (ACE)
 3. Child Passenger Safety Car Seats
 4. Child Care Resource and Referral Core Services
 5. Child Care Subsidy (non-TANF)
 6. Subsidy Administration
 7. Child Care Subsidy (TANF)
 8. Community Engagement and Development
 9. Family Connect
 10. Family Resource Center
 11. Planning, Monitoring and Evaluation
- E. FY 19/20 System of Support (SOS): The Finance Committee recommends accepting the FY 19/20 System of Support Recommendations as presented.
- Program Monitoring Recommendations:
1. Programs to continue on the SOS for FY 19/20
 - i. Family Connect
 - ii. All Children Excel
 - iii. Child Passenger Safety Car Seats
 - iv. Child Care Resource & Referral
- Fiscal Monitoring Recommendations:
1. Programs to continue on the SOS with desktop monitoring and technical assistance for FY 19/20
 - i. Autism Society of Cumberland County
 - ii. Carolina Community Collaborative Care (Assuring Better Child Health and Development (ABCD) and Reach Out and Read)

Finance Committee Recommendations

Meeting of May 21, 2019

INFORMATION

- F. Cumberland Financial Reports for April 2019 were distributed as an FYI:
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. DCDEE – Region 5
 - 4. All Funding Sources
 - 5. Cash and In-Kind Report

- G. The Monitoring Status updates for Fiscal, Program and Region 5 were provided for information.

- H. The committee received an update regarding the building infrastructure.



Direct Service Provider Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: Kerri Hurley Contract #: DSP-1819-005
Activity Name: Kindermusik/Music Therapy Amendment #: _____
Purpose Svc Code/Activity ID: 5417-220 Revision #: 1

Section II. Change Type Requested

- | | |
|--|--|
| <input type="checkbox"/> Initiate Contract | <input type="checkbox"/> Terminate Contract/Activity |
| <input type="checkbox"/> Change existing Contract Activity Description | <input type="checkbox"/> Amend Budget |
| <input checked="" type="checkbox"/> Revise Budget | <input type="checkbox"/> Other Changes (dates, provisions, etc.) |
- **Requested Effective Date: 5/1/18 Describe: _____

**Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.

Section III. Justification

By purchasing kits for this year's Kindermusik & Music Therapy participants in fewer shipments, and by Kerri Hurley donating discounts to the Partnership, we were able to realize a cost savings, totalling \$208.86 on line #47 (Non-Cash Grants and Awards. This request is to move \$208.86 to Line item 17 for Travel and will be paid to Music Therapist, Georgene Fayssoux who has significant travel with classes. To date our mileage has already totalled \$1959.26 as in kind donation over the budgeted allotment.

Section IV. DSP Authorizing Signature(s)

Kerri Hurley 4-3-19
Signature of Contract Administrator Date

Second Authorized Signature (if required by Direct Service Provider) Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective: _____

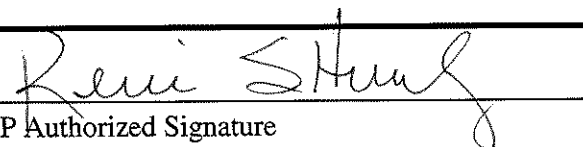
The contract/budget revision/amendment is denied for the reason(s) stated below:

Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

**Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request**

DSP: Kerri Hurley Kindermusik and Music Therapy Activity Name: Kindermusik and Music Therapy
Requested Effective Date: 5/1/2019 Contract #: DSP-1819-005

Line #	Description	Budget Effective 07/01/18	Amount Changed	Budget Effective 01/15/19	Explanation
11	Personnel	\$ 30,659		\$ 30,659	
12	Contracted Professional Services	\$ 26,460		\$ 26,460	
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel	\$ 2,022	208..00	\$ 2,230	Additional mileage to compensate for in kind already donated
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding	\$ 257		\$ 257	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services			\$ -	
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards	\$ 5,882	\$ (208)	\$ 5,674	Funding for remaining literacy/music home kits needed in
47	Non-Cash Grants and Awards			\$ -	
	Total	\$ 65,280	\$ (208)	\$ 65,280	


4-3-19
 DSP Authorized Signature Date Fiscal Year 2018/2019



Direct Service Provider Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: CAROLINA COLLABORATIVE COMCARE Contract #: DSP-1819-002
 Activity Name: REACH OUT AND READ Amendment #: 2
 Purpose Svc Code/Activity ID: 5523-262 Revision #: 1

Section II. Change Type Requested

- | | |
|--|--|
| <input type="checkbox"/> Initiate Contract | <input type="checkbox"/> Terminate Contract/Activity |
| <input type="checkbox"/> Change existing Contract Activity Description | <input type="checkbox"/> Amend Budget |
| <input checked="" type="checkbox"/> Revise Budget | <input type="checkbox"/> Other Changes (dates, provisions, etc.) |
- **Requested Effective Date: 6/1/2019 Describe:

**Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.

Section III. Justification

Up until quite recently, we were not aware that we were able to attend the annual Reach Out and Read Summit (we were under the impression that this was for the practices). The summit took place on Friday, May 3 and we wish to modify the budget to cover the costs of this event.

Section IV. DSP Authorizing Signature(s)

[Signature] Date 5/3/19
 Signature of Contract Administrator Date
 Second Authorized Signature (if required by Direct Service Provider) Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective: _____
 The contract/budget revision/amendment is denied for the reason(s) stated below:


Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

E-MAILED 2019 5/7

Partnership for Children of Cumberland County, Inc.

