

**North Carolina Pre-Kindergarten Planning Committee Meeting
Agenda**

January 17, 2019
12:00 pm – 12:30 pm

- I. Determination of Quorum & Call to Order – Alana Hix**
- II. Minutes***
 - A. October 18, 2018
- III. Recommendation***
 - A. Owl's Academy Advance Waiver
- IV. Information^Δ**
 - A. Update on Site Allocation Changes
 - B. Child Placement and Recruitment Status
 - C. Fiscal Update
 - D. CarMax Grant
 - E. NC Pre-K Administrator's Meeting Thursday, January 10, 2019
 - F. Partnership for Children of Cumberland County Information Session and New Providers Recognition Thursday, January 31, 2019 at 5:30pm.
 - G. **NC Pre-K Application Day: Saturday, February 9, 2019 from 9:00am-4:00pm at Crown Complex (Volunteers Sign-Up Sheet)**
- V. Adjournment – Alana Hix**
 - * Needs Action ^Δ Information Only ^ε Electronic Copy (Hard copies are available upon request)
 - ! Possible Conflict of Interest (Recusals)



Partnership for Children of Cumberland County, Inc.
North Carolina Pre-Kindergarten Planning Committee Meeting Minutes
October 18, 2018 (9:04 am to 9:28 am)
Be the Driving Force



MEMBERS PRESENT: Julie Aul, Erika Beasley, Angela Crosby, Patricia Crouch (D), Robin Deaver, Hank Debnam, Jim Grafstrom, Sandee Gronowski, Dr. Meredith Gronski, Van Gunter, Shauna Hopkins, Alana Hix (D), Karen McDonald, Jami McLaughlin, Perry Melton, Ayesha Neal, Tawnya Rayman, Chas Sampson, Jennifer Taft and Wanda Wesley
MEMBERS ABSENT: Christiana Adeyemi, Amy Cannon, Lisa Childers, Dr. Marvin Connelly, Dr. Phyllis Dunham, Michael Hardin, Marcus Hedgepeth, Brenda Reid Jackson, Angie Malave and Sarah Pitts
NON-VOTING ATTENDEES: Ar-Nita Davis, Belinda Gainey, Anna Hall, Marie Lilly, Rosalie Mallon, Carole Mangum, Sharon Moyer, Steve Riley, Candy Scott, Mary Sonnenberg and Mike Yeager

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of NC Pre-K Quorum & Call to Order – Alana Hix, Chair	The meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held at the Partnership for Children Resource Center (PFC) at 351 Wagoner Drive, Fayetteville, NC, on October 18, 2018, beginning at 9:04 am pursuant to prior written notice to each Committee member. Alana Hix chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	None	None
II. Minutes* A. July 26, 2018	A. The minutes of the July 26, 2018 meeting were previously distributed and reviewed by the Committee. Angela Crosby moved to approve North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from July 26, 2018, as presented. Wanda Wesley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no recusals. The motion carried.	Motion Carried	None
III. Recommendations A. Transportation Fee for Trinity Child Care – See attached Memo with Transportation Plan* B. Change the Status of Owl’s Academy from Active to Inactive – See attached Memo*	A. Ar-Nita Davis reported that it is being recommended to allow Trinity Child Care to charge a fee of \$25.00 per month to provide NC Pre-K children transportation services on a case-by-case basis for FY 2018-2019. B. Ar-Nita reported that approval is being recommended to allow Owl’s Academy to change from active to inactive for the remaining of FY 2018-2019 due to significant damage to the building resulting from Hurricane Florence. Children placed at this site will be permanently placed in other NC Pre-K sites. Hank Debnam moved to accept the transportation fee for Trinity Child Care and the change of status for Owl’s Academy from active to inactive for FY 2018-2019 as presented. Van Gunter seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous.	Motion Carried	None



