

**Board of Directors
Meeting Agenda**

Thursday, July 26, 2018
NC Pre-K – 12:00 pm – 12:30 pm
PFC Board – 12:30 pm – 2:00 pm
Charles Morris Conference Room

***Be the Driving Force** to meet our roles and responsibilities as a non-profit Board by:*

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

I. Networking and Lunch [12:00]

II. Introductions – C. Sampson, Vice-Chair [12:00]

A. Fiscal Year (FY) 2018/2019 Board Officers

- | | |
|------------------------------|-------------------------------------|
| 1. Jim Grafstrom – Chair | 3. Dr. Meredith Gronski – Secretary |
| 2. Chas Sampson – Vice-Chair | 4. Sandee Gronowski – Treasurer |

B. Partnership for Children (PFC) President – Mary Sonnenberg

C. New Board Members

- | | |
|-----------------------|--------------------|
| 1. Erika Beasley | 4. Jami McLaughlin |
| 2. Dr. Phyllis Dunham | 5. Ayesha Neal |
| 3. Shauna Hopkins | 6. Jennifer Taft |

III. Conflict of Interest – Anna Hall

IV. Determination of NC Pre-K Quorum & Call to Order [12:10]

V. Adjourn NC Pre-K [12:20]

VI. Determination of Board Quorum & Call to Order – C. Sampson [12:20]

A. Volunteer Forms ^Δ – Anna Hall

1. Cash and In-Kind

B. Board Donations ^Δ – Sharon Moyer

1. 10-10 Club

C. FY 2018/2019 Required Documents ^Δ – Chas Sampson

VII. Approval of Minutes – C. Sampson [12:35]

A. May 24, 2018 – Open Session*

B. May 24, 2018 – Closed Session*

C. April 26, 2018 – Executive Committee (Acting as Board)^Δ

D. May 31, 2018 – Executive Committee (Acting as Board) Conference Call^Δ

VIII. Consent Agenda – Providing Oversight* (See Section XIII.) – C. Sampson [12:40]

IX. Establishing a Strategic Direction for the Future [12:45]

- A. Board Development – Chas Sampson
 - 1. New Board Orientation ^Δ – August 17, 2018, 8:30-11:00AM
- B. Pathways for Prosperity, Early Childhood Lead Agency – Presentation Adam Svolto, Kirk DeViere
- C. Board Priorities ^Δ – Mary Sonnenberg, Chas Sampson

X. Ensuring Adequate Resources & Engagement [1:15]

- A. Financial Reports: June 2018^Δ – Marie Lilly
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. DCDEE – Region 5
 - 4. All Funding Sources
 - 5. Unrestricted State Revenues
 - 6. Cash and In-Kind Report – Anna Hall
- B. Budget Revisions* – Marie Clark, Linda Blanton
 - 1. Planning, Monitoring and Evaluation (PME)
 - 2. Family Resource Center (FRC)
 - 3. Assuring Better Child Health and Development (ABCD)
 - 4. Reach Out and Read (ROR)
- C. Investment Committee* – Mary Sonnenberg
- D. Soirée, Tentative Date March 9, 2019^Δ – Mary Sonnenberg
- E. Tasty Tuesday, August 14, 2018^Δ – Sharon Moyer

XI. President's Report^Δ [1:35]

- A. North Carolina Partnership for Children (NCPC) Update / Legislative Update
- B. Longleaf Grant / Other Grant Opportunities
- C. PFC Annual Celebration, December 12, 10:00am-6:00pm

XII. CLOSED SESSION – PERSONNEL ACTION* [1:40]

XIII. Consent Agenda Items*

- A. *Facility and Tenant Committee – (July 19, 2018) – J. Bantsolas, Acting Chair*
 - 1. *Lease Renewal Approvals*
 - a. *Legacy Counseling and Healing Minds*

XIV. Adjourn [2:00]

Conflict of Interest Policy FY 2018/2019

The Partnership for Children of Cumberland County is aware that in the process of fund allocation by its management, employees, members of the board of directors or other governing body, instances may arise which have the appearance of a conflict of interest or appearance of impropriety.

In order to avoid conflicts of interest or the appearance of impropriety, should instances arise where a conflict may be perceived, any individual who may be perceived, any individual who may benefit, directly or indirectly, from the entity's disbursement of funds, shall abstain from participating in any decisions or deliberation by the entity regarding the disbursement of funds.

The Partnership for Children of Cumberland County recognizes the possibility that it may be the recipient of funds that are allocated consistent with the purpose and goals of its programs. If such allocations are made, the Local Partnership will strive to ensure that funds are expended in such a manner that no individual will benefit, directly or indirectly, from the expenditure of such funds in a manner inconsistent with its programs.

The Partnership for Children of Cumberland County shall not employ any person having such interest during the performance of this Contract. The Partnership for Children of Cumberland County shall notify the NCPC in writing of any instances that might have the appearance of a conflict of interest.

All appointed local board members shall acknowledge any conflicts of interest and the appearance of impropriety. An exception to this would be parent representatives who may have a conflict by virtue of being a consumer of services. Board members should declare a conflict of interest before an agenda item in question is discussed or voted upon by the full board. Conflict of interest is further defined in the following examples:

- A board member should not participate in discussions or voting related to contracts/funding decisions in which he/she or their spouse would derive a direct benefit due to their involvement on behalf of the public agency they serve.
- If a board member is related to a contractor who will receive a contract for services from the Local Partnership, they should not participate in discussions or voting related to that contract.
- A board member who also sits on the Board of Directors of a local organization that is seeking funding from the Local Partnership should not participate in discussions or voting related to that contract/funding decision.

Agency: Partnership for Children of Cumberland County, Inc.

Receipt Voucher for In-Kind Contribution of Non-Professional Volunteer Services

Name of Volunteer **Month/Year**

Address **Project Name**

City/State/Zip **Organization**

Home Phone **Work Phone**

Detailed Record of Volunteer Hours Worked																			
Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15		Total Hours	Hourly Rate*	Value
Volunteer Hours																		\$23.55	\$
Date	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total Hours	Hourly Rate*	Value
Volunteer Hours																		\$23.55	\$
TOTAL VALUE																			\$

On the back of this page, please describe the type of volunteer services performed on each of the days noted above.