DSP Budget Revision/Amendment Request

DSP 1819-002		Activity Name: REACH OUT AND READ			
		Requested Effective Date: 2/1/2019 Contract #: DSP 1819-002			
Line #	Description	Budget Effective 05/01/19	Amount Changed	Budget Effective 06/01/19	Explanation
11	Personnel	\$ 6,000	\$ -	\$ 6,000	
12	Contracted Professional Services			\$ -	
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel	\$ 200	\$ 500	\$ 700	For 5/3 RoR Summit (Mileage, Hotel, Parking)
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding			\$ -	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services			\$ -	
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards	\$ 8,300	\$ (500)	\$ 7,800	No expenditure yet, but will purchase books soon.
	Total	\$ 14,500	\$ -	\$ 14,500	


 DSP Authorized Signature

5/3/19
 Date



Direct Service Provider

Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: Autism Society of Cumberland County Contract #: DSP-1819-001
Activity Name: Autism Circle of Parents Support Program Amendment #:
Purpose Svc Code/Activity ID: 5505 Revision #:

Section II. Change Type Requested

- Initiate Contract
Change existing Contract Activity Description
Revise Budget
Terminate Contract/Activity
Amend Budget
Other Changes (dates, provisions, etc.)

**Requested Effective Date: 05/31/2019

Describe.

**Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.

Section III. Justification

The Autism Circle of Parents Support Program has expended all allowable Smart Start funds in Line Items: (11) Personnel, (12) Contracted Professional Services, (18) Communication and Postage, and (29) Equipment Rental, as of April 30, 2019. Other other funding sources have been utilized to supplement Smart Start funding to support these costs for the Circle of Parents Support Program. As we reviewed year-to-date expenditures and anticipate year-end costs, we realize that excess funds exist in Line Items: (14) Office Supplies and Materials, (17) Travel, (23) Employee Training (no travel), (24) Advertising and Outreach, (31) Dues and Subscriptions, (32) Insurance & Bonding, and (45) Stipends/Scholarships. We are requesting to move excess funds from those line items to line items (11, 12, 18, and 29) to reduce the amount of other funds used to supplement Smart Start funding for personnel for the Autism Circle of Parents Support Program. * COST allocation when not direct expenses based on % of revenues.

Section IV. DSP Authorizing Signature(s)

Cecilia R. Bailey
Signature of Contract Administrator

May 21, 2019
Date

Second Authorized Signature (if required by Direct Service Provider) Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective.

The contract/budget revision/amendment is denied for the reason(s) stated below.

Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

**Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request**

DSP: Autism Society of Cumberland County Activity Name: Autism Circle of Parents Support Program
 Requested Effective Date: 5/31/2019 Contract #: 1819-001

Line #	Description	Budget Effective 02/15/19	Amount Changed 05/21/19	Budget Effective 05/31/19	Explanation
11	Personnel	\$ 35,000	\$ 1,870	\$ 36,870	Increased to utilize unspent funds from other line items
12	Contracted Professional Services	\$ 3,400	\$ 420	\$ 3,820	Increased to utilize unspent funds from other line items
14	Office Supplies & Materials	\$ 700	\$ (430)	\$ 270	Reduced to meet actual expenses through the year end
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ 400	\$ (260)	\$ 140	Reduced to meet actual expenses through the year end
18	Communications & Postage	\$ 1,500	\$ 100	\$ 1,600	Increased to utilize unspent funds from other line items
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -	\$ 50	\$ 50	Increased to utilize unspent funds from other line items
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ 200	\$ -	\$ 200	
23	Employee Training (no travel)	\$ 500	\$ (200)	\$ 300	Reduced to meet actual expenses through the year end
24	Advertising and Outreach	\$ 1,000	\$ (620)	\$ 380	Reduced to meet actual expenses through the year end
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 1,200	\$ 300	\$ 1,500	Increased to utilize unspent funds from other line items
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 750	\$ (80)	\$ 670	Reduced to meet actual expenses through the year end
32	Insurance & Bonding	\$ 2,300	\$ (1,000)	\$ 1,300	Reduced to meet actual expenses through the year end
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ 150	\$ (150)	\$ -	Reduced to meet actual expenses through the year end
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 47,100	\$ -	\$ 47,100	

*
Ⓢ

Nona +
Childcare

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for cop

(copier)

Cecilia Bailey
DSP Authorized Signature

May 21, 2019
Date

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
Summary of Fixed Assets for Disposal
To the Board of Directors for Approval on May 23, 2019

COST						
FIXED ASSET TAG #	STATUS	DESCRIPTION	YEAR PURCHASED	FURNITURE & EQUIPMENT OVER \$500	COMPUTERS & EQUIPMENT OVER \$500	LEASEHOLD IMPROVEMENTS OVER \$500
	<i>UNUSABLE - Unit #122 was original to the FRC building in year 1988. The unit went out and was removed by Ivey Mechanical per contractual conditions for disposals of commercial air conditioner units.</i>					
N/A	See above	Gore Heating and Air - Unit 122 capital repairs	May-12		1,268.00	
N/A	See above	Blackwell Heating and Air - Unit 122 installation of zone system to include duct work modification	Feb-13		7,758.39	
N/A	See above	Ivey Mechanical - Unit 122 installation of new fan and wiring in the heat strip of the AC unit	Apr-14		1,309.07	
N/A	See above	Ivey Mechanical - Unit 122 installation of new blower motor	Mar-15		1,219.91	
				\$ -	\$ 11,555.37	\$ -
Four Items Related to AC Unit 122 for Disposal				TOTAL DISPOSALS		\$11,555.37

