

**Board of Directors
Meeting Agenda**

Thursday, March 21, 2019
 NC Pre-K – 12:00 pm – 12:30 pm
 PFC Board – 12:30 pm – 2:00 pm
 Charles Morris Conference Room

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

- *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

- I. Networking [12:00]**
- II. Determination of NC Pre-K Quorum & Call to Order [12:10]**
- III. Adjourn NC Pre-K [12:30]**
- IV. Determination of Board Quorum & Call to Order – J. Grafstrom [12:30]**
 - A. Introductions
 - 1. Pamela Federline – Vice President of Planning and Evaluation
 - B. Volunteer Forms
 - C. Board Donations
 - 1. PFC 10-10 Club
- V. Approval of Minutes – J. Grafstrom [12:40]**
 - A. January 17, 2019 – Open Session*
 - B. January 17, 2019 – Closed Session*
 - C. December 12, 2018 – Executive Committee (Acting as Board)^Δ
- VI. Consent Agenda – Providing Oversight* (See Section XI.) – J. Grafstrom [12:45]**
- VII. Establishing a Strategic Direction for the Future [12:50]**
 - A. Annual Submission of Activities (ASA) to NCPC* – P. Federline
 - B. Board Development – M. Sonnenberg/C. Sampson
 - 1. Board Priorities ^Δ (30 minutes)
 - a. Facility/Infrastructure*
 - 2. FY 19/20
 - a. Board Officer Nominations*

Position	Current Officers	Nominees
Chair	Jim Grafstrom	Chas Sampson
Vice Chair	Chas Sampson	Ayesha Neal
Secretary	Dr. Meredith Gronski	Dr. Meredith Gronski
Treasurer	Sandee Gronowski	Sandee Gronowski

- b. Board/Committee Calendar*
- c. Committee Chairs ^Δ
 - i. Board Development – Ayesha Neal (upon confirmation)
 - ii. CCR&R – Wanda Wesley
 - iii. Facility & Tenant and Human Resource – Hank Debnam
 - iv. Finance – Sandee Gronowski (upon confirmation)

- v. P&E – Amy Cannon
 - vi. PED – Mike Hardin
 - vii. NC Pre-K – Alana Hix
3. Board Matrix^Δ

VIII. Ensuring Adequate Resources & Engagement [1:30]

- A. Contingency Reversion Plan* – M. Lilly
- B. FY 18/19 Partnership Umbrella Budget (PUB)* – M. Lilly
- C. Soirée Update^Δ – C. Sampson/S. Moyer
- D. KidStuff, April 27, 2019^Δ – S. Moyer

IX. President’s Report^Δ [1:40]

- A. North Carolina Partnership for Children (NCPC) / Legislative Update
- B. PFC 10-10 Club
- C. Month of the Young Child
- D. Forward March Conference, May 30-31, 2019, Iron Mike Center
- E. 2019 National Smart Start Conference, April 29 – May 2, 2019, Greensboro, NC
- F. 40 Under 40 Class of 2019
- G. NCImpact
- H. Family Connects

X. CLOSED SESSION – PERSONNEL ACTION* [1:50]

XI. Consent Agenda Items*

- A. *CCR&R Committee – (February 20, 2019) – W. Wesley*
 - 1. *Policy - Education Bonus*
- B. *Human Resource Committee – (March 13, 2019) – H. Debnam*
 - 1. **See Section X. CLOSED SESSION**
- C. *Board Development Committee – (March 13, 2019) – C. Sampson*
 - 1. **See Section VII. B.**
- D. *Facility and Tenant Committee – (March 18, 2019) – H. Debnam*
 - 1. **See Section VII. B.1.a.**
- E. *Finance Committee – (March 19, 2019) – S. Gronowski*
 - 1. *Contingency Reversion Plan (See Section VIII.A.)*
 - 2. *Budget Revisions/Amendments*
- F. *Committee Information (Non Action)^Δ*
 - 1. *Board Development Committee (March 13, 2019)*
 - a. *FY 19/20*
 - i. *Executive Committee Members*
 - 2. *Finance Committee*
 - a. *Financial Reports: February 2019*
 - i. *Smart Start*
 - ii. *NC Pre-Kindergarten*
 - iii. *DCDEE – Region 5*
 - iv. *All Funding Sources*
 - v. *Unrestricted State Revenues*

XII. Holiday Schedule^Δ

HOLIDAY	DATE(S) CLOSED
Good Friday	Friday, April 19, 2019
Memorial Day	Monday, May 27, 2019

XIII. Adjourn [2:00]

* Needs Action ^Δ Information Only ! Possible Conflict of Interest (Recusals)
^ε Electronic Copy (Hard copies available upon request)



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 17, 2019 (12:37 pm to 2:04 pm)
Be the Driving Force



MEMBERS PRESENT: Christiana Adeyemi, Erika Beasley, Lisa Childers, Angela Crosby, Patricia Crouch (D), Robin Deaver (left at 1:15 pm), Hank Debnam, Dr. Phyllis Dunham, Jim Grafstrom, Sandee Gronowski, Van Gunter, Michael Hardin, Alana Hix (D), Angie Malave, Karen McDonald, Jami McLaughlin, Perry Melton, Ayesha Neal, Tawnya Rayman, Chas Sampson, Jennifer Taft and Wanda Wesley
MEMBERS ABSENT: Julie Aul, Amy Cannon, Dr. Marvin Connelly, Dr. Meredith Gronski, Marcus Hedgepeth, Shauna Hopkins, Brenda Reid Jackson and Sarah Pitts
NON-VOTING ATTENDEES: Rebecca Beck, Ar-Nita Davis, Belinda Gainey, Anna Hall, Marie Lilly, Rosalie Mallon, Carole Mangum, Sharon Moyer, Candy Scott, Mary Sonnenberg and Mike Yeager
GUEST: Jeanne Barnes, DCDEE

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Networking		None	None
II. Determination of NC Pre-K Quorum & Call to Order		None	None
III. Adjourn NC Pre-K		None	None
IV. Determination of Board Quorum & Call to Order A. Volunteer Forms B. Board Donations 31%	The meeting of the Board of Directors was held at the Partnership for Children Resource Center, 351 Wagoner Drive, Fayetteville, NC, on January 17, 2019 beginning at 12:37 pm pursuant to prior written notice to each Board member. Jim Grafstrom, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes. A. Jim Grafstrom asked board members to complete the volunteer form that was placed with their packets. The form is to include time spent reading emails, reviewing packets and all other meetings you may have attended in regards to the Partnership for the Children which did not require you to sign-in. B. Jim stated that all board members are required to make a board donation. The current status of board members who have provided their donation is 31%. The goal is to have 100% board donations June 30, 2019.	Called to Order	None
V. Approval of Minutes* A. October 18, 2018 – Open Session* B. October 18, 2018 – Closed Session* C. August 30, 2018 – Executive Committee (Acting as Board) ^A	A. The minutes of the October 18, 2018, Board of Directors meeting were previously distributed and reviewed by the board members. Van Gunter moved to accept the October 18, 2018 Board Meeting minutes, as presented. Chas Sampson seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 17, 2019 (12:37 pm to 2:04 pm)
Be the Driving Force



	<p>B. The minutes of the October 18, 2018 Closed Session of the Board meeting were distributed at the meeting by Belinda Gainey and reviewed by the board members. Chas Sampson moved to accept the October 18, 2018 Closed Session Board meeting minutes as presented. Karen McDonald seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>C. The minutes of the August 30, 2018 Executive Committee (Acting as Board) were distributed and reviewed by the board members. These minutes were provided as an FYI and did not require a vote.</p>	<p>Motion Carried</p> <p>None</p>	<p>None</p> <p>None</p>
<p>VI. Consent Agenda – Providing Oversight* (See Section XI.)</p>	<p>Jim Grafstrom requested a motion to accept the Consent Agenda Section XI. Hank Debnam moved to accept the Consent Agenda Section XI. as presented. Lisa Childers seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p>	<p>Motion Carried</p>	<p>None</p>
<p>VII. Establishing a Strategic Direction for the Future</p> <p>A. Board Development</p> <p>1. Board Priorities ^Δ</p>	<p>A.1. Mary Sonnenberg reported that there are three board priorities that the board needs to focus on. Board members are seated in groups for each group to focus on one priority and report out to other board members. Group 1 focus is NC Pre-K with Jim Grafstrom as the board lead, Group 2 focus is Community Engagement/Fund Development with Chas Sampson as the board lead and Group 3 focus is Infrastructure (Facilities) with Hank Debnam as the board lead. This is the second times these groups are meeting to continue to talk about strategies and next steps.</p> <p>The following are results from each group.</p>		

Group 1 – NC Pre-K
 Board Lead: Jim Grafstrom

Discussion Points

<p>Recruitment</p>	<p>Question: What are additional strategies that can be implemented so that we can recruit children in large numbers earlier in the recruitment cycle for the coming school year?</p> <ol style="list-style-type: none"> 1. Major missing element: A Centralized drive. <ul style="list-style-type: none"> - Crown can host a day of recruitment to include all our partners ---NC Pre-K Day - Possibly also registering 3 year olds. - Duplicate the event Quarterly, plus monthly events at the community level - Goal will be to implement a ONE DAY RECRUITMENT in late February 2019-Early March 2019 2. Challenges: <ul style="list-style-type: none"> - Timing of the Drive – Needs to be coordinated, delivered, and executed in 3 months. - Transitions of Families --- can handle monthly, during recruitment periods at PFC
--------------------	--



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 17, 2019 (12:37 pm to 2:04 pm)
Be the Driving Force



Processing of applications	<p>Question: What timelines are needed in order to receive applications from all sources to do eligibility and prioritization of children before the end of the current school year?</p> <ol style="list-style-type: none"> 1. The NC Pre-K program is still reviewing staffing needs, looking at leveraging other roles. 2. Begin the process earlier. 3. Do placement waves....no later than June, instead of beginning in June 4. Recruit facilities to assist 5. Coordinate with DSS to provide significant assistance (including electronic equipment) in setting up and implementing with PFC a large event with a public presence.
Timely payment	<p>Question: What supports can be provided to assist programs in having qualified (all their paperwork submitted) teachers in place at the beginning of the school year?</p> <p>We did not get to this question.</p>
Other questions/ideas to spread the word about NC Pre-K early and often	<p>Marketing efforts to include:</p> <ul style="list-style-type: none"> - Digital Blast OUTS! - Letters/Flyers/Brochures sent to different partners - Information sent to the County Public Information Officer - Physical presence where families are w/materials distributed at different locations city-wide (Health Dept, Housing Dept/HUD office, etc....) - FREE ADVERTISING, FREE ADVERTISING, FREE ADVERTISING

Group 2 – Community Engagement/Fund Development
 Board Lead: Chas Sampson

Discussion Points

Fund Development	<p>Question: How can we frame fund development to show needs in the community beyond saying we have to meet the 19% Smart Start Program Match?</p> <p>PM: Fayetteville is a hard marketing market; suggestion: educating the public & our donors to on why we need the match – to continue to support the children whose education supports their businesses.</p> <p>SG: Let the asks come from board members.</p> <p>EB: Owners/Decision Makers meeting – opportunity for educating them about why it’s important to support PFC.</p> <p>SM: Staff develop a “did you know?” type handout. SG & EB have agreed to and offered to meet with center owners. Assign other board directors to centers, providers, DSPs, tenants.</p> <p>AN: Similar education opportunities to tenants because they may not know about the importance of supporting PFC.</p> <p>PM: Board members to reach out to their vendors to see if they will support.</p> <p>SM: We have a plan to do that for our vendors already.</p> <p>SG: A lot of companies are looking for a way to receive a tax deduction.</p>
In-Kind Contributions	<p>Question: What are ways to maximize leveraging our in-kind contributions?</p> <p>SM: In-kind donors at Soiree are used as a vehicle; should we be using the in-kind to support to cover expenses for ss services and using soiree income to pay for soiree expenses.</p> <p>MG: Doctoral students trained to provide ECE classes – could they volunteer to provide their services at no cost?</p> <p>RD: High School Students who need volunteer hours – is there a recurring volunteer opportunity that we could utilize those students for? They’re required/preferred to do all their hours with one organization; FTS High School POC Debra Vajer Head of Global Studies</p>
Donor drives	<p>Question: What are strategies for donor drives?</p> <p>RD: Ask those who receive our services – smaller amounts probably, but an investment.</p> <p>EB/PM: Ask – WHO is the decision maker?</p>



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 17, 2019 (12:37 pm to 2:04 pm)
Be the Driving Force



	<p>CS: How do we articulate to potential donors that we rely on donations despite our heavy federal and state funding? RD: Identify what we can/can't use our funding for – how we can/will use our donations... SG/RD: Being intentional about declaring our admin funding (how little of it actually goes to admin costs) MH: Is it possible to identify specific stories of people who were affected by our programs. MH: Finding veteran-owned businesses because we serve so many military families EB: Annual campaign? (similar to United Way) PM: Solicit participants to write a real life story of how they were impacted</p>
Special Events	<p>Question: What is the role of events in fund development strategies?</p> <ol style="list-style-type: none"> 1. How do we continue major events like Soirée without active board involvement? 2. What doesn't get done with so much staff time on events? 3. It is possible that Forward March might not occur after this year or in a reduced manner. What would the impact be? 4. How do we get active board engagement?
Community Engagement	<p>Question: How do we use community engagement and outreach to leverage and promote fund development?</p>
Action Points	
Brutal Fact	<p>We aren't making the 19% match</p>
<p>Group 3 – Infrastructure (Facilities) Board Lead: Hank Debnam</p>	
Discussion Points	
Infrastructure needs	<p>Question: What priorities need to be set into action to address long-term infrastructure needs of the building?</p> <p>1st Priority - Health and Safety Issues – windows/walls (especially those with mold/mildew issues) need to be fixed first</p> <p>Mike: Windows were never properly installed. Windows are water resistant not water proof: at the end of the windows there is a missing a piece that causes leakage. There are 50+ defected window glass – seals bad. Glass alone is \$130,000. Another \$50,000 for other costs.</p> <p>Some walls contain mold due to water leakage need to address right away</p>



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 17, 2019 (12:37 pm to 2:04 pm)
Be the Driving Force



<p>Funding strategies</p>	<p>Question: What funding strategies could be utilized to pay for capital expenditures for the building?</p> <p>Begin with projects that can be covered with Smart Start funds</p> <p>Per Shauna, there are grants for windows due to hurricane. There is federal funding available due to hurricane. May be able to get money for windows.</p> <p>Mike: Monies are being reallocated with Longleaf Grant.</p> <p>Have vendors/contractors access building and provide estimates Seek vendors/contractors that can come at no charge</p>
<p>Community resources</p>	<p>Question: Who may be community resources that could help evaluate the needs and/or assist with a plan for this type of capital expenditure?</p> <p>Grants (unrestricted) Increase tenant lease – currently review every year Loan – use grants to pay off loan If board knows of any vendors/contractors dealing with capital improvement let PFC know Perry suggested doing loan – make an adjustment with tenants</p>
<p>Other needs</p>	<p>Question: What other infrastructure needs should be included in the overall plan (i.e. the phone system)?</p> <ul style="list-style-type: none"> -HVAC units (15 units that are from 1988 or replaced in earlier years). Approximately \$120,000 to replace. Some systems do not balance heat/air the way it should – this may increase costs. -Building carpet, paints – have original carpet from 1988. Have tile that is broken. This is considered a hazard. -Building security – need new door locks and security cameras. Issues with some locking mechanisms. There are ghost keys where some keys will fit other offices – not secure for tenants nor staff. -Roof is still under warranty. Expires in the next 5 years. Only allow installer to work on roof so no warranty issues. Need to be in long range plan. -Phone System – System now is working and supplying the need. Not all tenants are on the system. System here for a little over 12 years. Need to have a consultant come in and make a suggestion regarding infrastructure and wiring. Would like to have a consultant come in, look at what our needs are. Need to decide if we want the tenants on the system or not. Will be a 4-5 month project – phone system will be inoperable in certain areas of the building. Estimated cost is between \$15-20,000 for the consultant to evaluate the system. May purchase a new voice over IP system. -Wiring – Need to be careful because of today’s code need to look at what projects are done because of old wiring. Make sure things are not put in place to overload the system. <p>Van suggested if you are fixing windows you should do them all. Shauna – need to prioritize first – what project needs to be done first</p>