Attestation: By my signature below, I certify that I served as a volunteer to this organization for the hours as noted above and did not receive compensation for my services.

Volunteer Signature: _____ Date: _____

Approval: By my signature below, I acknowledge receipt of the above-mentioned volunteer services.

Employee Signature: _____ Date: _____

****Under legislation approved by the NC General Assembly in 2008, non-professional volunteer services will be valued at the statewide average wage rate as calculated from data compiled by the Employment Security Commission in the Employment and Wages in North Carolina Annual Report. The most recent report available posts this rate at \$23.55 per hour.***

Description of Services

[illegible]

Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
May 24, 2018 (12:47 pm to 2:00 pm)
Be the Driving Force

MEMBERS PRESENT: Julie Aul, Patricia Crouch (D), Robin Deaver, Hank Debnam, Jim Grafstrom, Sandee Gronowski, Dr. Meredith Gronski, Michael Hardin, Robert Hines, Angie Malave, Karen McDonald, Perry Melton, Sarah Pitts, Tawnya Rayman, Chas Sampson, Deborah Sledge and Wanda Wesley
MEMBERS ABSENT: Christiana Adeyemi, Dr. Tamara Brothers, Amy Cannon, Lisa Childers, Angela Crosby, Van Gunter, Marcus Hedgepeth, Alana Hix (D), Brenda Reid Jackson, Tim Kinlaw and Chris Rey
NON-VOTING ATTENDEES: Ar-Nita Davis, Belinda Gainey, Anna Hall, Marie Lilly, Carole Mangum, Stacia Manuel, Sharon Moyer, Candy Scott and Mary Sonnenberg

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Networking and Lunch		None	None
II. Determination of NC Pre-K Quorum & Call to Order		None	None
III. Adjourn NC Pre-K			
IV. Determination of Board Quorum & Call to Order A. Volunteer Forms B. Board Donations	The meeting of the Board of Directors was held at the Partnership for Children Resource Center, 351 Wagoner Drive, Fayetteville, NC, on May 24, 2018 beginning at 12:47 pm pursuant to prior written notice to each Board member. Jim Grafstrom, Vice Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes. A. Jim Grafstrom asked board members to complete the volunteer form that was placed with their packets. The form is to include time spent reading emails, reviewing packets and all other meetings you may have attended in regards to the Partnership for the Children which did not require you to sign-in. B. Jim stated that all board members are required to make a board donation. The current status of board members who have provided their donation is 77%. The goal is to have 100% board donations June 30, 2018.	Called to Order	None
V. Approval of Minutes* A. March 29, 2018 – Closed Session	A. The minutes of the March 29, 2018 Closed Session of the Board meeting were distributed at the meeting by Stacia Manuel and reviewed by the board members. Angie Malave moved to accept the March 29, 2018 Closed Session Board meeting minutes as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None

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Board of Directors Meeting Minutes
March 24, 2018 (12:47 pm to 2:00 pm)
Be the Driving Force

VI. Consent Agenda – Providing Oversight* (See Section XI.)	Jim Grafstrom requested a motion to accept the Consent Agenda Section XI. Hank Debnam moved to accept the Consent Agenda Section XI. as presented. Chas Sampson seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None															
VII. Establishing a Strategic Direction for the Future A. Board Development 1. Fiscal Year (FY) 18/19 a. Board Officer Nominations*	A.1.a. Jim Grafstrom presented the following individuals as Board Officers for FY 18/19 as recommended by the Board Development Committee: Vice-Chair – Chas Sampson Secretary – Dr. Meredith Gronski and Treasurer – Sandee Gronowski. Jim Grafstrom will serve as Board Chair for FY 18/19. Jim asked for a motion to accept the FY 18/19 board officers. Perry Melton moved to accept the FY 18/19 board officers as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None															
<table><tr><td>Position</td><td>Current Officers</td><td>Potential Nominees</td></tr><tr><td>Chair</td><td>Chris Rey</td><td>James Grafstrom</td></tr><tr><td>Vice Chair</td><td>James Grafstrom</td><td>Chas Sampson</td></tr><tr><td>Secretary</td><td>Van Gunter</td><td>Dr. Meredith Gronski</td></tr><tr><td>Treasurer</td><td>Marcus Hedgepeth</td><td>Sandee Gronowski</td></tr></table>	Position	Current Officers	Potential Nominees	Chair	Chris Rey	James Grafstrom	Vice Chair	James Grafstrom	Chas Sampson	Secretary	Van Gunter	Dr. Meredith Gronski	Treasurer	Marcus Hedgepeth	Sandee Gronowski	A.1.b. Jim announced that Ayesha Neal, Jamie McLaughlin, Erika Beasley and Jennifer Taft are all being recommended to serve on the PFC Board of Directors beginning FY 18/19. Their nomination forms were included in the board packet. Ayesha could serve in the position of a Child Care Resource and Referral (non-employee) or Another Child-Serving Agency Representative, Jami could serve in the position of Parent of a Child 5 or Younger, Erika could serve in the position of a Business Leader and Jennifer could serve in the position of Community at Large. Hank Debnam moved to accept Ayesha Neal, Jamie McLaughlin, Erika Beasley and Jennifer Taft to the PFC Board of Directors in the suggested positions as presented. Chas Sampson seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. There were no abstentions. All votes were unanimous.	Motion Carried	None
Position	Current Officers	Potential Nominees																
Chair	Chris Rey	James Grafstrom																
Vice Chair	James Grafstrom	Chas Sampson																
Secretary	Van Gunter	Dr. Meredith Gronski																
Treasurer	Marcus Hedgepeth	Sandee Gronowski																
b. Board Member Nominations*	A.1.c. Jim announced that two other board nominations had been received since the Board Development Committee meeting. Shauna Hopkins, Fayetteville Urban Ministry Find-A-Friend Program and Dr. Phyllis Dunham, Whiteville City Schools and participated on the NC Pre-K Site Selection Committee have both been nominated to serve on the PFC Board of Directors. Shauna could serve in the position of Other Non-Profit Human Service Agency and Dr. Dunham could serve as Community at Large. Karen McDonald moved to accept Shauna Hopkins and Dr. Phyllis Dunham to the PFC Board of Directors in the suggested positions as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. There were no abstentions. All votes were unanimous.	Motion Carried	None															
<table><tr><td>NCPC Suggested Roles – Services</td><td>Potential Nominees</td></tr><tr><td>Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative (NC Pre-K Mandated)</td><td>Ayesha Neal</td></tr><tr><td>NCPC Suggested Roles – Business/Community</td><td>Potential Nominees</td></tr><tr><td>Parent of a Child 5 or Younger</td><td>Jamie McLaughlin</td></tr><tr><td>Business Leader</td><td>Erika Beasley</td></tr><tr><td>Community at Large</td><td>Jennifer Taft</td></tr></table>	NCPC Suggested Roles – Services	Potential Nominees	Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative (NC Pre-K Mandated)	Ayesha Neal	NCPC Suggested Roles – Business/Community	Potential Nominees	Parent of a Child 5 or Younger	Jamie McLaughlin	Business Leader	Erika Beasley	Community at Large	Jennifer Taft	A.1.d. Mary Sonnenberg stated that the Board Development Committee recommends that due to the fact that since NC Pre-K funding is over half of the PFC budget, even though decisions regarding the NC Pre-K Program must be approved by the NC Pre-K Planning Committee, the School Administrator or designee should be a member of the PFC Executive					
NCPC Suggested Roles – Services	Potential Nominees																	
Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative (NC Pre-K Mandated)	Ayesha Neal																	
NCPC Suggested Roles – Business/Community	Potential Nominees																	
Parent of a Child 5 or Younger	Jamie McLaughlin																	
Business Leader	Erika Beasley																	
Community at Large	Jennifer Taft																	
c. Other Board Member Nominations*																		
i. Shauna Hopkins																		
ii. Dr. Phyllis Dunham																		
d. Bylaws*																		
i. Executive Committee – NC Pre-K Planning Committee Chair/Designee																		
ii. Board Development Committee																		