351 Wagoner Drive, Suite 200
Fayetteville, NC 28303
P 910-867-9700 / F 910-867-7772
ccpfc.org

MEMORANDUM

DATE: May 15, 2019

TO: Finance Committee

Board of Directors

FROM: Mary Sonnenberg, President
Pamela Federline, VP of Planning & Evaluation

SUBJECT: 2019-2020 System of Support Recommendations

SYSTEM OF SUPPORT (SOS) OVERVIEW

In September 2007, the Board approved the System of Support which is an intensive programmatic technical assistance program. The SOS program is designed to prevent program non-compliance issues. Direct Service Providers with one or more of the following risk factors are placed on the SOS:

- a. reduction in program staff, excessive turnover of supervisory staff, or turnover in key staff positions
- b. funded less than 2 years
- c. issues noted in the previous year's Formal Site Visit report
- d. undertaking of a new direction per PFC guidance
- e. additional criteria identified by staff based on current realities

Program Monitoring: All programs on the SOS will receive two programmatic Formal Site Visits and Informal Site Visits as needed.

Fiscal Monitoring: All programs on the SOS will be required to furnish back-up documentation for selected budget lines and/or expenditures along with each monthly Financial Status Report (FSR) to be desktop monitored. Each program will also receive one Informal Site Visit in the second quarter and one Formal Site Visit in the fourth quarter.

2019-2020 SOS PROGRAM MONITORING STAFF RECOMMENDATION

Vice President of Planning & Evaluation recommends the following programs **continue** on SOS for 2019-2020:

1. Family Connects
 - a. Second year of funding.
 - b. Plan development and implementation still needs oversight for selection of primary supervising agency.
2. All Children Excel
 - a. Transition to Family Support anticipated July 1st
 - b. Parenting programs need revision and discussion with community leaders to work towards eliminating duplication of effort.
3. Child Passenger Safety Car Seats
 - a. The activity will be phased out after this grant cycle ending 6/30/21.
 - b. Housed under Family Support
4. Child Care Resource & Referral
 - a. Internal activity which has been modified to incorporate 3 previously separate internal activities (Professional Development Career Center, Quality Enhancement Grants & High Quality Maintenance) in FY 18/19.
 - b. Assistance with organizational restructuring and support for processes across components of CCR&R.

2019-2020 SOS FISCAL MONITORING STAFF RECOMMENDATION

Mary Sonnenberg recommends the following programs **continue on** the SOS with desktop monitoring and technical assistance for 2019-2020:

1. Autism Society of Cumberland County
 - a. Additional support necessary based on FY 18-19 quarterly desktop monitoring
 - b. Recommend quarterly desktop monitoring for September 2019, December 2019, March 2020 and June 2020.
2. Carolina Community Collaborative Care (Assuring Better Child Health and Development & Reach Out and Read)
 - a. Additional support necessary based on FY 18-19 monthly desktop monitoring to keep reports timely and ensure FSR amounts requested are calculated correctly.
 - b. Budget targets were not met for the Reach Out and Read Activity for FY 18-19. Staying on the SOS will help them ensure they meet their budget targets for FY 19-20.
 - c. Recommend the continuation of monthly desktop monitoring, with two site visits.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS April 30, 2019

FOOTNOTES - BALANCE SHEET

A. The cash accounts at April 30, 2019 total \$1,440,362.78.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$310,142.53	n/a	n/a	n/a	.50%
Select Bank	CD	\$100,000.00	15	05/20/20	2.47%	2.50%
Lumbee Bank	CD	\$100,000.00	15	05/21/20	2.26%	2.29%
Select Bank	Checking	\$500.00	n/a	n/a	n/a	n/a
Lumbee Bank	Checking	\$76.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$542,102.53				

B. Employees' payroll deductions at April 30, 2019 from the current month and from prior months total \$2,673.90. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS

April 30, 2019

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start grants for all of the Service budgets are in full contract effective July 1, 2018. Budgets have been reviewed to determine if they are adequate through yearend and applicable changes are effective 4-15-19. The budgets will continue to be reviewed and applicable changes will be presented as deemed necessary prior to June 30, 2019.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2018. Budgets have been reviewed to determine if they are adequate through yearend and applicable changes are effective 4-15-19. The budgets will continue to be reviewed and applicable changes will be presented as deemed necessary prior to June 30, 2019.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2018. The budget has been reviewed to determine if it is adequate through yearend and a revision was effective 2-15-19.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
April 30, 2019

Assets

Bank of America Checking Account	\$ 897,860.25	}	A
PNC Bank - Money Market Reserve	310,142.53		
Select Bank - Certificate of Deposit	100,000.00		
Lumbee Bank - Certificate of Deposit	100,000.00		
Select Bank - Checking Account [from investments]	500.00		
Lumbee Bank - Checking Account [from investments]	76.00		
Petty Cash, Change Funds, Undeposited Receipts	400.00		
Beneficial Interest in Community Foundation	31,384.00		
Employee Advances (for travel)	356.10		
	1,440,718.88		
Total Assets	1,440,718.88		

Liabilities and Net Assets

Health Insurance Payable	294.74	}	B
Flex-Spending Payable	1,397.86		
AFLAC Payable	933.51		
Dental Insurance Payable	19.67		
Vision Payable	10.95		
Legal Shield Payable	17.17		
Tenant Security Deposits	16,236.52		
Unrestricted Net Assets	1,018,790.36		
Temporarily Restricted Net Assets	34,609.55		
Permanently Restricted Net Assets	31,384.00		C
Excess Revenues over (under) Expenditures	337,024.55		
	1,440,718.88		
Total Liabilities and Net Assets	\$ 1,440,718.88		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2018 - 2019