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 17, 2019 (12:37 pm to 2:04 pm)
Be the Driving Force



<p>Updates on Costs & Priorities</p>	<p>Estimated Costs for Repairs</p> <ol style="list-style-type: none"> 1. Window Leak – Suite 410, Mildew Issue <ol style="list-style-type: none"> a. Glass - \$1,900 b. Structure - \$1,000 (may be unforeseen costs when looking inside all walls damaged by water) 2. Suite 200 - Room 1206 to Room 1214 – window leak in 5 units – 3 sections each May be mildew issues in back stairway. Sheetrock damage to walls under other windows Water damage to external overhang on north side of the building Glass - \$12,0000 Structural internal – stairway wall (\$3,000) and stairway carpet/flooring (\$3,500) 3. Window leak ½ round window in Room 1204 – leaks into 100 wing – Glass & Structure \$9,500 4. Window leak ½ round window in Room 1256 – leaks into Suite 130 – Glass & Structure \$9,500 5. Window leak ½ round window in Room 1255 – leaks into Suite 130 – Glass & Structure \$9,500 6. Window leak in Suite 155 – water damage to wall by window – Glass & Structure \$2,000 7. HVAC Units – need now - replacement unit 122 and 123 – 10 total need replacing <ol style="list-style-type: none"> a. \$14,000 package x 4 = \$58,000 b. \$9,000 split x 6 = \$54,000 8. 100 wing – lobby/hallway – flooring replacement – Labor \$15,000 + material <p>Phone system – Consultant \$20,000</p>		
<p>What are strategies to fund these infrastructure needs?</p>	<p>External structural cost can be covered by the Long Leaf Grant</p> <p>Marie: PFC does have capital funds set aside for building issues</p> <p>Lisa: Can we use rental income? Need to revisit the capital plan and allocate more money to this plan.</p> <p>Angie: Can we seek sponsors (vendors to donate time or money) to assist with the building. She will speak with Blanton Heating and Air. Can use as an in-kind donation.</p> <p>Lisa: Blanton Heating and Air has a donation link on their website</p>		
<p>Action Points</p>	<p>Marie Lilly: If we need \$52,000 for immediate needs, we can use \$7,000 from NCPC, \$21,000 from capital funds – need \$24,000 – we can use other unrestricted funds as directed by the President.</p>		
<p>Brutal Fact</p>	<p>We can't continue to ignore the issues of the building.</p>		
	<p>Hank Debnam presented the immediate needs to the PFC Board and stated that \$52,000 is needed to repair these immediate needs. Mary Sonnenberg stated that these funds are currently available. The Infrastructure Group recommends that PFC utilizes these funds and a motion was made to accept this recommendation.</p> <p>Hank Debnam moved to accept the use of \$52,000 to repair the immediate needs of the PFC building as presented. Karen McDonald seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>Motion Carried</p>	<p>Mike Yeager/Marie Lilly</p>



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 17, 2019 (12:37 pm to 2:04 pm)
Be the Driving Force



<p>2. Board Nominee – Cotina Jones – Cumberland County Public Library & Information Center*</p> <p>3. Board Matrix – Hank Debnam’s Position*</p> <p>B. ByLaws*</p> <p>C. Credit Card Authorization*</p> <p>D. Investments^Δ</p> <p>E. Family Connects^Δ</p>	<p>A.2. & A.3. Chas Sampson reported that the Board Development Committee is recommending Cotina Jones to serve in the position of Local Public Library on the PFC Board of Directors beginning July 1, 2019 and since Hank Debnam has retired the recommendation is to change Hank’s position from Local Mental Health Community Organization to Community at Large.</p> <p>Wanda Wesley moved to accept the nomination of Cotina Jones and the change in Hank Debnam’s position as presented. Chas Sampson seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>B. Mary Sonnenberg reported that the Bylaws have been changed to state that the Finance Committee is now over the PFC Investments. This was approved at an earlier board meeting but not included in the Bylaws. The Board Development Committee and Human Resource Committee have been revised to include the statement that current and former board directors can serve on these committees.</p> <p>Hank Debnam moved to accept the bylaw changes as presented. Chas Sampson seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>C. Mary Sonnenberg reported that due to Marie Clark no longer working at the Partnership, it is being requested to cancel the PFC credit card(s), American Express and/or Visa, that were issued in her name and issue cards to Marie Lilly. These credit cards will be kept in the PFC safe until they are needed.</p> <p>Chas Sampson moved to accept canceling the American Express and/or Visa credit card(s) previously issued to Marie Clark and have cards issued to Marie Lilly as presented. Sandee Gronowski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>D. Mary Sonnenberg reported that the PFC investments are being allocated as directed. Signature cards are being obtained for board officer signature.</p> <p>E. Mary Sonnenberg presented a video regarding Family Connects make sure the board has an idea of what PFC is moving towards in the future.</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>VIII. Ensuring Adequate Resources & Engagement</p> <p>A. Contingency Reversion Plan*</p> <p>B. Budget Amendments/Revisions*</p> <p>1. Direct Service Providers</p> <p>a. Reach Out and Read</p> <p>b. Kindermusik & Music Therapy Connection</p>	<p>A.&B. Anna Hall reviewed the Contingency Reversion Plan. There are two Direct Service Providers who are reverting money and two who are requesting additional funding: 4C – Reach Out and Read – \$2,000 (reverting) <u>PFC – Planning, Monitoring and Evaluation - \$8,171 (reverting)</u> Total reverted: \$10,171.00 Autism Society of Cumberland County – Circle of Parents – \$2,100 (requested) <u>Kerri Hurley – Kindermusic - \$8,071 (requested)</u> Total requested: \$10,171.00</p>	<p>None</p>	<p>None</p>



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 17, 2019 (12:37 pm to 2:04 pm)
Be the Driving Force



<p>c. Autism Circle of Parents Support Program</p> <p>2. In-House Activities</p> <p>a. Administration</p> <p>b. Child Care Resource and Referral</p> <p>c. Planning, Monitoring and Evaluation</p> <p>d. Child Care Subsidy – Non-TANF</p> <p>e. Family Resource Center – Revision</p> <p>f. Community Engagement and Development</p> <p>g. All Children Excel – Revision</p> <p>h. Family Connect – Revision</p> <p>C. Soirée, Date March 16, 2019^A</p>	<p>A recommendation was made to approve the activities to revert the monies and to approve the request for additional funding.</p> <p>Marie Lilly reported on the budget revisions/amendments of PFC In-House Activities:</p> <ul style="list-style-type: none"> - Administration – revision - no increase or decrease - Child Care Resource and Referral – amendment – decrease of \$61,000 - Planning, Monitoring and Evaluation – amendment – decrease \$1,829 - PFC Child Care non-TANF/CCDF – amendment – increase - \$51,000 - PFC Family Resource Center – revision – no increase or decrease - Community Engagement and Development – revision – no increase or decrease - All Children Excel – revision – no increase or decrease - Family Connect – revision – no increase or decrease <p>Chas Sampson moved to accept the Contingency Reversion Plan and budget revisions/amendments as presented. Sandee Gronowski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried. Recusals: Angela Crosby, Patricia Crouch, Robin Deaver, Ayesha Neal and Perry Melton</p> <p>C. Sharon Moyer reported that the Soirée is being held on Saturday, March 16, 2019 at the Crown Arena. The theme for Soirée is the 80s. The Silent Auction will be open until after the live auction. The goal is to have 10 Chef Circles. Auction baskets/items are needed. \$15,000 in sponsorships have been confirmed and \$12,000 verbal sponsorships. Chas Sampson informed the board that auction forms and sponsorship packages are available for pickup after the meeting. Auction forms are due February 15, 2019. Presales for tickets will being on January 31, 2019, buy one get one half price; February 15, 2019 tickets will go up to \$100 each. Ayesha Neal informed the board that volunteers are needed to assist with the Soirée. Ayesha stated that if board members or anyone they know would like to volunteer to contact her. The next Soiree meeting will be held on January 31, 2019 at 9:00am.</p>	<p>Motion Carried</p> <p>None</p>	<p>None</p> <p>None</p>
<p>IX. President’s Report</p> <p>A. North Carolina Partnership for Children (NCPC) Update / Legislative Update</p> <p>B. Grant Opportunities (CarMax; NCPC Disaster Relief Fund)</p> <p>C. PFC 10-10 Club</p> <p>D. NCPC 25th Celebration, March 2, 2019, 7:00pm-11:00 pm, Marbles Kids Museum</p>	<p>Mary Sonnenberg gave the President’s Report;</p> <p>A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates</p> <ol style="list-style-type: none"> 1. NCPC – The MAC workgroup met for the past year to come up with recommendations for updating processes and requirements for MAC sites. This included looking at increased funding. These recommendations are going to the NCPC Board this month. PFC is a MAC lead and has been part of the workgroup. This accounting support is critical to the network. We currently have five partnerships as part of our MAC site. 2. NC Department of Health & Human Services – Food & Nutrition Services: Because of the federal shutdown, the U.S. Department of Agriculture (USDA) has instructed states 	<p>None</p>	<p>None</p>



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 17, 2019 (12:37 pm to 2:04 pm)
Be the Driving Force



<ul style="list-style-type: none"> E. Forward March Conference, May 30-31, 2019, Iron Mike Center F. Disaster Relief Funds G. Think Babies – Infant/Toddler Initiatives 	<p>to issue February’s Food and Nutrition benefits early. On Sunday, January 20, 2019, households already receiving FNS benefits will receive their February benefits that would normally be available between February 3rd and 21st. Once these benefits are issued, there will not be additional benefits issued to those households in February. New applications will continue to be taken and processed</p> <ul style="list-style-type: none"> 3. NC Legislature – The General Assembly will be going into the long session at the end of the month. Multiple groups are working on the legislative agenda for early childhood initiatives. As we receive information, we will share it with you. 4. Early Childhood Action Plan for children birth through age eight - The final plan will be launched at an Early Childhood Summit that is scheduled for February 27 in Raleigh. Governor Cooper’s office just announced the award of a \$4.5M preschool development grant from the U.S. Administration for Children and Families Office of Child Care (in the U.S. Health and Human Services budget). The Governor’s press release indicated that this grant would help NC make progress with its Early Childhood Action Plan. The grant will be administered by the NC Division of Child Development and Early Education. 5. OTHER – Op-eds ran in the News & Observer supporting funding for early childhood ("Benefits of Pre-K do not fade with age", "NC's 'Read to Achieve' program failed. Let's turn the page."). <p>B. Grant Opportunities</p> <ul style="list-style-type: none"> 1. CarMax – We submitted our report in December for the first year of funding that focused on transition to kindergarten. We recently were informed that we have received funding for a second year. The annual allocation is for \$10,000. 2. Disaster Relief Fund from NCPC – We requested funds from this fund to address water damage from leaks in the building that have been exacerbated by the hurricanes over that last two years. We were granted \$7,000 from the funds raised by NCPC. Part of the funding was earmarked from partnerships that owned their building. 3. Dolly Parton’s Imagination Library Marketing RFA –NCPC put out an RFA again to support marketing of the expansion of DPIL throughout the state. We submitted a request for \$22,000, with a focus again on digital marketing. We received our full request. 4. RFA for Infant and Toddler Technical Assistance Pilot Project– We were not funded for the pilot. <p>C. PFC 10-10 Club – If you have not signed up, please do so ASAP. This is a great opportunity to develop ongoing funding and volunteer resources for PFC.</p> <p>D. NCPC 25th Celebration has been rescheduled for March 2, 2019, 7:00 pm – 11:00 pm, Marbles Kids Museum in Raleigh. We will have staff and several board members attending.</p>	
--	---	--



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 17, 2019 (12:37 pm to 2:04 pm)
Be the Driving Force



	<p>E. Forward March Conference – The conference was postponed until May 30 & 31, 2019 due to low registration. The location of the conference is at the Iron Mike Conference Center. The VIP dinner will be May 30th. We will share information about registration once timelines are finalized.</p> <p>F. Think Babies – There are several initiatives focusing on services to children birth-three years of age and their families. The NC Early Education Coalition has received funding from the Pritzker Foundation and Zero to Three to focus on these initiatives. Their 2019 Policy Priorities are included in your packet. In addition, NCPC is looking at a proposal to the Pritzker Foundation to focus on Home Visiting and Child Care Deserts for infants and toddlers in NC.</p>		
<p>X. CLOSED SESSION – PERSONNEL ACTION</p>	<p>At 1:45 pm, Jim Grafstrom, Chair, asked for a motion to go into closed session, with Mary Sonnenberg and Stacia Manuel present, to discuss a confidential matter, pursuant to NC Open Meetings Law, §143-318.11. Closed Sessions, Section (6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.</p> <p>Karen McDonald moved to enter into closed session with Mary Sonnenberg and Stacia Manuel present. Stacia Manuel is to act as secretary for the closed session. Sandee Gronowski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>At 2:02 pm Angie Malave moved to go out of closed session and return to open session. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>At 2:03 pm Sandee Gronowski moved to approve the decisions made in closed session. Erika Beasley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	<p>None</p> <p>None</p> <p>None</p>
<p>XI. Consent Agenda Items/Items for Information (See Agenda)</p>	<p>The Consent Agenda items were approved in Section VI. Consent Agenda – Providing Oversight.</p>	<p>None</p>	<p>None</p>
<p>XII. Adjourn</p>	<p>As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 2:04 pm.</p>	<p>Adjourned</p>	<p>None</p>

Submittal: The minutes of the above stated meeting are submitted for approval. _____

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date



**Partnership for Children of Cumberland County, Inc. (PFC)
 Executive Committee (Acting as Board) Meeting Minutes
 December 12, 2018 (9:02am-9:45am)
 Be the Driving Force**



MEMBERS PRESENT: Angela Crosby, Hank Debnam, Sandee Gronowski, Dr. Meredith Gronski, Van Gunter, Alana Hix (D), Perry Melton, Chas Sampson and Wanda Wesley
MEMBERS ABSENT: Amy Cannon, Dr. Marvin Connelly, Jim Grafstrom and Michael Hardin
NON-VOTING ATTENDEES: Belinda Gainey, Marie Lilly, Rose Mallon, Sharon Moyer, Mary Sonnenberg and Mike Yeager
GUEST: Dr. Phyllis Dunham

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Quorum & Call to Order – Chas Sampson, Vice-Chair A. Fundraising and Friend Raising 1. Board Donations 2. Volunteer Forms	<p>The scheduled meeting of the Executive Committee was held at the PFC Family Resource Center at 351 Wagoner Drive, Fayetteville, NC, on Thursday, December 12, 2018, and beginning at 9:02am pursuant to prior written notice to each committee member. Chas Sampson, Vice-Chair, determined that quorum was present and called the meeting to order. Belinda Gainey was Secretary for the meeting and recorded the minutes.</p> <p>A.1. Chas Sampson informed the committee that it is important that everyone contributes money and time to the Partnership for Children of Cumberland County. Board members can also give by participating in the 10-10 club.</p> <p>A.2. Chas asked the members to fill out the volunteer form if they read the packet prior to coming to the meeting.</p>	<p>Called to Order</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p>
II. Consent Agenda – Providing Oversight (Section VI.A.) <i>(Please Reference Agenda)</i>	<p>Chas Sampson requested a motion to accept the Executive Committee Consent Agenda Section VI.A.</p> <p>Van Gunter moved to accept the Executive Committee Consent Agenda Section VI.A. as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous.</p>	<p>Motion Carried</p>	<p>None</p>
III. President’s Report A. North Carolina Partnership for Children (NCPC) / Legislative Update B. Grant Opportunities C. NCPC 25th Celebration, March 2, 2019, 7:00pm-11:00 pm, Marbles Kids Museum D. Forward March Conference, May 30-31, 2019, Iron Mike Center E. 2018 PFC United Way Campaign	<p>Mary Sonnenberg gave the President’s Report;</p> <p>A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates</p> <p>1. NCPC – The Annual Report for NCPC for 2017-18 is on their website. The draft of the Community Early Childhood Profile for Cumberland County was posted by NCPC last week. The Literacy and Early Intervention outcomes are the areas where Cumberland County is below the minimum range. We are reviewing this data and will continue to look at ways to address these areas. The final early intervention data is expected in January. This is an area that Cumberland County has been outside the expected range for several years.</p> <p>2. NC Legislature – The General Assembly is in session. They are largely working on the Constitutional Amendments, but bills have surfaced to address the court case relating to six commissions deemed unconstitutional. This includes the Child Care Commission.* Senate Bill 821 was introduced to sunset these six commissions. There is concern about dissolving these commissions due to the disruption that could occur</p>	<p>None</p>	<p>None</p>



**Partnership for Children of Cumberland County, Inc. (PFC)
 Executive Committee (Acting as Board) Meeting Minutes
 December 12, 2018 (9:02am-9:45am)
 Be the Driving Force**



with their operations and the impact on those organizations under them. House Bill 1120 was introduced as a compromise and would change the composition of the commissions to comply with the concerns of the court. This would allow them to continue to function. Votes are expected this week on these bills.