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Be the Driving Force

e. FY 18/19 Executive Committee*		Committee. If approved, a change will be made in the bylaws to include the School Administrator or designee in the Executive Committee. The Board Development Committee also recommends a change be made in the bylaws to the Board Development Committee stating that the members must have a minimum of one year PFC board experience instead of two. Chas Sampson moved to accept that the NC Pre-K Planning Committee Chair/Designee begin serving on the Executive Committee effective July 1, 2018, PFC board members have one year board experience to serve on the Board Development Committee and these changes be made in the bylaws as presented. Perry Melton seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
Positions	FY 18/19 Executive Potential Committee Member			
FY 18/19 Board Chair	Jim Grafstrom			
FY 17/18 Chair or (Past Chair)	Van Gunter			
Vice Chair	Chas Sampson	A.1.e. Jim Grafstrom stated that the Board Development Committee recommends the Board accepts FY 18/19 PFC Executive Committee as presented below: FY 18/19 Chair, Past Board Chair, Vice Chair, Secretary, Treasurer/Finance Committee Chair, Other Committee Chairs, Angela Crosby and Perry Melton. Angie Malave moved to accept the FY 18/19 Executive Committee as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
Secretary	Dr. Meredith Gronski			
Treasurer/Finance Chair	Sandee Gronowski			
CCR&R Chair	Wanda Wesley			
Facility & Tenant Chair	Hank Debnam	A.1.f. Jim stated that two FY 18/19 Board and Committee Calendars are being presented for review. One calendar is the original, which the Executive and Board/NC Pre-K Planning Committee meet on the last Thursday, bi-monthly. The other is with a change in which the date of the Executive and Board/NC Pre-K Planning Committee meet on the third Thursday, bi-monthly. Board members were asked to select which calendar they would like to use for FY 18/19. Hank Debnam moved to accept the FY 18/19 calendar in which the Executive and Board/NC Pre-K Planning Committee meet on the third Thursday, bi-monthly, as presented. Wanda Wesley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
Human Resource Chair	Hank Debnam			
PED Chair	Mike Hardin			
P&E Chair	Amy Cannon			
NC Pre-K Planning Committee Chair/Designee	Marvin Connelly Jr. / Alana Hix	B. Mary Sonnenberg provided an overview of the progress made on the 2017-2018 Board Priorities. The document was provided in the board packet. In July, when the new board members are onboard, the board will set priorities for FY 18/19. Board members were asked to email any additional information they may have for this fiscal year to Belinda Gainey.	None	None
Other	Angela Crosby			
Other	Perry Melton			
f. FY 18/19 Board and Committee Calendar*				
B. FY 17/18 PFC Board Priorities ^A				
VIII. Ensuring Adequate Resources & Engagement				
A. Financials ^A				
1. Financial Summary: April 2018				