FY 18/19 SMART START FULL ALLOCATION **\$6,598,689**

TOTAL ALLOCATION FOR ADMINISTRATION -----> **\$319,799**
 FY 18/19 Smart Start Admin Base Allocation **\$319,799**

TOTAL ALLOCATION FOR SERVICES -----> **\$6,278,890**
 FY 18/19 Smart Start Services Allocation : **\$6,278,890**

AS OF APRIL 30, 2019

										If monthly spending was equal, at month-end, the percentages should be:		
										83%	17%	
										Remaining Budget	% of Budget Expended	% of Available Funds
										EXPENDITURES		
Activity	Agency		04/15/19 Budget	Advances	March	April	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds		
Early Care & Education Subsidy - TANF Only												
1	Subsidized Child Care	Dept. of Social Services	\$ 2,230,306.00		\$ 50,076.00	\$ 35,755.00	\$ 2,137,580.00	\$ 92,726.00	96%	4%		
2	CCR&R - Subsidy	IH Partnership for Children	\$ 366,368.00		\$ 37,716.61	\$ 44,189.22	\$ 274,482.49	\$ 91,885.51	75%	25%		
3	Child Care Scholarships	Fayetteville Tech. Com. College	\$ 207,260.00	\$ -	\$ 21,595.30	\$ 20,075.60	\$ 179,208.33	\$ 28,051.67	86%	14%		
ECE Subsidy TANF Total:			45%	\$ 2,803,934.00	\$ -	\$ 109,387.91	\$ 100,019.82	\$ 2,591,270.82	\$ 212,663.18	92%		
Minimum of 39% Required												
Early Care & Education Subsidy - Non-TANF												
4	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children	\$ 110,500.00		\$ 13,448.04	\$ 20,618.45	\$ 66,877.24	\$ 43,622.76	61%	39%		
5	Spainhour/Child Play	Easter Seals UCP	\$ 91,716.00	\$ -	\$ 7,743.61	\$ 7,643.00	\$ 76,430.00	\$ 15,286.00	83%	17%		
ECE Subsidy Non-TANF Total:			3%	\$ 202,216.00	\$ -	\$ 21,191.65	\$ 28,261.45	\$ 58,908.76	71%			
Early Care & Education Subsidy - Administration												
6	Subsidy Support Staff	Dept. of Social Services	\$ 159,807.00		\$ -	\$ -	\$ 159,807.00	\$ -	100%	0%		
7	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College	\$ 11,450.00	\$ -	\$ 1,220.87	\$ 1,191.78	\$ 9,740.25	\$ 1,709.75	85%	15%		
8	CCR&R - Subsidy Administration	IH Partnership for Children	\$ 35,150.00		\$ 4,398.46	\$ (680.11)	\$ 27,635.14	\$ 7,514.86	79%	21%		
ECE Subsidy Administration Total			3%	\$ 206,407.00	\$ -	\$ 5,619.33	\$ 197,182.39	\$ 9,224.61	96%			
Early Care & Education Quality & Affordability												
9	CCR&R - Core Services	IH Partnership for Children	\$ 1,341,792.00		\$ 105,481.15	\$ 117,291.27	\$ 1,085,618.67	\$ 256,173.33	81%	19%		
10	WAGES	Child Care Svcs. Association	\$ 371,554.00		\$ 38,866.41	\$ 24,385.94	\$ 332,065.10	\$ 39,488.90	89%	11%		
	Kindermusik & Music Therapy [SEE PSC 5417]	Kerri Hurley	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!		
ECE Quality Total:			27%	\$ 1,713,346.00	\$ -	\$ 144,347.56	\$ 141,677.21	\$ 1,417,683.77	\$ 295,662.23	83%		
Minimum of 70% Total Required			78%									
Health and Safety												
11	Assuring Better Health and Development (ABCD)	Carolina Collaborative Community Care (4C)	\$ 92,238.00	\$ -	\$ 9,897.57	\$ 7,812.42	\$ 68,187.20	\$ 24,050.80	74%	26%		
12	Family Connect NEW at 07-01-18	IH Partnership for Children	\$ 100,000.00	\$ -	\$ 1,848.60	\$ 22,500.00	\$ 69,348.60	\$ 30,651.40	69%	31%		
13	Kindermusik & Music Therapy [NEW PSC FOR FY1819 effective 7-1-18 per NCPG]	Kerri Hurley	\$ 65,280.00	\$ 9,534.83	\$ 6,766.45	\$ 5,566.45	\$ 53,681.19	\$ 11,598.81	82%	18%		
Health & Safety Total:			4%	\$ 257,518.00	\$ 9,534.83	\$ 18,512.62	\$ 35,878.87	\$ 191,216.99	\$ 66,301.01	74%		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2018 - 2019

FY 18/19 SMART START FULL ALLOCATION	\$6,598,689
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TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$319,799
FY 18/19 Smart Start Admin Base Allocation	\$319,799

TOTAL ALLOCATION FOR SERVICES ----->	\$6,278,890
FY 18/19 Smart Start Services Allocation :	\$6,278,890