3. **Executive Order by Governor for DHHS to develop an Early Childhood Action Plan for children birth through age eight** - The draft has been out since November 1. In addition, an Early Childhood Strategies Roadmap has been released and included in the comment period. The public comment period has been extended to December 21st. Comments should be emailed to: ECAP@dhhs.nc.gov.

4. **OTHER Initiatives/Meetings**

a. Child Care Commission – The commission did not change education requirements for directors or the rated license system. The Child Care Commission is one of the six commissions that are part of legislation proposed to address the court case.*

B. Grant Opportunities

1. **NC Community Foundation** – Louise Oriole Burevitch Endowment community grants for eastern NC counties. Requested to support the work of S.O.A.R and the Community Child Abuse Prevention Plan. Requested \$32,000 to support Parent Cafes. We were not funded for this request.

2. **RFA for Infant and Toddler Technical Assistance Pilot Project**– we submitted a proposal in November that would provide us with additional resources and staff for providing technical assistance to center-based programs that serve infants and toddlers. We have not heard back on this proposal.

Not on agenda:

3. **Disaster Relief Fund from NCPC** – We requested funds to address water damage from leaks in the building after the Hurricane. We have not heard officially how much was raised or how it will be distributed.

4. **Dolly Parton’s Imagination Library Marketing RFA** – Similar to last year, NCPC put out an RFA to support marketing of the expansion of DPIL throughout the state. We submitted a request for \$22,000, with a focus again on digital marketing. That gave us the largest increase in applications when used last fiscal year. Decisions will be made on a rolling basis. We have not heard back yet.

C. NCPC 25th Celebration has been rescheduled for March 2, 2019, 7:00 pm – 11:00 pm, Marbles Kids Museum in Raleigh. For those who had expressed interest in attending, please confirm with Belinda whether you are still interested. We will confirm who will be attending after the holidays.

D. Forward March Conference – The conference was postponed until May 30 & 31, 2019 due to low registration. The location of the conference is at the Iron Mike Conference Center. The VIP dinner will be May 30th. Look for more information about registration after the first of the year.



**Partnership for Children of Cumberland County, Inc. (PFC)
 Executive Committee (Acting as Board) Meeting Minutes
 December 12, 2018 (9:02am-9:45am)
 Be the Driving Force**



	<p>E. 2018 PFC United Way Campaign – We exceeded our goal of \$8,000, raising \$8,922. We delivered food to Urban Ministries prior to Thanksgiving, but are continuing our food drive through December 13. Our goal is 2,500 food items in honor of our 25th Anniversary.</p> <p>Not on agenda: Dolly Parton’s Imagination Library – Smart Start and Dolly Parton’s Imagination Library has reached the ONE MILLIONTH BOOK milestone in NC this month. Nearly 200,000 children in all zip codes in NC are registered to date.</p> <p>Comments from committee: Angela Crosby suggested that PFC offers something to child care providers (i.e. recognition on PFC website) to encourage them to participate in the United Way Food Drive.</p>		
<p>IV. Establishing a Strategic Direction for the Future A. Soirée, Date March 16, 2019 ^Δ</p>	<p>Sharon Moyer stated that a meeting is being held on December 13, 2018 to discuss who will oversee the auction at next year’s Soirée. Staff has been seeking sponsorships for the event. Beginning in January, board member Jami McLaughlin will be assisting in seeking auction items.</p>	<p>None</p>	<p>None</p>
<p>V. New Business A. Lease Approval – The Housing Mentors, LLC* B. NC Pre-K Update ^Δ 1. NC Pre-K Recruitment Day, February 9, 2019 2. Waiver Request C. Financials 1. Financial Reports: October 2018 ^e a. Smart Start b. NC Pre-Kindergarten c. DCDEE – Region 5 d. All Funding Sources e. Cash and In-Kind 2. Financial Reports: November 2018 ^Δ a. Smart Start b. NC Pre-Kindergarten c. DCDEE – Region 5 d. All Funding Sources e. Cash and In-Kind</p>	<p>A. Mike Yeager reported that he received a lease application from The Housing Mentors, LLC. The owner, Bobbi Eubanks, is a realtor who is just starting a new business. She is currently working with families in the community and offers home buying seminars and works with individuals with Section 8 to find affordable housing. Ms. Eubanks is seeking to lease Suite 418 which is 165 square foot. The income from this space would be \$3,712.50 annually.</p> <p>Hank Debnam moved to accept lease approval for The Housing Mentors, LLC as presented. Van Gunter seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusal: Perry Melton</p> <p>B.1. Alana Hix stated that on February 9, 2019 PFC is hosting a NC Pre-K Recruitment Day at the Crown. Volunteers are needed. Mary Sonnenberg stated that PFC has partnered with DSS. The DSS subsidy staff will assist with the applications. A second recruitment day may be held at DSS in April. Families will apply for NC Pre-K during this event. The goal is that parents will find out before leaving the event if they qualify for the program.</p> <p>The reason for the event is to begin recruitment early and to get children processed prior to the beginning of the school year. Providers will be asked to assist but this will not be a recruitment for direct child care centers, only to accept applications for the NC Pre-K Program. Sharon Moyer stated that a web page will be created to show what documents the applicants will need to bring with them to apply for the program. Advertisements will take place through the NC Pre-K providers, social media, DSS, the media and any other channels that can be used. Angela Crosby suggested a letter is drafted to disburse to current parents at the child care centers so they are aware and to create a sense of urgency.</p>	<p>Motion Carried</p> <p>None</p>	<p>None</p> <p>None</p>



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
December 12, 2018 (9:02am-9:45am)
Be the Driving Force



	<p>Sharon stated that PFC is attempting to establish relationships with members of the Ft. Bragg community and asked that members of the committee help grow these relationships if they are able.</p> <p>B.2. Alana stated that a waiver request has been received from Owl’s Academy requesting forgiveness for funds that are owed. The center was damaged during Hurricane Florence and is unable to reopen at this time. Owl’s Academy had received an advance and is unable to repay \$3,000. Mary Sonnenberg reported that she informed Owl’s Academy that PFC would review the request. Mary also contacted DCDEE and asked if DCDEE would provide relief to this issue due to the circumstances. Mary is still waiting to hear back from DCDEE.</p> <p>C.1.-C.2. Marie Lilly reviewed the November 2018 Financial Summary. Mary Sonnenberg stated that due to monies being moved around because of the investment changes approved at the October 18, 2018 board meeting, new signature cards need to be signed. Signature cards will be available in January for board officer signatures. Once done, the reallocation of investment funds process will begin.</p>	None	None
VI. Consent Items/Items for Information (See Agenda)		None	None
VII. Adjournment – Chas Sampson, Vice-Chair	As there was no further business, the meeting was adjourned at 9:45 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

Annual Submission of Activities (ASA) - 2019-20

Name of Activity /Contract	Purpose Service Code (PSC)	CAD Changes	Logic Model Required	Logic Model Modification	Output Changes	Outcome Changes	Other Measurement Changes	Notes
Administration	9100	No	No	N/A	Exempt	Exempt	N/A	
ECE: Child Care Resource & Referral	3104	No	Yes	No	No	No	No	
ECE: WAGE\$	3107	No	No	*				* Logic Model requested in the past will be streamlined and monitoring simplified for 2019-20.
Family Support: Autism Circle of Parents Support Program	5505	No	No	*				* Logic Model requested in the past will be streamlined and monitoring simplified for 2019-20.
Family Support: Reach Out and Read (ROR)	5523	No	No	N/A	No	No	No	* Logic Model requested in the past will be streamlined and monitoring simplified for 2019-20.
Family Support: Family Resource Center	5506	Yes	Yes	Yes	No	No	No	Permission from NCPC to remove professional development notation in CAD
Family Support: Community Engagement and Development (CED)	5517	No	Yes	No	2019-20	No	No	NCPC modified outputs for 2019-20
Family Support: All Children Excel (ACE)	5505	No	Yes	Yes	No	No	Yes	Permission from NCPC substitute Active Parenting Survey for Protective Factors Survey.
Family Support: Child Passenger Safety Car Seat	5506	No	Yes	No	No	No	No	
Health: Assuring Better Child Health and Development (ABCD)	5410	No	No	*	No	No	No	* Logic Model requested in the past will be streamlined and monitoring simplified for 2019-20.
Health: KinderMusik & Music Therapy	5417	No	Yes	No	No	No	No	
Health: Family Connect	5413	No	Yes	No	No	No	No	
Program Support: Planning, Monitoring, and Evaluation	5603	No	No	N/A	Exempt	Exempt	No	
Subsidy: PFC Child Care Subsidy	2341	No	No	N/A	No	No	No	
Subsidy: PFC Child Care Subsidy Admin	2361	No	No	N/A	No	No	No	
Subsidy: DSS Child Care Subsidy	2340	No	No	N/A	No	No	No	
Subsidy: DSS Child Care Subsidy Support / Admin	2360	No	No	N/A	No	No	No	
Subsidy: Parents for Higher Education (PFHE)	2341	No	No	N/A	No	No	No	
Subsidy: Parents for Higher Education (PFHE) Subsidy Admin Support	2361	No	No	N/A	No	No	No	
Subsidy: PFC Child Care Subsidy Non-TANF/CCDF	2347	No	No	N/A	No	No	No	
Subsidy: Spainhour Subsidized Child Care	2347	No	No	N/A	No	No	No	* Logic Model requested in the past will be streamlined and monitoring simplified for 2019-20.

**Partnership CAD Report for Partnership for Children of Cumberland
County, Inc. for Fiscal Year 2019 - 2020
Activity Descriptions**

**Cumberland
Administration, Activity ID# 999**

PSC:9100 PBISID:A10

Partnership for Children of Cumberland County, Inc. is a not-for-profit agency established to ensure that children under six years of age benefit from, and have access to, high quality early childhood education and development services. The Local Partnership board is made up of community leaders from business, government, education, churches, non-profits, communities, human services agencies, child care providers and families. The Local Partnership will be responsible for developing a collaborative strategy to meet the needs of children and families in Cumberland County. The Local Partnership will administer, oversee, and coordinate implementation of the local annual plan, including subcontracting for services as needed.

**Cumberland
WAGES, Activity ID# 720**

PSC:3107 PBISID:EDU10

The Child Care WAGE\$ Project provides child care professionals with education-based salary supplements. To encourage consistency, installments based on half of the annual award are issued after each six-month period the participant completes in the same child care program. Because these supplements reward education and continuity of care, children benefit from more stable relationships with better educated teachers. The consistent care of an educated provider is fundamental to quality, and quality child care leads to future success in school and life. This project impacts children by helping to improve the quality of care they receive. Supplements are issued to teachers; directors and family child care providers based on education attained. The key goal of the Child Care WAGE\$ Project is to improve early care and education services. The primary performance standard that the Child Care WAGE\$ Project is to improve early care and education services. The primary performance standard that the Child Care WAGE\$ Project addresses is turnover. Preschool teacher turnover will be reduced. A secondary performance standard is that teacher education and compensation will be increased as a result of WAGE\$.

Cumberland

Child Care Resource and Referral, Activity ID# 001

PSC:3104 PBISID:PLA40

CCR&R staff support childcare providers through technical assistance (TA), professional development advising, structured learning events, and the mobile resource unit. Families are supported through consumer education and referral services. Additionally, a lending library for families and early childhood professionals to have access to and borrow learning and instructional materials. TA and structured learning events will be offered to all childcare facilities in the county. TA will be provided using a variety of assessment tools (e.g. ERS, PAS, and BAS). Childcare facilities may receive a one-time bonus for achieving a specific goal, such as a star level increase to four or five stars or an assessment score increase as documented through pre- and post-assessment. Higher education supports may be provided in the form of financial assistance to cover tuition, books and activity fees. An additional higher education support may include the provision of education bonuses for the completion of three semester credits with a GPA of 3.0 or better. The CCR&R hosts external meetings to engage community stakeholders, such as the CCR&R Advisory Committee and DCDEE Childcare Consultants. Other services will include data collection/analysis and public awareness regarding early childhood issues. As allowable according to the cost principles, Smart Start funds may be used for meeting/structured learning event expenses, topic related materials, assessment tools, food, and other contracted services to include presenters. If funding is available, committee member(s) may attend trainings.

Cumberland
PFC Child Care Subsidy, Activity ID# 002

PSC:2341 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]]

Cumberland
Planning, Monitoring and Evaluation, Activity ID# 007

PSC:5603 PBISID:FS30

The Planning, Monitoring and Evaluation activity will develop and maintain relationships with service providers, and provide services critical to program accountability including: (1)
The North Carolina Partnership for Children, Inc.
Wednesday 20th of March 2019 01:38:08 PM
Page 2 of 10.

Needs and Resource Assessment: Conduct needs and resource assessment to inform programmatic priorities, developing a strategic plan based on community needs, researching evidence for effective program selection to best meet community needs, and selection of evidence-based and evidence-informed activities that best meet the needs and priorities. (2) Collaboration and Coordination with Community Partners: Engage all sectors to accelerate positive movement on critical community issues and effect enduring systemic change. (3) Programmatic and Financial Monitoring: Ensure comprehensive programmatic and financial monitoring of Smart Start funded evidence-based and evidence-informed activities. (4) Program Evaluation: Employ an integrated performance management approach that uses long-term goals in parallel with tracking indicators and annual performance goals. (5) System Integration: Centralized information management / centralized database that helps identify gaps in services and opportunities for increased collaboration and funding. (6) Technical Assistance: Build the capacity of organizations to achieve mission-driven results approaches. A Mandatory DSP In-Service will be held at the beginning of each fiscal year for the Smart Start funded grantees and food may be provided. Smart Start funds will support the following positions: Vice President of Planning and Evaluation, Quality Assurance Specialist, Administrative Specialist, a Grants Manager and a partial fiscal monitor. Contingent on funding contracted services such as temps and data management consultants may be utilized.

