

**Board of Directors
Meeting Agenda**

Thursday, October 18, 2018
NC Pre-K – 9:00 am – 9:30 am
PFC Board – 9:30 am – 11:00 am
Charles Morris Conference Room

***Be the Driving Force** to meet our roles and responsibilities as a non-profit Board by:*

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

- I. Networking [9:00]**
- II. Determination of NC Pre-K Quorum & Call to Order [9:10]**
- III. Adjourn NC Pre-K [9:20]**
- IV. Determination of Board Quorum & Call to Order – J. Grafstrom [9:20]**
 - A. Introductions
 - 1. Shauna Hopkins
 - B. Volunteer Forms
 - C. Board Donations 14%
- V. Approval of Minutes – J. Grafstrom [9:30]**
 - A. July 26, 2018 – Open Session*
 - B. July 26, 2018 – Closed Session*
 - C. June 28, 2018 – Executive Committee (Acting as Board)^Δ
- VI. Consent Agenda – Providing Oversight* (See Section XI.) – J. Grafstrom [9:40]**
- VII. Establishing a Strategic Direction for the Future [9:45]**
 - A. Succession Plan* – S. Manuel
 - B. Board Development
 - 1. Board Priorities ^Δ – M. Sonnenberg, C. Sampson
- VIII. Ensuring Adequate Resources & Engagement [10:30]**
 - A. Cash and In-Kind ^Δ – A. Hall
 - 1. August Report
 - 2. September Report
 - B. Investment Funding* – M. Sonnenberg/S. Gronowski
 - C. FY 17/18 Exhibits A&B* – M. Lilly
 - D. Kidtopia – November 10, 2018^Δ – S. Moyer
 - E. Truckload of Hope (Diaper Bank) – October 20, 2018^Δ – S. Moyer
 - F. Soirée, Date March 16, 2019^Δ – C. Sampson/S. Moyer
- IX. President's Report^Δ [10:40]**
 - A. North Carolina Partnership for Children (NCPC) Update / Legislative Update
 - B. Grant Opportunities

- C. Fall Conferences
- D. PFC 10-10 Club
- E. 2018 PFC United Way Campaign
- F. Forward March Conference, November 1-2, 2018
- G. NCPC 25th Celebration, Marbles Kids Museum - Postponed
- H. PFC Annual Celebration, December 12, 10:00am-6:00pm
- I. Hurricane Florence Recovery
- J. SOAR Committee Cumberland County Child Abuse Prevention Plan
- K. Greater Fayetteville Chamber State of the Community, Surviving Hurricane Florence – October 17, 2018

X. CLOSED SESSION – PERSONNEL ACTION* [10:50]

XI. Consent Agenda Items*

- A. *Human Resource Committee – (September 12, 2018) – H. Debnam*
 - 1. *Succession Plan – **Deferred to Section VII.A.***
 - 2. *HR Policy 213 – Telecommuting*
- B. *P&E Committee – (October 9, 2018) – A. Cannon*
 - 1. *Contract Activity Descriptions (CAD)*
- C. *Facility and Tenant Committee – (October 15, 2018) – H. Debnam*
 - 1. *Rent Update*
 - 2. *Lease Renewal Approvals*
 - 3. *Lease Document Review/Changes*
- D. *Finance Committee – (October 16, 2018) – S. Gronowski*
 - 1. *Investment Funding – **Deferred to Section VIII.A.***
 - 2. *NCPC Funding Opportunities – Recommendations*
 - a. *One-time Carry-over Funds*
 - b. *1% of our existing state funds may go to fundraising per Legislation in Short Session 2018*
- E. *Human Resource Committee – (October 18, 2018) – H. Debnam*
 - 1. *Job Descriptions*
 - a. *Professional Development Manager (Revised) Effective November 1, 2018*
 - b. *Professional Development Consultant (New) Effective November 1, 2018*
 - c. *Professional Development Training Specialist (Revised) Effective November 1, 2018*
 - d. *Contracts Coordinator (Revised) Effective November 1, 2018*
- F. *Committee Information (Non Action)⁴*
 - 1. *Board Development Committee (September 12, 2018) – C. Sampson*
 - a. *Board Member Nominee, Cotina Jones*
 - b. *Board Members 1st or 2nd Term Ending June 30, 2019*
 - c. *Board Priorities (**See Section VII.A.B.1.**)*
 - 2. *Finance Committee (October 16, 2018)*
 - a. *Financial Reports: August 2018^e*
 - i. *Smart Start*
 - ii. *NC Pre-Kindergarten*
 - iii. *All Funding Sources*
 - iv. *Cash and In-Kind Report*
 - b. *Financial Reports: September 2018^e*
 - i. *Smart Start*
 - ii. *NC Pre-Kindergarten*
 - iii. *DCDEE – Region 5*
 - iv. *All Funding Sources*
 - v. *Cash and In-Kind Report*

XII. Adjourn [11:00]

Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
July 26, 2018 (12:10 pm to 12:15 pm and 12:32 pm to 2:00 pm)
Be the Driving Force

MEMBERS PRESENT: Christiana Adeyemi (arrived at 1:10pm), Erika Beasley (arrived at 12:15pm), Dr. Tamara Brothers, Amy Cannon, Angela Crosby (left at 1:10pm), Robin Deaver, Hank Debnam, Sandee Gronowski, Dr. Meredith Gronski, Van Gunter, Alana Hix (D), Angie Malave (arrived at 12:12pm), Jami McLaughlin (arrived at 12:30pm), Perry Melton, Ayesha Neal, Tawnya Rayman, Chas Sampson, Jennifer Taft and Wanda Wesley

MEMBERS ABSENT: Julie Aul, Lisa Childers, Dr. Marvin Connelly, Patricia Crouch (D), Dr. Phyllis Dunham, Jim Grafstrom, Michael Hardin, Marcus Hedgepeth, Shauna Hopkins, Brenda Reid Jackson, Karen McDonald and Sarah Pitts

NON-VOTING ATTENDEES: Linda Blanton, Marie Clark, Ar-Nita Davis, Belinda Gainey, Anna Hall, Marie Lilly, Rosalie Mallon, Carole Mangum, Stacia Manuel, Sharon Moyer, Candy Scott and Mary Sonnenberg

GUEST: Kirk DeViere, Toni Jackson, Mary Mathis, Adam Svolto and Linda Vandevender

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Networking and Lunch		None	None
II. Introductions A. Fiscal Year (FY) 2018/2019 Board Officers 1. Jim Grafstrom – Chair 2. Chas Sampson – Vice-Chair 3. Dr. Meredith Gronski – Secretary 4. Sandee Gronowski – Treasurer B. PFC President – Mary Sonnenberg C. New Board Members 1. Erika Beasley 2. Dr. Phyllis Dunham 3. Shauna Hopkins 4. Jami McLaughlin 5. Ayesha Neal 6. Jennifer Taft	A. In Jim Grafstrom, PFC Board Chair, was unable to attend the July 26 Board meeting. In Jim’s absence, Chas Sampson, Vice Chair, chaired the meeting. At 12:10 pm Chas introduced all himself and all the PFC Board Officers to the Board. B. Mary Sonnenberg, PFC President, introduced herself and welcomed all the new board members. C. Chas asked each board member to introduce themselves by suggesting each member play 2 Truths and a Lie and others try to figure which statement is the lie.	None	None
III. Conflict of Interest	Anna Hall explained to the Board of Directors that due to the fact that most of the PFC funding is obtained through the state sources, PFC needs to make sure that board members do not have a conflict regarding the items that are being voted upon. If there are conflicts that PFC staff are aware of they are listed on each board member’s tent card. If there are others that staff are not aware of, please let us know. This will allow PFC not to have any audit or monitoring findings related to conflicts.	None	None



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IV. Determination of NC Pre-K Quorum & Call to Order		None	None
V. Adjourn NC Pre-K		None	None
VI. Determination of Board Quorum & Call to Order A. Volunteer Forms 1. Cash and In-Kind B. Board Donations 1. 10-10 Club C. FY 2018/2019 Required Documents	<p>The meeting of the Board of Directors was held at the Partnership for Children Resource Center, 351 Wagoner Drive, Fayetteville, NC, on July 26, 2018 beginning at 12:32 pm pursuant to prior written notice to each Board member. Chas Sampson, Vice Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.</p> <p>A. Anna Hall stated that the purpose of the Volunteer Forms which were placed with each board member packet. Anna explained these forms are for each board member to record their time spent outside the board meeting reading emails, reviewing the packets, volunteering at events, etc. Time spent attending the Board and NC Pre-K Planning Committee meeting is to be recorded on the sign-in sheet located on the table outside the conference room. This is considered a monthly timesheet. Anna explained that PFC has to match 19% of the Smart Start received from the state with other funding sources that are not state funding sources. All time spent supporting PFC is now valued at \$23.55 an hour; which counts towards the Cash and In-Kind which will help PFC meet its 19% goal.</p> <p>B. Sharon Moyer distributed a handout related to the 10-10 Club. The PED Committee has developed an individual donor drive to assist with Cash and In-Kind. The 10-10 Club is \$10 a month and 10 hours a year. The goal is to have 209 donors which will value approximately \$355.50 per donor totaling \$74,300. The PFC website will allow each person to make their monetary donation online. Chas Sampson asked each board member to log-in to ccpfc.org/1010club and make sure the test page is functional and there are no issues. Chas stated that board members can email him with questions or concerns at chassampson@gmail.com.</p> <p>C. Belinda Gainey asked the board members to complete the required documents that each of them received via email. These documents are required to be completed each year and are required by the auditors.</p>	Called to Order	None
VII. Approval of Minutes* A. May 24, 2018 – Open Session* B. May 24, 2018 – Closed Session* C. April 26, 2018 – Executive Committee (Acting as Board) ^Δ D. May 31, 2018 – Executive Committee (Acting as Board) Conference Call ^Δ	<p>A. The minutes of the May 24, 2018 Board of Directors meeting were previously distributed and reviewed by the board members.</p> <p>Van Gunter moved to accept the May 24, 2018 Board Meeting minutes, as presented. Angie Malave seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>B. The minutes of the May 24, 2018 Closed Session of the Board meeting were distributed at the meeting by Marie Clark and Stacia Manuel and reviewed by the board members.</p>	Motion Carried	None



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
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	<p>Van Gunter moved to accept the May 24, 2018 Closed Session Board meeting minutes as presented. Angie Malave seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>C. The minutes of the April 26, 2018 Executive Committee (Acting as Board) were distributed and reviewed by the board members. These minutes were provided as an FYI and did not require a vote.</p> <p>D. The minutes of the May 31, 2018 Executive Committee (Acting as Board) Conference Call were distributed and reviewed by the board members. These minutes were provided as an FYI and did not require a vote.</p>	<p>Motion Carried</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p>
VIII. Consent Agenda – Providing Oversight* (See Section XIII.)	<p>Chas Sampson requested a motion to accept the Consent Agenda Section XIII.</p> <p>Van Gunter moved to accept the Consent Agenda Section XIII. as presented. Sandee Gronowski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p> <p>Recusals: Perry Melton and Ayesha Neal</p>	<p>Motion Carried</p>	<p>None</p>
<p>IX. Establishing a Strategic Direction for the Future</p> <p>A. Board Development ^Δ</p> <p>1. New Board Orientation August 17, 2018, 8:30-11:00am</p> <p>B. Pathways for Prosperity, Early Childhood Lead Agency - Presentation^Δ</p> <p>C. PFC Board Priorities^Δ</p>	<p>A. Prior to beginning Item A., Chas Sampson asked new board members who arrived at the meeting late to introduce themselves by playing 2 Truths and a Lie. Chas informed the board that a New Board Orientation is taking place at PFC on August 17, 2018, 8:30am-11:00am. Mary Sonnenberg reported that this will be a group orientation; afterwards, one on one meetings will take place between Mary and each new board member.</p> <p>B. Kirk DeViere and Adam Svolto presented a presentation on Pathways for Prosperity and provided handouts regarding the program.</p> <p>C. Mary Sonnenberg informed the board members that the 2017-2018 Board Priorities: Focus on Community Engagement was included in their packets to provide an update on the progress that has been completed since May 24, 2018. PFC is looking at Strengthening Community Engagement, Educating Community and Parents and Messaging and Marketing. In September, this information will be reviewed again and the board will discuss where the strategic focus will be in FY 2018-2019. Chas stated that it is very important that relationships are developed in the community.</p>	<p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p>
<p>X. Ensuring Adequate Resources & Engagement</p> <p>A. Financial Reports: June 2018^Δ</p> <p>1. Smart Start</p> <p>2. NC Pre-Kindergarten</p> <p>3. DCDEE – Region 5</p>	<p>A.1.-A.5. Marie Lilly provided an overview of the Financial Reports for June 2018.</p> <p>A.6. Anna Hall provided an overview of the Cash and In-Kind Report. Anna reported that since PFC did not meet the 19% Cash and In-Kind match, the organization will not make a contribution to the PFC Endowment for FY 2017-2018. Due to limitations to NC FAST, DCDEE will be unable to generate parent fee data at the county level. As a result, NCPC will</p>	<p>None</p> <p>None</p>	<p>None</p> <p>None</p>





Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
July 26, 2018 (12:10 pm to 12:15 pm and 12:32 pm to 2:00 pm)
Be the Driving Force