AS OF APRIL 30, 2019

				EXPENDITURES				If monthly spending was equal, at month-end, the percentages should be:			
				04/15/19	Advances	March	April	Y-T-D	Remaining Budget	83%	17%
Activity	Agency		Budget							% of Budget Expended	% of Available Funds
Family Support											
14	Autism Outreach & Resource Ctr.	Autism of CC	\$ 47,100.00	\$ -	\$ 1,302.84	\$ 121.64	\$ 44,172.66	\$ 2,927.34	94%	6%	
15	PFC Family Resource Center	Partnership for Children	\$ 130,144.00		\$ 7,591.32	\$ 6,277.10	\$ 92,205.91	\$ 37,938.09	71%	29%	
16	All Children Excel [ACE] NEW 07-01-18	Partnership for Children	\$ 185,985.00		\$ 19,795.95	\$ 15,932.42	\$ 169,126.79	\$ 16,858.21	91%	9%	
17	Child Passenger Safety Car Seat NEW 07-01-18	Partnership for Children	\$ 5,000.00		\$ 557.94	\$ (20.00)	\$ 4,357.23	\$ 642.77	87%	13%	
18	Community Engagement & Resource Development	Partnership for Children	\$ 250,186.00		\$ 23,438.02	\$ 16,878.29	\$ 199,154.12	\$ 51,031.88	80%	20%	
19	Reach Out & Read Grant	Carolina Collaborative Community Care (4C)	\$ 14,500.00	\$ -	\$ 551.62	\$ 211.01	\$ 3,738.72	\$ 10,761.28	26%	74%	
		Family Support Total:	10% \$ 632,915.00	\$ -	\$ 53,237.69	\$ 39,400.46	\$ 512,755.43	\$ 120,159.57	81%		
System Support											
20	P&E - Planning & Evaluation	Partnership for Children	\$ 462,554.00		\$ 15,693.49	\$ 26,866.88	\$ 294,842.48	\$ 167,711.52	64%	36%	
		System Support Total:	7% \$ 462,554.00	\$ -	\$ 15,693.49	\$ 26,866.88	\$ 294,842.48	\$ 167,711.52	64%		
		Total of Approved Projects:	\$ 6,278,890.00	\$ 9,534.83	\$ 367,990.25	\$ 372,616.36	\$ 5,348,259.12	\$ 930,630.88			
21	Administration	Partnership for Children	5% \$ 319,799.00	\$ -	\$ (19,801.39)	\$ 22,743.83	\$ 241,386.79	\$ 78,412.21	75%	25%	
		Unallocated Smart Start SERVICES Funds	\$ -								
		Unallocated Smart Start ADMINISTRATION Funds	\$ -								
		Total Smart Start Funds Expended	\$ 9,534.83	\$ 348,188.86	\$ 395,360.19	\$ 5,589,645.91					
		Total Allocated Smart Start Funds Remaining					\$ 1,009,043.09				

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 18/19 Revenues per Contract	Fiscal Year 2018/ 2019
\$ 8,398,245	NC Pre-k Grant Payments to Providers
\$ 174,963	2% CCDF Quality Funds
\$ 174,963	2% New Capacity Building Funds
\$ 349,927	4% Administrative Fee
\$ 9,098,098	Total NC Pre-k Grant
	as of April 30, 2019
	SHOULD BE
	83% 17%

FUND	Activity	FY 18/19 Budget					Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
		4/30/2019	February	March	April					
211	9100-999 Administrative Operations	\$ 142,533.00	\$10,835.69	\$15,444.19	\$11,066.82	\$118,560.19	\$23,972.81	83%	17%	
211	3104-001 CCR&R - Core	\$ 71,330.00	\$7,575.32	\$ 950.18	\$4,914.00	\$67,286.33	\$4,043.67	94%	6%	
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 136,064.00	\$14,385.65	\$2,895.72	\$14,478.67	\$131,643.02	\$4,420.98	97%	3%	
	Services Sub-Total	\$ 207,394.00	\$ 21,960.97	\$3,845.90	\$19,392.67	\$198,929.35	8,464.65	96%	4%	
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 1,042,784.00	\$203,850.00	\$197,100.00	\$127,125.00	\$1,034,533.00	\$8,251.00	99%	1%	
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 781,758.00	\$22,950.00	\$22,950.00	\$18,450.00	\$98,700.00	\$683,058.00	13%	87%	
	Fund 206 Sub-Total	\$ 1,824,542.00	\$226,800.00	\$220,050.00	\$145,575.00	\$1,133,233.00	\$691,309.00	62%	38%	
319	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 5,587,648.00	\$363,875.00	\$475,600.00	\$543,175.00	\$4,148,242.00	\$1,439,406.00	74%	26%	
	2348-015 NC Pre-K Non-TANF/CCDF - Federal Funds	\$ 986,055.00	\$110,750.00	\$113,650.00	\$121,100.00	\$932,200.00	\$53,855.00	95%	5%	
	Fund 319 Sub-Total	\$ 6,573,703.00	\$474,625.00	\$589,250.00	\$664,275.00	\$5,080,442.00	\$1,493,261.00	77%	35%	
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds	\$ 174,963.00	\$39,766.00	\$22,040.00	\$13,196.49	\$91,207.97	\$83,755.03	52%	48%	

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 18/19 Revenues per Contract	Fiscal Year 2018/ 2019
\$ 8,398,245	NC Pre-k Grant Payments to Providers
\$ 174,963	2% CCDF Quality Funds
\$ 174,963	2% New Capacity Building Funds
\$ 349,927	4% Administrative Fee
\$ 9,098,098	Total NC Pre-k Grant
as of April 30, 2019	
SHOULD BE	
83%	17%