Cumberland

PFC Child Care Subsidy Administration, Activity ID# 021

PSC:2361 PBISID:PLA50

This activity will provide services to support the implementation of child care subsidy including program administration; family outreach and application; eligibility determination; payment processing; annual recertification; and reporting, etc.

Cumberland

PFC Child Care Subsidy Non-TANF/CCDF, Activity ID# 022

PSC:2347 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families who are not eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]]
This activity includes registration fees.

Cumberland

Family Resource Center, Activity ID# 027

The North Carolina Partnership for Children, Inc.

Wednesday 20th of March 2019 01:38:08 PM

Page 3 of 10.

PSC:5506 PBISID:FS30

The Family Resource Center (FRC) will serve as a community hub for connecting families with children birth to age 5 to the information, resources, and services they need to support their child's optimal health and development. The FRC will provide a highly coordinated system of family services and supports for the purpose of improving family well-being. To ensure individual family needs are met, all services will be delivered by staff who follow, the nationally recognized Family Support Principles as developed by Family Support America. The Information & Referral Assistant (IRA) will establish and maintain rapport, will conduct an assessment in which the inquirer has one-to-one interaction and will provide appropriate information and referrals. Family intake will be conducted to assess each family's needs using a comprehensive and culturally responsive process. The FRC Manager, who supervises the IRA, will utilize a variety of formal and informal mechanisms to facilitate coordination of services among community partners. The FRC will encompass the following evidence-based/evidence-Informed family support programs, activities, and strategies to include: Diaper Bank of North Carolina, Dolly Parton Imagination Library, Active Parenting: The First Five Years, Nurturing Skills for Families Programs, and Nurturing Parent Program for Parents and their Infants, Toddlers & Preschoolers. The Program Features as listed in the Smart Start Resource Guide of Evidence-Based and Evidence-Informed Programs and Practices will be utilized in the design, implementation, and evaluation of the FRC services. Additionally, the IRA will seek I&R certification through the Alliance of Information and Referral Systems (AIRS). Contingent on funding, the FRC staff may attend the AIRS Conference and/or participate in AIRS Online Training Courses.

**Cumberland
Community Engagement and Development (CED), Activity ID# 030**

PSC:5517 PBISID:FS30

The Community Engagement and Development (CED) activity will engage and align our organization with local partners in Cumberland County. This alignment will allow us to identify organizations who serve similar populations and pool resources. The Community Engagement Administrator, with support from Community Engagement Liaisons, will create, plan and implement annual and multi-year strategies to increase PFCs brand awareness. With increased awareness and greater community involvement, our citizens will be more engaged and invested in early childhood education and development. The CED activity will support and strengthen the early childhood system through stewardship of local resources, community engagement, strategic communication, volunteer recruitment and opportunities, outreach and education, and community relations. The CED activity will maximize and leverage Smart Start dollars by bringing partners and their resources to the table to serve children and

families. The CED activity will host external meetings and early childhood events involving the public and food may be provided. Contingent on funding, contracted services such as temps, technology and communication consultants may be utilized. Multiple funding streams will be used to support the staffing, purchase of materials and coordination of this activity.

**Cumberland
All Children Excel (ACE), Activity ID# 031**

PSC:5505 PBISID:FS30

All Children Excel (ACE) utilizes a prevention framework using a pyramid model. The top tier represents the Tertiary Prevention-Treatment Program targeting children experiencing maltreatment and their families using the Nurturing Parent Program for Parents and their Infants, Toddlers & Preschoolers. The middle tier representing the Secondary Prevention-Intervention Program targeting families exhibiting mild to moderate risk of abuse or neglect and the presence of 1 to 3 risk factors using the Nurturing Skills for Families Programs. The base tier represents the Primary Prevention Education Programs targeting the entire population through education and support before problems arise using Active Parenting Program: The First Five Years. Non-cash grants for books may be given to parents participating in the program. Staffing will include the Counseling Manager (1 FTE) and 2 Counselors (2FTE). Training may be provided on-site or at community learning events and may include food, topic related materials, site rental, and outside presenters. ACE will hosts external meetings that involve the attendance of persons other than employees.

**Cumberland
Family Connects, Activity ID# 032**

PSC:5413 PBISID:FS30

The Partnership for Children of Cumberland County will initiate a contract with Family Connects International in support of planning and initial implementation of the Family Connects model, in Cumberland County within a three-year period commencing July 1, 2018. The program is designed for universal community coverage in order to promote community-wide change for families. Over the three-year period, the Cumberland Family Connects Team will follow a 6-step process to achieve initial program certification. All steps include regularly scheduled communication with the Family Connects International team at Duke University and build in a step-wise approach. Within the first year of contracting, it is expected that all deliverables within the first step of program certification. Step 1: Readiness Assessment & Implementation Plan Development. This phase encompasses stakeholder engagement, organizational modeling, community-level mapping and readiness assessment leading to a final site implementation plan. Step 2: Program Installation. In this phase, program staff will

The North Carolina Partnership for Children, Inc.

Wednesday 20th of March 2019 01:38:08 PM

Page 5 of 10.

train in the model development to support initiation of services to families. This will include installation of the locally run database for program documentation and reporting. Step 3: Initial Implementation In this phase, local providers implement the Family Connects model and receive ongoing consultation for clinical home visits (fidelity and reliability checks) and community engagement and alignment activities. Step 4: On-site Assessment and Initial Program Certification. Within this phase of implementation, observation and review by the Family Connects International team will be scheduled in Cumberland County upon successful completion of the Initial Implementation phase. Step 5: Full Operation. All components of the program will be in effect and operating throughout this phase of the project and will be assessed through standard data collection and reporting protocol as defined by Family Connects International. Step 6: On-site Review. Following 6-12 months of full operations, with timing determined by the Family Connects International and local teams, an on-site audit will occur. Meetings/trainings may be provided on-site or at community learning events and may include food, topic related materials, site rental, and outside presenters. Contingent on funding contracted services such as temps and may be utilized.

**Cumberland
Child Passenger Safety Car Seat, Activity ID# 033**

PSC:5506 PBISID:FS30

The Child Passenger Safety Seat Program will facilitate Car Seat Safety classes and distribute appropriately sized safety seats to eligible Cumberland County residents with children ages birth to five. Money received from parent fees will be used to purchase additional safety seats. All participants receiving a child safety seat must attend a Car Seat Safety class; which will be held at the PFC Family Resource Center during office hours and facilitated by a Certified Child Passenger Safety Technician. Car Seat Safety classes will consist of instructions and demonstration on proper installation and use. Prior to completing the Car Seat Safety class, all participants must demonstrate proper installation procedures to the Child Passenger Safety Technician. The Child Passenger Safety Technician will maintain certification from the National Highway Traffic Safety Administration.

**Cumberland
DSS Child Care Subsidy, Activity ID# 760**

PSC:2340 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). This activity will be implemented through the state-level subsidy contract and

will be governed by a Memorandum of Understanding between the Local Partnership and the Local Purchasing Agency (LPA).]]

**Cumberland
Spainhour Subsidized Child Care, Activity ID# 210**

PSC:2347 PBISID:PLA60

[[Financial assistance will be paid on a direct per child basis for subsidy for families who are not eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]]

**Cumberland
Parents for Higher Education (PFHE) Subsidy, Activity ID# 218**

PSC:2341 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]]

**Cumberland
Kindermusik & Music Therapy, Activity ID# 220**

PSC:5417 PBISID:PLA60

Kindermusik will provide one-on-one training and coaching in utilizing music in daily lesson plans by modeling during 7 weekly sessions for classes of at-risk pre-kindergarten children and their teachers. Each teacher and child will receive Kindermusik curriculum materials including a parent/child magazine with story and CD allowing parents and children to build upon classroom experiences. Preschool teachers/assistants will learn methods through observing all class presentations so that concepts and musical activities can be integrated into the teacher's daily lesson plans. The music professional/licensed Kindermusik Instructor will explore ideas and help develop activities with the preschool teacher utilizing music through numbers, shapes, colors, and letters; explore ways to share music in the child's world in the classroom and at home; and may provide follow-up consultation with preschool teachers to explore ways of enhancing daily experiences with the children. Music Therapy will be

The North Carolina Partnership for Children, Inc.

Wednesday 20th of March 2019 01:38:08 PM

Page 7 of 10.

provided through one-on-one training and mentoring to improve teacher practice by a contracted Music Therapist for special needs preschoolers at Dorothy Spainhour and special needs preschoolers in Early Intervention classes for 8 week and 16 week series classes. If available, children ages 3 and 4 at Dorothy Spainhour may receive a Kindermusik home kit.

**Cumberland
Autism Circle of Parents Support Program, Activity ID# 232**

PSC:5505 PBISID:FS30

The Autism Society of Cumberland County will provide family support services to children with Autism Spectrum Disorders (ASD) in Cumberland County. This activity will serve children ages B-5 or their siblings with the Circle of Parent Curriculum. Support services provided may include resource, referral, parent education/training, support groups, conference scholarships, monthly newsletters, or resource directories. Services may be delivered by Autism Society of Cumberland County staff, board members, or parent and community volunteers. The program will fund up to .5 FTE for Director of Programs and Outreach and up to .5 FTE for Administrative Coordinator. Services may be provided at limited daytime and evening hours at various community locations. A childcare worker will be contracted to provide childcare services during weekly support group meetings, exceptions include but not limited to holiday, weather-related, or staffing issues. Refreshments will be provided at program sessions.

**Cumberland
Parents for Higher Education (PFHE) Subsidy Admin Support, Activity ID# 256**

PSC:2361 PBISID:PLA50

This activity will provide services to support the implementation of child care subsidy including program administration; family outreach and application; eligibility determination; payment processing; annual recertification; and reporting, etc.

**Cumberland
Assuring Better Child Health and Development (ABCD), Activity ID# 259**

PSC:5410 PBISID:H10

Cumberland's ABCD project is working to establish cross-system coordination for developmental screening across primary health care and appropriate referral/service linkage to

The North Carolina Partnership for Children, Inc.

Wednesday 20th of March 2019 01:38:08 PM

Page 8 of 10.

further promote early learning. Readiness for school and parent education. The Assuring Better Child Health and Development (ABCD) model improves the quality of child development services in primary care medical practices by enhancing developmental screening and referral for children ages birth-5 in the context of the medical home. The project will provide training and on-site technical assistance to medical practice sites to facilitate the identification of children who may benefit from early intervention services. Services will be provided to physicians and their staff at various times to support the integration of standardized, validated developmental screening and referral into designated well-child visits, the provision of information and education to families regarding their child's development, and collaboration with community partners to ensure follow-up to the practices regarding referral and treatment plans. The project will also develop and disseminate appropriate materials to participating practices including a community resources directory or referral handouts. Services will be implemented with model fidelity by a qualified ABCD Coordinator.

**Cumberland
Reach Out and Read (ROR), Activity ID# 262**

PSC:5523 PBISID:FS20

[[This activity will collaborate with medical care practices to provide pre-literacy opportunities for children and their parents. The participating trained medical care providers will voluntarily incorporate Reach Out and Read (ROR), an evidence-based model, into young children's regular pediatric checkups or well-child visits. The medical care providers will implement ROR in their practices according to the National ROR guidelines. During each of the routine visits, children will receive a new, culturally- and developmentally-appropriate book to take home and read with their parents. The medical care providers will discuss the importance of reading, model reading a book aloud to the child, and encourage parent-child interactions as part of pre-literacy and language development. The program begins at the child's 6-month checkup and continues through age 5, with a special emphasis on children growing up in low-income communities. Medical practices will participate in the parent survey period and submit parent surveys to ROR Carolinas.]]
This activity will provide a Project Coordinator to support the medical practice with book ordering, data collection, literacy rich waiting room development, and overall program coordination.

**Cumberland
DSS Child Care Subsidy Support / admin, Activity ID# 750**

PSC:2360 PBISID:PLA50

This activity will provide services to support the implementation of child care subsidy including program administration; family outreach and application; eligibility determination; payment processing; annual recertification; and reporting, etc. This activity will be implemented through the state-level subsidy contract and will be governed by a Memorandum of Understanding between the Local Partnership and the Local Purchasing Agency (LPA).

Partnership for Children of Cumberland County

Board & Committee Meeting Calendar (with Professional Conferences) FY 2019/2020

All meetings to be held at the Partnership for Children Resource Center unless otherwise noted

	PED	CCR&R	Planning & Evaluation	Human Resource	Facility & Tenant	Finance	Board Development	Executive	Board of Directors	North Carolina Pre-Kindergarten
Support Staff	<i>Danielle Fennern</i>	<i>Tamiko Colvin</i>	<i>Susan McAllister</i>	<i>Stacia Manuel</i>	<i>V. Baker-Johnson</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>
Chair	<i>Michael Hardin</i>	<i>Wanda Wesley</i>	<i>Amy Cannon</i>	<i>Hank Debnam</i>	<i>Hank Debnam</i>	<i>Sandee Gronowski</i>	<i>Ayesha Neal</i>	<i>Chas Sampson</i>	<i>Chas Sampson</i>	<i>Alana Hix</i>
Frequency	August October February April June	September November February June	2 nd Tuesday Bi-Monthly	2 nd Wednesday Bi-Monthly	3 rd Monday Monthly	3 rd Tuesday Bi-Monthly	2 nd Wednesday Bi-Monthly	Last Thursday Bi-Monthly Opposite Board	Last Thursday Bi-Monthly	Last Thursday Bi-Monthly after Board Mtg (Includes PFC Board)
Time	3:00pm-5:00pm	9:00am-11:00am	2:00pm-4:00pm	8:00am-9:15am	11:30am-1:00pm	3:00pm-5:00pm	9:30am-11:00am	9:00am-11:00am	12:30pm-2:00pm	12:00pm – 12:30pm
July 2019					7/15/19				7/25/19	7/25/19
August	8/6/19		8/13/19		8/19/19	8/20/19		8/29/19		
September		9/19/19		9/11/19	9/16/19		9/11/19		9/26/19	9/26/19
October	10/1/19		10/8/19		10/21/19	10/15/19		10/31/19		
November		11/20/19*		11/13/19	11/18/19		11/13/19		11/21/19*	11/21/19*
December			12/10/19		12/16/19			12/19/19*		
January 2020				1/8/20	1/13/20*	1/21/20	1/8/20		1/30/20	1/30/20
February	2/4/20	2/20/20	2/11/20		2/17/20			2/27/20		
March				3/11/20	3/16/20	3/17/20	3/11/20		3/26/20	3/26/20
April	4/7/20		4/14/20		4/20/20			4/30/20		
May				5/13/20	5/18/20	5/19/20	5/13/20		5/28/20	5/21/20
June	6/2/20	6/18/20	6/9/20		6/15/20			6/25/20		
	*Denotes not on a regular scheduled date									

Partnership for Children of Cumberland County

Board & Committee Meeting Calendar (with Professional Conferences) FY 2019/2020

All meetings to be held at the Partnership for Children Resource Center unless otherwise noted