	The next diaper bank is August 4, 2018, volunteers are needed.		
XI. President's Report A. North Carolina Partnership for Children (NCPC) Update / Legislative Update B. Longleaf Grant / Other Grant Opportunities C. PFC Annual Celebration, December 12, 10:00am-6:00pm	Mary Sonnenberg gave the President's Report; A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates 1. NCPC a. Cash/In-Kind Requirement. Due to issues with getting reports at the county level on Parent Fees from NC FAST, there will be no penalties assessed to local partnerships for not meeting the match requirement this year. We will still have to report all cash/in-kind and NCPC will be providing summaries of where we would have stood in the fall for planning purposes for fundraising efforts for FY18/19. b. The final 2018-19 budget allows NCPC and local partnerships to use up to 1% of state funds for fund-raising activities. These funds will come from service dollars. Local partnerships have three options: amend budgets to use 1% for fund-raising activities, revert the 1% to NCPC to do the fundraising activities statewide, or to make no changes in allocations. Board approval is needed to make this change. We will need to review before a recommendation can be made. c. The final budget also allowed for a change in use of DPIL funds to use up to 1% of DPIL funds for evaluation and up to 1% for statewide program management, (originally 2% was allocated for evaluation only). 2. Federal Level – The House and Senate passed different versions of the Farm Bill, which also covers SNAP benefits. The House version includes significant changes in eligibility and benefits for SNAP; the Senate version does not have these changes. It is now in Conference Committee to formulate a final bill. 3. NC Legislature – Out of session but going into special session to work on the amendments that will be on the ballot in November. Anticipated to go into special session after the election to address implementation of the amendments passed. a. CCDBG increased \$70M recurring dollars with an infusion \$50M of one-time funding over 3 years. Legislature swapped \$50M of federal funding into NC Pre-K, which reduced state funding for NC Pre-K. b. Go Big for Early Childhood bill (S726) was introduced in the short session but did not get out of committee. Multiple components: appropriates funds for ongoing, increased source of funds beyond the base budget for the NC Pre-K program for FY 2018 – 2023; increases funding for the NC Partnership for Children by \$20 million for FY 2018-20, increases the reimbursement rate for NC Pre-K slots by 3% for FY 2018-19, and provides a tax credit to certain early education teachers and directors to improve retention and increase education levels. Components of this bill may be on the legislative agenda for the long session.	None	None

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4. OTHER Initiatives

- a. DCDEE – Child Care Development Block Grant: RFA for statewide initiatives to support Infant/Toddler services (CCDBG Infant/Toddler set aside). The WAGES program received funding to target salary supplements for Infant/Toddler teachers. NCPC was awarded a grant to focus on infants & toddlers through SHAPE NC. NCPC did not receive funding for their request for Family Support services.
- b. Capacity Building Grant for NC Pre-K: Request could be up to 2% of our allocation. Administrative costs to support NC Pre-K are allowable in this request. We were notified that we received the grant. Information from this week's Regional DCDEE NC PreK Contract Administrators meeting is that they are still working on the details to go into contract. We may receive less than was initially allocated.
- c. Child Care Commission – significant discussion regarding the 5-Star system and decoupling the rated license system from standard licenses. To be considered at September meeting. Also looking at reducing education requirements for Directors (from BA + 4 years to AA + 5 years) and increasing class size for infants from 10 to 12. The next Child Care Commission meeting is September 17, 9:00am-3:00pm, in Raleigh at the Dix Grill.

B. Longleaf Grant/Other Grant Opportunities

1. Longleaf Grant – Awarded \$17,500 towards capital projects including signage, door accessibility and the irrigation system.
2. NC Early Childhood Coalition Think Babies Project Advocacy Mini-grants – intent to apply due by August 3, proposal due August 20.
3. NC Community Foundation – Louise Oriole Burevitch Endowment community grants for eastern NC counties. Due August 20. Potential to support the work of S.O.A.R and the Community Child Abuse Prevention Plan.
4. We have established a grants team to review grant opportunities and to determine the fit of the grant for the Partnership and its strategic plan, the capacity for us to be able to implement the project, how it will address our Smart Start match, and potential impact.

C. PFC Annual Celebration, December 12, 10:00 am-6:00 pm – This will be an open house at the Partnership offices in celebration of our 25th anniversary. We will include our tenants in their part of the Family Resource Center. The planning committee is starting to meet. If you are interested, contact Sharon Moyer.

D. NCPC 25th Celebration, September 22, 7:00-11:00 pm, Marbles Kids Museum, Raleigh. There are reduced ticket prices for partnership staff. General ticket prices are \$125 for an individual and \$225 for a couple. Black-tie optional.



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
June 28, 2018 (9:06am-10:05am)
Be the Driving Force



MEMBERS PRESENT: Amy Cannon, Hank Debnam, Jim Grafstrom, Marcus Hedgepeth, Angie Malave and Chris Rey (via phone)

MEMBERS ABSENT: Angela Crosby, Van Gunter, Perry Melton and Wanda Wesley

NON-VOTING ATTENDEES: Marie Clark, Belinda Gainey, Anna Hall, Marie Lilly, Carole Mangum, Sharon Moyer and Mary Sonnenberg

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Quorum & Call to Order Chris Rey, Chair (via phone) A. Fundraising and Friend Raising 1. Board Donations – Currently at 100% 2. Thank You Note Cards to Donors 3. Volunteer Forms	The scheduled meeting of the Executive Committee was held at the PFC Family Resource Center at 351 Wagoner Drive, Fayetteville, NC, on Thursday, June 28, 2018, and beginning at 9:06am pursuant to prior written notice to each committee member. Chris Rey, Chair, determined that quorum was present and called the meeting to order. Belinda Gainey was Secretary for the meeting and recorded the minutes. A.1. Chris Rey reported to the members that PFC has received 100% Board donations. A.2. Thank You Note cards were distributed for committee members to complete. A.3. Chris asked the members to fill out the volunteer form if they read the packet prior to coming to the meeting.	Called to Order None None None	None None None None
II. Consent Agenda – Providing Oversight (Section VIII.A.) (Please Reference Agenda)	Chris Rey requested a motion to accept the Executive Committee Consent Agenda Section VIII.A. Jim Grafstrom moved to accept the Executive Committee Consent Agenda Section VIII.A. as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous.	Motion Carried	None
III. Closed Session Minutes – April 26, 2018*	The minutes of the April 26, 2018 Closed Session of the Executive Committee meeting were distributed at the meeting by Marie Clark and reviewed by the committee members. Amy Cannon moved to accept the April 26, 2018 Closed Session Executive Committee meeting minutes, with a correction to the date. Jim Grafstrom seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
IV. President's Report A. North Carolina Partnership for Children (NCPC) / Division of Child Development and Early Education (DCDEE) Updates / Legislative Update B. Dolly Parton's Imagination Library (DPIL) Statewide Expansion C. Presentations	Mary Sonnenberg gave the President's Report; A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates 1. NCPC - Cash/In-Kind Requirement. Due to issues with getting reports on Parent Fees from NC FAST, there will be no penalties assessed to local partnerships for not meeting the match requirement this year. We will still have to report all cash/in-kind and NCPC will be providing summaries of what our results of estimates of where we would have stood in the fall for planning purposes for fundraising efforts for FY18/19. Many partnerships are dependent on the parent fees as part of meeting this requirement. We generally have about \$500,000 of our match from this source.	None	None

Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
June 28, 2018 (9:06am-10:05am)
Be the Driving Force

	<p>See attached email.</p> <ol style="list-style-type: none"> 2. Federal Level - Omnibus spending bill passed by Congress and signed by President Trump in March had some cuts for SNAP (formerly Food Stamps). Congress has just released the new Farm Bill (H.R. 2) focused on serious changes and cuts to these benefits. Reductions in student loans. H.R. 2 was defeated in the House of Representatives, but passed on a second vote. 3. NC Legislature - The short session officially began Wednesday, May 16. Anticipate adjournment June 29. <ol style="list-style-type: none"> a. Primary goal was to adjust the state budget. Budget passed after Governor vetoed. b. See attached summary for the budget. c. CCDBG increase of \$70M recurring dollars and infusion \$50M of one-time funding over 3 years. Legislature swapped \$50M of this funding into NC Pre-K, which reduced state funding for NC Pre-K. See budget summary. d. Other bills under consideration: Tax law changes, Nonprofit annual reporting requirements (simple, no-fee annual reporting system), potential Constitutional Amendments (tax cap, requirement for citizens to show photo ID when voting, prison reform, GEN-X to offset environmental impact) e. Go Big for Early Childhood bill (S726) has multiple components: appropriates funds for ongoing, increased source of funds beyond the base budget for the NC Pre-K program for FY 2018 – 2023; increases funding for the NC Partnership for Children by \$20 million for FY 2018-20, increases the reimbursement rate for NC Pre-K slots by 3% for FY 2018-19, and provides a tax credit to certain early education teachers and directors to improve retention and increase education levels. 4. OTHER Initiatives <ol style="list-style-type: none"> a. DCDEE – Child Care Development Block Grant: RFA for statewide initiatives to support Infant/Toddler services (CCDBG Infant/Toddler set aside). NCPC applied with input from the Smart Start network, focus on Family Support & SHAPE NC. Awards are being announced this week. b. RFA for Capacity Building for NC Pre-K: Request could be up to 2% of our allocation. Administrative costs to support NC Pre-K are allowable in this request. Submitted May 12. Notified last week that we received our full request for this additional funding. c. Child Care Commission – significant discussion regarding the 5-Star system and decoupling the rated license system from standard licenses. To be considered at September meeting. Also looking at reducing education requirements for Directors (from BA + 4 years to AA + 5 years) and increasing class size for infants from 10 to 12. <p>B. Dolly Parton’s Imagination Library Statewide Expansion</p> <ol style="list-style-type: none"> 1. Expansion continues to be strong across the state. As of June 21, the statewide total 		
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Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
June 28, 2018 (9:06am-10:05am)
Be the Driving Force

	<p>is up to 159,061 children. Over 110,000 new children were enrolled this year. These numbers reflect graduations and children that move. These numbers exceeded the targets for FY 17/18.</p> <ol style="list-style-type: none"> 2. DPIL is now available in all 100 counties and 94.5% of the 1,091 zip codes in NC. 3. We are now live in expansion with our contract agreement with United Way of Cumberland County. The link for online registration through expansion is available. Approximately 1,300 children have been signed up under expansion since the end of April. <i>Per Sharon, the number of children signed under the expansion is now 1,490. NCPC is planning to provide more marketing DPIL.</i> 4. We will not have to revert any unused funds received for this activity for FY 17/18. We are waiting for guidance on accounting requirements for any unspent funds. <p>C. Presentations – Linda Blanton and Eileen Cedzo have worked with NC Prevent Child Abuse on a proposal to present at the National ACEs (Adverse Childhood Experiences) conference in October. This is a great opportunity to share the work done at the local level on the SOAR committee on the Cumberland County Child Abuse Prevention plan at the national level.</p> <p><i>NCPC is having its 25th Anniversary Gala on September 22, 2018 at Marbles Kids Museum in Raleigh, NC.</i></p>		
<p>V. Establishing a Strategic Direction for the Future</p> <ol style="list-style-type: none"> A. Investment Committee ^Δ B. \$10 a Month, 10 Hours a Year: Champion for Children ^Δ 	<ol style="list-style-type: none"> A. Marie Clark reported that the Investment Committee is still being established. Monies are now in an account at PNC Bank and collecting interest of approximately \$300 a month. A decision needs to be made on how to move forward. A meeting will be scheduled with Charles Morris, Mary Sonnenberg and Jim Grafstrom to discuss the next steps. B. Sharon Moyer reported that the PED Committee has proposed a reoccurring donor drive as a way to assist with Cash and In-Kind. The campaign consists of donors providing \$10 a month and 10 hours a year. This will raise approximately \$72,500. Angie Malave stated that the PED Committee feels it is better to ask for a smaller amount. Mary Sonnenberg stated that this will also assist with receiving board donations. 	<p>None</p> <p>None</p>	<p>None</p> <p>None</p>
<p>VI. New Business</p> <ol style="list-style-type: none"> A. Financial Reports: May 2018 ^Δ <ol style="list-style-type: none"> 1. Smart Start 2. NC Pre-Kindergarten 3. DCDEE – Region 5 4. All Funding Sources 5. Cash and In-Kind B. Budget Revisions* <ol style="list-style-type: none"> 1. Carolina Collaborative Community Care – 4C 	<p>A.1-5. Marie Lilly, Marie Clark and Carole Mangum provided an overview of the Financial Reports for May 2018.</p> <p>A.6. Anna Hall provided an overview of the Cash and In-Kind Report.</p> <p>B.1.a. Anna Hall provided an overview of the Reach Out and Read budget revision. Monies were moved from Line #47-Non-Cash Grants and Awards and placed in Line #39-Furniture/Non-Computer Eqpt. \$500+ per Item.</p> <p>Jim Grafstrom moved to accept the Reach Out and Read budget revision as presented. Amy Cannon seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>None</p> <p>None</p> <p>Motion Carried</p>	<p>None</p> <p>None</p> <p>None</p>



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
June 28, 2018 (9:06am-10:05am)
Be the Driving Force



	As there was no further business, the meeting was adjourned at 10:05 am.	Adjourned	None
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Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2018/2019

Total Smart Start Allocation: \$ 6,598,689.00
 Target Cash & In-Kind Required (19%): \$ 1,253,750.91
 Target Cash Required (≥13%): \$ 857,829.57
 Target In-Kind Required (±6%): \$ 395,921.34