FUND	Activity	FY 18/19 Budget					Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
		4/30/2019	February	March	April					
329	3323-017	NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 73,240.00	\$5,153.57	\$29,058.59	\$6,006.13	\$50,823.72	\$22,416.28	69%	31%
329	3104-001	NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 31,489.00	\$0.00	\$31,489.00	\$0.00	\$31,489.00	\$0.00	100%	0%
329	9100-999	NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 47,833.00	\$0.00	\$47,833.00	\$0.00	\$47,833.00	\$0.00	100%	0%
329	5603-007	NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 22,401.00	\$0.00	\$22,401.00	\$0.00	\$22,401.00	\$0.00	100%	0%
		Fund 319 Sub-Total	\$ 174,963.00	\$0.00	\$79,322.00	\$0.00	\$152,546.72	\$22,416.28	87%	0%

Total Budget Remaining	\$2,323,178.77
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Total NC Pre-K Grant	\$ 9,098,098.00
Unallocated NC Pre-k Revenues	-
Total NC Pre-k Grant Expended	
Total State Funds	\$2,174,469.00
Total Federal Funds	\$6,923,629.00
Total NC Pre-K Grant	\$9,098,098.00

\$773,987.66	\$850,630.09	\$853,505.98	\$6,774,919.23
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Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant
Fiscal Year 2018 - 2019

TOTAL FY 2018 - 2019 REGION 5 LEAD AGENCY ALLOCATION

\$625,907.00

FY 2018 - 2019 10% Overhead / Administration Allocation

\$56,390.00

FY 2018 - 2019 Program/Services Allocation

\$569,517.00

										as of April 30, 2019		
										83%	17%	
EXPENDITURES										Remaining Budget	% of Budget Expended	% of Available Funds
Activity		04/30/19 Budget	January	February	March	April	Y-T-D					
Region 5 Lead Agency - Core Services		\$ 240,126.00	\$ 14,728.59	\$ 9,574.82	\$ 15,871.19	\$ 12,494.75	\$ 129,310.13	\$ 110,815.87	54%	46%		
Core Services - 10% Overhead/Administration for CCR&R		\$ 674.00	\$ 27.73	\$ 3.95	\$ 15.39	\$ 56.24	\$ 512.95	\$ 161.05	76%	24%		
Core Services - 10% Overhead/Administration for Admin Ops		\$ 29,000.00	\$ 1,867.10	\$ 1,368.81	\$ 2,103.85	\$ 1,986.80	\$ 15,622.46	\$ 13,377.54	54%	46%		
Contracts & Grants - Anson County		\$ 9,954.00	\$ 4,147.50	\$ -	\$ -	\$ 3,318.00	\$ 7,465.50	\$ 2,488.50	75%	25%		
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%		
Contracts & Grants - Moore County		\$ 29,399.00	\$ -	\$ 4,152.06	\$ -	\$ -	\$ 14,639.42	\$ 14,759.58	50%	50%		
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ 5,332.28	\$ 4,606.63	\$ 9,938.91	\$ 4,589.09	68%	32%		
		#DIV/0!	\$ 332,026.00	\$ 20,770.92	\$ 15,099.64	\$ 23,322.71	\$ 22,462.42	\$ 177,489.37	\$ 154,536.63	53%	47%	
Region 5 Infant Toddler Project		\$ 133,963.00	\$ 10,370.91	\$ 9,236.45	\$ 13,570.75	\$ 9,709.24	\$ 100,470.83	\$ 33,492.17	75%	25%		
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ 396.00	\$ -	\$ 2.01	\$ 7.76	\$ 35.34	\$ 207.21	\$ 188.79	52%	48%		
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ 13,000.00	\$ 1,073.24	\$ 913.98	\$ 1,340.81	\$ 928.40	\$ 9,788.22	\$ 3,211.78	75%	25%		
		#DIV/0!	\$ 147,359.00	\$ 11,444.15	\$ 10,152.44	\$ 14,919.32	\$ 10,672.98	\$ 110,466.26	\$ 36,892.74	75%	25%	
Region 5 Healthy Social Behaviors Project		\$ 133,202.00	\$ 8,792.97	\$ 8,559.04	\$ 12,795.94	\$ 8,924.05	\$ 92,568.17	\$ 40,633.83	69%	31%		
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ 320.00	\$ -	\$ 1.12	\$ 4.07	\$ 20.01	\$ 173.05	\$ 146.95	54%	46%		
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ 13,000.00	\$ 879.30	\$ 855.38	\$ 1,275.52	\$ 867.47	\$ 9,078.83	\$ 3,921.17	70%	30%		
		#DIV/0!	\$ 146,522.00	\$ 9,672.27	\$ 9,415.54	\$ 14,075.53	\$ 9,811.53	\$ 101,820.05	\$ 44,701.95	69%	31%	
Total Allocated DCD Funds Remaining								\$ 236,131.32				
Summary for 10% Overhead / Administration	PFC	\$ 56,390.00	\$ 3,847.37	\$ 3,145.25	\$ 4,747.40	\$ 3,894.26	\$ 35,382.72	\$ 21,007.28	63%	37%		