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Be the Driving Force

<p>Task Force Reconvening (NC Institute of Medicine), May 18, 2018, Durham</p> <p>4. FY 17/18 PFC Audit</p> <p>B. President's Performance Review</p>	<ul style="list-style-type: none"> i. Primary goal is to make adjustments to the state budget ii. Other bills under consideration: Tax law changes, Nonprofit annual reporting requirements (simple, no-fee annual reporting system), potential Constitutional Amendments (tax cap, requirement for citizens to show photo ID when voting, prison reform, GEN-X to offset environmental impact) b. Governor's early childhood recommended adjustments to the state's FY 18-19 budget: <ul style="list-style-type: none"> i. Increase funding for Smart Start by \$15 Million (10% increase) ii. Fund 2,000 additional NC Pre-K slots iii. Raise the NC Pre-K reimbursement rate by 10% per slot iv. Increase NC Pre-K administrative support by 2% v. Provide over 9,000 additional slots for child care subsidy payments vi. Increase the subsidy market rate for children ages 3-5 in Tier 3 counties c. Additional items in Governor's proposal: <ul style="list-style-type: none"> i. A plan for expanding Medicaid to provide health insurance for 670,000 additional North Carolinians; funding to assist with transition to managed care systems ii. Increased funding for the Housing Trust Fund, Parks and Recreation Trust Fund, Clean Water Trust Fund, and Farmland Preservation Trust Fund, all of which support the work of certain types of nonprofits iii. Additional state support to the NC Department of Public Safety work with nonprofits on re-entry programs for previously incarcerated individuals iv. An additional \$250,000 in one-time state funding for the statewide 2-1-1 program that is administered through United Ways v. Significant raises in pay for public school teachers and principals d. Legislative bills: Increase for Smart Start overall <ul style="list-style-type: none"> i. Parent Education and Home Visiting Evidence-Based programs (Rep. Josh Dobson, no senate companion bill yet) ii. Early Childhood bill to state state's investment from 1% to 2% (Senator Jeff Jackson) – Increased NC Pre-K funding, increased Smart Start funding over the next 6 years, Tax credits for Early Childhood teachers and directors iii. Dolly Parton's Imagination Library – Senator Ralph Hise to support making it a recurring expenditure (\$7M) e. DCDEE – Child Care Development Block Grant <ul style="list-style-type: none"> i. RFA for statewide initiatives to support Infant/Toddler services (CCDBG Infant/Toddler set aside). NCPC applied with input from the Smart Start network. RFA was due by May 4. ii. RFA for Capacity Building for NC Pre-K: Request could be up to 2% of our 	
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Partnership for Children of Cumberland County, Inc.
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March 24, 2018 (12:47 pm to 2:00 pm)
Be the Driving Force

	<p>allocation. Administrative costs to support NC Pre-K are allowable in this request. Submitted May 12.</p> <ul style="list-style-type: none"> f. Commissions, Advisory Groups <ul style="list-style-type: none"> i. Child Care Commission – significant discussion regarding the 5-Star system and decoupling the rated license system from standard licenses. To be considered at September meeting. Also looking at education requirements for Directors (from BA + 4 years to AA + 5 years) ii. B3 Interagency Council – reports available on their website. Focus on teacher effectiveness and preparation, transitions for children & families between programs iii. ECAC (Early Childhood Advisory Council) (CCDBG required) – focus on children & families, equity & inclusion, building resilient communities g. Federal Level <ul style="list-style-type: none"> i. Omnibus spending bill passed by Congress and signed by President Trump in March had some cuts for SNAP (formerly Food Stamps). Congress has just released the new Farm Bill focused on serious changes and cuts to these benefits. Reductions in student loans. ii. The CCDBG increase of \$70M recurring dollars and infusion \$50M of one-time funding over 3 years. Also can use TANF dollars to expand home visiting and trauma-informed work as well a child Mental Health services <p>2. Dolly Parton’s Imagination Library Statewide Expansion</p> <ul style="list-style-type: none"> a. Expansion continues to be strong across the state. As of May 17, 99,175 expansion children enrolled and the statewide total is up to 148,594 children. These numbers reflect graduations and children that move. b. DPIL is now available in all 100 counties and 94.5% of the 1,091 zip codes in NC. c. We are now live in expansion with our contract agreement with United Way of Cumberland County. The link for online registration through expansion is available. We signed up close to 200 children at the Dogwood Festival. In addition to Cumberland County children, we received applications for other counties in our surrounding area. d. We are pushing marketing through an additional grant from NCPC to assist with recruitment. e. Please encourage any parents that you know of to register for DPIL if they are not already part of this program. <p>3. Conferences – Essentials for Childhood and Growing Up Well Task Force Reconvening (NC Institute of Medicine), May 18, 2018 , Durham</p> <ul style="list-style-type: none"> a. Based on the Partnership’s work on the Community Child Abuse Prevention Plan, participated in a panel on Community Strategies during this full day meeting. 		
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Partnership for Children of Cumberland County, Inc.
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Be the Driving Force



	<ul style="list-style-type: none"> b. Linda Blanton and Eileen Cedzo have been instrumental in convening, collaborating and bringing to fruition the first community-wide plan in the state. Their work, along with many others, was the focus of the discussion. c. Momentum for building trauma informed communities. Connects with work on opioid crisis, move towards managed care for Medicaid and prevention efforts. <p>4. FY 17/18 PFC Audit</p> <ul style="list-style-type: none"> a. Due to receiving no additional federal funding for NC Pre-K this year, we will not meet the threshold for a single audit for FY 17-18. b. Regardless of audit status, we have to submit an audit package to NCPC. c. In order to continue to be “audit’ ready, we are strengthening our programmatic monitoring and quality assurance processes through Linda Blanton’s Planning and Evaluation Department. Linda implemented some additional processes through our Smart Start allocation process this year. In addition, we are expanding what her department does for program monitoring to all activities, regardless of funding stream. <p>B. Mary reported that the President’s Performance Review is due soon. The Board Chair will discuss this information at the Executive Committee in June; will be approved at Board in July. All board members are asked for their input. Input will be emailed to Chris Rey prior to the June Executive Committee meeting.</p>		
X. CLOSED SESSION – PERSONNEL ACTION	<p>At 1:49 pm, Jim Grafstrom, Vice Chair, asked for a motion to go into closed session, with Mary Sonnenberg and Stacia Manuel present, to discuss a confidential matter, pursuant to NC Open Meetings Law, §143-318.11. Closed Sessions, Section (6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.</p> <p>Tawnya Rayman moved to enter into closed session with Mary Sonnenberg and Stacia Manuel present. Stacia Manuel is to act as secretary for the closed session. Mike Hardin seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>At 1:58 pm Sarah Pitts moved to go out of closed session and return to open session. Chas Sampson seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>At 1:59 pm Chas Sampson moved to approve the decisions made in closed session. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	<p>None</p> <p>None</p> <p>None</p>



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Be the Driving Force



XI. Consent Agenda Items/Items for Information (See Agenda)	The Consent Agenda items were approved in Section VI. Consent Agenda – Providing Oversight.	None	None
XII. Adjourn	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 2:00 pm.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval. _____

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
April 26, 2018 (9:03am-9:53am)
Be the Driving Force