	PED	CCR&R	Planning & Evaluation	Human Resource	Facility & Tenant	Finance	Board Development	Executive	Board of Directors	North Carolina Pre-Kindergarten
Support Staff	<i>Danielle Fennern</i>	<i>Tamiko Colvin</i>	<i>Susan McAllister</i>	<i>Stacia Manuel</i>	<i>V. Baker-Johnson</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>
Chair	<i>Michael Hardin</i>	<i>Wanda Wesley</i>	<i>Amy Cannon</i>	<i>Hank Debnam</i>	<i>Hank Debnam</i>	<i>Sandee Gronowski</i>	<i>Ayesha Neal</i>	<i>Chas Sampson</i>	<i>Chas Sampson</i>	<i>Alana Hix</i>
Frequency	August October February April June	September November February June	2 nd Tuesday Bi-Monthly	2 nd Wednesday Bi-Monthly	3 rd Monday Monthly	3 rd Tuesday Bi-Monthly	2 nd Wednesday Bi-Monthly	Third Thursday Bi-Monthly Opposite Board	Third Thursday Bi-Monthly	Third Thursday Bi-Monthly after Board Mtg (Includes PFC Board)
Time	3:00pm-5:00pm	9:00am-11:00am	2:00pm-4:00pm	8:00am-9:15am	11:30am-1:00pm	3:00pm-5:00pm	9:30am-11:00am	9:00am-11:00am	12:30pm-2:00pm	12:00pm – 12:30pm
July 2019					7/15/19				7/18/19	7/18/19
August	8/6/19		8/13/19		8/19/19	8/20/19		8/15/19		
September		9/18/19		9/11/19	9/16/19		9/11/19		9/19/19	9/19/19
October	10/1/19		10/8/19		10/21/19	10/15/19		10/17/19		
November		11/20/19		11/13/19	11/18/19		11/13/19		11/21/19	11/21/19
December			12/10/19		12/16/19			12/19/19		
January 2020				1/8/20	1/13/20*	1/21/20	1/8/20		1/16/20	1/16/20
February	2/4/20	2/19/20	2/11/20		2/17/20			2/20/20		
March				3/11/20	3/16/20	3/17/20	3/11/20		3/19/20	3/21/19
April	4/7/20		4/14/20		4/20/20			4/16/20		
May				5/13/20	5/18/20	5/19/20	5/13/20		5/21/20	5/21/20
June	6/2/20	6/17/20	6/9/20		6/15/20			6/18/20		
	*Denotes not on a regular scheduled date									

Board Transition Worksheet - March 21, 2019

NCPK Suggested Roles - Government		Board Member	1st Term Expires	2nd Term Expires
County Commissioner's Office		Open		
County Manager's Office		Cannon, Amy		6/30/2021
Department of Social Services - NC Pre-K Mandated		Reid-Jackson, Brenda	NCPK	Patricia Crouch Designee
Local Health Agency or Health Services Provider		Open		
School Administrator - NC Pre-K Mandated		Connelly, Dr. Marvin	NCPK	Alana Hix Designee
Higher Education Institution		Deaver, Robin	6/30/2020	6/30/2023
		Gronski, Dr. Meredith	6/30/2020	6/30/2023
				Joined Board November 2017
Local Cooperative Extension Agency		Childers, Lisa		6/30/2021
Local Public Library		Jones, Cotina	6/30/2022	6/30/2025
Municipal Government		McDonald, Karen	6/30/2020	6/30/2023
NCPK Suggested Roles - Services		Board Member	1st Term Expires	2nd Term Expires
Child Care Provider - Licensed Center - NC Pre-K Mandated		Crosby, Angela		6/30/2021
		Melton, Perry		6/30/2021
Child Care Provider - Licensed Home		Open		
Military Child Care Rep		Open		
Local Head Start Program Representative - NC Pre-K Mandated		Adeyemi, Christiana	NCPK	
Local Mental Health Community Organization		Open		
		Wesley, Wanda	6/30/2020	6/30/2023
Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - NC Pre-K Mandated		Neal, Ayesha	6/30/2021	6/30/2024
Other Non-Profit Human Service Agency		Hopkins, Shauna	6/30/2021	6/30/2024
Public School Exceptional Children's Preschool Program Representative - NC Pre-K Mandated		Aul, Julie	NCPK	
NCPK Suggested Roles - Business/Community		Board Member	1st Term Expires	2nd Term Expires
Parent of a child 5 or younger - NC Pre-K Mandated		Gunter, Van		6/30/2019
		Hardin, Michael	6/30/2020	6/30/2023
		McLaughlin, Jami	6/30/2021	6/30/2024
Faith Community		Pitts, Sarah	6/30/2019	6/30/2022
Inter-Agency Coordinating Council or parent of a child with a disability		Rayman, Tawnya	6/30/2020	6/30/2023
Foundation or other philanthropic organization		Open		
		Grafstrom, James		6/30/2021
Business Leader		Hedgepeth, Marcus	6/30/2019	
		Malave, Angie		6/30/2021
		Sampson, Chas	6/30/2020	6/30/2023
		Beasley, Erika	6/30/2021	6/30/2024
Military Community Rep		Gronowski, Sandee	6/30/2020	6/30/2023
Community At Large		Taft, Jennifer	6/30/2021	6/30/2024
		Dunham, Dr. Phyllis	6/30/2021	6/30/2024
		Debnam, Hank		6/30/2020
		Morris, Charles		Emeritus

1st Term Ending 6/30/19 = 2
2nd Term Ending 6/30/19 = 1

1st Term Ending 6/30/20 = 8
2nd Term Ending 6/30/20 = 1

1st Term Ending 6/30/21 = 6
2nd Term Ending 6/30/21 = 6

1st Term Ending 6/30/22 = 1
2nd Term Ending 6/30/22 = 1

2nd Term Ending 6/30/23 = 8

2nd Term Ending 6/30/24 = 6

2nd Term Ending 6/30/25 = 1

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 18/19 Projection

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)	Major Funding Sources																			added by ML on 8-13-18	added by ML on 1-29-19	
	Smart Start (Allocation is 100%) Budgets Effective 04/15/19	Multi-Accounting & Contracting	Unrestricted State Revenues (Reserve Accts)	Unrestricted State Revenues (Used for Operating Funds)	NC Pre-Kindergarten	NC Pre-K Admin. Fees (Regular)	Dolly Parton Imagination Library - NCCPC	NC Pre-K Quality Funds (CCDF)	NC Pre-K Capacity Building RFA	Family Caregiver Grant	Region 5 DCDEE Grant - Core	Region 5 DCDEE Grant Special Projects - Infant/Toddler	Region 5 DCDEE Grant Special Projects - Healthy Social Behaviors	Donations	Vending Machines	Kohl's	Private Grants	PFC Annual Engagements	CarMax Foundation	Foundation for the Carolinas - Longleaf Foundation	Save the Children Organization	
Fund Code	145 & 146	201	208	208	206 & 319	211	216	328	329	301	307	312	313	501	515	518	526	531	536	537	538	
Contract Period	07/18-06/19	07/18-06/19	N/A	N/A	07/18-06/19	07/18-06/19	07/18-06/19	07/18-06/19	11/18-06/19	07/18-06/19	07/18-06/19	07/18-06/19	07/18-06/19	N/A	N/A	N/A	N/A	N/A	01/18-12/19	07/01/18-06/30/19	10/01/18-05/30/19	
(1) Direct Service Providers & State Level Contracts	(1) 3,291,211			(6)			5,000															
(2) CCR&R-Core Services	(2) 1,341,792		50,000						31,489	4,000	302,852	134,163	133,402									7,800.00
(3) CCR&R - Child Passenger Safe Car Seats	5,000																					
(4) CCR&R-Subsidy (TANF/CCDF eligible)	366,368																					
(5) CCR&R-Subsidy (non-TANF/CCDF eligible)	110,500																					
(6) CCR&R-Subsidy - Administration	35,150																					
(7) CCR&R-NC Pre-K Direct Support					8,212,345																	
(8) CCR&R-NC Pre-K Qual. Maint./Support & Coordination						131,064		174,963	73,240												17,649	
(9) CCR&R-NC Pre K Direct Administrative Support						66,330																
(10) Program Monitoring & Evaluation	462,554								22,401													
(11) Community Engagement & Resource Development	250,186						30,016													305		
(12) All Children Excel (ACE)	185,985									2,000.00												
(13) Family Connect	100,000																					
(14) PFC Family Resource Center	130,144																				17,500.00	
(15) Information Technology								(7)	(8)	(9)												
(16) Fundraising																						
(17) Subtotal	6,278,890	-	50,000	-	8,212,345	197,394	35,016	174,963	127,130	6,000	302,852	134,163	133,402	-	-	-	-	305	17,649			
(18) Administrative Operations	319,799	74,196	-	12,850	-	152,533	11,200	-	47,833	-	29,174	13,196	13,120	5,000	600	1,300	-	-	-	-	-	4,330
(19) PFC Staff Events and Training																	2,400					
(20) Total Projected Expenditures	6,598,689	74,196	50,000	12,850	8,212,345	349,927	46,216	174,963	174,963	6,000	332,026	147,359	146,522	5,000	600	1,300	2,400	305	17,649	17,500	12,130	
Proposed for FY 18/19 - Revenues	6,598,689	74,196	(25,000)	25,000	8,212,345	349,927	37,810	174,963	174,963	6,000	332,026	147,359	146,522	16,000	400	-	-	-	-	10,000	17,500	12,130
Actual Carryover from FY 17/18 - Cash Balance	-	-	513,696	4,215	-	-	8,406	-	-	-	-	-	-	19,690	574	2,843	2,951	305	7,649	-	-	
Allocated Expenditures	6,598,689	74,196	488,696	29,215	8,212,345	349,927	46,216	174,963	174,963	6,000	332,026	147,359	146,522	35,690	974	2,843	2,951	305	17,649	17,500	12,130	
Unallocated Funds - Projected Cash Balance at Yearend	-	-	438,696	16,365	-	-	-	-	-	-	-	-	-	30,690	374	1,543	551	-	-	-	-	
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	

Notes:

- (1) CCR&R has been modified to include the Professional Development Career Center, Quality Enhancement Grants and High Quality Maintenance programs.
- (2) Child Passenger Safe Car Seats - previously part of the CCR&R; has become a separate program
- (3) Program Monitoring & Evaluation - Planning, Development & Communication and Program Coord. Monitoring & Support have merged
- (4) All Children Excel - was previously included in the PFC Family Resource Center activity
- (5) Family Connect - new activity for FY 18/19
- (6) \$50,000 contingency allocation - in case there is a government shutdown
- (7) Dolly Parton Imagination Library - activity went into contract in April 2018; projected FY 18/19 funding \$10,000; plus \$22,000 of marketing funds effective 2-1-2019
- (8) Second year of the CCDF 2% Quality Funds for NC Pre-K
- (9) PFC was awarded a 2% Capacity Building Grant.

Marie Lilly:
Added \$7,000 received from NCCPC's Disaster Relief Fund. This may not be spent in FY1819.

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 18/19 Projection

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)	Endowment Fund - Permanently Restricted	Program Income	PFC RC II Rental Income	Old GEMS Shared Services	Forward March	Region 5 - Project Income	Hoke County PFC Evaluation Grant	Contracted Data Services - Dashboards and New GEMS	Annual Fundraiser (Soiree)	Soiree - KidStuff [Restricted]	Fundraising - Admin Ops. (Allocation)	PFC FRC - Capital Projects	Annual Fundraiser - ECE Education (Restricted)	Interest Income - Non SS Related	Information Technology - Outside Orgs.	Total		
Fund Code	599	801	802 & 812	804	806	807	815	816	820	822	824	825	828	899	992-996			
Contract Period	N/A	N/A	N/A	N/A	N/A	07/18-06/19	07/18-06/19	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
(1) Direct Service Providers & State Level Contracts	(1)				(6)											3,296,211	(1)	
(2) CCR&R-Core Services	(2)	20,000				3,500							2,635	1,500		2,033,133	(2)	
(3) CCR&R - Child Passenger Safe Car Seats																5,000	(3)	
(4) CCR&R-Subsidy (TANF/CCDF eligible)																366,368	(4)	
(5) CCR&R-Subsidy (non-TANF/CCDF eligible)																110,500	(5)	
(6) CCR&R-Subsidy - Administration	(3)															35,150	(6)	
(7) CCR&R-NC Pre-K Direct Support	(4)															8,212,345	(7)	
(8) CCR&R-NC Pre-K Qual. Maint./Support & Coordination	(5)															396,916	(8)	
(9) CCR&R-NC Pre K Direct Administrative Support																66,330	(9)	
(10) Program Monitoring & Evaluation		20,000		10,400			14,775	9,100								539,230	(10)	
(11) Community Engagement & Resource Development					5,000				11,000	8,833						305,340	(11)	
(12) All Children Excel (ACE)																187,985	(12)	
(13) Family Connect																100,000	(13)	
(14) PFC Family Resource Center		30,000	125,000													302,644	(14)	
(15) Information Technology									(7)	(8)	(9)				98,800	98,800	(15)	
(16) Fundraising									50,000							50,000	(16)	
(17) Subtotal		-	70,000	125,000	10,400	5,000	3,500	14,775	9,100	61,000	8,833	-	-	2,635	-	98,800	16,079,152	(17)
(18) Administrative Operations			57,000	-	2,000					(10)	2,000	-				-	746,131	(18)
(19) PFC Staff Events and Training									8,000							Marie Lilly: Additional \$3,000 added to current grant.	11,400	(19)
(20) Total Projected Expenditures		-	70,000	182,000	10,400	7,000	3,500	14,775	9,100	69,000	8,833	2,000	-	2,635	1,000	98,800	16,836,683	(20)
Proposed for FY 18/19 - Revenues		-	76,000	180,000	10,400	24,000	3,500	14,720	5,800	72,000	-	2,000	-	-	3,000	137,500	16,839,750	(11)
Actual Carryover from FY 17/18 - Cash Balance		31,384	72,836	103,324	-	19,309	-	15,716	5,763	110,687	8,833	5,802	21,578	2,635	18,213	93,513	1,069,922	
Allocated Expenditures		-	70,000	182,000	10,400	7,000	3,500	14,775	9,100	69,000	8,833	2,000	-	2,635	1,000	98,800	16,836,683	
Unallocated Funds - Projected Cash Balance at Year End		31,384	78,836	101,324	-	36,309	-	15,661	2,463	113,687	-	5,802	21,578	-	20,213	132,213	1,047,689	
		V	W	X	Y	Z	AA	BB	CC	DD	EE	FF	GG	HH	JJ	KK	LL	

Notes:

- (10) Professional development funding for staff; total of \$10,000 available (includes \$2,000 Fund 828 Annual Fundraiser - ECE Education) Column FF
- (11) Actual carryover from FY 17/18 has been reconciled to actual year-end amounts at 07-01-18.

Marie Lilly:
Additional \$10,000 rec'd in January 2019.

Marie Lilly:
Added \$7,000 received from NCCP's Disaster Relief Fund. This may not be spent in FY1819.

Board of Directors Meeting

Thursday, March 21, 2019

President's Report

A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates

1. **NCPC** – MAC recommendations were approved by the NCPC Board in January. PFC is a MAC lead and was part of the workgroup reviewing processes and funding. This accounting support is critical to the network. We currently have five partnerships as part of our MAC site. The recommendations include stringent staff qualifications and interview processes for accounting staff providing accounting services to other partnerships. Funding is being increased through changes in Smart Start allocations across the network to support the MAC system.
2. **NC Legislature** – The long 2-year budget session has begun. This is expected to be a “long” long session. One of the key issues on the table is Medicaid Expansion. HB 124 was been filed by Representatives Dobson, Murphy, Lambeth, and Jackson requesting \$20M in new funding for Smart Start. A companion bill in the Senate is expected to be introduced by Senator Ralph Hise. Focus areas of Smart Start’s legislative agenda include home visiting and parenting programs, childcare subsidies, early health and development programs, quality early learning environments and early literacy programs. The Governor’s budget was released. It includes increases in funding for Smart Start, increased rates for NC Pre-K along with administrative dollars for infrastructure and increased slots for subsidized childcare.
3. **Cumberland County Legislative Delegation Meeting** – We met with local legislators on March 8. Childcare providers attended as well. The agenda focused on some of our newer initiatives and collaborations with community partners. We also discussed NC Pre-K and the challenges we’ve had over the past several years. All four of our representatives co-sponsored HB 124 in support of early childhood and Smart Start funding.
4. **Early Childhood Action Plan for children birth through age eight** - The final plan was launched at an **Early Childhood Summit that is scheduled for February 27 in Raleigh**. The **\$4.5M preschool development grant from the U.S. Administration for Children and Families Office of Child Care** (in the U.S. Health and Human Services budget) is being put out in RFPs. NCPC has just released a Strengthening State and Local Family Engagement RFP for up to eight planning grants.