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			February	March	April	YTD	February	March	April	YTD	
RESTRICTED FUNDS											
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ 453,600.00	\$ -	\$ 166,549.00	\$ 1,160,957.00	\$ 226,800.00	\$ 220,050.00	\$ 145,575.00	\$ 1,133,233.00	\$ 27,724.00
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ 32,018.82	\$ -	\$ 31,693.50	\$ 264,101.87	\$ 32,796.66	\$ 19,290.09	\$ 30,459.49	\$ 284,580.54	\$ (20,478.67)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 32,909.00	\$ -	\$ -	\$ -	\$ 32,909.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ 356,325.00	\$ -	\$ 648,051.00	\$ 3,781,468.00	\$ 474,625.00	\$ 589,250.00	\$ 664,275.00	\$ 3,781,468.00	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 1,298,974.00	\$ -	\$ -	\$ -	\$ 1,298,974.00	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ -	\$ 3,920.00	\$ -	\$ 39,766.00	\$ 56,601.03	\$ 39,766.00	\$ 22,040.00	\$ 13,196.49	\$ 91,207.97	\$ (34,606.94)
329	NC Pre-K Capacity Building Grant - Federal Funds Effective 11-1-18	\$ -	\$ 3,831.70	\$ -	\$ 5,153.57	\$ 15,759.00	\$ 5,153.57	\$ 130,781.59	\$ 6,006.13	\$ 152,546.72	\$ (136,787.72)
	Sub-total for NC Pre-K	\$ -								Sub-total	\$ (164,149.33)
301	Family CareGivers Program	\$ 70.63	\$ 58.00	\$ -	\$ 413.00	\$ 1,443.00	\$ 254.85	\$ 157.69	\$ 50.66	\$ 1,564.66	\$ (51.03)
307	DCD Grant - SWCDC	\$ 35,745.56	\$ -	\$ 35,923.30	\$ 23,311.68	\$ 155,015.92	\$ 15,214.54	\$ 23,322.71	\$ 22,462.42	\$ 213,349.83	\$ (22,588.35)
312	Region 5 - Infant/Toddler Project	\$ -	\$ 53,474.71	\$ 21,881.55	\$ 14,834.28	\$ 99,348.48	\$ 10,152.44	\$ 14,919.32	\$ 10,672.98	\$ 110,466.26	\$ (11,117.78)
313	Region 5 - Healthy Social Behavior	\$ 17,076.42	\$ -	\$ 19,093.81	\$ 14,345.53	\$ 92,278.52	\$ 9,415.54	\$ 14,075.53	\$ 9,811.53	\$ 118,896.47	\$ (9,541.53)
807	Region 5 - Program Income	\$ -	\$ 1,781.50	\$ 920.00	\$ 1,030.00	\$ 10,531.50	\$ -	\$ -	\$ 243.44	\$ 1,531.72	\$ 8,999.78
	Sub-total for Other Restricted	\$ 52,892.61								Sub-total	\$ (34,298.91)
136	Smart Start - Services (FY 13/14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (235.00)	\$ 235.00
138	Smart Start - Services (FY 14/15)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
141	Smart Start - Admin. (FY 16/17)	\$ 14.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14.54	\$ -
142	Smart Start - Services (FY 16/17)	\$ 52.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (444.39)	\$ -	\$ (391.41)	\$ 444.39
143	Smart Start - Admin. (FY 17/18)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
144	Smart Start - Services (FY 17/18)	\$ 47,949.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,312.25)	\$ -	\$ 46,637.00	\$ 1,312.25
145	Smart Start - Admin. (FY 18/19)	\$ -	\$ 23,667.00	\$ 24,222.00	\$ 24,796.00	\$ 275,518.00	\$ 23,144.90	\$ (19,834.02)	\$ 22,743.83	\$ 241,354.16	\$ 34,163.84
146	Smart Start - Services (FY 18/19)	\$ -	\$ 189,467.00	\$ 258,834.00	\$ 351,111.00	\$ 3,030,214.00	\$ 251,111.54	\$ 276,660.63	\$ 319,404.98	\$ 2,686,424.71	\$ 343,789.29
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ -	\$ -	\$ 24,732.22	\$ 61,830.55	\$ 5,679.54	\$ 7,783.88	\$ 5,409.77	\$ 57,100.40	\$ 4,730.15
216	Dolly Parton's Imagination Library	\$ 8,406.47	\$ 25,856.00	\$ 1,041.00	\$ 2,500.00	\$ 36,159.00	\$ 432.00	\$ 6,208.00	\$ 3,942.00	\$ 13,106.72	\$ 31,458.75
801	Program Income (SS Related)	\$ 72,836.17	\$ 6,692.71	\$ 7,444.95	\$ 8,380.61	\$ 64,898.29	\$ 2,874.78	\$ 6,808.71	\$ 3,675.91	\$ 26,537.06	\$ 111,197.40
804	GEMS Shared Services (PI SS Related)	\$ (92.51)	\$ -	\$ -	\$ 1,300.00	\$ 3,900.00	\$ -	\$ (1,052.51)	\$ -	\$ 2,507.49	\$ 1,300.00
902	COBRA - Employee Insurance Withholdings	\$ -	\$ -	\$ -	\$ -	\$ 2,426.88	\$ -	\$ -	\$ -	\$ 2,426.88	\$ -
	Sub-total for Smart Start & Related	\$ 129,166.90								Sub-total	\$ 528,631.07