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CASH DONATIONS		July	August	September	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 120.00	\$ 30.00		\$ 150.00
Staff Donations	501-4410	\$ 1.00	\$ 370.00		\$ 371.00
Donations - General Admin Operations	501-4410	\$ 834.35	\$ 989.11		\$ 1,823.46
Donations - General CCR&R	501-4410	\$ -	\$ -		\$ -
Donations - Reach Out & Read	501-4410	\$ -	\$ -		\$ -
Donations - General PD&C	501-4410	\$ -	\$ -		\$ -
Donations - General PFCRC	501-4410	\$ -	\$ -		\$ -
Donations - PD&C KidStuff	501-4410	\$ -	\$ -		\$ -
Donations - CCR&R Angel Tree	501-4410	\$ -	\$ -		\$ -
Donations - Vending Machine Proceeds	515-4410	\$ 38.06	\$ 40.55		\$ 78.61
Donations - PFC Annual Engagements	531-4410	\$ -	\$ -		\$ -
Donations - Forward March Conference	806-4830	\$ 13,800.00	\$ 1,030.00		\$ 14,830.00
Donations - Fundraising Events 2017	820-4611	\$ -	\$ -		\$ -
Donations - Fundraising Events 2018	820-4611	\$ -	\$ -		\$ -
Donations - Fundraising Event Sales 2017	820-4601	\$ -	\$ -		\$ -
Donations - Fundraising Event Sales 2018	820-4601	\$ 25.00	\$ -		\$ 25.00
Program Income - Rent from Resource Center I	801-4824	\$ 4,289.88	\$ 4,692.70		\$ 8,982.58
Program Income - Conference Room Rental RCI	801-4762	\$ -	\$ -		\$ -
Program Income - Nurturing Parenting Workshop Ft	801-4836	\$ -	\$ -		\$ -
Program Income - Tenant Copier Fees	801-5311	\$ -	\$ 26.83		\$ 26.83
Program Income - CCR&R Workshop Fees	801-4823	\$ 340.00	\$ 1,355.00		\$ 1,695.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 60.95	\$ 156.84		\$ 217.79
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 225.00	\$ 920.00		\$ 1,145.00
Program Income - PD&C Services	801-4834	\$ -	\$ -		\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ -		\$ -
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -		\$ -
Program Income - Other	801-4827	\$ -	\$ -		\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,750.00	\$ 4,750.00		\$ 9,500.00
Cost Reduction - Car Seat Program Parent Fees	144-6902	\$ -	\$ -		\$ -
Quality Enhancement - Cash Matches	144-6904	\$ -	\$ -		\$ -
Cost Reduction - Unlimited Online Learning	144-5317	\$ -	\$ -		\$ -
					\$ -
Total Cash Donations - In-House		\$ 24,484.24	\$ 14,361.03	\$ -	\$ 38,845.27

Cash Donations - Direct Service Providers					
1st Quarter (July - September)		\$ -	\$ -		\$ -
2nd Quarter (October - December)					\$ -
3rd Quarter (January - March)					\$ -
4th Quarter (April - June)					\$ -
PFC Child Care Subsidy Parent Fees					\$ -
Total Cash Donations - Direct Service Providers		\$ -	\$ -	\$ -	\$ -

TOTAL CASH DONATIONS	\$ 24,484.24	\$ 14,361.03	\$ -	\$ 38,845.27
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2

GRANTS					
Carmax Foundation (100% Private Grants)	536-4426	\$ -	\$ -		\$ -
WalMart Foundation (100% Private Grants)	533-4423	\$ -	\$ -		\$ -
Raising A Reader (100% Private Grants)	534-4420	\$ -	\$ -		\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420	\$ 971.00	\$ -		\$ 971.00
Cumberland Community Foundation (100% Private	535-4425	\$ -	\$ -		\$ -
TOTAL GRANTS		\$ 971.00	\$ -	\$ -	\$ 971.00

0.6%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ -	\$ -		\$ -
Discounts on Materials - Kaplan		\$ -	\$ -		\$ -
Discounts on Materials - Brame		\$ -	\$ -		\$ -
Discounts on Materials - Discount School Supply		\$ -	\$ -		\$ -
Discounts on Materials - Lakeshore		\$ -	\$ -		\$ -
Discounts on Software - Techsoup Stock		\$ -	\$ -		\$ -
Donations - Other In-Kind		\$ -	\$ -		\$ -
PFC Staff Donations - Supplies and Mileage		\$ -	\$ -		\$ -
PFC Board Member Donations - Supplies and Mileage		\$ -	\$ -		\$ -
					\$ -
Total In-Kind Donations - In-House		\$ -	\$ -	\$ -	\$ -

In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)		\$ -	\$ -		\$ -
2nd Quarter (October - December)					\$ -
3rd Quarter (January - March)					\$ -
4th Quarter (April - June)					\$ -
Total In-Kind Donations - Direct Service Providers				\$ -	\$ -

TOTAL IN-KIND DONATIONS	\$ -	\$ -	\$ -	\$ -
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0.0%

GRAND TOTAL	\$ 25,455.24	\$ 14,361.03	\$ -	\$ 39,816.27
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0.6%

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target

\$ (1,213,934.64)

4

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2018/2019

Total Smart Start Allocation: \$ 6,598,689.00
 Target Cash & In-Kind Required (19%): \$ 1,253,750.91
 Target Cash Required (≥13%): \$ 857,829.57
 Target In-Kind Required (±6%): \$ 395,921.34

1

CASH DONATIONS		July	August	September	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 120.00	\$ 30.00	\$ 135.00	\$ 285.00
Staff Donations	501-4410	\$ 1.00	\$ 370.00	\$ -	\$ 371.00
Donations - General Admin Operations	501-4410	\$ 834.35	\$ 989.11	\$ 125.00	\$ 1,948.46
Donations - General CCR&R	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - Reach Out & Read	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PD&C	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PFCRC	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - PD&C KidStuff	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - CCR&R Angel Tree	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - Vending Machine Proceeds	515-4410	\$ 38.06	\$ 40.55	\$ -	\$ 78.61
Donations - PFC Annual Engagements	531-4410	\$ -	\$ -	\$ -	\$ -
Donations - Forward March Conference	806-4830	\$ 13,800.00	\$ 1,030.00	\$ 3,333.66	\$ 18,163.66
Donations - Fundraising Events 2017	820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2018	820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2017	820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2018	820-4601	\$ 25.00	\$ -	\$ -	\$ 25.00
Program Income - Rent from Resource Center I	801-4824	\$ 4,289.88	\$ 4,692.70	\$ 3,191.35	\$ 12,173.93
Program Income - Conference Room Rental RCI	801-4762	\$ -	\$ -	\$ -	\$ -
Program Income - Nurturing Parenting Workshop Ft	801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees	801-5311	\$ -	\$ 26.83	\$ 3.00	\$ 29.83
Program Income - CCR&R Workshop Fees	801-4823	\$ 340.00	\$ 1,355.00	\$ 760.00	\$ 2,455.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 60.95	\$ 156.84	\$ 81.20	\$ 298.99
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 225.00	\$ 920.00	\$ 25.00	\$ 1,170.00
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 14,250.00
Cost Reduction - Car Seat Program Parent Fees	144-6902	\$ -	\$ -	\$ -	\$ -
Quality Enhancement - Cash Matches	144-6904	\$ -	\$ -	\$ -	\$ -
Cost Reduction - Unlimited Online Learning	144-5317	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
Total Cash Donations - In-House		\$ 24,484.24	\$ 14,361.03	\$ 12,404.21	\$ 51,249.48

Cash Donations - Direct Service Providers					
1st Quarter (July - September)		\$ -	\$ -	\$ 3,798.05	\$ 3,798.05
2nd Quarter (October - December)				\$ -	\$ -
3rd Quarter (January - March)				\$ -	\$ -
4th Quarter (April - June)				\$ -	\$ -
PFC Child Care Subsidy Parent Fees				\$ -	\$ -
Total Cash Donations - Direct Service Providers		\$ -	\$ -	\$ 3,798.05	\$ 3,798.05

TOTAL CASH DONATIONS	\$ 24,484.24	\$ 14,361.03	\$ 16,202.26	\$ 55,047.53
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2

GRANTS					
Carmax Foundation (100% Private Grants)	536-4426	\$ -	\$ -	\$ 500.00	\$ 500.00
WalMart Foundation (100% Private Grants)	533-4423	\$ -	\$ -	\$ -	\$ -
Raising A Reader (100% Private Grants)	534-4420	\$ -	\$ -	\$ -	\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420	\$ 971.00	\$ -	\$ -	\$ 971.00
Cumberland Community Foundation (100% Private	535-4425	\$ -	\$ -	\$ -	\$ -
TOTAL GRANTS		\$ 971.00	\$ -	\$ 500.00	\$ 1,471.00

0.9%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ -	\$ -	\$ -	\$ -
Discounts on Materials - Kaplan		\$ -	\$ -	\$ -	\$ -
Discounts on Materials - Brame		\$ -	\$ -	\$ -	\$ -
Discounts on Materials - Discount School Supply		\$ -	\$ -	\$ -	\$ -
Discounts on Materials - Lakeshore		\$ -	\$ -	\$ -	\$ -
Discounts on Software - Techsoup Stock		\$ -	\$ -	\$ -	\$ -
Donations - Other In-Kind		\$ -	\$ -	\$ -	\$ -
PFC Staff Donations - Supplies and Mileage		\$ -	\$ -	\$ -	\$ -
PFC Board Member Donations - Supplies and Mileage		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
Total In-Kind Donations - In-House		\$ -	\$ -	\$ -	\$ -

In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)		\$ -	\$ -	\$ 15,500.48	\$ 15,500.48
2nd Quarter (October - December)				\$ -	\$ -
3rd Quarter (January - March)				\$ -	\$ -
4th Quarter (April - June)				\$ -	\$ -
Total In-Kind Donations - Direct Service Providers				\$ 15,500.48	\$ 15,500.48

TOTAL IN-KIND DONATIONS	\$ -	\$ -	\$ 15,500.48	\$ 15,500.48
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0.2%

GRAND TOTAL	\$ 25,455.24	\$ 14,361.03	\$ 32,202.74	\$ 72,019.01
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1.1%

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target

\$ (1,181,731.90)

4

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Investment Grid for Current and Proposed Diversified Funding FY2018-2019

Status	Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield	FDIC Insured	Amount Required to Open a
CURRENT	PNC Bank	Money Market	\$533,319.67	n/a	n/a	n/a	0.50%	Yes up to \$250,000	n/a
PROPOSED	use to purchase First Bank CD	Certificate of Deposits	(\$200,000.00)						
	use to purchase Lumbee Bank CD								
PROPOSED	use to purchase three E-Trade Funds	E-Trade Funds (Choose three)	(\$68,000.00)						
PROPOSED	use to replenish the projected shortfall in the operating fund of USR Fund 208		(\$25,000.00)						
	Total PNC Bank Money Market Account		\$240,319.67						
CURRENT	Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a	n/a	n/a
PROPOSED	Select Bank (if December 2018)	Certificate of Deposit	\$100,000.00	15 months	6/30/2020	2.50	2.50	Yes up to \$250,000	\$500
	Lumbee Guaranty Bank (If December 2018)	Certificate of Deposit	\$100,000.00	15 months	6/30/2020	2.26	2.29	Yes up to \$250,000	\$100
PROPOSED	Vanguard Long-Term Corporate Bond Index Fund	E-Trade	\$25,000.00			4.66	4.66	No	n/a
	Vanguard Dividend Appreciation Fund	E-Trade	\$25,000.00			1.81	1.81	No	n/a
	Vanguard High Dividend Yield Fund	E-Trade	\$18,000.00			2.92	2.92	No	n/a
		TOTAL E-TRADE FUNDS	\$68,000.00						

TOTAL INVESTMENTS	\$539,703.67
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PLUS

AMOUNT USED FOR OPERATING FUNDS	\$25,000.00
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AGREES TO TOTAL AT 09-30-18	\$564,703.67
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Partnership for Children of Cumberland County, Inc.

Unaudited Statement of Receipts, Expenditures, and Net Assets - Modified Cash Basis
For the Year Ended June 30, 2018

Exhibit A

						(2)	
Smart Start does not include DSS subsidy, DSS Admin, or WAGES						Current Year	Prior Year
	Unrestricted Funds		Temporarily Restricted Funds	Permanently Restricted Funds	Total Funds		
	Smart Start Funds	Other Funds					
Receipts:							
State Awards and Contracts - Smart Start, MAC, DPIL & NC Pre-K	\$ 3,764,410	\$ 8,381,020	\$ 8,407	\$ 0	\$ 12,153,837	90.4%	44.7%
Federal Awards - Region 5, NC Pre-K, Grandparents Support	0	750,863	0	0	750,863	5.6%	50.7%
Local Awards	0	0	0	0	0		
Private Contributions - Individual/Corporate Donations, CCF Grandparents, CarMax	0	23,106	7,649	0	30,755	0.2%	0.1%
Special Fund Raising Events - Solree (Revenue & Expenses w/ years overlapping)	0	52,628	2,193	0	54,821	0.4%	0.4%
Interest and Investment Earnings - CDs & Money Market Account	0	2,591	0	0	2,591	0.0%	0.1%
Sales Tax Refunds	0	19,629	0	0	19,629	0.1%	0.2%
Other Receipts - Rental Income, CCR&R Workshops, GEMS, iDashboards, IT Svcs, Forward March	0	424,946	0	0	424,946	3.2%	3.8%
Total Receipts	3,764,410	9,654,783	18,249	0	13,437,442		
Net Assets Released from Restrictions:							
Satisfaction of Program Restrictions - CCF, KidStuff, Mission Moment (Subsidy & ECE Initiatives)	0	23,920	(23,920)	0	0		
Expiration of Time Restrictions					0		
PROFIT AND LOSS	3,764,410	9,678,703	(5,671)	0	13,437,442		
Expenditures:							
Programs:							
Child Care and Education Affordability - Subsidized child care - PFC, FTCC & Easter Seals	821,984	43,304	0	0	865,288	6.4%	6.1%
Child Care and Education Quality - CCR&R (Core, QE, HQM, Fam Sup, PDCC & Library) & Kindermusik	1,468,506	574,025	0	0	2,042,531	15.2%	15.2%
Family Support - PFC RC, Autism, Comm. Engage., DPIL, Reach Out & Read	580,704	206,422	0	0	787,126	5.9%	3.6%
Health and Safety - Assuring Better Child Health & Development	79,874	0	0	0	79,874	0.6%	0.4%
NC Pre-K	(24)	8,242,271	0	0	8,242,247	61.3%	62.2%
Support:							
Fund Raising	0	0	0	0	0		
Management and General	319,409	363,135	0	0	682,544	5.1%	5.3%
Program Coordination and Evaluation	493,957	69,572	0	0	563,529	4.2%	6.1%
Other:							
Service Activities - PFC Information Technology Service Center	0	79,875	0	0	79,875	0.6%	0.6%
Refund of Prior Year Grant - Region 5 CCR&R reversion for FY 16/17	0	63,816	0	0	63,816	0.5%	0.2%
Sales Tax Paid	0	28,524	0	0	28,524	0.2%	0.1%
Total Expenditures	3,764,410	9,670,944	0	0	13,435,354		
Excess/Diciency of Receipts Over Expenditures	0	7,759	(5,671)	0	2,088		
Net Assets at Beginning of Year	0	1,011,031	40,280	31,384	1,082,695		
Net Assets at End of Year	\$ 0	\$ 1,018,790	\$ 34,609	\$ 31,384	\$ 1,084,783		
Net Assets Consisted of:							
Cash and Cash Equivalents - Checking (w CDs payout), Petty Cash & Money Market	\$ 48,017	\$ 1,037,010	\$ 34,609	\$ 0	\$ 1,119,636		
Beneficial Interest in the Community Foundation - Endowment	0	0	0	31,384	31,384		
Investments	0	0	0	0	0		
Refunds Due From Contractors	0	0	0	0	0		
BALANCE SHEET	48,017	1,037,010	34,609	31,384	1,151,020		
Less: Due to State - Smart Start reversion, FY 17/18 & prior years	48,017	0	0	0	48,017		
Funds Held for Others - Tenant Security Deposits (\$17,000) & Employee Withholding (\$1,220)	0	18,220	0	0	18,220		
TOTAL NET ASSETS	\$ 0	\$ 1,018,790	\$ 34,609	\$ 31,384	\$ 1,084,783		

The accompanying notes are an integral part of the financial statements.