B. PFC 10-10 Club – A great way to donate to the Partnership with financially and through volunteer hours. You may sign up on-line!

C. Month of the Young Child – Champions for Children. We will have activities going on all month celebrating our work with young children and the programs that serve them. This includes activities at childcare programs, story and art times in the Eva L. Hansen Learning Library, the Prevent Child Abuse Conference on April 13, and will culminate with KidStuff at the Dogwood Festival on April 27. There will be recognition of two childcare providers as “Shining Stars” at the April 13th Prevent Child Abuse Conference.

351 Wagoner Drive, Suite 200
Fayetteville, NC 28303
P 910-867-9700 / F 910-867-7772
ccpfc.org

- D. Forward March Conference** – May 30 & 31, 2019. The location of the conference is at the Iron Mike Conference Center. The VIP dinner is being held at the Airborne and Special Operations Museum May 30. We are promoting attendance at the conference.
- E. 2019 National Smart Start Conference**, April 29-May 2, 2019, Greensboro, NC. Any board members interested in attending need to contact Belinda Gainey.
- F. 40 Under 40 Class of 2019** – Congratulations to board members Dr. Meredith Gronski, Ayesha Neal, and Chas Sampson for being part of the Class of 2019.
- G. NCImpact** – Cumberland County’s Community Child Abuse Prevention plan is being featured in this PBS show that features significant programs that are happening in local communities across the state. Filming has already occurred in Cumberland County and with state leaders. The Partnership was one of the agencies interviewed for the show. The episode is scheduled to air in April to highlight Child Abuse Prevention month.
- H. Family Connects** – March 25, 2019 Community Meeting with childcare providers and foster care staffs, PFC 6:30-8:30 pm. We continue to meet with community stakeholders as we work on community alignment and capacity to bring this universal home-visiting program to Cumberland County.

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



Be the Driving Force.

351 Wagoner Drive, Suite 200
Fayetteville, NC 28303
P 910-867-9700 / F 910-867-7772
ccpfc.org

MEMORANDUM

DATE: 2/20/2019

TO: CCR&R Committee

FROM: Candy Scott, CCR&R Vice President

SUBJECT: Staff Recommended Policy – Education Bonus

The CCR&R staff recommends the adoption of the following policy to support new practices regarding the provision of Education Bonuses (effective July 1, 2018):

Education Bonus – *Based on the availability of funds, eligible scholarship participants may receive an Education Bonus. Additionally, participants may receive up to two payments within the fiscal year. Participants must meet the following criteria:*

- 1. Obtain at least three credit hours during a semester in the current fiscal year.*
- 2. Earn a grade of B (3.0) or better in the course taken to obtain the minimum of three credit hours.*

Finance Committee Recommendations

Meeting of March 19, 2019

RECOMMENDATIONS

- A. Contingency Reversion Plan: The Finance Committee recommends that the following is placed on the Contingency Reversion Plan:
 - 1. PFC – Child Care Resource & Referral – decreased by \$30,000
 - 2. PFC – Planning, Monitoring & Evaluation – decreased by \$14,500
 - 3. PFC – Community Engagement and Development – increased by \$39,300
 - 4. PFC – All Children Excel (ACE) – increased by \$5,200

- B. The Finance Committee recommends accepting the following Budget Amendments as presented.
 - 1. PFC – Child Care Resource and Referral – decreased by \$30,000
 - 2. PFC – Planning, Monitoring and Evaluation – decreased by \$14,500
 - 3. PFC – Community Engagement and Development – increased by \$39,300
 - 4. PFC – All Children Excel (ACE) – increased by 5,200

INFORMATION

- C. Cumberland Financial Reports for February 2019 were distributed as an FYI:
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. DCDEE – Region 5
 - 4. All Funding Sources
 - 5. Unrestricted State Revenues

- D. The Monitoring Status updates for Fiscal, Program, NC Pre-K and Region 5 were provided for information.

- E. The committee received an update regarding the building infrastructure.

- F. An update was provided on the Annual Submission of Activities (ASA) which will be submitted to NCPC after board approval on 3/21/19. NCPC requested the document be submitted by 3/29/19.

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Child Care Resource and Referral			
Child Care Resource and Referral		Requested Effective Date: 4/15/2019			
Line #	Description	Budget Effective 02/15/19	Amount Changed	Budget Effective 04/15/19	Explanation
11	Personnel	\$ 875,774.00		\$ 875,774.00	
12	Contracted Professional Services	\$ 189,553.00	\$ (10,000.00)	\$ 179,553.00	Decreased to reflect projected information technology services [GL 5279] allocated to this activity based on anticipated need thru year-end.
14	Office Supplies & Materials	\$ 34,460.00		\$ 34,460.00	
15	Service Related Supplies	\$ 3,400.00		\$ 3,400.00	
17	Travel	\$ 33,700.00	\$ (5,000.00)	\$ 28,700.00	Decreased to reflect anticipated need thru year-end
18	Communications & Postage	\$ 14,000.00		\$ 14,000.00	
19	Utilities	\$ 15,000.00		\$ 15,000.00	
20	Printing and Binding	\$ 825.00		\$ 825.00	
21	Repair and Maintenance	\$ 24,225.00		\$ 24,225.00	
22	Meeting/Conference Expense	\$ 3,000.00		\$ 3,000.00	
23	Employee Training (no travel)	\$ 25,755.00	\$ (5,000.00)	\$ 20,755.00	Decreased to reflect anticipated need thru year-end
24	Advertising and Outreach	\$ 2,500.00		\$ 2,500.00	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 12,250.00	\$ (4,000.00)	\$ 8,250.00	Decreased to reflect anticipated need thru year-end
30	Vehicle Rental	\$ 3,000.00	\$ (1,500.00)	\$ 1,500.00	Decreased to reflect anticipated need thru year-end
31	Dues, Subscriptions and Fees	\$ 3,625.00	\$ (1,500.00)	\$ 2,125.00	Decreased to reflect anticipated need thru year-end
32	Insurance & Bonding	\$ 3,125.00		\$ 3,125.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 2,000.00	\$ (1,000.00)	\$ 1,000.00	Decreased to reflect anticipated need thru year-end
40	Computer Equipment/Printers, \$500+ per item	\$ 4,000.00	\$ (2,000.00)	\$ 2,000.00	Decreased to reflect anticipated need thru year-end
41	Furniture/Eqpt. under \$500 per item	\$ 1,500.00		\$ 1,500.00	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -	\$ 30,000.00	\$ 30,000.00	Corrected to reflect language per CAD
46	Cash Grants and Awards	\$ 30,000.00	\$ (30,000.00)	\$ -	Corrected to reflect language per CAD
47	Non-Cash Grants and Awards	\$ 90,100.00		\$ 90,100.00	
	Total	\$ 1,371,792.00	\$ (30,000.00)	\$ 1,341,792.00	

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Planning, Monitoring and Evaluation			
Planning & Evaluation		Requested Effective Date: 4/15/2019			
Line #	Description	Budget Effective 02/28/19	Amount Changed	Budget Effective 04/15/19	Explanation
11	Personnel	\$ 301,244.00		\$ 301,244.00	
12	Contracted Professional Services	\$ 87,526.00		\$ 87,526.00	
14	Office Supplies & Materials	\$ 36,610.00	\$ (8,850.00)	\$ 27,760.00	Decrease due to iDashboard and other licenses/databases being paid from Program Income instead of Smart Start Funds
15	Service Related Supplies	\$ 500.00	\$ (400.00)	\$ 100.00	Decrease due to anticipated need through yearend
17	Travel	\$ 7,425.00		\$ 7,425.00	
18	Communications & Postage	\$ 12,500.00	\$ (4,750.00)	\$ 7,750.00	Decrease due cell phone discontinued for the VP of P&E; and the beginning budget amount was in excess of the annual need.
19	Utilities	\$ 6,000.00		\$ 6,000.00	
20	Printing and Binding	\$ 750.00		\$ 750.00	
21	Repair and Maintenance	\$ 10,000.00		\$ 10,000.00	
22	Meeting/Conference Expense	\$ 264.00		\$ 264.00	
23	Employee Training (no travel)	\$ 2,435.00		\$ 2,435.00	
24	Advertising and Outreach	\$ 1,000.00		\$ 1,000.00	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 2,500.00	\$ 1,500.00	\$ 4,000.00	Increase to align the anticipated expenditures for allocated copier and postage meter expenditures through yearend
30	Vehicle Rental	\$ 300.00		\$ 300.00	
31	Dues, Subscriptions and Fees	\$ 1,300.00		\$ 1,300.00	
32	Insurance & Bonding	\$ 2,500.00		\$ 2,500.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses	\$ 100.00		\$ 100.00	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 300.00		\$ 300.00	
40	Computer Equipment/Printers, \$500+ per item	\$ 3,000.00	\$ (2,000.00)	\$ 1,000.00	Decrease is due to no additional computer equipment/printers needed through yearend
41	Furniture/Eqpt. under \$500 per item	\$ 800.00		\$ 800.00	
43	Purchases of Services			\$ -	
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards			\$ -	
	Total	\$ 477,054.00	\$ (14,500.00)	\$ 462,554.00	

Partnership's President Signature _____

Date _____

Fiscal Year 2017/2018

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Community Engagement		Activity Name: Community Engagement and Development Requested Effective Date: 4/15/2019			
Line #	Description	Budget Effective 02/15/19	Amount Changed	Budget Effective 04/15/19	Explanation
11	Personnel	\$ 168,501.00	\$ 37,500.00	\$ 206,001.00	Increase to align personnel costs to anticipated need through yearend, budget was underestimated at July 1
12	Contracted Professional Services	\$ 750.00	\$ 7,300.00	\$ 8,050.00	Increase to align contracted services include the annual website maintenance and updates needed prior to yearend
14	Office Supplies & Materials	\$ 9,500.00	\$ (5,500.00)	\$ 4,000.00	Decrease is to align the allocated costs projected through yearend
15	Service Related Supplies	\$ 85.00	\$ -	\$ 85.00	
17	Travel	\$ 1,000.00	\$ -	\$ 1,000.00	
18	Communications & Postage	\$ 3,300.00	\$ -	\$ 3,300.00	
19	Utilities	\$ 2,500.00	\$ -	\$ 2,500.00	
20	Printing and Binding	\$ 350.00	\$ -	\$ 350.00	
21	Repair and Maintenance	\$ 2,500.00	\$ -	\$ 2,500.00	
22	Meeting/Conference Expense	\$ 750.00	\$ -	\$ 750.00	
23	Employee Training (no travel)	\$ 1,800.00	\$ -	\$ 1,800.00	
24	Advertising and Outreach	\$ 16,000.00	\$ -	\$ 16,000.00	
25	Board Member Expense	\$ -	\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -	\$ -	\$ -	
28	Furniture Rental	\$ -	\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 200.00	\$ -	\$ 200.00	
30	Vehicle Rental		\$ -	\$ -	
31	Dues, Subscriptions and Fees	\$ 2,200.00	\$ -	\$ 2,200.00	
32	Insurance & Bonding	\$ 800.00	\$ -	\$ 800.00	
33	Book/Library Reference Materials	\$ -	\$ -	\$ -	
34	Mortgage Interest/Bank Fees	\$ -	\$ -	\$ -	
35	Other Expenses	\$ -	\$ -	\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ -	\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ 200.00	\$ -	\$ 200.00	
41	Furniture/Eqpt. under \$500 per item	\$ 450.00	\$ -	\$ 450.00	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ -	\$ -	\$ -	
46	Cash Grants and Awards	\$ -	\$ -	\$ -	
47	Non-Cash Grants and Awards	\$ -	\$ -	\$ -	
	Total	\$ 210,886.00	\$ 39,300.00	\$ 250,186.00	

Partnership's President Signature _____

Date _____

Fiscal Year 2017/2018

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Partnership for Children of Cumberland County, Inc.		Activity Name: All Children Excel [ACE]			
Unit: Planning and Evaluation		Requested Effective Date: 4/15/2019			
Line #	Description	Budget Effective 02/15/19	Amount Changed	Budget Effective 04/15/19	Explanation
11	Personnel	\$ 166,000.00	\$ 4,000.00	\$ 170,000.00	Increase due to planning budgert was not sufficient to meet personnel needs
12	Contracted Professional Services			\$ -	
14	Office Supplies & Materials	\$ 1,500.00		\$ 1,500.00	
15	Service Related Supplies	\$ 2,000.00	\$ 1,200.00	\$ 3,200.00	Increase is due to anticipated need through yearend for applicable training materials
17	Travel	\$ 6,000.00	\$ 2,050.00	\$ 8,050.00	Increase due to anticipated need through yearend
18	Communications & Postage	\$ 700.00		\$ 700.00	
19	Utilities			\$ -	
20	Printing and Binding	\$ 150.00		\$ 150.00	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense	\$ 785.00		\$ 785.00	
23	Employee Training (no travel)	\$ 2,000.00	\$ (850.00)	\$ 1,150.00	Decrease to align need through yearend
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees	\$ 750.00	\$ (600.00)	\$ 150.00	Decrease to align need through yearend
32	Insurance & Bonding			\$ -	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services			\$ -	
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards	\$ 900.00	\$ (600.00)	\$ 300.00	Decrease to align need through yearend
47	Non-Cash Grants and Awards				
	Total	\$ 180,785.00	\$ 5,200.00	\$ 185,985.00	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

February 28, 2019

1 Balance Sheet

The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2018.
- b. The total allocation for FY2018-2019 is \$6,598,689 including DSS and WAGE\$.
- c. The spending percentages at this point in the year are as anticipated.
- d. All budgets have been reviewed and applicable changes are reflected effective 2-15-2019.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2018.
- b. PFC was awarded an additional grant amount of \$174,963 as a part of the NC Pre-K Capacity Building funding. This amount is 100% federal funds and will be effective from November 1, 2018 through June 30, 2019.
- c. DCDEE amended PFC's current NC Pre-K contract by decreasing the state funds and increasing the federal funds by \$5,048,073, respectively. The total NC Pre-K grant is now \$9,098,098 with \$6,923,629 in federal funds and \$2,174,469 in state funds.

4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are in contract effective 07-01-18.
- b. The funder is currently up to date with its reimbursements for July through December 2018.

5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.
- b. All of the reimbursement based grantors are on schedule with their monthly reimbursements.