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	The motion carried. Recusals: Julie Aul, Angela Crosby, Robin Deaver, Dr. Meredith Gronski, Alana Hix, Perry Melton and Wanda Wesley		
IV. Information			
A. Update on Site Allocation Changes	A. Ar-Nita Davis reported that the 9 children from Owl's Academy, center that was placed as inactive due to hurricane damage, were placed at Kindercare (Bragg). FTCC decreased its allocation from 18 to 17 and this allocation was moved to Wonder Years.	None	None
B. Child Placement and Recruitment Status	B. There are currently 1,552 children placed. The allocation is 1581, so is looking to place 29 additional children. There are several children on the waiting list, but there is a limited number of sites available based on where they live. Not only does there need to be recruitment of children, there also needs to be a recruitment of teachers. Some centers are having a hard time hiring teachers that meet the needed requirements.	None	None
C. Pilot Program for NC Pre-K Summer Care	C. Perry Melton provided information pertaining to a Pilot Program for NC Pre-K Summer Care which he hosted at Building Blocks Early Education Centers. Perry stated that one way to make sure children are able to transition from NC Pre-K to kindergarten successfully is to have them remain in NC Pre-K throughout the summer. Building Blocks offered this opportunity to 65 families who were already NC Pre-K recipients. The program was offered to those who did not have an issue with attendance and had various needs. These families did have to apply for a scholarship to attend. There were 20 families that applied and 18 scholarships awarded. Exit surveys were received from each family to determine the success of the program. Hank Debnam asked, "What are the expectations from the NC Pre-K Planning Committee?" Perry stated that the plan is to try and get the state to fund 39 more days of NC Pre-K. The funding will only be for those with the highest exposure to ACES. Perry would like to have full support from the NC Pre-K Planning Committee in case one of them are contacted regarding the program. Hank Debnam moved to accept that the NC Pre-K Planning Committee supports the NC Pre-K Summer Care program and support the concept moving forward as presented. Van Gunter seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no recusals. The motion carried.	None	None
V. Adjournment	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 9:28 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval. _____
Secretary of Meeting Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected. _____
Committee Chair Date

MEMORANDUM

Date: January 17, 2019

To: NC Pre-K Planning Committee

From: Mary Sonnenberg

Subject: Request for Waiver Recoupment of NC Pre-K Advance of Funds from Owl's Academy

Background Information:

Owl's Academy was a new NC Pre-K site for School Year 2018-19. Providers are permitted to request an advance of funds dependent on PFC receiving an advance from DCDEE. There are recoupment requirements when a program receives an advance.

Owl's Academy was impacted by Hurricane Florence. Due to the damage to her space, she was not able to re-open and has gone on inactive status with NC Pre-K. Through attendance in September, PFC was able to recoup \$2,400 of the \$5,400 advance received from Owl's Academy. Per procedure, PFC billed her for the balance of the advance, which was \$3,000.

While she is not operating a center in Cumberland County and is inactive with NC Pre-K for the remainder of the school year, she has worked with her licensing consultant to temporarily operate a program in Harnett County.

Upon receipt of the waiver request, we informed Ms. Moore that it would be reviewed and presented to the Board in December. In addition, contact was made with DCDEE to determine if any consideration or waiver could be provided by the state.

Information was presented at the December Executive Committee on the waiver request. At that time, we had not heard back from the state so a decision was deferred. Discussion focused on not using private dollars to cover this request.

DCDEE responded to our inquiry last week. There would not be a waiver considered at the state level. The advisement also indicated that the only way we could waive the recoupment of the advance would be through private dollars.

Staff recommendations based on discussion with DCDEE and Executive Committee in December:

1. Deny the waiver request.
2. Offer an extended payment plan, with recoupment completed by June 30, 2019.
3. Require that to become active in NC Pre-K in the future, Owl's Academy would have to be in good standing, with no outstanding balance of the advance in question.
4. Revise procedures to limit the amount of advances to new programs in NC Pre-K.