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2018 - 2019

FUND CODE	July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance	
		February	March	April	YTD	February	March	April	YTD		
UNRESTRICTED FUNDS											
208	Unrestricted State Revenues - For Operating Purposes	\$ 4,214.88	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ 1,301.11	\$ (2,609.14)	\$ 1,276.25	\$ 10,689.12	\$ 18,525.76
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 513,695.97	\$ (25,000.00)	\$ -	\$ -	\$ (25,000.00)	\$ 8.00	\$ 8.00	\$ 8.00	\$ 24.00	\$ 488,671.97
501	Individual Gifts & Donations	\$ 19,690.36	\$ 9,127.45	\$ 991.85	\$ 80.00	\$ 17,009.05	\$ -	\$ -	\$ -	\$ 4,728.98	\$ 31,970.43
515	Vending Machine Commissions	\$ 574.00	\$ 60.02	\$ 22.71	\$ 55.28	\$ 461.81	\$ 108.00	\$ 237.12	\$ -	\$ 787.21	\$ 248.60
518	Kohl's Corporate Grants	\$ 2,843.08	\$ -	\$ -	\$ -	\$ 1,942.00	\$ -	\$ -	\$ -	\$ 1,394.16	\$ 3,390.92
526	Unrestricted Private Funds	\$ 2,950.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,328.28	\$ 622.40
531	PFC Annual Engagements	\$ 305.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305.26
536	The CarMax Foundation Grant	\$ 7,649.43	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 1,100.00	\$ -	\$ 7,275.76	\$ 14,816.68	\$ 2,832.75
537	Foundation for the Carolinas Grant via Long Leaf Foundation	\$ -	\$ -	\$ -	\$ -	\$ 17,500.00	\$ -	\$ -	\$ 3,300.00	\$ 3,960.00	\$ 13,540.00
538	Save the Children Grant	\$ -	\$ -	\$ -	\$ -	\$ 9,704.00	\$ -	\$ 4,330.00	\$ -	\$ 4,330.00	\$ 5,374.00
539	Foundation for the Carolinas Grant - Operation Restoration	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00
802	PFCRC II (Non-Smart Start)	\$ 103,323.97	\$ 9,082.30	\$ 4,786.07	\$ 11,350.47	\$ 92,516.22	\$ 7,805.84	\$ 8,816.07	\$ 19,603.70	\$ 122,083.31	\$ 73,756.88
806	Forward March Conference	\$ 19,308.57	\$ -	\$ 1,500.00	\$ -	\$ 25,330.66	\$ 105.90	\$ 105.90	\$ 151.50	\$ 817.77	\$ 43,821.46
812	PFCRC II - Administration	\$ -	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 47,500.00	\$ 4,250.39	\$ 6,427.51	\$ 4,323.88	\$ 45,525.73	\$ 1,974.27
815	Hohe - Contracted Eval (not program income)	\$ 15,716.34	\$ -	\$ 6,370.00	\$ -	\$ 6,370.00	\$ 1,688.89	\$ 913.27	\$ 1,199.53	\$ 11,923.09	\$ 10,163.25
816	Contracted Data Services	\$ 5,763.28	\$ -	\$ -	\$ -	\$ 5,840.00	\$ -	\$ -	\$ -	\$ 8,155.13	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 110,687.10	\$ 19,500.00	\$ 26,862.00	\$ 2,067.67	\$ 56,243.76	\$ 3,851.79	\$ 12,233.89	\$ 37,179.58	\$ 60,008.58	\$ 106,922.28
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 8,832.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 680.00	\$ 680.00	\$ 8,152.98
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 5,802.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,802.11
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 1,284.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,284.02	\$ -
828	Fundraising - Early Care & Education Initiatives	\$ 2,634.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (345.00)	\$ 40.00	\$ 2,225.94	\$ 408.60
897	Sales Tax	\$ (22,258.15)	\$ 5,361.14	\$ -	\$ -	\$ 27,619.29	\$ 3,239.44	\$ 1,359.35	\$ 1,056.67	\$ 11,885.21	\$ (6,524.07)
899	Interest Income (from Investment Funds)	\$ 18,213.11	\$ 354.69	\$ 246.00	\$ 271.67	\$ 3,485.16	\$ -	\$ (348.29)	\$ -	\$ (348.29)	\$ 22,046.56
904	Forfeited FSA	\$ 578.02	\$ -	\$ -	\$ -	\$ 253.00	\$ 4.25	\$ 4.25	\$ 4.25	\$ (1.33)	\$ 832.35
905	Employee Withholding	\$ 676.15	\$ 23,313.68	\$ 28,262.96	\$ 22,337.68	\$ 247,476.05	\$ 17,686.31	\$ 27,601.84	\$ 23,588.63	\$ 246,310.64	\$ 1,841.56
Sub-total for Unrestricted Funds		\$ 844,063.70								Sub-total	\$ 959,706.47

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			February	March	April	YTD	February	March	April	YTD	
INFORMATION TECHNOLOGY											
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 289.85	\$ 292.50	\$ 255.91	\$ 2,376.45	\$ (2,376.45)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
994	IT - Outside Agencies	\$ 93,513.32	\$ 11,865.00	\$ 7,669.00	\$ 11,003.97	\$ 115,943.11	\$ 6,366.10	\$ 12,321.57	\$ 5,922.62	\$ 81,559.01	\$ 127,897.42
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 879.01	\$ 2,754.29	\$ 700.13	\$ 6,421.43	\$ (6,421.43)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.06	\$ 10.06	\$ (10.06)
Sub-total for Information Technology		\$ 93,513.32							Sub-total	\$ 119,089.48	
OTHER FUNDS											
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
Sub-total for Other Funds		\$ 31,384.00							Sub-total	\$ 31,384.00	
TOTAL		\$ 1,151,020.53							TOTAL	\$ 1,440,362.78	

ADDITIONAL SUMMARIZED INFORMATION
USR
<i>Operating Cash</i> 18,525.76
<i>Investments</i> 488,671.97
\$ 507,197.73
NCPK
<i>Operating Cash</i> (129,542.39)
<i>Cash Advance</i> -
\$ (129,542.39)