6 Unrestricted State Revenues (USR)

- a. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.
- b. Investment funds of \$25,000 were moved from PNC Bank Money Market Account and deposited into the Bank of America operating account to cover the projected shortfall in Fund 208 which is currently used to support administrative costs. This action was approved by the Board on October 18, 2018.
- c. Investment funds of \$100,500 and \$100,100 were moved from PNC Bank Money Market Account and deposited into Select Bank and Lumbee Guaranty Bank, respectively to diversified funds as approved by the Board on October 18, 2018.
- d. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	288,095.97	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Certificate of Deposit	100,000.00	
Select Bank - Checking Account [from investments]	500.00	
Lumbee Bank - Checking Account [from investments]	92.00	<i>Deposited \$100, fees are \$8 per month</i>
	488,687.97	

PNC Bank Money Market - Fund 208	288,095.97
PNC Bank Money Market - Fund 899	21,528.89
	309,624.86

Investments - Fund 208	488,687.97
Interest Earned - Fund 899	21,528.89
TOTAL INVESTMENTS PLUS INTEREST	510,216.86

7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1718 nor for FY1617.
- c. The penalty for not meeting the match in FY1718 was waived due to the lack of data from DSS parent fees. Any penalties for FY1819 will also be waived for counties that were affected by Hurricane Florence.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS February 28, 2019

FOOTNOTES - BALANCE SHEET

A. The cash accounts at February 28, 2019 total \$2,226,971.66.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$309,624.86	n/a	n/a	n/a	.50%
Select Bank	CD	\$100,000.00	15	05/20/20	2.47%	2.50%
Lumbee Bank	CD	\$100,000.00	15	05/21/20	2.26%	2.29%
Select Bank	Checking	\$500.00	n/a	n/a	n/a	n/a
Lumbee Bank	Checking	\$92.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$541,600.86				

B. Employees' payroll deductions at February 28, 2019 from the current month and from prior months total \$3,272.23. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS

February 28, 2019

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start grants for all of the Service budgets are in full contract effective July 1, 2018. Budgets have been reviewed to determine if they are adequate through yearend and applicable changes are effective 2-15-19. The budgets will continue to be reviewed and applicable changes will be presented as deemed necessary prior to June 30, 2019.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2018. Budgets have been reviewed to determine if they are adequate through yearend and applicable changes are effective 2-15-19. The budgets will continue to be reviewed and applicable changes will be presented as deemed necessary prior to June 30, 2019.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2018. The budget has been reviewed to determine if it is adequate through yearend and a revision is effective 2-15-19.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
February 28, 2019

Assets

Bank of America Checking Account	\$ 1,684,970.80	} A
PNC Bank - Money Market Reserve	309,624.86	
Select Bank - Certificate of Deposit	100,000.00	
Lumbree Bank - Certificate of Deposit	100,000.00	
Select Bank - Checking Account [from investments]	500.00	
Lumbree Bank - Checking Account [from investments]	92.00	
Petty Cash, Change Funds, Undeposited Receipts	400.00	
Beneficial Interest in Community Foundation	31,384.00	
Employee Advances (for travel)	385.30	
Total Assets	2,227,356.96	

Liabilities and Net Assets

Health Insurance Payable	193.36	} B
Flex-Spending Payable	1,742.08	
AFLAC Payable	1,342.11	
Dental Insurance Payable	(11.22)	
Vision Payable	5.68	
Legal Shield Payable	0.22	
Tenant Security Deposits	16,564.36	
Unrestricted Net Assets	1,018,790.36	
Temporarily Restricted Net Assets	34,609.55	
Permanently Restricted Net Assets	31,384.00	C
Excess Revenues over (under) Expenditures	1,122,736.46	
Total Liabilities and Net Assets	\$ 2,227,356.96	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2018 - 2019

FY 18/19 SMART START FULL ALLOCATION **\$6,598,689**

TOTAL ALLOCATION FOR ADMINISTRATION -----> **\$319,799**
 FY 18/19 Smart Start Admin Base Allocation **\$319,799**

TOTAL ALLOCATION FOR SERVICES -----> **\$6,278,890**
 FY 18/19 Smart Start Services Allocation : **\$6,278,890**

AS OF FEBRUARY 28, 2019

										AS OF FEBRUARY 28, 2019	
										If monthly spending was equal, at month-end, the percentages should be:	
										67%	33%
										% of Budget Expended	% of Available Funds
										EXPENDITURES	
Activity	Agency		02/15/19 Budget	Advances	January	February	Y-T-D	Remaining Budget			
Early Care & Education Subsidy - TANF Only											
1	Subsidized Child Care	Dept. of Social Services	\$ 2,230,306.00		\$ 174,202.00		\$ 1,922,841.00	\$ 307,465.00	86%	14%	
2	CCR&R - Subsidy	IH Partnership for Children	\$ 366,368.00		\$ 36,703.73	\$ 26,627.66	\$ 192,576.66	\$ 173,791.34	53%	47%	
3	Child Care Scholarships	Fayetteville Tech. Com. College	\$ 207,260.00	\$ -	\$ 23,717.53	\$ 21,733.13	\$ 137,537.43	\$ 69,722.57	66%	34%	
		ECE Subsidy TANF Total:	45% \$ 2,803,934.00	\$ -	\$ 234,623.26	\$ 48,360.79	\$ 2,252,955.09	\$ 550,978.91	80%		
		<i>Minimum of 39% Required</i>									
Early Care & Education Subsidy - Non-TANF											
4	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children	\$ 110,500.00		\$ 4,113.85	\$ 6,224.32	\$ 32,810.75	\$ 77,689.25	30%	70%	
5	Spainhour/Child Play	Easter Seals UCP	\$ 91,716.00	\$ -	\$ 7,643.00	\$ 7,542.39	\$ 61,043.39	\$ 30,672.61	67%	33%	
		ECE Subsidy Non-TANF Total:	3% \$ 202,216.00	\$ -	\$ 11,756.85	\$ 13,766.71	\$ 93,854.14	\$ 108,361.86	46%		
Early Care & Education Subsidy - Administration											
6	Subsidy Support Staff	Dept. of Social Services	\$ 159,807.00		\$ 14,661.00	\$ -	\$ 159,807.00	\$ -	100%	0%	
7	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College	\$ 11,450.00	\$ -	\$ 419.40	\$ 1,166.88	\$ 7,327.60	\$ 4,122.40	64%	36%	
8	CCR&R - Subsidy Administration	IH Partnership for Children	\$ 35,150.00		\$ 2,908.53	\$ 2,807.01	\$ 23,916.79	\$ 11,233.21	68%	32%	
		ECE Subsidy Administration Total	3% \$ 206,407.00	\$ -	\$ 17,988.93	\$ 3,973.89	\$ 191,051.39	\$ 15,355.61	93%		
Early Care & Education Quality & Affordability											
9	CCR&R - Core Services	IH Partnership for Children	\$ 1,371,792.00		\$ 113,175.73	\$ 107,384.62	\$ 862,846.25	\$ 508,945.75	63%	37%	
10	WAGES	Child Care Svcs. Association	\$ 371,554.00		\$ 6,450.00	\$ 89,493.18	\$ 268,812.75	\$ 102,741.25	72%	28%	
	Kindermusik & Music Therapy [SEE PSC 5417]	Kerri Hurley	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	
		ECE Quality Total:	28% \$ 1,743,346.00	\$ -	\$ 119,625.73	\$ 196,877.80	\$ 1,131,659.00	\$ 611,687.00	65%		
		<i>Minimum of 70% Total Required</i>	79%								
Health and Safety											
11	Assuring Better Health and Development (ABCD)	Carolina Collaborative Community Care (4C)	\$ 92,238.00	\$ -	\$ 5,194.10	\$ 7,013.57	\$ 50,477.21	\$ 41,760.79	55%	45%	
12	Family Connect NEW at 07-01-18	IH Partnership for Children	\$ 100,000.00	\$ -	\$ 22,500.00	\$ -	\$ 45,000.00	\$ 55,000.00	45%	55%	
13	Kindermusik & Music Therapy [NEW PSC FOR FY1819 effective 7-1-18 per NCPC]	Kerri Hurley	\$ 65,280.00	\$ 9,534.83	\$ 5,941.47	\$ 8,061.69	\$ 41,348.29	\$ 23,931.71	63%	37%	
		Health & Safety Total:	4% \$ 257,518.00	\$ 9,534.83	\$ 33,635.57	\$ 15,075.26	\$ 136,825.50	\$ 120,692.50	53%		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2018 - 2019

FY 18/19 SMART START FULL ALLOCATION	\$6,598,689
---	--------------------

TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$319,799
FY 18/19 Smart Start Admin Base Allocation	\$319,799

TOTAL ALLOCATION FOR SERVICES ----->	\$6,278,890
FY 18/19 Smart Start Services Allocation :	\$6,278,890

AS OF FEBRUARY 28, 2019

	Activity	Agency	02/15/19 Budget	Advances	EXPENDITURES			Remaining Budget	If monthly spending was equal, at month-end, the percentages should be:	
					January	February	Y-T-D		67% % of Budget Expended	33% % of Available Funds
Family Support										
14	Autism Outreach & Resource Ctr.	Autism of CC	\$ 47,100.00	\$ -	\$ 4,898.31	\$ 766.66	\$ 42,748.18	\$ 4,351.82	91%	9%
15	PFC Family Resource Center	IH Partnership for Children	\$ 130,144.00		\$ 10,909.09	\$ 7,230.68	\$ 78,337.49	\$ 51,806.51	60%	40%
16	All Children Excel [ACE] NEW 07-01-18	IH Partnership for Children	\$ 180,785.00		\$ 14,933.42	\$ 14,554.68	\$ 133,398.42	\$ 47,386.58	74%	26%
17	Child Passenger Safety Car Seat NEW 07-01-18	IH Partnership for Children	\$ 5,000.00		\$ (180.00)	\$ (100.00)	\$ 3,819.29	\$ 1,180.71	76%	24%
18	Community Engagement & Resource Development	IH Partnership for Children	\$ 210,886.00		\$ 17,529.41	\$ 17,837.58	\$ 158,837.81	\$ 52,048.19	75%	25%
19	Reach Out & Read Grant	Carolina Collaborative Community Care (4C)	\$ 14,500.00	\$ -	\$ 206.75	\$ 445.57	\$ 2,976.09	\$ 11,523.91	21%	79%
		Family Support Total:	9% \$ 588,415.00	\$ -	\$ 48,296.98	\$ 40,735.17	\$ 420,117.28	\$ 168,297.72	71%	
System Support										
20	P&E - Planning & Evaluation	IH Partnership for Children	\$ 477,054.00		\$ 21,555.16	\$ 20,524.43	\$ 252,282.11	\$ 224,771.89	53%	47%
		System Support Total:	8% \$ 477,054.00	\$ -	\$ 21,555.16	\$ 20,524.43	\$ 252,282.11	\$ 224,771.89	53%	
		Total of Approved Projects:	\$ 6,278,890.00	\$ 9,534.83	\$ 487,482.48	\$ 339,314.05	\$ 4,478,744.51	\$ 1,800,145.49		
21	Administration	IH Partnership for Children	5% \$ 319,799.00	\$ -	\$ 30,528.69	\$ 23,112.27	\$ 238,444.35	\$ 81,354.65	75%	25%
	Unallocated Smart Start SERVICES Funds		\$ -							
	Unallocated Smart Start ADMINISTRATION Funds		\$ -							
	Total Smart Start Funds Expended			\$ 9,534.83	\$ 518,011.17	\$ 362,426.32	\$ 4,717,188.86			
	Total Allocated Smart Start Funds Remaining							\$ 1,881,500.14		

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 18/19 Revenues per Contract		Fiscal Year 2018/ 2019
\$ 8,398,245	NC Pre-k Grant Payments to Providers	
\$ 174,963	2% CCDF Quality Funds	
\$ 174,963	2% New Capacity Building Funds	
\$ 349,927	4% Administrative Fee	
\$ 9,098,098	Total NC Pre-k Grant	as of February 28, 2019
		SHOULD BE
		67% 33%

FUND	Activity	FY 18/19 Budget					Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
		11/1/2018	December	January	February					
211	9100-999 Administrative Operations	\$ 152,533.00	\$10,611.42	\$10,758.05	\$10,835.69	\$92,049.18	\$60,483.82	60%	40%	
211	3104-001 CCR&R - Core	\$ 66,330.00	\$7,064.46	\$7,748.04	\$7,575.32	\$61,422.15	\$4,907.85	93%	7%	
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 131,064.00	\$14,002.71	\$14,947.99	\$14,385.65	\$114,268.63	\$16,795.37	87%	13%	
	Services Sub-Total	\$ 197,394.00	\$21,067.17	\$22,696.03	\$ 21,960.97	\$175,690.78	21,703.22	89%	11%	
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 1,042,784.00	\$0.00	\$342,208.00	\$203,850.00	\$710,308.00	\$332,476.00	68%	32%	
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 781,758.00	\$0.00	\$26,550.00	\$22,950.00	\$57,300.00	\$724,458.00	7%	93%	
	Fund 206 Sub-Total	\$ 1,824,542.00	\$0.00	\$368,758.00	\$226,800.00	\$767,608.00	\$1,056,934.00	42%	58%	
319	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 5,587,648.00	\$598,100.00	\$408,617.00	\$363,875.00	\$3,129,467.00	\$2,458,181.00	56%	44%	
	2348-015 NC Pre-K Non-TANF/CCDF - Federal Funds	\$ 986,055.00	\$125,650.00	\$106,000.00	\$110,750.00	\$697,450.00	\$288,605.00	71%	29%	
	Fund 319 Sub-Total	\$ 6,573,703.00	\$723,750.00	\$514,617.00	\$474,625.00	\$3,826,917.00	\$2,746,786.00	58%	63%	
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds	\$ 174,963.00	\$4,617.45	\$3,920.00	\$39,766.00	\$55,971.48	\$118,991.52	32%	68%	

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 18/19 Revenues per Contract	Fiscal Year 2018/ 2019	
\$ 8,398,245	NC Pre-k Grant Payments to Providers	
\$ 174,963	2% CCDF Quality Funds	
\$ 174,963	2% New Capacity Building Funds	
\$ 349,927	4% Administrative Fee	
\$ 9,098,098	Total NC Pre-k Grant	
	as of February 28, 2019	
	SHOULD BE	
	67%	33%

FUND	Activity	FY 18/19 Budget					Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
		11/1/2018	December	January	February					
329	3323-017	NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 73,240.00	\$3,424.83	\$3,764.81	\$5,153.57	\$15,759.00	\$57,481.00	22%	78%
329	3104-001	NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 31,489.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,489.00	0%	100%
329	9100-999	NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 47,833.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,833.00	0%	100%
329	5603-007	NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 22,401.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,401.00	0%	100%
		Fund 319 Sub-Total	\$ 174,963.00	\$3,424.83	\$3,764.81	\$0.00	\$15,759.00	\$159,204.00	9%	0%

Total Budget Remaining **\$4,164,102.56**

Total NC Pre-K Grant	\$ 9,098,098.00
Unallocated NC Pre-k Revenues	\$ -
Total NC Pre-k Grant Expended	\$763,470.87 \$920,749.08 \$773,987.66 \$4,933,995.44
Total State Funds	\$2,174,469.00
Total Federal Funds	\$6,923,629.00
Total NC Pre-K Grant	\$9,098,098.00

Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant
Fiscal Year 2018 - 2019

TOTAL FY 2018 - 2019 REGION 5 LEAD AGENCY ALLOCATION **\$625,907.00**

FY 2018 - 2019 10% Overhead / Administration Allocation **\$56,390.00**

FY 2018 - 2019 Program/Services Allocation **\$569,517.00**

EXPENDITURES								as of February 28, 2019		
								67%	33%	
Activity		07/01/18 Budget	November	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services		\$ 240,126.00	\$ 11,235.97	\$ 11,529.51	\$ 14,728.59	\$ 9,574.82	\$ 100,944.19	\$ 139,181.81	42%	58%
Core Services - 10% Overhead/Administration for CCR&R		\$ 500.00	\$ 0.49	\$ -	\$ 27.73	\$ 3.95	\$ 441.32	\$ 58.68	88%	12%
Core Services - 10% Overhead/Administration for Admin Ops		\$ 29,174.00	\$ 1,121.21	\$ 2,196.30	\$ 1,867.10	\$ 1,368.81	\$ 11,531.81	\$ 17,642.19	40%	60%
Contracts & Grants - Anson County		\$ 9,954.00	\$ -	\$ -	\$ 4,147.50	\$ -	\$ 4,147.50	\$ 5,806.50	42%	58%
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County		\$ 29,399.00	\$ -	\$ 10,487.36	\$ -	\$ 4,152.06	\$ 14,639.42	\$ 14,759.58	50%	50%
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,528.00	0%	100%
		\$ 332,026.00	\$ 12,357.67	\$ 24,213.17	\$ 20,770.92	\$ 15,099.64	\$ 131,704.24	\$ 200,321.76	40%	60%
Region 5 Infant Toddler Project		\$ 133,963.00	\$ 9,300.91	\$ 10,036.84	\$ 10,370.91	\$ 9,236.45	\$ 77,190.84	\$ 56,772.16	58%	42%
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ 200.00	\$ 0.28	\$ -	\$ -	\$ 2.01	\$ 164.11	\$ 35.89	82%	18%
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ 13,196.00	\$ 916.80	\$ 952.23	\$ 1,073.24	\$ 913.98	\$ 7,519.01	\$ 5,676.99	57%	43%
		\$ 147,359.00	\$ 10,217.99	\$ 10,989.07	\$ 11,444.15	\$ 10,152.44	\$ 84,873.96	\$ 62,485.04	58%	42%
Region 5 Healthy Social Behaviors Project		\$ 133,202.00	\$ 8,285.82	\$ 8,563.34	\$ 8,792.97	\$ 8,559.04	\$ 70,848.18	\$ 62,353.82	53%	47%
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ 200.00	\$ 0.25	\$ -	\$ -	\$ 1.12	\$ 148.97	\$ 51.03	74%	26%
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ 13,120.00	\$ 828.33	\$ 855.73	\$ 879.30	\$ 855.38	\$ 6,935.84	\$ 6,184.16	53%	47%
		\$ 146,522.00	\$ 9,114.40	\$ 9,419.07	\$ 9,672.27	\$ 9,415.54	\$ 77,932.99	\$ 68,589.01	53%	47%
Total Allocated DCD Funds Remaining								\$ 331,395.81		
Summary for 10% Overhead / Administration	PFC	\$ 56,390.00	\$ 2,867.36	\$ 4,004.26	\$ 3,847.37	\$ 3,145.25	\$ 26,741.06	\$ 29,648.94	47%	53%

Partnership for Children of Cumberland County, Inc.

**All Funding Sources
Fiscal Year 2018 - 2019**

FUND CODE	July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance	
		December	January	February	YTD	December	January	February	YTD		
RESTRICTED FUNDS											
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ 167,400.00	\$ 201,358.00	\$ 453,600.00	\$ 994,408.00	\$ -	\$ 368,758.00	\$ 226,800.00	\$ 767,608.00	\$ 226,800.00
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ 31,207.59	\$ 31,537.44	\$ 32,018.82	\$ 232,408.37	\$ 31,678.59	\$ 33,454.08	\$ 32,796.66	\$ 234,830.96	\$ (2,422.59)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 32,909.00	\$ -	\$ -	\$ -	\$ 32,909.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ 647,100.00	\$ 591,267.00	\$ 356,325.00	\$ 3,133,417.00	\$ -	\$ 514,593.00	\$ 474,625.00	\$ 2,527,943.00	\$ 605,474.00
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 1,298,974.00	\$ 723,750.00	\$ 24.00	\$ -	\$ 1,298,974.00	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ -	\$ -	\$ 4,617.45	\$ 3,920.00	\$ 16,835.03	\$ 4,617.45	\$ 3,920.00	\$ 39,766.00	\$ 55,971.48	\$ (39,136.45)
329	NC Pre-K Capacity Building Grant - Federal Funds Effective 11-1-18	\$ -	\$ 3,415.79	\$ 3,357.94	\$ 3,831.70	\$ 10,605.43	\$ 3,424.83	\$ 3,764.81	\$ 5,153.57	\$ 15,759.00	\$ (5,153.57)
	Sub-total for NC Pre-K	\$ -								Sub-total	\$ 785,561.39
301	Family CareGivers Program	\$ 70.63	\$ 738.00	\$ 234.00	\$ 58.00	\$ 1,030.00	\$ 234.47	\$ 58.26	\$ 254.85	\$ 1,356.31	\$ (255.68)
307	DCD Grant - SWCDC	\$ 35,745.56	\$ -	\$ 95,780.94	\$ -	\$ 95,780.94	\$ 24,213.17	\$ 20,770.92	\$ 15,214.54	\$ 167,564.70	\$ (36,038.20)
312	Region 5 - Infant/Toddler Project	\$ -	\$ -	\$ 9,157.94	\$ 53,474.71	\$ 62,632.65	\$ 10,989.07	\$ 11,444.15	\$ 10,152.44	\$ 84,873.96	\$ (22,241.31)
313	Region 5 - Healthy Social Behavior	\$ 17,076.42	\$ -	\$ 58,839.18	\$ -	\$ 58,839.18	\$ 9,419.07	\$ 9,672.27	\$ 9,415.54	\$ 95,009.41	\$ (19,093.81)
807	Region 5 - Program Income	\$ -	\$ 1,280.00	\$ 2,585.00	\$ 1,781.50	\$ 8,581.50	\$ 516.28	\$ 22.00	\$ -	\$ 1,288.28	\$ 7,293.22
	Sub-total for Other Restricted	\$ 52,892.61								Sub-total	\$ (70,335.78)
136	Smart Start - Services (FY 13/14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (235.00)	\$ -	\$ -	\$ (235.00)	\$ 235.00
138	Smart Start - Services (FY 14/15)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 349.00	\$ -	\$ -	\$ -	\$ -
141	Smart Start - Admin. (FY 16/17)	\$ 14.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14.54	\$ -
142	Smart Start - Services (FY 16/17)	\$ 52.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52.98	\$ -
143	Smart Start - Admin. (FY 17/18)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 186.72	\$ -	\$ -	\$ -	\$ -
144	Smart Start - Services (FY 17/18)	\$ 47,949.25	\$ -	\$ -	\$ -	\$ -	\$ 2,250.38	\$ -	\$ -	\$ 47,949.25	\$ -
145	Smart Start - Admin. (FY 18/19)	\$ -	\$ 26,222.00	\$ 26,263.00	\$ 23,667.00	\$ 226,500.00	\$ 26,947.98	\$ 30,496.06	\$ 23,144.90	\$ 238,444.35	\$ (11,944.35)
146	Smart Start - Services (FY 18/19)	\$ -	\$ 288,402.00	\$ 288,841.00	\$ 189,467.00	\$ 2,420,269.00	\$ 277,025.16	\$ 295,357.77	\$ 251,111.54	\$ 2,090,359.10	\$ 329,909.90
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ -	\$ 12,366.11	\$ -	\$ 37,098.33	\$ 5,742.82	\$ 5,423.69	\$ 5,679.54	\$ 43,906.75	\$ (6,808.42)
216	Dolly Parton's Imagination Library	\$ 8,406.47	\$ -	\$ -	\$ 25,856.00	\$ 32,618.00	\$ 440.00	\$ 408.00	\$ 432.00	\$ 2,956.72	\$ 38,067.75
801	Program Income (SS Related)	\$ 72,836.17	\$ 3,252.42	\$ 6,645.72	\$ 6,692.71	\$ 49,072.73	\$ 322.06	\$ 305.77	\$ 2,874.78	\$ 16,052.44	\$ 105,856.46
804	GEMS Shared Services (PI SS Related)	\$ (92.51)	\$ -	\$ -	\$ -	\$ 2,600.00	\$ -	\$ -	\$ -	\$ 3,560.00	\$ (1,052.51)
902	COBRA - Employee Insurance Withholdings	\$ -	\$ -	\$ -	\$ -	\$ 2,426.88	\$ -	\$ (2,390.60)	\$ -	\$ 2,426.88	\$ -
	Sub-total for Smart Start & Related	\$ 129,166.90								Sub-total	\$ 454,263.83

Partnership for Children of Cumberland County, Inc.

**All Funding Sources
Fiscal Year 2018 - 2019**

FUND CODE	July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance	
		December	January	February	YTD	December	January	February	YTD		
UNRESTRICTED FUNDS											
208	Unrestricted State Revenues - For Operating Purposes	\$ 4,214.88	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 1,502.63	\$ 1,426.00	\$ 1,301.11	\$ 12,022.01	\$ 17,192.87
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 513,695.97	\$ -	\$ -	\$ (25,000.00)	\$ (25,000.00)	\$ -	\$ -	\$ 8.00	\$ 8.00	\$ 488,687.97
501	Individual Gifts & Donations	\$ 19,690.36	\$ 85.00	\$ 679.67	\$ 9,127.45	\$ 15,937.20	\$ 32.63	\$ 0.26	\$ -	\$ 4,728.98	\$ 30,898.58
515	Vending Machine Commissions	\$ 574.00	\$ -	\$ 116.79	\$ 60.02	\$ 383.82	\$ -	\$ -	\$ 108.00	\$ 550.09	\$ 407.73
518	Kohl's Corporate Grants	\$ 2,843.08	\$ -	\$ 971.00		\$ 1,942.00	\$ 875.00	\$ 409.16		\$ 1,394.16	\$ 3,390.92
526	Unrestricted Private Funds	\$ 2,950.68	\$ -	\$ -		\$ -	\$ 59.95	\$ 1,194.27		\$ 2,328.28	\$ 622.40
531	PFC Annual Engagements	\$ 305.26	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 305.26
536	The CarMax Foundation Grant	\$ 7,649.43	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 6,353.17	\$ -	\$ 1,100.00	\$ 7,540.92	\$ 10,108.51
537	Foundation for the Carolinas Grant via Long Leaf Foundation	\$ -	\$ -	\$ -		\$ 17,500.00	\$ -	\$ -		\$ 660.00	\$ 16,840.00
538	Save the Children Grant	\$ -	\$ -	\$ 9,704.00		\$ 9,704.00	\$ -	\$ -		\$ -	\$ 9,704.00
802	PFCRC II (Non-Smart Start)	\$ 103,323.97	\$ 6,778.00	\$ 10,847.13	\$ 9,082.30	\$ 76,379.68	\$ 7,898.56	\$ 9,431.02	\$ 7,805.84	\$ 93,663.54	\$ 86,040.11
806	Forward March Conference	\$ 19,308.57	\$ -	\$ -	\$ -	\$ 23,830.66	\$ -	\$ 15.12	\$ 105.90	\$ 560.37	\$ 42,578.86
812	PFCRC II - Administration	\$ -	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 38,000.00	\$ 4,283.44	\$ 4,319.77	\$ 4,250.39	\$ 34,774.34	\$ 3,225.66
815	Hoke - Contracted Eval (not program income)	\$ 15,716.34	\$ -	\$ -	\$ -	\$ -	\$ 1,020.69	\$ 3,877.11	\$ 1,688.89	\$ 9,810.29	\$ 5,906.05
816	Contracted Data Services	\$ 5,763.28	\$ -	\$ -	\$ -	\$ 5,840.00	\$ -	\$ -	\$ -	\$ 8,155.13	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 110,687.10	\$ 2,000.00	\$ 4,000.00	\$ 19,500.00	\$ 27,314.09	\$ 1,472.27	\$ 267.41	\$ 3,851.79	\$ 10,595.11	\$ 127,406.08
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 8,832.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,832.98
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 5,802.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,802.11
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 1,284.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,284.02	\$ -
828	Fundraising - Early Care & Education Initiatives	\$ 2,634.54	\$ -	\$ -	\$ -	\$ -	\$ (30.00)	\$ 464.04	\$ -	\$ 2,530.94	\$ 103.60
897	Sales Tax	\$ (22,258.15)	\$ -	\$ -	\$ 5,361.14	\$ 27,619.29	\$ 1,449.83	\$ 868.61	\$ 3,239.44	\$ 9,469.19	\$ (4,108.05)
899	Interest Income (from Investment Funds)	\$ 18,213.11	\$ 362.86	\$ 450.96	\$ 354.69	\$ 2,967.49	\$ -	\$ -	\$ -	\$ -	\$ 21,180.60
904	Forfeited FSA	\$ 578.02	\$ -	\$ 253.00	\$ -	\$ 253.00	\$ -	\$ (39.58)	\$ 4.25	\$ (9.83)	\$ 840.85
905	Employee Withholding	\$ 676.15	\$ 24,729.94	\$ 23,492.19	\$ 23,313.68	\$ 196,875.41	\$ 23,933.37	\$ 27,800.09	\$ 17,686.31	\$ 195,120.17	\$ 2,431.39
	Sub-total for Unrestricted Funds	\$ 844,063.70								Sub-total	\$ 903,424.63

Partnership for Children of Cumberland County, Inc.

**All Funding Sources
Fiscal Year 2018 - 2019**

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
INFORMATION TECHNOLOGY											
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109.63	\$ 75.81	\$ 289.85	\$ 1,828.04	\$ (1,828.04)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
994	IT - Outside Agencies	\$ 93,513.32	\$ 3,778.00	\$ 21,082.83	\$ 11,865.00	\$ 97,270.14	\$ 7,931.37	\$ 7,548.56	\$ 6,366.10	\$ 63,314.82	\$ 127,468.64
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 879.01	\$ 2,967.01	\$ (2,967.01)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total for Information Technology		\$ 93,513.32								Sub-total	\$ 122,673.59
OTHER FUNDS											
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
Sub-total for Other Funds		\$ 31,384.00								Sub-total	\$ 31,384.00
TOTAL		\$ 1,151,020.53								TOTAL	\$ 2,226,971.66

ADDITIONAL SUMMARIZED INFORMATION
USR
<i>Operating Cash</i> 17,192.87
<i>Investments</i> 488,687.97
\$ 505,880.84

NCPK
<i>Operating Cash</i> 824,697.84
<i>Cash Advance</i> -
\$ 824,697.84

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES

Fiscal Year 2018 / 2019

Activity	FY 18/19 Budget Effective 7/1/2018	December	January	February	Expenditures Y-T-D	SHOULD BE:		67% % of Budget Expended	33% % of Available Funds
						Unspent Allocated Budget Amount			
Administrative Operations	\$ 12,850.00	\$ 1,502.63	\$ 1,426.00	\$ 1,301.11	\$ 12,022.01	\$ 827.99		94%	6%
CC&R - Core (in case of Federal shutdown)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00		0%	100%
Sub-Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00		0%	100%
Total Allocated Budget for FY17-18	62,850.00								
Allocated Budget Amount SPENT		\$ 1,502.63	\$ 1,426.00	\$ 1,301.11	\$ 12,022.01				
Allocated Budget Amount UNSPENT						\$ 50,827.99			
SUMMARY OF CASH AND INVESTMENTS									
July 1 - Total Cash Carryover including Investments								\$ 517,910.85	
Unallocated Unrestricted State Revenues at the month end (see investment note below)					\$ 25,000.00	\$ (33,635.12)	<---- Cash of \$4,214.88 in GL 1113 at 07-01-18 less the FY 18-19 budget amount plus \$25,000 added in Feb 2019		
Funds Held for Others at the month end (Payroll Withholdings)						\$ -			
Unspent Budget for FY17-18 at the month end						\$ 50,827.99			
Subtotal (cash in GL 1113 at the month end to be used for operating funds)						\$ 17,192.87			
Investments at month end (Includes money market account and certificates of deposits, if applicable)	\$513,695.97	\$ -	\$ -	\$(25,008.00)			\$ 488,687.97	<---- \$25,000 of the investments may be redeemed and used for operating funds if needed.	
CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END							\$ 505,880.84		