Partnership for Children of Cumberland County, Inc.
Unaudited Statement of Functional Expenditures - Modified Cash Basis
For the Year Ended June 30, 2018

Exhibit B

	Total	Personnel	Contracted Services	Supplies and Materials	Other Operating Expenditures	Fixed Charges and Other Expenditures	Property and Equipment Outlay	Services/ Contracts/ Grants
Smart Start Funds:								
Programs:								
Child Care and Education Affordability	\$ 821,984	\$ 35,384	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 786,600
Child Care and Education Quality	1,468,506	884,303	172,831	81,180	101,012	16,240	35,764	177,176
Family Support	580,704	345,715	63,395	18,716	65,211	10,704	14,911	62,052
Health and Safety	79,874	0	0	0	0	0	0	79,874
NC Pre-K	(24)	(24)	0	0	0	0	0	0
	<u>2,951,044</u>	<u>1,265,378</u>	<u>236,226</u>	<u>99,896</u>	<u>166,223</u>	<u>26,944</u>	<u>50,675</u>	<u>1,105,702</u>
Support:								
Fund Raising	0	0	0	0	0	0	0	0
Management and General	319,408	235,219	19,731	6,633	34,003	18,681	5,141	0
Program Coordination and Evaluation	493,958	326,159	75,950	36,630	41,462	7,130	6,627	0
	<u>813,366</u>	<u>561,378</u>	<u>95,681</u>	<u>43,263</u>	<u>75,465</u>	<u>25,811</u>	<u>11,768</u>	<u>0</u>
	(1)							
Total Smart Start Fund Expenditures	<u>\$ 3,764,410</u>	<u>\$ 1,826,756</u>	<u>\$ 331,907</u>	<u>\$ 143,159</u>	<u>\$ 241,688</u>	<u>\$ 52,755</u>	<u>\$ 62,443</u>	<u>\$ 1,105,702</u>
								(3)
Other Funds:								
Programs:								
Child Care and Education Affordability	\$ 43,304	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 43,304
Child Care and Education Quality	574,025	440,613	10,974	6,750	37,536	8,271	3,367	66,514
Family Support	206,422	49,279	29,260	2,180	73,231	36,538	11,094	4,840
Health and Safety	0	0	0	0	0	0	0	0
NC Pre-K	8,242,271	118,189	26,774	8,445	11,239	21,436	1,009	8,055,179
	<u>9,066,022</u>	<u>608,081</u>	<u>67,008</u>	<u>17,375</u>	<u>122,006</u>	<u>66,245</u>	<u>15,470</u>	<u>8,169,837</u>
Support:								
Fund Raising	0	0	0	0	0	0	0	0
Management and General	363,135	331,086	14,367	576	12,922	2,713	346	1,125
Program Coordination and Evaluation	69,572	22,726	12,043	32,420	1,587	796	0	0
	<u>432,707</u>	<u>353,812</u>	<u>26,410</u>	<u>32,996</u>	<u>14,509</u>	<u>3,509</u>	<u>346</u>	<u>1,125</u>
Other:								
Service Activities	79,875	241,751	(193,000)	9,919	15,663	1,127	4,415	0
Refund of Prior Year Grant	63,816	0	0	0	0	63,816	0	0
Sales Tax Paid	28,524	0	0	28,524	0	0	0	0
	<u>172,215</u>	<u>241,751</u>	<u>(193,000)</u>	<u>38,443</u>	<u>15,663</u>	<u>64,943</u>	<u>4,415</u>	<u>0</u>
Total Other Funds Expenditures	<u>\$ 9,670,944</u>	<u>\$ 1,203,644</u>	<u>\$ (99,582)</u>	<u>\$ 88,814</u>	<u>\$ 152,178</u>	<u>\$ 134,697</u>	<u>\$ 20,231</u>	<u>\$ 8,170,962</u>
								(4)

The accompanying notes are an integral part of the financial statements.

Partnership for Children of Cumberland County, Inc.
Review of FY 17/18 Exhibits A and B - Board and Committees

Exhibit A: Unaudited Statement of Receipts, Expenditures and Net Assets - Modified Cash Basis

- (1) \$52,628 and \$2,193 represent net proceeds from the FY 17/18 Soiree, plus any prior year receipts
- (2) Percentages for Receipts and Expenditure Categories
- (3) Excess/Deficiency of Receipts Over Expenditures (Non-SS) Spending from Unrestricted State Revenues (USR) has once again been reduced

FY 11/12	\$	(477,153)	FY 11/12	\$	1,302,369
FY 12/13	\$	(385,544)	FY 12/13	\$	382,177
FY 13/14	\$	(144,491)	FY 13/14	\$	217,656
FY 14/15	\$	(253,325)	FY 14/15	\$	213,344
FY 15/16	\$	(221,731)	FY 15/16	\$	159,561
FY 16/17	\$	95,617	FY 16/17	\$	90,110
FY 17/18	\$	2,088	FY 17/18	\$	11,534

Exhibit B: Unaudited Statement of Functional Expenditures - Modified Cash Basis

- (1) Total Smart Start Fund Expenditures does not include DSS Subsidy, DSS Admin or WAGE\$
- 3,764,410 Per Exhibits A & B
2,783,410 DSS Subsidy, DSS Admin & WAGE\$
\$ 6,547,820
2,920 Prior year reversions
\$ 6,550,740 Per Smart Start Monthly Report
- (2) PFC IT Service Center's services to in-house activities has been cost allocated to Smart Start through the contract services expense line
- (3) \$ 1,105,702 29% of Smart Start Expenditures from Exhibit B went into the community as grants, subsidy and materials (same as last year)
- \$ 3,889,112 60% of Smart Start Expenditures went into the community as grants, subsidy and materials when DSS and WAGE\$ allocations are included (same as last year)
- (4) \$ 8,170,962 85% of Other Funds Expenditures from Exhibit B went into the community as grants, subsidy and materials (same as last year)

Board of Directors Meeting – President's Report

Thursday, October 18, 2018

A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates

1. **NCPC** – We are in the second year of Dolly Parton's Imagination Library Expansion. Cumberland County, with the collaborative work between PFC and the United Way of Cumberland County is now at a 21% saturation rate. There are 186,050 children enrolled in DPIL statewide, 143,128 through the NCPC Expansion and 42,922 through affiliates that existed prior to expansion. DPIL is now offered in ALL 1,091 zip codes in NC!!
2. **NC Legislature** – The Hurricane Florence relief package was passed by the General Assembly and signed into law by Governor Cooper Tuesday, October 16. The full bill can be found [here](#) and this is a link to a detailed summary of the [appropriations](#).
3. **Executive Order by Governor for DHHS to develop an Early Childhood Action Plan for children birth through age eight by November 1.** The plan is being led by DHHS with DPI involved in recommendations for Pre-K through Grade 3, particularly around third grade reading levels. The approach is to address the whole child. DHHS had already been working on early childhood goals and is integrating work already done by the Pathways to Grade-Level Reading and the work of the Early Childhood Advisory Council. The main content areas are that: Children are Healthy, Safe & Nurtured and Learning and Ready to Learn. Once the plan is released November 1, there will be opportunities for public comment.
4. **Federal Level** –The Farm Bill expired on September 30. This bill includes SNAP (Food Stamp) benefits that impact many families in our community, in addition to farmers.
5. **OTHER Initiatives/Meetings**
 - a. **Child Care Commission** – significant discussion regarding the 5-Star system and decoupling the rated license system from standard licenses. To be considered at September meeting. Also looking at reducing education requirements for Directors (from BA + 4 years to AA + 5 years) and increasing class size for infants from 10 to 12. Due to Hurricane Florence, the September Commission meeting was cancelled. The next Child Care Commission meeting is November 5 from 9:00 am – 3:00 pm in Raleigh at the Dix Grill. Information shared at NC Pre-K Directors meeting and PFC committee meetings.

B. Grant Opportunities

1. **Longleaf Grant** – Awarded \$17,500 towards capital projects including signage, door accessibility and the irrigation system. Mike Yeager is the lead on these projects and work has begun. Anticipate completion Spring 2019. PFC received a WRAL Azalea Gardens grant for 25 azaleas that will be planted on the PFC grounds.
2. **NC Early Childhood Coalition Think Babies Project Advocacy Mini-grants** –Requested \$2,000 to focus on screening awareness and connections to services. We were not funded. Only eight grants

were awarded. Montgomery County Partnership for Children, one of our Region 5 counties, received one of the awards.

3. **NC Community Foundation** – Louise Oriole Burevitch Endowment community grants for eastern NC counties. Requested to support the work of S.O.A.R and the Community Child Abuse Prevention Plan. Requested \$32,000 to support Parent Cafes. We have not heard on this request.
4. **Women's Giving Circle** – grant application due in October. New focus areas this year to include literacy, child abuse prevention, foster care and life skills for adults. Cumberland County Library will be applying with us collaborating on a literacy project. Attended the 10th Anniversary Celebration for the Women's Giving Circle October 4th.
- C. **Conferences that staff are attending this Fall: NC Center for Nonprofits Conference, National ACE (Adverse Childhood Experiences) Conference & Pediatric Symposium, the ATTACH (Association for Training on Trauma and Attachment in Children) Conference, the National Black Child Development Institute, the 2018 NC Home Visiting Summit and the NCAEYC Annual Conference.** These are professional development opportunities that staff has identified as priorities this year.
- D. **PFC 10/10 Club** – This is a great opportunity to do recurring donations and count volunteer time for PFC. Currently our website is down for on-line donations. You can see Sharon or Anna if you want to set up a recurring donation for the 10/10 Club.
- E. **2018 PFC United Way Campaign** – Campaign began Wednesday, October 10. Pledge goal is \$8,000. Hosting a food drive with of a goal of 2500 items. Food will be divided between Fayetteville Urban Ministry and Second Harvest Food Bank. Each organization provided a listing of foods they need. Board members and tenants each have a collection box located in the downstairs lobby. Staff are allowed to volunteer in the community as part of the campaign. Pledges are due by November 15 and food drive ends at 2pm on November 13.
- F. **Forward March Conference** – November 1 & 2, 2018, Iron Mike Conference Center, Fort Bragg. The VIP Dinner is November 1, 2018 from 6:00-8:00 pm at the Airborne and Special Operations Museum. If you would like to attend on behalf of PFC, please see Sharon Moyer. This conference is a collaborative effort between PFC and SR-AHEC. This is the ninth year of the conference.
- G. **NCPC 25th Celebration, Marbles Kids Museum, Raleigh was postponed due to the impact of Hurricane Florence.** It will be rescheduled but we have not heard the new date yet.
- H. **PFC Annual Celebration – 25th Anniversary**, December 12, 2018, 10:00 am-6:00 pm. Open House at the Partnership offices.
- I. **Hurricane Florence Recovery** – We are collaborating with Save the Children and the counties in Region 5 in identifying childcare programs that suffered losses. Save the Children has funding that will flow through PFC to assist these programs. These efforts are occurring through Regional Child Care Resource & Referral agencies in those areas impacted by the storm. Assessment of needs has been coordinated with DCDEE Child Care Consultants. We have also been actively sharing information to programs and families on resources available to assist them in recovery.
- J. **SOAR Committee Cumberland County Child Abuse Prevention Plan** – A group from PFC, the Child

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Advocacy Center and Prevent Child Abuse of NC presented a one-year update of progress on the community child abuse prevention plan to the Cumberland County Commissioners at their meeting October 15, 2018. There was great interest in the Parent Cafes, which are parent engagement activities and the showings of the Resilience Film. The SOAR committee continues to meet regularly with over 2 dozen agencies contributing to the plan and its implementation.

- K. Greater Fayetteville Chamber State of the Community, Surviving Hurricane Florence – October 17, 2018.** The Crown Coliseum Ballroom was filled with members of the business community, county and city staff and officials and state government representatives. The focus was on the past year and recovery after Hurricanes Florence and Michael. It was amazing to hear and see the results of close collaboration between many entities during these natural disasters and the emphasis on the resilience of the community.

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



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Human Resource Committee Meeting of September 12, 2018

RECOMMENDATIONS

- A. The Human Resource Committee recommends accepting the Succession Plan as presented.
- B. The Human Resource Committee recommends accepting the HR Policy 213–Telecommuting as presented. – Effective October 1, 2018

Planning and Evaluation Committee Recommendations
Meeting of October 09, 2018

RECOMMENDATIONS

1. The August 14, 2018 Planning and Evaluation (P&E) committee meeting minutes were reviewed and approved unanimously.
2. The Planning and Evaluation committee recommended with a unanimous vote that the Contract Activity Descriptions as presented be moved to the PFC board for review and approval.