MEMBERS PRESENT: Amy Cannon, Angela Crosby, Jim Grafstrom, Van Gunter, Marcus Hedgepeth, Perry Melton, Chris Rey (via phone from 9:03am-9:12am) and Wanda Wesley
MEMBERS ABSENT: Hank Debnam and Angie Malave
NON-VOTING ATTENDEES: Marie Clark, Belinda Gainey, Anna Hall, Marie Lilly, Carole Mangum, Sharon Moyer and Mary Sonnenberg

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Quorum & Call to Order Chris Rey, Chair A. Fundraising and Friend Raising 1. Board Donations – Currently at 77% 2. Thank You Note Cards to Donors 3. Volunteer Forms	The scheduled meeting of the Executive Committee was held at the PFC Family Resource Center at 351 Wagoner Drive, Fayetteville, NC, on Thursday, April 26, 2018, and beginning at 9:03am pursuant to prior written notice to each committee member. Chris Rey, Chair, determined that quorum was present and called the meeting to order. Belinda Gainey was Secretary for the meeting and recorded the minutes. A.1. Chris Rey reported to the members that PFC has received 77% Board donations. Chris plans to call all board members who have yet to make their board donation. A.2. Thank You Note cards were distributed for committee members to complete. A.3. Chris asked the members to fill out the volunteer form if they read the packet prior to coming to the meeting.	Called to Order None None None	None None None None
II. Consent Agenda – Providing Oversight (Section VIII.A.) <i>(Please Reference Agenda)</i>	Chris Rey requested a motion to accept the Executive Committee Consent Agenda Section VIII.A. Van Gunter moved to accept the Executive Committee Consent Agenda Section VIII.A. as presented. Wanda Wesley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusal: Perry Melton	Motion Carried	None
III. Closed Session Minutes – February 22, 2018*	The minutes of the February 22, 2018 Closed Session of the Executive Committee meeting were distributed at the meeting by Marie Clark and reviewed by the committee members. Perry Melton moved to accept the February 22, 2018 Closed Session Executive Committee meeting minutes as presented. Van Gunter seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
IV. President's Report A. North Carolina Partnership for Children (NCPC) / Division of Child Development and Early Education (DCDEE) Updates / Legislative Update B. Smart Start Conference, April 30 – May 3, 2018, Greensboro C. Dolly Parton Imagination Library (DPIL)	Mary Sonnenberg gave the President's Report; A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates 1. We had legislative representation at our kick-off on April 16th for the Week of the Young Child (WOYC). Representatives Billy Richardson and John Szoka participated in activities that morning along with a proclamation from the City of Fayetteville in support of the WOYC. Childcare programs in Cumberland County and across the state provided a variety of activities throughout the week to highlight early care and education.	None	None

**Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
April 26, 2018 (9:03am-9:53am)**

Be the Driving Force

<p>Statewide Expansion</p> <p>D. Conferences – Essentials for Childhood and Growing Up Well Task Force Reconvening (NC Institute of Medicine), May 18, 2018, Durham</p>	<ol style="list-style-type: none"> 2. DCDEE – Child Care Development Block Grant <ol style="list-style-type: none"> a. RFA out for statewide initiatives to support Infant/Toddler services (CCDBG Infant/Toddler set aside). NCPC will be applying and has sought input from the Smart Start network. b. RFA out for Capacity Building for NC Pre-K; can request up to 2% of our allocation. Can cover administrative costs to support NC Pre-K. Due May 12. We are putting together a proposal. 3. Federal Level <ol style="list-style-type: none"> a. Omnibus spending bill passed by Congress and signed by President Trump in March had some cuts for SNAP (formerly Food Stamps). Congress has just released the new Farm Bill focused on serious changes and cuts to these benefits. <p>B. Smart Start Conference – April 30-May 3, 2018, Greensboro</p> <ol style="list-style-type: none"> 1. Birthday celebration Wednesday evening – Can register for that for \$25. 2. Leadership Symposium Thursday, May 3, 2018, 8:00-noon. Board members attending are Perry Melton, Patricia Crouch, Wanda Wesley & Jim Grafstrom. 3. We have 21 staff and 3 Board members attending. Marie Lilly will be the administrative point person for the week. While many program staff will be attending the conference, there will still be many staff still in the office keeping things moving. <p>C. Dolly Parton Imagination Library Statewide Expansion</p> <ol style="list-style-type: none"> 1. Expansion continues to be strong across the state. As of mid-April, 85,205 expansion were enrolled and the statewide total is up to 135,732 children. These numbers reflect graduations and children that move. 2. We now have a signed contract with United Way of Cumberland County to be part of the statewide expansion through Smart Start. The link for online registration through expansion should be live in the next 48-72 hours. 3. We will be pushing marketing through the grant from NCPC to assist with recruitment. Please encourage any parents that you know of to register for DPIL if they are not already part of this program. <p>D. Conferences – Essentials for Childhood and Growing Up Well Task Force Reconvening (NC Institute of Medicine), May 18, 2018, Durham</p> <ol style="list-style-type: none"> 1. Based on the Partnership’s work on the Community Child Abuse Prevention Plan, we have been asked to participate in a panel on Community Strategies during this full day meeting. 2. Linda Blanton and Eileen Cedzo have been instrumental in convening, collaborating and bringing to fruition the first community-wide plan in the state. Their work, along with many others, will be the focus of the discussion. 	
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**Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
April 26, 2018 (9:03am-9:53am)
*Be the Driving Force***