INFORMATION

1. Jenna Nelson, Early Care and Education Program Officer with NC Partnership for Children was present at the meeting.
2. The committee was given an update on the Direct Service Provider (DSP) visits and the logic model process.
3. Mary reviewed the Strategic Planning process and current focus areas.
4. The monitoring service that PFC provides to Hoke County was introduced and explained to the committee.
5. The committee was given information about the December 2018 deadline for submitting the annual report to NC Partnership for Children.
6. Mary reviewed the status of the work being done with Mosaic concerning Gems Lite. She also reviewed the status of the work being done with iDashboard.
7. Mary presented the August 30, 2018 President's Report to the committee.
8. Mary discussed the December 12, 2018 Annual Celebration being held at the Partnership.

Planning and Evaluation Committee Approved Contract Activity Description (CAD) Revisions

1. All Children Excel (ACE)
2. Autism Society of Cumberland County (ASCC)
3. Community Engagement and Development (CED)
4. Kindermusik
5. PFC Family Resource Center (FRC)
6. Family Connects
7. Reach Out and Read (ROR)
8. Assuring Better Child Health and Development (ABCD)
9. Planning, Monitoring, and Evaluation
10. Child Passenger Safety Seat Program
11. Child Care Resource & Referral (CCR&R)

Acronyms

1. CECP: Community Early Childhood Profile Indicator
2. PSC: Purpose Service Codes
3. PID: Program ID

1. Activity Name: All Children Excel (ACE)

CECP ID: FS30 – Percent of children age 0-5 with an investigated report of child abuse/neglect.

PSC: 5505 – Parent Education

PIDs: Nurturing Parent Program for Parents and their Infants, Toddlers & Preschoolers, Nurturing Skills for Families Programs, Active Parenting: The First Five Years

All Children Excel (ACE) utilizes a prevention framework using a pyramid model. The top tier represents the Tertiary Prevention-Treatment Program targeting children experiencing maltreatment and their families using the Nurturing Parent Program for Parents and their Infants, Toddlers & Preschoolers. The middle tier representing the Secondary Prevention-Intervention Program targeting families exhibiting mild to moderate risk of abuse or neglect and the presence of 1 to 3 risk factors using the Nurturing Skills for Families Programs. The base tier represents the Primary Prevention Education Programs targeting the entire population through education and support before problems arise using Active Parenting Program: The First Five Years. Non-cash grants for books may be given to parents participating in the program. Staffing will include the Counseling Manager (1 FTE) and 2 Counselors (2FTE). Training may be provided on-site or at community learning events and may include food, topic related materials, site rental, and outside presenters. ACE will hosts external meetings that involve the attendance of persons other than employees. - **P&E Committee Approved October 9, 2018**

2. Activity Name: Autism Circle of Parents Support Program

CECP ID: FS30 - Family Support

PSC: 5505 – Parent Education

PIDs: Circle of Parents

The Autism Society of Cumberland County will provide family support services to children with Autism Spectrum Disorders (ASD) in Cumberland County. This activity will serve children ages B-5 or their siblings with the Circle of Parent Curriculum. Support services provided may include resource, referral, parent education/training, support groups, conference scholarships, monthly newsletters, or resource directories. Services may be delivered by Autism Society of Cumberland County staff, board members, or parent and community volunteers. The program will fund up to .5 FTE for Director of Programs and Outreach and up to .5 FTE for Administrative Coordinator. Services may be provided at limited daytime and evening hours at various community locations. A childcare worker will be contracted to provide childcare services during weekly support group meetings, exceptions include but not limited to holiday, weather-related, or staffing issues. Refreshments will be provided at program sessions. – **P&E Committee Approved October 9, 2018**

3. Activity Name: Community Engagement and Development

CECP ID: PS10

Primary PSC: 5517

PID: Community Outreach, Information & Referral, System Building

The Community Engagement and Development (CED) activity will engage and align our organization with local partners in Cumberland County. This alignment will allow us to identify organizations who serve similar populations and pool resources. The Community Engagement Administrator, with support from Community Engagement Liaisons, will create, plan and implement annual and multi-year strategies to increase PFCs brand awareness. With increased awareness and greater community involvement, our citizens will be more engaged and invested in early childhood education and development. The CED activity will support and strengthen the early childhood system through stewardship of local resources, community engagement, strategic communication, volunteer recruitment and opportunities, outreach and education, and community relations. The CED activity will maximize and leverage Smart Start dollars by bringing partners and their resources to the table to serve children and families. The CED activity will host external meetings and early childhood events involving the public and food may be provided. Contingent on funding, contracted services such as temps, technology and communication consultants may be utilized. Multiple funding streams will be used to support the staffing, purchase of materials and coordination of this activity. – **P&E Committee Approved October 9, 2018**

4. Activity Name: Kindermusik & Music Therapy

CECP ID: H10a / H10b Percent of children ages (0-2)/ Percent of children ages (3-5) who receive early intervention or special education services

PSC: 5417 – Early Intervention Services

PIDs: Early Intervention Services

Kindermusik will provide one-on-one training and coaching in utilizing music in daily lesson plans by modeling during 7 weekly sessions for classes of at-risk pre-kindergarten children and their teachers. Each teacher and child will receive Kindermusik curriculum materials including a parent/child magazine with story and CD allowing parents and children to build upon classroom experiences. Preschool teachers/assistants will learn methods through observing all class presentations so that concepts and musical activities can be integrated into the teacher's daily lesson plans. The music professional/licensed Kindermusik Instructor will explore ideas and help develop activities with the preschool teacher utilizing music through numbers, shapes, colors, and letters; explore ways to share music in the child's world in the classroom and at home; and may provide follow-up consultation with preschool teachers to explore ways of enhancing daily experiences with the children. Music Therapy will be provided through one-on-one training and mentoring to improve teacher practice by a contracted Music Therapist for special needs preschoolers at Dorothy Spainhour and special needs preschoolers in Early Intervention classes for 8 week and 16 week series classes. If available, children ages 3 and 4 at Dorothy Spainhour may receive a Kindermusik home kit. – **P&E Committee Approved October 9, 2018**

5. Activity Name: PFC Family Resource Center

CECP ID: FS30 – Percent of children age 0-5 with an investigated report of child abuse/neglect

PSC: 5517 – Community Systems Building and Public Awareness

PIDs: Family Resource Center

The Family Resource Center (FRC) will serve as a community hub for connecting families with children birth to age 5 to the information, resources, and services they need to support their child's optimal health and development. The FRC will provide a highly coordinated system of family services and supports for the purpose of improving family well-being. To ensure individual family needs are met, all services will be delivered by staff who follow, the nationally recognized Family Support Principles as developed by Family Support America. The Information & Referral Assistant (IRA) will establish and maintain rapport, will conduct an assessment in which the inquirer has one-to-one interaction and will provide appropriate information and referrals. Family intake will be conducted to assess each family's needs using a comprehensive and culturally responsive process. The FRC Manager, who supervises the IRA, will utilize a variety of formal and informal mechanisms to facilitate coordination of services among community partners. The FRC will encompass the following evidence-based/evidence-Informed family support programs, activities, and strategies to include: Diaper Bank of North Carolina, Dolly Parton Imagination Library, Active Parenting: The First Five Years, Nurturing Skills for Families Programs, and Nurturing Parent Program for Parents and their Infants, Toddlers & Preschoolers. The Program Features as listed in the Smart Start Resource Guide of Evidence-Based and Evidence-Informed Programs and Practices will be utilized in the design, implementation, and evaluation of the FRC services. Additionally, the IRA will seek I&R certification through the Alliance of Information and Referral Systems (AIRS). Contingent on funding, the FRC staff may attend the AIRS Conference and/or participate in AIRS Online Training Courses – – **P&E Committee Approved October 9, 2018**

6. Activity Name: Family Connects

CECP ID: FS30 – Percent of children age 0-5 with an investigated report of child abuse/neglect.

PSC: 5505 – Parent Education

PIDs: Family Connects

The Partnership for Children of Cumberland County will initiate a contract with Family Connects International in support of planning and initial implementation of the Family Connects model, in Cumberland County within a three-year period commencing July 1, 2018. The program is designed for universal community coverage in order to promote community-wide change for families. Over the three-year period, the Cumberland Family Connects Team will follow a 6-step process to achieve initial program certification. All steps include regularly scheduled communication with the Family Connects International team at Duke University and build in a step-wise approach. Within the first year of contracting, it is expected that all deliverables within the first step of program certification. **Step 1: Readiness Assessment & Implementation Plan Development.** This phase encompasses stakeholder engagement, organizational modeling, community-level mapping and readiness assessment leading to a final site implementation plan. **Step 2: Program Installation.** In this phase, program staff will train in the model development to support initiation of services to families. This will include installation of the locally run database for program documentation and reporting. **Step 3: Initial Implementation** In this phase, local providers implement the Family Connects model and receive ongoing consultation for clinical home visits (fidelity and reliability checks) and community engagement and alignment activities. **Step 4: On-site Assessment and Initial Program Certification.** Within this phase of implementation, observation and review by the Family Connects International team will be scheduled in Cumberland County upon successful completion of the Initial Implementation phase. **Step 5: Full Operation.** All components of the program will be in effect and operating throughout this phase of the project and will be assessed through standard data collection and reporting protocol as defined by Family Connects International. **Step 6: On-site Review.** Following 6-12 months of full operations, with timing determined by the Family Connects International and local teams, an on-site audit will occur. Meetings/trainings may be provided on-site or at community learning events and may include food, topic related materials, site rental, and outside presenters. Contingent on funding contracted services such as temps and may be utilized. -- **P&E Committee Approved October 9, 2018**

7. Activity Name: Reach Out and Read® (ROR)

CECP ID: FS20

PSC: 5523

PID: Literacy – Reach Out and Read® (ROR)

This activity will provide a Project Coordinator to partner with medical care practices to provide pre-literacy opportunities for children and their parents. The participating trained medical care providers will voluntarily incorporate Reach Out and Read (ROR), an evidence-based model, into young children's regular pediatric checkups or well-child visits. The medical care providers will implement ROR in their practices according to the National ROR guidelines. During each of the routine visits, children will receive a new, culturally- and developmentally-appropriate book to take home and read with their parents. The medical care providers will discuss the importance of reading, model reading a book aloud to the child, and encourage parent-child interactions as part of pre-literacy and language development. The program begins at the child's 6-month checkup and continues through age 5, with a special emphasis on children growing up in low-income communities. The medical care practice will display a literacy-rich waiting room area that reinforces the provider's prescription to read. This activity will also ensure data collection for project evaluation. Book funding options will be sought and integrated as able. – **P&E Committee Approved October 9, 2018**

8. Activity Name: Assuring Better Child Health and Development (ABCD)

CECP ID: H10

PSC: 5410

PIDs: Assuring Better Child Health and Development (ABCD)

Cumberland's ABCD project is working to establish cross-system coordination for developmental screening across primary health care and appropriate referral/service linkage to further promote early learning. Readiness for school and parent education. The Assuring Better Child Health and Development (ABCD) model improves the quality of child development services in primary care medical practices by enhancing developmental screening and referral for children ages birth-5 in the context of the medical home. The project will provide training and on-site technical assistance to medical practice sites to facilitate the identification of children who may benefit from early intervention services. Services will be provided to physicians and their staff at various times to support the integration of standardized, validated developmental screening and referral into designated well-child visits, the provision of information and education to families regarding their child's development, and collaboration with community partners to ensure follow-up to the practices regarding referral and treatment plans. The project will also develop and disseminate appropriate materials to participating practices including a community resources directory or referral handouts. Services will be implemented with model fidelity by a qualified ABCD Coordinator. – **P&E Committee Approved October 9, 2018**

9. Activity Name: Planning, Monitoring and Evaluation

CECP ID: PS10

PSC: 5603

PIDS: Program Coordination/Evaluation, System Building

The Planning, Monitoring and Evaluation activity will develop and maintain relationships with service providers, and provide services critical to program accountability including: (1) Needs and Resource Assessment: Conduct needs and resource assessment to inform programmatic priorities, developing a strategic plan based on community needs, researching evidence for effective program selection to best meet community needs, and selection of evidence-based and evidence-informed activities that best meet the needs and priorities.. (2) Collaboration and Coordination with Community Partners: Engage all sectors to accelerate positive movement on critical community issues and effect enduring systemic change. (3) Programmatic and Financial Monitoring: Ensure comprehensive programmatic and financial monitoring of Smart Start funded evidence-based and evidence-informed activities. (4) Program Evaluation: Employ an integrated performance management approach that uses long-term goals in parallel with tracking indicators and annual performance goals. (5) System Integration: Centralized information management / centralized database that helps identify gaps in services and opportunities for increased collaboration and funding. (6) Technical Assistance: Build the capacity of organizations to achieve mission-driven results approaches. A Mandatory DSP In-Service will be held at the beginning of each fiscal year for the Smart Start funded grantees and food may be provided. Smart Start funds will support the following positions: Vice President of Planning and Evaluation, Quality Assurance Specialist, Administrative Specialist, a Grants Manager and a partial fiscal monitor. Contingent on funding contracted services such as temps and data management consultants may be utilized. – **P&E Committee Approved October 9, 2018**

10. Activity Name: Child Passenger Safety Seat Program

PBIS ID: FS40

PSC: 5506

The Child Passenger Safety Seat Program will facilitate Car Seat Safety classes and distribute appropriately sized safety seats to eligible Cumberland County residents with children ages birth to five. Money received from parent fees will be used to purchase additional safety seats. All participants receiving a child safety seat must attend a Car Seat Safety class; which will be held at the PFC Family Resource Center during office hours and facilitated by a Certified Child Passenger Safety Technician. Car Seat Safety classes will consist of instructions and demonstration on proper installation and use. Prior to completing the Car Seat Safety class, all participants must demonstrate proper installation procedures to the Child Passenger Safety Technician. The Child Passenger Safety Technician will maintain certification from the National Highway Traffic Safety Administration. – **P&E Committee Approved October 9, 2018**

11. Activity Name: Child Care Resource and Referral

PBIS ID: PLA40

PSC: 3104

CCR&R staff support childcare providers through technical assistance (TA), professional development advising, structured learning events, and the mobile resource unit. Families are supported through consumer education and referral services. Additionally, a lending library for families and early childhood professionals to have access to and borrow learning and instructional materials. TA and structured learning events will be offered to all childcare facilities in the county. TA will be provided using a variety of assessment tools (e.g. ERS, PAS, and BAS). Childcare facilities may receive a one-time bonus for achieving a specific goal, such as a star level increase to four or five stars or an assessment score increase as documented through pre- and post-assessment. Higher education supports may be provided in the form of financial assistance to cover tuition, books and activity fees. An additional higher education support may include the provision of education bonuses for the completion of three semester credits with a GPA of 3.0 or better. The CCR&R hosts external meetings to engage community stakeholders, such as the CCR&R Advisory Committee and DCDEE Childcare Consultants. Other services will include data collection/analysis and public awareness regarding early childhood issues. As allowable according to the cost principles, Smart Start funds may be used for meeting/structured learning event expenses, topic related materials, assessment tools, food, and other contracted services to include presenters. If funding is available, committee member(s) may attend trainings. –

P&E Committee Approved October 9, 2018

Facility and Tenant Committee Recommendations
Meeting of October 15, 2018

RECOMMENDATIONS

A. Rent Update

The Facility & Tenant Committee recommends not approving a new lease agreement for Johnson Insurance Group. Their previous lease was terminated due to failure to meet requirements of the lease.