<p>V. Establishing a Strategic Direction for the Future</p> <p>A. Board Priorities 2017-18 ^Δ</p> <p>B. NC Pre-K Planning Committee Chair/Designee ^Δ</p> <p>C. NC Pre-K Capacity Building RFA ^Δ</p> <p>D. PFC Audit ^Δ</p> <p>E. KidStuff, April 28-29, 2018, Person Street ^Δ</p> <p>F. Kidtopia, November 10, 2018, Crown Arena ^Δ</p>	<p><i>At 9:12am, Chris Rey had to end his call; therefore, Jim Grafstrom assumed the position as Acting Chair and continued the meeting.</i></p> <p>A. Mary Sonnenberg distributed an updated copy of the 2017-2018 Board Priorities: Focus on Community Engagement which was originally compiled by Scottie Seawell, former PFC Board Consultant, in June 2017. The updated copy included progress which has been made as of April 2018. This information will be sent to board members and they will be asked to add additional information regarding what they have participated or took part in which has not yet been added. The PFC Leadership Team will also view the priorities and add what may have been missed. There will be an activity at the July board meeting to set priorities for FY 18-19; new board members will also have a chance to participate in the discussions.</p> <p>B. Mary recommended to the committee that since NC Pre-K funding is over half of the PFC budget, even though decisions regarding NC Pre-K Committee must be approved by the NC Pre-K Planning Committee, the NC Pre-K Superintendent or designee should be a member of the PFC Executive Committee. The Executive Committee agreed with the recommendation. This will also be discussed at the Board Development Committee meeting on May 9, 2018 and presented to the Board of Directors on May 24, 2018. If approved, this information must then be added to the PFC Bylaws. Mary will speak with Alana Hix prior to the Board Development Committee meeting regarding this discussion.</p> <p>C. Mary stated that there is a request for proposal from DCDEE for Capacity Building for NC Pre-K; PFC can request up to 2% of the organizations allocation. These funds, totaling approximately \$175,000, can also cover administrative costs to support NC Pre-K. PFC is putting together a proposal which is due May 12, 2018. Funding will be for a 2 year funding cycle. A survey was sent to NC Pre-K providers in the community to receive input on some priorities and PFC is working on strategic planning to look at capacity building.</p> <p>D. Mary reported that due to the fact that PFC will spend less than \$750,000 in federal expenditures, PFC will not be audited this year. An audit packet will still need to be submitted to NCPC and the internal Smart Start Program Monitor, Linda Blanton, will complete an internal quality assurance quarterly with all internal activities regardless of funding source.</p> <p>E. Sharon Moyer reported that KidStuff is taking place on April 28-29, 2018 on Person Street in downtown Fayetteville. Volunteers are needed to work at the event; volunteer hours count towards Cash and In-Kind.</p> <p>F. Sharon reported that Kidtopia is taking place on November 10, 2018 at the Crown Arena.</p> <p><i>Not on agenda: Sharon stated that the Diaper Bank is on Saturday, May 5, 2018. Volunteers are needed for this event. Approximately 600 families visited the Diaper Bank at PFC in April. The increase is believe to be due to media advertisement. Mary Sonnenberg stated that PFC was considering changing the date of the Diaper Bank, but will leave it as is for now. Sharon stated that PFC may in the future provide other resources while families are visiting the Diaper Bank such as NC Pre-K, Family Support and other</i></p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>
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Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
April 26, 2018 (9:03am-9:53am)
Be the Driving Force



	<i>resources. The Diaper Bank also allows PFC to network with different groups who agree to volunteer at the Diaper Bank.</i>		
VI. New Business A. Financial Reports: March 2018 ^Δ 1. Smart Start 2. NC Pre-Kindergarten 3. DCDEE – Region 5 4. All Funding Sources 5. Unrestricted State Revenues 6. Cash and In-Kind	A.1-5. Marie Lilly, Marie Clark and Carole Mangum reviewed the Financial Reports for March 2018. A.6. Anna Hall provided an overview of the Cash and In-Kind Report. Anna stated that volunteer hours totaled over \$15,000 in March and In-Kind donations related to Soiree totaled over \$11,000.	None None	None None
VII. CLOSED SESSION – PERSONNEL ACTION*	At 9:46 am, Jim Grafstrom, Acting Chair, asked for a motion to go into closed session to discuss Personnel Actions, pursuant to NC Open Meetings Law, §143-318.11. Closed Sessions, Section (6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. Van Gunter moved to enter into closed session with Mary Sonnenberg and Marie Clark present. Marie Clark is to act as secretary for the closed session. Amy Cannon seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried. At 9:51 am Van Gunter moved to go out of closed session and enter open session. Wanda Wesley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried. The Executive Committee meeting went back into open session at 9:52 am. Amy Cannon made the motion to approve the decisions made in closed session. Van Gunter seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried Motion Carried Motion Carried	None None None
VIII. Consent Items/Items for Information (See Agenda)		None	None
IX. Adjournment – Jim Grafstrom, Acting Chair	As there was no further business, the meeting was adjourned at 9:53 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
Conference Call
May 31, 2018 (9:00am-9:05am)
Be the Driving Force



MEMBERS PRESENT: Jim Grafstrom (@ PFC), Van Gunter, Marcus Hedgepeth, Angie Malave, Chris Rey and Wanda Wesley

MEMBERS ABSENT: Amy Cannon, Angela Crosby, Hank Debnam and Perry Melton

NON-VOTING ATTENDEES: Marie Clark, Belinda Gainey, Anna Hall, Marie Lilly and Sharon Moyer

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Quorum & Call to Order Chris Rey, Chair	Chris Rey, Chair, determined that quorum was present and called the meeting to order. Belinda Gainey was Secretary for the meeting and recorded the minutes.	Called to Order	None
II. Contingency Reversion Plan	Marie Clark reported that there is \$29,233 to be allocated. PFC staff recommends that \$4,300 be distributed to the Community Engagement and Resource Development budget to be used for additional outreach, \$4,491 be distributed to the Evaluation, Planning and Accountability budget for meeting/conference expense and employee training, \$2,946 be distributed to the Family Resource Center budget for repair and maintenance and \$17,496 be distributed to Child Care Resource and Referral (CCR&R) for repair and maintenance. Van Gunter moved to accept the Contingency Reversion Plan as presented. Angie Malave seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.	Motion Carried	None
III. Adjournment – Chris Rey, Chair	As there was no further business, the meeting was adjourned at 9:05 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

Vision: Successful children ensure a thriving community and long-term economic prosperity.
Mission: Be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

Partnership for Children of Cumberland County
Board Meeting Discussion Notes
2017-2018 Board Priorities: Focus on Community Engagement
June 29, 2017
Progress May 24, 2018