B. Lease Renewal Approvals

The Facility & Tenant Committee recommends approval for tenancy at the center for: CateRRRflies, Clean World, Darlene P. Fairley, Empowered to Shift, Giving Hands Association, Soothing Minds and True North.

C. Lease Document Review/Changes

The Facility & Tenant Committee recommends adding a clause in the new lease agreements and amend current leases for closure of the building to include tenants. PFC/FRC is closed for the following holidays New Year's Day, Martin Luther King, Jr Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day. "On these holidays, and in the event of any closure related to conditions outside of the control of the Lessor, the building must remain secure and for that purpose, staff, tenants, and guests are not permitted to be in the building."

Finance Committee Recommendations

Meeting of October 16, 2018

RECOMMENDATIONS

- A. Investment Funding: The Finance Committee moved to accept the recommendations to deposit \$25,000 into the PFC primary checking account, \$100,000 into a CD with Lumbee Guaranty Bank and \$100,000 into a CD with Select Bank, depositing \$25,000 with Vanguard Long-Term Corporate Bond Index Fund, \$25,000 into Vanguard Dividend Appreciation Fund and \$18,000 into Vanguard High Dividend Yield Fund.
- B. NCPC Funding Opportunities: The Finance Committee recommends accepting recommendations to not apply for the One-time Carry Forward Funds provided by NCPC or placing 1% of our existing state funds to fundraising at this time. Should we have unspent funds later in the year, it could be an option to use this 1% to support fund development as well as full expenditure of our Smart Start funding.

INFORMATION

- C. Cumberland Financial Reports for August 2018 were distributed as an FYI:
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. All Funding Sources
 - 4. Cash and In-Kind Report (not available)
- D. Cumberland Financial Reports for September 2018 were presented as an FYI:
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. DCDEE – Region 5
 - 4. All Funding Sources
 - 5. Cash and In-Kind Report (will be discussed at the October 18 board meeting)
- E. The Monitoring Status updates for Fiscal, Program and Contracts were provided for information.

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Human Resource Committee Meeting of October 18, 2018

RECOMMENDATIONS

- A. The Human Resource Committee recommends accepting the job descriptions as presented.
 - 1. Professional Development Manager (Revised) Effective November 1, 2018
 - 2. Professional Development Consultant (New) Effective November 1, 2018
 - 3. Professional Development Training Specialist (Revised) Effective November 1, 2018
 - 4. Contracts Coordinator (Revised) Effective November 1, 2018

Board Development Committee Recommendations

Meeting of September 12, 2018

INFORMATION

- A. A board nomination form was submitted from the Cumberland County Public Library for Cotina Jones. The Board Development Committee suggested Ms. Jones serve on a committee and serve on an open position next year pending board approval.

- B. The following board members 1st or 2nd Term Ending on June 30, 2019^A

Board Member	Position	1 st Term Ending
Sarah Pitts	Faith Community	June 30, 2019
Marcus Hedgepeth	Business Leader	June 30, 2019
Board Member	Position	2nd Term Ending
Van Gunter	Parent of a Child 5 or Younger	June 30, 2019

- C. The Board Development Committee selected two board priorities to focus on at the next board meeting:
1. NC Pre-K
 2. Community Engagement

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

August 31, 2018

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. Historically at yearend and in July, funds are at its lowest until grant reimbursements are received during the first quarter.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2018.
- b. The total allocation for FY2018-2019 is \$6,598,689 including DSS and WAGE\$.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2018.
- b. The total grant is \$8,923,135 and currently consists of \$7,223,172 of state funds and \$1,699,963 of federal funds.

4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are in contract effective 07-01-18.
- b. The budgets for the three grants are in the approval process with the funder.

5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.
- b. The reimbursement based grantors are on schedule with their monthly reimbursements.

6 Unrestricted State Revenues (USR)

- a. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.
- b. Some investment funds may **need to be converted to operating cash during this fiscal yearend** to cover the anticipated shortfall as projected. Currently the projected need is \$25,000.

7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1718 nor for FY1617.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS August 31, 2018

FOOTNOTES - BALANCE SHEET

A. The cash accounts at August 31, 2018 total \$2,065,442.79.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$532,992.58	n/a	n/a	n/a	.50%
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$564,376.58				

B. Employees' payroll deductions at August 31, 2018 from the current month and from prior months total \$2,481.32. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS

August 31, 2018

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start grants for all of the Service budgets are in full contract effective July 1, 2018.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2018.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2018.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
August 31, 2018

Assets

Bank of America Checking Account	\$ 1,500,666.21	}	A
PNC Bank - Money Market Reserve	532,992.58		
Petty Cash, Change Funds, Undeposited Receipts	400.00		
Beneficial Interest in Community Foundation	31,384.00		

Total Assets	<u><u>2,065,442.79</u></u>
---------------------	----------------------------

Liabilities and Net Assets

Health Insurance Payable	1,147.42	}	B
Flex-Spending Payable	1,359.78		
AFLAC Payable	0.20		
Dental Insurance Payable	(25.68)		
Vision Payable	(0.60)		
Legal Shield Payable	0.20	}	C
Tenant Security Deposits	16,965.68		
Unrestricted Net Assets	981,299.29		
Temporarily Restricted Net Assets	72,100.62		
Permanently Restricted Net Assets	31,384.00		
Excess Revenues over (under) Expenditures	961,211.88		

Total Liabilities and Net Assets	<u><u>\$ 2,065,442.79</u></u>
-----------------------------------------	-------------------------------

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2018 - 2019

FY 18/19 SMART START FULL ALLOCATION	\$6,598,689
---------------------------------------------	--------------------

TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$319,799
FY 18/19 Smart Start Admin Base Allocation	\$319,799

TOTAL ALLOCATION FOR SERVICES ----->	\$6,278,890
FY 18/19 Smart Start Services Allocation :	\$6,278,890

AS OF AUGUST 31, 2018

										If monthly spending was equal, at month-end, the percentages should be:	
										17%	83%
										% of Budget Expended	% of Available Funds

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2018 - 2019

FY 18/19 SMART START FULL ALLOCATION	\$6,598,689
--------------------------------------	-------------

TOTAL ALLOCATION FOR ADMINISTRATION ----->		\$319,799
FY 18/19 Smart Start Admin Base Allocation	\$319,799	

TOTAL ALLOCATION FOR SERVICES ----->		\$6,278,890
FY 18/19 Smart Start Services Allocation :	\$6,278,890	

AS OF AUGUST 31, 2018												
										If monthly spending was equal, at month-end, the percentages should be:		
										17%	83%	
EXPENDITURES												
Activity		Agency			08/15/18 Budget	Advances	July	August	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Family Support												
14	Autism Outreach & Resource Ctr.		Autism of CC		\$ 45,000.00	\$ -	\$ 4,696.39	\$ 5,694.79	\$ 10,391.18	\$ 34,608.82	23%	77%
15	PFC Family Resource Center	IH	Partnership for Children		\$ 130,144.00		\$ 8,640.50	\$ 16,239.58	\$ 24,880.08	\$ 105,263.92	19%	81%
16	All Children Excel [ACE] NEW 07-01-18	IH	Partnership for Children		\$ 180,785.00		\$ 15,974.97	\$ 21,636.01	\$ 37,610.98	\$ 143,174.02	21%	79%
17	Child Passenger Safety Car Seat NEW 07-01-18	IH	Partnership for Children		\$ 5,000.00		\$ -	\$ (180.00)	\$ (180.00)	\$ 5,180.00	-4%	104%
18	Community Engagement & Resource Development	IH	Partnership for Children		\$ 210,886.00		\$ 28,313.91	\$ 25,303.53	\$ 53,617.44	\$ 157,268.56	25%	75%
19	Reach Out & Read Grant		Carolina Collaborative Community Care (4C)		\$ 16,500.00		\$ 1,033.14	\$ 378.93	\$ 1,412.07	\$ 15,087.93	9%	91%
		Family Support Total:		9%	\$ 588,315.00	\$ -	\$ 58,658.91	\$ 69,072.84	\$ 127,731.75	\$ 460,583.25	22%	
System Support												
20	P&E - Planning & Evaluation	IH	Partnership for Children		\$ 475,225.00		\$ 44,074.44	\$ 61,304.84	\$ 105,379.28	\$ 369,845.72	22%	78%
		System Support Total:		8%	\$ 475,225.00	\$ -	\$ 44,074.44	\$ 61,304.84	\$ 105,379.28	\$ 369,845.72	22%	
		Total of Approved Projects:			\$ 6,278,890.00	\$ 9,534.83	\$ 191,012.55	\$ 356,005.43	\$ 547,017.98	\$ 5,731,872.02		
21	Administration	IH	Partnership for Children	5%	\$ 319,799.00	\$ -	\$ 32,781.75	\$ 45,663.96	\$ 78,445.71	\$ 241,353.29	25%	75%
Unallocated Smart Start SERVICES Funds					\$ -							
Unallocated Smart Start ADMINISTRATION Funds					\$ -							
Total Smart Start Funds Expended						\$ 9,534.83	\$ 223,794.30	\$ 401,669.39	\$ 625,463.69			
							Total Allocated Smart Start Funds Remaining			\$ 5,973,225.31		

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 18/19 Revenues per Contract
\$ 8,398,245
\$ 174,963
\$ 349,927
\$ 8,923,135

NC Pre-k Grant Payments to Providers
2% New CCDF Quality Funds
4% Administrative Fee
Total NC Pre-k Grant

Fiscal Year 2018/ 2019

as of August 31, 2018	
SHOULD BE	
17%	83%

FUND	Activity	FY 18/19 Budget 7/1/2018	July	August	September	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
211	9100-999 Administrative Operations	\$ 152,533.00	\$11,023.81	\$16,500.87		\$27,524.68	\$125,008.32	18%	82%
211	3104-001 CCR&R - Core	\$ 66,330.00	\$8,137.35	\$10,283.00		\$18,420.35	\$47,909.65	28%	72%
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 131,064.00	\$8,209.60	\$20,966.08		\$29,175.68	\$101,888.32	22%	78%
	Services Sub-Total	\$ 197,394.00	\$16,346.95	\$31,249.08	\$0.00	\$47,596.03	149,797.97	24%	76%
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 3,920,545.00	\$0.00	\$0.00		\$0.00	\$3,920,545.00	0%	100%
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 2,952,700.00	\$0.00	\$0.00		\$0.00	\$2,952,700.00	0%	100%
	Fund 206 Sub-Total	\$ 6,873,245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,873,245.00	0%	100%
319	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 1,525,000.00	\$0.00	\$0.00		\$0.00	\$1,525,000.00	0%	100%
	Fund 319 Sub-Total	\$ 1,525,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,525,000.00	0%	580%
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds	\$ 174,963.00	\$7,668.03	\$0.00		\$7,668.03	\$167,294.97	4%	96%

Total Budget
Remaining \$8,840,346.26

Total NC Pre-K Grant	\$ 8,923,135.00
Unallocated NC Pre-k Revenues	\$ -
Total NC Pre-k Grant Expended	\$35,038.79 \$47,749.95 \$0.00 \$82,788.74
Total State Funds	\$7,223,172.00
Total Federal Funds	\$1,699,963.00
Total NC Pre-K Grant	\$8,923,135.00

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
			RESTRICTED FUNDS								
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ -	\$ 26,427.86		\$ 26,427.86	\$ 27,370.76	\$ 14,840.95		\$ 42,211.71	\$ (15,783.85)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ 32,909.00		\$ 32,909.00	\$ -	\$ 32,909.00		\$ 32,909.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ 839,824.00		\$ 839,824.00	\$ -	\$ -		\$ -	\$ 839,824.00
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ -	\$ -	\$ 6,202.72		\$ 6,202.72	\$ 7,668.03	\$ -		\$ 7,668.03	\$ (1,465.31)
	Sub-total for NC Pre-K	\$ -								Sub-total	\$ 822,574.84
301	Family CareGivers Program	\$ 70.63	\$ -	\$ -		\$ -	\$ 70.63	\$ (55.00)		\$ 15.63	\$ 55.00
307	DCD Grant - SWCDC	\$ 35,745.56	\$ -	\$ -		\$ -	\$ 50,119.68	\$ 15,919.63		\$ 66,039.31	\$ (30,293.75)
312	Region 5 - Infant/Toddler Project	\$ -	\$ -	\$ -		\$ -	\$ 8,332.72	\$ 12,731.35		\$ 21,064.07	\$ (21,064.07)
313	Region 5 - Healthy Social Behavior	\$ 17,076.42	\$ -	\$ -		\$ -	\$ 26,599.56	\$ 11,393.48		\$ 37,993.04	\$ (20,916.62)
807	Region 5 - Program Income	\$ -	\$ 720.00	\$ 935.00		\$ 1,655.00	\$ -	\$ -		\$ -	\$ 1,655.00
	Sub-total for Other Restricted	\$ 52,892.61								Sub-total	\$ (70,564.44)
138	Smart Start - Services (FY 14/15)	\$ -	\$ -	\$ -		\$ -	\$ (349.00)	\$ -		\$ (349.00)	\$ 349.00
141	Smart Start - Admin. (FY 16/17)	\$ 14.54	\$ -	\$ -		\$ -	\$ 14.54	\$ -		\$ 14.54	\$ -
142	Smart Start - Services (FY 16/17)	\$ 52.98	\$ -	\$ -		\$ -	\$ 52.98	\$ -		\$ 52.98	\$ -
143	Smart Start - Admin. (FY 17/18)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ (186.72)		\$ (186.72)	\$ 186.72
144	Smart Start - Services (FY 17/18)	\$ 47,949.25	\$ -	\$ -		\$ -	\$ 47,949.25	\$ (2,250.38)		\$ 45,698.87	\$ 2,250.38
145	Smart Start - Admin. (FY 18/19)	\$ -	\$ 39,975.00	\$ 27,639.00		\$ 67,614.00	\$ 32,781.75	\$ 45,663.96		\$ 78,445.71	\$ (10,831.71)
146	Smart Start - Services (FY 18/19)	\$ -	\$ 439,653.00	\$ 303,987.00		\$ 743,640.00	\$ 178,731.99	\$ 279,623.81		\$ 458,355.80	\$ 285,284.20
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ -	\$ -		\$ -	\$ 4,285.14	\$ 8,468.65		\$ 12,753.79	\$ (12,753.79)
216	Dolly Parton's Imagination Library	\$ 8,406.47	\$ 346.20	\$ 2,500.00		\$ 2,846.20	\$ -	\$ -		\$ -	\$ 11,252.67
801	Program Income (SS Related)	\$ 72,836.17	\$ 4,940.83	\$ 7,844.54		\$ 12,785.37	\$ 317.21	\$ 11,005.25		\$ 11,322.46	\$ 74,299.08
804	GEMS Shared Services (PI SS Related)	\$ (92.51)	\$ 2,600.00	\$ -		\$ 2,600.00	\$ 1,060.00	\$ 2,500.00		\$ 3,560.00	\$ (1,052.51)
902	COBRA - Employee Insurance Withholdings	\$ -	\$ -	\$ 1,213.44		\$ 1,213.44	\$ -	\$ -		\$ -	\$ 1,213.44
	Sub-total for Smart Start & Related	\$ 129,166.90								Sub-total	\$ 350,197.48

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
	UNRESTRICTED FUNDS										
208	Unrestricted State Revenues - For Operating Purposes	\$ 4,214.88	\$ -	\$ -		\$ -	\$ 1,210.38	\$ 2,070.34		\$ 3,280.72	\$ 934.16
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 513,695.97	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 513,695.97
501	Individual Gifts & Donations	\$ 19,690.36	\$ 955.35	\$ 1,819.11		\$ 2,774.46	\$ -	\$ 377.91		\$ 377.91	\$ 22,086.91
515	Vending Machine Commissions	\$ 574.00	\$ 38.06	\$ 40.55		\$ 78.61	\$ 92.58	\$ 349.51		\$ 442.09	\$ 210.52
518	Kohl's Corporate Grants	\$ 2,843.08	\$ 971.00	\$ -		\$ 971.00	\$ -	\$ -		\$ -	\$ 3,814.08
526	Unrestricted Private Funds	\$ 2,950.68	\$ -	\$ -		\$ -	\$ -	\$ 169.86		\$ 169.86	\$ 2,780.82
531	PFC Annual Engagements	\$ 305.26	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 305.26
536	The CarMax Foundation Grant	\$ 7,649.43	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 7,649.43
537	Foundation for the Carolinas Grant via Long Leaf Foundation	\$ -	\$ 17,500.00	\$ -		\$ 17,500.00	\$ -	\$ -		\$ -	\$ 17,500.00
802	PFCRC II (Non-Smart Start)	\$ 103,323.97	\$ 7,355.07	\$ 8,824.15		\$ 16,179.22	\$ 3,628.35	\$ 43,799.67		\$ 47,428.02	\$ 72,075.17
806	Forward March Conference	\$ 19,308.57	\$ 13,800.00	\$ 1,030.00		\$ 14,830.00	\$ -	\$ -		\$ -	\$ 34,138.57
812	PFCRC II - Administration	\$ -	\$ 4,750.00	\$ 4,750.00		\$ 9,500.00	\$ 2,796.87	\$ 6,133.50		\$ 8,930.37	\$ 569.63
815	Hoke - Contracted Eval (not program income)	\$ 15,716.34	\$ -	\$ -		\$ -	\$ 3,180.00	\$ -		\$ 3,180.00	\$ 12,536.34
816	Contracted Data Services	\$ 5,763.28	\$ 2,600.00	\$ 3,240.00		\$ 5,840.00	\$ 7,950.00	\$ 205.13		\$ 8,155.13	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 110,687.10	\$ 25.00	\$ -		\$ 25.00	\$ 273.63	\$ 357.96		\$ 631.59	\$ 110,080.51
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 8,832.98	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 8,832.98
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 5,802.11	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 5,802.11
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 1,284.02	\$ -	\$ -		\$ -	\$ -	\$ 480.12		\$ 480.12	\$ 803.90
828	Fundraising - Early Care & Education Initiatives	\$ 2,634.54	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 2,634.54
897	Sales Tax	\$ (22,258.15)	\$ -	\$ -		\$ -	\$ 273.38	\$ 1,061.14		\$ 1,334.52	\$ (23,592.67)
899	Interest Income (from Investment Funds)	\$ 18,213.11	\$ 373.31	\$ 361.90		\$ 735.21	\$ -	\$ 725.25		\$ 725.25	\$ 18,223.07
904	Forfeited FSA	\$ 578.02	\$ -	\$ -		\$ -	\$ -	\$ 12.75		\$ 12.75	\$ 565.27
905	Employee Withholding	\$ 676.15	\$ 24,940.96	\$ 29,382.04		\$ 54,323.00	\$ 24,650.01	\$ 29,646.53		\$ 54,296.54	\$ 702.61
	Sub-total for Unrestricted Funds	\$ 844,063.70								Sub-total	\$ 837,375.33

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
	INFORMATION TECHNOLOGY										
992	PFC IT Management	\$ -	\$ -	\$ -		\$ -	\$ 329.54	\$ 438.52		\$ 768.06	\$ (768.06)
993	IT - Core	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
994	IT - Outside Agencies	\$ 93,513.32	\$ 9,911.19	\$ 11,621.21		\$ 21,532.40	\$ 7,243.76	\$ 10,660.32		\$ 17,904.08	\$ 97,141.64
995	IT - PFC Enhanced	\$ -	\$ -	\$ -		\$ -	\$ 1,500.00	\$ 398.00		\$ 1,898.00	\$ (1,898.00)
996	IT - PFC Regular	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
Sub-total for Information Technology		\$ 93,513.32								Sub-total	\$ 94,475.58
	OTHER FUNDS										
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 31,384.00
	Sub-total for Other Funds	\$ 31,384.00								Sub-total	\$ 31,384.00
	TOTAL	\$ 1,151,020.53								TOTAL	\$ 2,065,442.79

ADDITIONAL SUMMARIZED INFORMATION
USR
Operating Cash 934.16
Investments 513,695.97
\$ 514,630.13

NCPK
Operating Cash (17,249.16)
Cash Advance 839,824.00
\$ 822,574.84

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

September 30, 2018

1 Balance Sheet

The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2018.
- b. The total allocation for FY2018-2019 is \$6,598,689 including DSS and WAGE\$.
- c. The spending percentages at this point in the year are as anticipated.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2018.
- b. PFC was awarded an additional grant amount of \$174,963 as a part of the NC Pre-K Capacity Building funding. This amount is 100% federal funds and will be effective from November 1, 2018 through June 30, 2019.
- c. DCDEE amended PFC's current NC Pre-K contract by decreasing the state funds and increasing the federal funds by \$5,048,073, respectively. The total NC Pre-K grant is now \$9,098,098 with \$6,923,629 in federal funds and \$2,174,469 in state funds.
- d. PFC received a services advance of \$839,824 from DCDEE in August 2018. Advances were paid out to all providers who submitted a request.
- e. In September 2018 advances were paid out to all providers who submitted a request.
- f. DCDEE is still in their process of classroom teachers approval and thus PFC has not yet paid providers for monthly services and in turn PFC has not yet received a reimbursement from DCDEE for services.

4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are in contract effective 07-01-18.
- b. The line items of the three grant budgets are in the approval process with the funder.

5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.
- b. The reimbursement based grantors are on schedule with their monthly reimbursements.

6 Unrestricted State Revenues (USR)

- a. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.
- b. Some investment funds **will need to be converted to operating cash during this fiscal yearend** to cover the shortfall as projected in the Fund 208 operating fund. Currently the projected need is \$25,000.

7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1718 nor for FY1617.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS September 30, 2018

FOOTNOTES - BALANCE SHEET

A. The cash accounts at September 30, 2018 total \$2,008,032.09.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$533,319.67	n/a	n/a	n/a	.50%
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$564,703.67				

B. Employees' payroll deductions at September 30, 2018 from the current month and from prior months total \$1,513.79. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS

September 30, 2018

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start grants for all of the Service budgets are in full contract effective July 1, 2018.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2018.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2018.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
September 30, 2018

Assets

Bank of America Checking Account	\$ 1,442,928.42	}	A
PNC Bank - Money Market Reserve	533,319.67		
Petty Cash, Change Funds, Undeposited Receipts	400.00		
Beneficial Interest in Community Foundation	31,384.00		
Employee Advances (for travel)	591.54		
	<hr/>		
Total Assets	<u><u>2,008,623.63</u></u>		

Liabilities and Net Assets

Health Insurance Payable	18.14	}	B
Flex-Spending Payable	1,692.16		
AFLAC Payable	(146.21)		
Dental Insurance Payable	3.26		
Vision Payable	6.22		
529 College Plan	(60.00)		
Legal Shield Payable	0.22		
Tenant Security Deposits	16,965.68		
Unrestricted Net Assets	1,018,790.36		
Temporarily Restricted Net Assets	34,609.55		
Permanently Restricted Net Assets	31,384.00		C
Excess Revenues over (under) Expenditures	905,360.25		
	<hr/>		
Total Liabilities and Net Assets	<u><u>\$ 2,008,623.63</u></u>		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2018 - 2019

FY 18/19 SMART START FULL ALLOCATION	\$6,598,689
---------------------------------------------	--------------------

TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$319,799
FY 18/19 Smart Start Admin Base Allocation	\$319,799

TOTAL ALLOCATION FOR SERVICES ----->	\$6,278,890
FY 18/19 Smart Start Services Allocation :	\$6,278,890

AS OF SEPTEMBER 30, 2018

										If monthly spending was equal, at month-end, the percentages should be:	
										25%	75%
										% of Budget Expended	% of Available Funds

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2018 - 2019

FY 18/19 SMART START FULL ALLOCATION	\$6,598,689
--------------------------------------	-------------

TOTAL ALLOCATION FOR ADMINISTRATION ----->		\$319,799
FY 18/19 Smart Start Admin Base Allocation	\$319,799	

TOTAL ALLOCATION FOR SERVICES ----->		\$6,278,890
FY 18/19 Smart Start Services Allocation :	\$6,278,890	

										AS OF SEPTEMBER 30, 2018	
										If monthly spending was equal, at month-end, the percentages should be:	
										25%	75%
										EXPENDITURES	
										25%	75%
										EXPENDITURES	
										25%	75%
										EXPENDITURES	
										25%	75%
										EXPENDITURES	
										25%	75%
										EXPENDITURES	
										25%	75%
										EXPENDITURES	
										25%	75%
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Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 18/19 Revenues per Contract		Fiscal Year 2018/ 2019
\$ 8,398,245	NC Pre-k Grant Payments to Providers	
\$ 174,963	2% CCDF Quality Funds	
\$ 174,963	2% New Capacity Building Funds	
\$ 349,927	4% Administrative Fee	
\$ 9,098,098	Total NC Pre-k Grant	
		as of September 30, 2018
		SHOULD BE
		25% 75%

FUND	Activity	FY 18/19 Budget	11/1/2018	July	August	September	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
211	9100-999 Administrative Operations		\$ 152,533.00	\$11,023.81	\$16,500.87	\$10,475.17	\$37,999.85	\$114,533.15	25%	75%
211	3104-001 CCR&R - Core		\$ 66,330.00	\$8,137.35	\$10,283.00	\$8,316.33	\$26,736.68	\$39,593.32	40%	60%
	3323-017 NC Pre-k Coordination (In-Direct)		\$ 131,064.00	\$8,209.60	\$20,966.08	\$13,761.86	\$42,937.54	\$88,126.46	33%	67%
	Services Sub-Total		\$ 197,394.00	\$16,346.95	\$31,249.08	\$22,078.19	\$69,674.22	127,719.78	35%	65%
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds		\$ 1,042,784.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,042,784.00	0%	100%
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds		\$ 781,758.00	\$0.00	\$0.00	\$0.00	\$0.00	\$781,758.00	0%	100%
	Fund 206 Sub-Total		\$ 1,824,542.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,824,542.00	0%	100%
319	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds		\$ 6,573,703.00	\$0.00	\$0.00	\$129,250.00	\$129,250.00	\$6,444,453.00	2%	98%
	Fund 319 Sub-Total		\$ 6,573,703.00	\$0.00	\$0.00	\$129,250.00	\$129,250.00	\$6,444,453.00	2%	135%
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds		\$ 174,963.00	\$7,668.03	\$0.00	\$0.00	\$7,668.03	\$167,294.97	4%	96%
329	3323-017 NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018		\$ 174,963.00	\$0.00	\$0.00	\$0.00	\$0.00	\$174,963.00	0%	100%

Total Budget Remaining \$8,853,505.90

Total NC Pre-K Grant	\$ 9,098,098.00
Unallocated NC Pre-k Revenues	\$ -
Total NC Pre-k Grant Expended	\$35,038.79 \$47,749.95 \$161,803.36 \$244,592.10
Total State Funds	\$2,174,469.00
Total Federal Funds	\$6,923,629.00
Total NC Pre-K Grant	\$9,098,098.00

Partnership for Children of Cumberland County, Inc.

**Region 5 DCDEE Lead Agency Grant
Fiscal Year 2018 - 2019**

TOTAL FY 2018 - 2019 REGION 5 LEAD AGENCY ALLOCATION **\$625,907.00**

FY 2018 - 2019 10% Overhead / Administration Allocation **\$56,390.00**

FY 2018 - 2019 Program/Services Allocation **\$569,517.00**

								as of September 30, 2018	
EXPENDITURES								25%	75%
Activity		07/01/18 Budget	July	August	September	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services		\$ 240,126.00	\$ 14,232.90	\$ 15,849.27	\$ 12,632.18	\$ 42,714.35	\$ 197,411.65	18%	82%
Core Services - 10% Overhead/Administration for CCR&R		\$ 500.00	\$ 141.22	\$ 0.96	\$ 57.22	\$ 199.40	\$ 300.60	40%	60%
Core Services - 10% Overhead/Administration for Admin Ops		\$ 29,174.00	\$ -	\$ 69.40	\$ -	\$ 69.40	\$ 29,104.60	0%	100%
Contracts & Grants - Anson County		\$ 9,954.00	\$ -	\$ -	\$ -	\$ -	\$ 9,954.00	0%	100%
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County		\$ 29,399.00	\$ -	\$ -	\$ -	\$ -	\$ 29,399.00	0%	100%
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ -	\$ -	\$ 14,528.00	0%	100%
		\$ 332,026.00	\$ 14,374.12	\$ 15,919.63	\$ 12,689.40	\$ 42,983.15	\$ 289,042.85	13%	87%
Region 5 Infant Toddler Project		\$ 133,963.00	\$ 8,325.40	\$ 12,731.35	\$ 8,751.62	\$ 29,808.37	\$ 104,154.63	22%	78%
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ 200.00	\$ 7.32	\$ -	\$ 28.65	\$ 35.97	\$ 164.03	18%	82%
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ 13,196.00	\$ -	\$ -	\$ -	\$ -	\$ 13,196.00	0%	100%
		\$ 147,359.00	\$ 8,332.72	\$ 12,731.35	\$ 8,780.27	\$ 29,844.34	\$ 117,514.66	20%	80%
Region 5 Healthy Social Behaviors Project		\$ 133,202.00	\$ 9,515.82	\$ 11,393.48	\$ 7,688.81	\$ 28,598.11	\$ 104,603.89	21%	79%
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ 200.00	\$ 7.32	\$ -	\$ 14.43	\$ 21.75	\$ 178.25	11%	89%
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ 13,120.00	\$ -	\$ -	\$ -	\$ -	\$ 13,120.00	0%	100%
		\$ 146,522.00	\$ 9,523.14	\$ 11,393.48	\$ 7,703.24	\$ 28,619.86	\$ 117,902.14	20%	80%
Total Allocated DCD Funds Remaining							\$ 524,459.65		
Summary for 10% Overhead / Administration	PFC	\$ 56,390.00	\$ 155.86	\$ 70.36	\$ 100.30	\$ 326.52	\$ 56,063.48	1%	99%

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
	RESTRICTED FUNDS										
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ -	\$ 26,427.86	\$ 33,818.12	\$ 60,245.98	\$ 27,370.76	\$ 14,840.95	\$ 32,553.36	\$ 74,765.07	\$ (14,519.09)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ 32,909.00	\$ -	\$ 32,909.00	\$ -	\$ 32,909.00	\$ -	\$ 32,909.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ 839,824.00	\$ -	\$ 839,824.00	\$ -	\$ -	\$ 129,250.00	\$ 129,250.00	\$ 710,574.00
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ -	\$ -	\$ 6,202.72	\$ 2,094.86	\$ 8,297.58	\$ 7,668.03	\$ -	\$ -	\$ 7,668.03	\$ 629.55
329	NC Pre-K Capacity Building Grant - Federal Funds Effective 11-1-18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-total for NC Pre-K	\$ -								Sub-total	\$ 696,684.46
301	Family CareGivers Program	\$ 70.63	\$ -	\$ -	\$ -	\$ -	\$ 70.63	\$ (55.00)	\$ 793.10	\$ 808.73	\$ (738.10)
307	DCD Grant - SWCDC	\$ 35,745.56	\$ -	\$ -	\$ -	\$ -	\$ 50,119.68	\$ 15,919.63	\$ 12,689.40	\$ 78,728.71	\$ (42,983.15)
312	Region 5 - Infant/Toddler Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,332.72	\$ 12,731.35	\$ 8,780.27	\$ 29,844.34	\$ (29,844.34)
313	Region 5 - Healthy Social Behavior	\$ 17,076.42	\$ -	\$ -	\$ -	\$ -	\$ 26,599.56	\$ 11,393.48	\$ 7,703.24	\$ 45,696.28	\$ (28,619.86)
807	Region 5 - Program Income	\$ -	\$ 720.00	\$ 935.00	\$ 20.00	\$ 1,675.00	\$ -	\$ -	\$ -	\$ -	\$ 1,675.00
	Sub-total for Other Restricted	\$ 52,892.61								Sub-total	\$ (100,510.45)
138	Smart Start - Services (FY 14/15)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (349.00)	\$ -	\$ -	\$ (349.00)	\$ 349.00
141	Smart Start - Admin. (FY 16/17)	\$ 14.54	\$ -	\$ -	\$ -	\$ -	\$ 14.54	\$ -	\$ -	\$ 14.54	\$ -
142	Smart Start - Services (FY 16/17)	\$ 52.98	\$ -	\$ -	\$ -	\$ -	\$ 52.98	\$ -	\$ -	\$ 52.98	\$ -
143	Smart Start - Admin. (FY 17/18)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (186.72)	\$ -	\$ (186.72)	\$ 186.72
144	Smart Start - Services (FY 17/18)	\$ 47,949.25	\$ -	\$ -	\$ -	\$ -	\$ 47,949.25	\$ (2,250.38)	\$ -	\$ 45,698.87	\$ 2,250.38
145	Smart Start - Admin. (FY 18/19)	\$ -	\$ 39,975.00	\$ 27,639.00	\$ 27,071.00	\$ 94,685.00	\$ 32,781.75	\$ 45,663.96	\$ 41,277.07	\$ 119,722.78	\$ (25,037.78)
146	Smart Start - Services (FY 18/19)	\$ -	\$ 439,653.00	\$ 303,987.00	\$ 297,732.00	\$ 1,041,372.00	\$ 178,731.99	\$ 279,623.81	\$ 216,049.71	\$ 674,405.51	\$ 366,966.49
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ -	\$ -	\$ 12,366.11	\$ 12,366.11	\$ 4,285.14	\$ 8,468.65	\$ 5,465.45	\$ 18,219.24	\$ (5,853.13)
216	Dolly Parton's Imagination Library	\$ 8,406.47	\$ 346.20	\$ 2,500.00	\$ -	\$ 2,846.20	\$ -	\$ -	\$ -	\$ -	\$ 11,252.67
801	Program Income (SS Related)	\$ 72,836.17	\$ 4,940.83	\$ 7,844.54	\$ 7,500.03	\$ 20,285.40	\$ 317.21	\$ 11,005.25	\$ 434.79	\$ 11,757.25	\$ 81,364.32
804	GEMS Shared Services (PI SS Related)	\$ (92.51)	\$ 2,600.00	\$ -	\$ -	\$ 2,600.00	\$ 1,060.00	\$ 2,500.00	\$ -	\$ 3,560.00	\$ (1,052.51)
902	COBRA - Employee Insurance Withholdings	\$ -	\$ -	\$ 1,213.44	\$ 1,213.44	\$ 2,426.88	\$ -	\$ -	\$ 2,408.74	\$ 2,408.74	\$ 18.14
	Sub-total for Smart Start & Related	\$ 129,166.90								Sub-total	\$ 430,444.30

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
UNRESTRICTED FUNDS											
208	Unrestricted State Revenues - For Operating Purposes	\$ 4,214.88	\$ -	\$ -	\$ -	\$ -	\$ 1,210.38	\$ 2,070.34	\$ 1,614.88	\$ 4,895.60	\$ (680.72)
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 513,695.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513,695.97
501	Individual Gifts & Donations	\$ 19,690.36	\$ 955.35	\$ 1,819.11	\$ 460.00	\$ 3,234.46	\$ -	\$ 377.91	\$ 810.02	\$ 1,187.93	\$ 21,736.89
515	Vending Machine Commissions	\$ 574.00	\$ 38.06	\$ 40.55	\$ -	\$ 78.61	\$ 92.58	\$ 349.51	\$ -	\$ 442.09	\$ 210.52
518	Kohl's Corporate Grants	\$ 2,843.08	\$ 971.00	\$ -	\$ -	\$ 971.00	\$ -	\$ -	\$ -	\$ -	\$ 3,814.08
526	Unrestricted Private Funds	\$ 2,950.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 169.86	\$ 59.32	\$ 229.18	\$ 2,721.50
531	PFC Annual Engagements	\$ 305.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305.26
536	The CarMax Foundation Grant	\$ 7,649.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,649.43
537	Foundation for the Carolinas Grant via Long Leaf Foundation	\$ -	\$ 17,500.00	\$ -	\$ -	\$ 17,500.00	\$ -	\$ -	\$ 660.00	\$ 660.00	\$ 16,840.00
802	PFCRC II (Non-Smart Start)	\$ 103,323.97	\$ 7,355.07	\$ 8,824.15	\$ 9,197.07	\$ 25,376.29	\$ 3,628.35	\$ 43,799.67	\$ 7,387.05	\$ 54,815.07	\$ 73,885.19
806	Forward March Conference	\$ 19,308.57	\$ 13,800.00	\$ 1,030.00	\$ 3,333.66	\$ 18,163.66	\$ -	\$ -	\$ 146.45	\$ 146.45	\$ 37,325.78
812	PFCRC II - Administration	\$ -	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 14,250.00	\$ 2,796.87	\$ 6,133.50	\$ 4,301.50	\$ 13,231.87	\$ 1,018.13
815	Hoke - Contracted Eval (not program income)	\$ 15,716.34	\$ -	\$ -	\$ -	\$ -	\$ 3,180.00	\$ -	\$ 43.60	\$ 3,223.60	\$ 12,492.74
816	Contracted Data Services	\$ 5,763.28	\$ 2,600.00	\$ 3,240.00	\$ -	\$ 5,840.00	\$ 7,950.00	\$ 205.13	\$ -	\$ 8,155.13	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 110,687.10	\$ 25.00	\$ -	\$ -	\$ 25.00	\$ 273.63	\$ 357.96	\$ 1,587.72	\$ 2,219.31	\$ 108,492.79
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 8,832.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,832.98
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 5,802.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,802.11
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 1,284.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 480.12	\$ 803.90	\$ 1,284.02	\$ -
828	Fundraising - Early Care & Education Initiatives	\$ 2,634.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,634.54
897	Sales Tax	\$ (22,258.15)	\$ -	\$ -	\$ 22,258.15	\$ 22,258.15	\$ 273.38	\$ 1,061.14	\$ 966.46	\$ 2,300.98	\$ (2,300.98)
899	Interest Income (from Investment Funds)	\$ 18,213.11	\$ 373.31	\$ 361.90	\$ 327.09	\$ 1,062.30	\$ -	\$ 725.25	\$ -	\$ 725.25	\$ 18,550.16
904	Forfeited FSA	\$ 578.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12.75	\$ 8.50	\$ 21.25	\$ 556.77
905	Employee Withholding	\$ 676.15	\$ 24,940.96	\$ 29,382.04	\$ 25,206.49	\$ 79,529.49	\$ 24,650.01	\$ 29,646.53	\$ 24,970.22	\$ 79,266.76	\$ 938.88
	Sub-total for Unrestricted Funds	\$ 844,063.70								Sub-total	\$ 859,548.17

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
	INFORMATION TECHNOLOGY										
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 329.54	\$ 438.52	\$ 109.63	\$ 877.69	\$ (877.69)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
994	IT - Outside Agencies	\$ 93,513.32	\$ 9,911.19	\$ 11,621.21	\$ 2,834.00	\$ 24,366.40	\$ 7,243.76	\$ 10,660.32	\$ 6,717.74	\$ 24,621.82	\$ 93,257.90
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 398.00	\$ -	\$ 1,898.00	\$ (1,898.00)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total for Information Technology		\$ 93,513.32								Sub-total	\$ 90,482.21
	OTHER FUNDS										
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
	Sub-total for Other Funds	\$ 31,384.00								Sub-total	\$ 31,384.00
	TOTAL	\$ 1,151,020.53								TOTAL	\$ 2,008,032.69

ADDITIONAL SUMMARIZED INFORMATION
USR
Operating Cash (680.72)
Investments 513,695.97
\$ 513,015.25

NCPK
Operating Cash (14,519.09)
Cash Advance 710,574.00
\$ 696,054.91