Strengthen Broad Community Engagement; Including Follow-up

- Opportunities with Community Organizations
 - Chamber of Commerce and New Directors Meeting – Jim Grafstrom **DONE**
 - Faith Community **Some connections, individual meetings, Soiree**
 - **Presented information on NC Pre-K, the Dolly Parton’s Imagination Library expansion and Family Support services at the Pastoral Coalition’s meeting May 15. Potential for radio spots and continued work with this group. (Connection made by Jim Grafstrom)**
 - **Delta Gems – NC Diaper Bank Truck of Hope**
 - **SOAR (Strengths in Overcoming Adversity thru Resiliency) – collaboration between PFC, the Child Advocacy Center, Prevent Child Abuse of NC and 25+ other community organizations including county and municipal government to develop the first Community Child Abuse Prevention Plan in the state. Proclamations received from Cumberland County Commissioners, and the cities of Fayetteville and Spring Lake. On-going work on the 90 by 30 Plan (Reducing Child Maltreatment by 90% by the year 2030).**
- Engage Fort Bragg through USO – Lorna Ricotta
 - With PED Committee (like Tom McCollum)
 - Renee Lane **Met with Renee Lane, collaborating with NC Diaper Bank**
 - **LINN Committee & co-host Forward March Conference Annually**
- Municipalities – Chris Rey
 - Town Leaders/Community Links
 - CBD Link
 - **Pathways for Prosperity initiative – City of Fayetteville, Cumberland County, Cumberland County Schools**
 - **Hosted Crib to Career Pipeline workshop in Southeastern region in collaboration with the Economic Development Corporation**
- Engage and Follow-up; ensure follow-up with those we engage
 - ex. Engage with legislators @ events and then follow up with them

- Attended community events & engaged with those legislators present, one on one meetings with 3 legislators, attended state meetings and engaged with legislators present (DCDEE, Building Better Foundations with Babies), participated in Pathways for Prosperity initiative with County and Municipal government

Strengthening Committees and Board

- Cultivate New Committee Members; pool of committee volunteers for possible board service
 - Recruited new committee members for FY18/19; Allocation Committee met January – March for next three year cycle for Smart Start activities (45 members)
 - Board members (Jim Grafstrom, Perry Melton & Wanda Wesley) along with Mary Sonnenberg attended the Leadership Symposium at the National Smart Start Conference on May 3. Focus on building resilient communities with a public health focus of Adverse Childhood Experiences and Adverse Community Environments.

Educating Community/Parents on what we do though:

- Pediatricians' Offices (ABCD, Reach Out & Read) – in collaboration with Carolina Collaborative Care (4C), reach 23 pediatric medical practices in Cumberland all of whom are now participating in ABCD (child screenings)
- Welcome Packets to new residents; add a flyer
- New Families/New Residents/Focus Guides
 - Family Focus Guides updated, printed & distributed; on-line version updated and maintained on website
 - Ongoing updating of Resource Guide on the PFC website
- Raising a Reader books; add PFC label with a QR code for more information
- Use Star Ratings
- Connecting with local child related businesses; ex. Mega play and other play places
 - NC Diaper Bank Truckload of Hope (monthly)
 - Expansion of Dolly Parton Imagination Library

Messaging and Marketing: Full time Community Engagement Administrator hired August 2017

- Who are our audiences?/Have they changed?/How are they accessing services?
 - Donors, Families, Businesses
- Tell Our Story; which delivery methods are best?
 - Channel 7 – City owned and they feature nonprofits

Vision: Successful children ensure a thriving community and long-term economic prosperity.

Mission: Be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

- Speakers Bureau
- Market services more; let people know what we do
- Ambassadors Group → like United Way does; go out and speak on organization's behalf
- Family Focus Guide; develop a PFC App through which families can get information; app for family focus guide; star ratings
- Public Service Announcements; local ads
 - Media agreements, ads via trade agreements & purchased ads, articles
- Podcasts, YouTube, Twitter, Facebook, etc.
 - Staff Social Media Committee – meets monthly to review posts, schedule postings, utilizing templates, increasing social media presence
- Weekly or Monthly Show
- Internal Communications about what is going on
 - Monthly All-Staff meetings, President's Report & email distributed to all staff after Board meetings
- Templates developed for flyers, marketing, social media; polices and branding updated

Events

- Soiree; bring people in; connecting with vendors/donors; making connections generally
 - Soiree March 2018; KidStuff at Dogwood Festival; Outreach events through CCR&R. NC Diaper Bank Truckload of Hope monthly
- Need to host more community events; We partner a lot but need to host more
 - Hosted Week of the Young Child events at PFC and at community-based child care programs (April 2018)
 - Hosted Prevent Child Abuse & Neglect conference for childcare providers and community members; focus on the Resilience film and building trauma-informed communities
- Celebrate Success; do we celebrate our success enough? Think beyond annual celebration
- Attend various community events to increase awareness and collaboration
- Presentations at the annual National Smart Start Conference (May 1-3, 2018) on Inclusion practices and the Pathways for Prosperity work
- Presentation at the NC Institute of Medicine Early Essential Reconvening meeting (May 18, 2018) on community strategies addressing child maltreatment and anti-poverty initiatives in Cumberland County

ENGAGING TO DEVELOP AN **EVEN STRONGER** EARLY CHILDHOOD SYSTEM

Why

LIMITED:

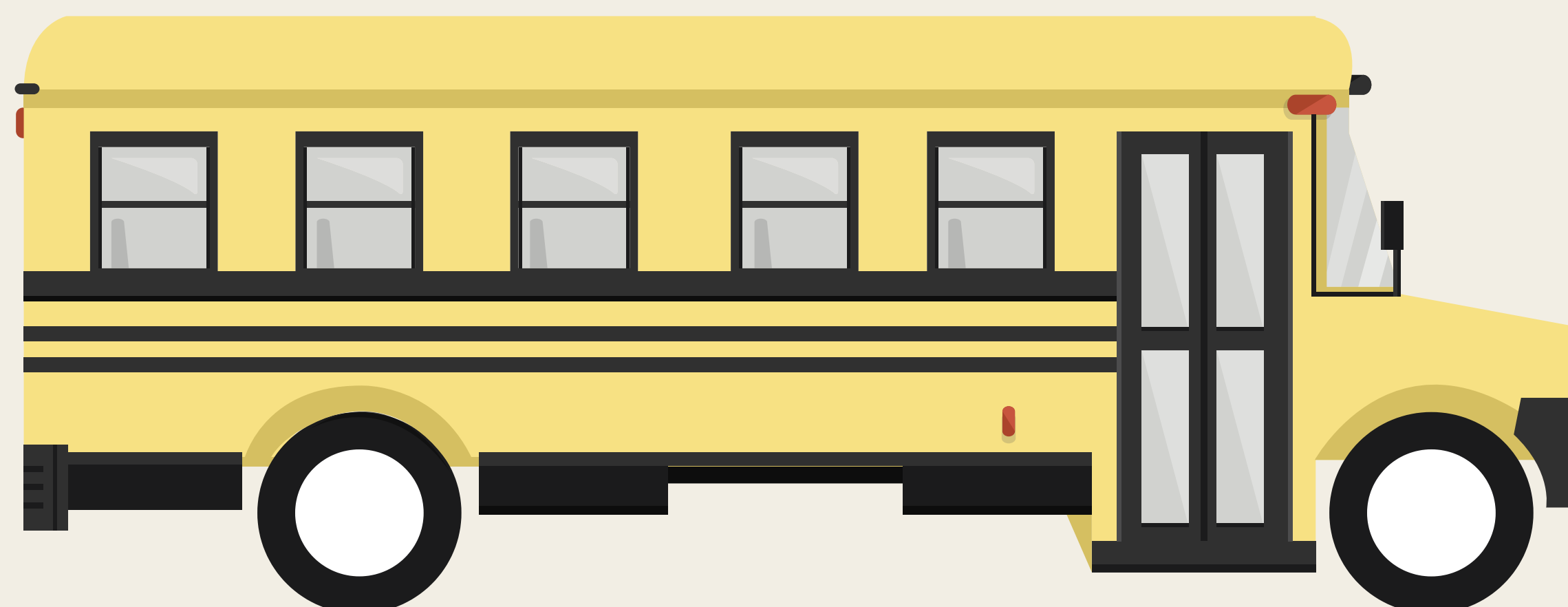
- Services
- Referrals between services
- Funding for services
- Awareness of services
- Utilization of services



ENGAGING THE RIGHT PEOPLE

How

"Getting the right people on the bus"



Parents | Grandparents | Service Providers | Clergy | Teachers | Businesses |
Media | Elected Officials | Law Enforcement | Military Leaders | Staff

Strengthening Community Engagement

- Crib to Career Pipeline workshop in Southeastern region
- LINN Committee & co-host Forward March Conference
- Pathways for Prosperity initiative
- SOAR (Strengths in Overcoming Adversity thru Resiliency)
- Soiree March 2018



Educating Community & Parents

- Assuring Better Child Health and Development
- Dolly Parton's Imagination Library Expansion
- KidStuff at Dogwood Festival
- Diaper Bank of NC
- Prevent Child Abuse & Neglect Conference
- Week of the Young Child Events



Messaging and Marketing

- Brand Recognition & Adherence
- Presentations at the annual National Smart Start Conference
- Presentation at the NC Institute of Medicine Early Essential
- Social Media Expansion
- Targeted Digital Marketing

So that

Early Childhood Education Systems grow stronger,
producing thriving children and communities



Partnership for Children of Cumberland County

We believe that the early care and education systems can do much more to emphasize the importance of helping families build protective factors and supporting parents as their children's first teachers.



Connecting the Dots Across the Community



An Innovative and Connected System

“The SOAR 90 x 30 Plan holds the potential to be a model for the state, but more importantly, to change the outcomes for our children. Investing upstream in kids and families is good for our community, good for the economy, good for our future workforce, and good for our bottom lines.”

Strengths in
Overcoming Adversity
thru Resiliency (SOAR)

“Having a good childhood system in place that supports families in raising their children from birth is critical is to our economic well-being...I absolutely do believe if we put the right supports from the beginning of a child's life that we can change that trajectory for children and their families and give them a better start and a better pathway to economic mobility.”

Pathways for
Prosperity

“Local communities across the state are using the Pathways Measures of Success Framework for collaborative community planning —identifying which of the Pathways shared measures to focus on locally and developing strategies for action to improve child and family outcomes.”

Pathways to
Grade Level Reading

Uniquely Positioned to Keep the Conversation Going

Be Strong Families Parent Cafés

Creating Conversation, Community and Positive Outcomes



Be Strong Families Parent Café model is an intentional strategy to move from merely “check-the-box” requirements to authentic parent engagement to create a welcoming and supportive culture and instilling the values in staff so that all parents/caregivers are welcomed and respected as equal partners and decision-makers.

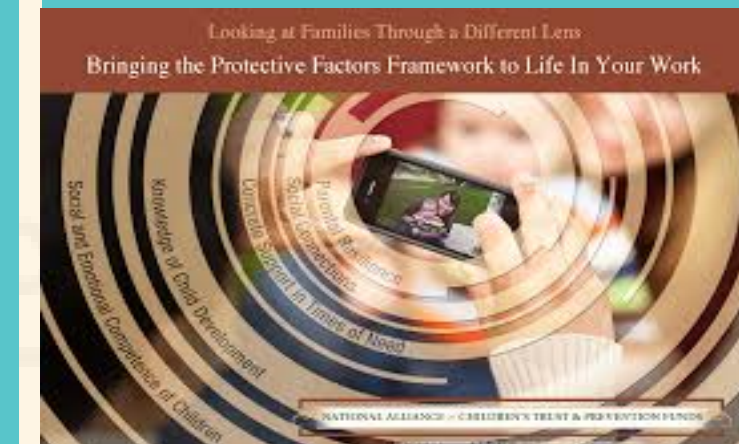
Creative Avenues to Change

The Adverse Childhood Experience and Resilience Movement



1,200 Viewed

Resilience: The
Biology of Stress and
the Science
of Hope



200 Participated

Bringing The
Protective Factors
Framework To
Life In Your Work



800 Signed

Resilience: The Biology
of Stress and the
Science
of Hope

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

June 30, 2018

1 Balance Sheet

- The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- Historically at yearend and in July, funds are at its lowest until grant reimbursements are received during the first quarter.

2 Smart Start Grant [State Funds]

All of the fiscal year 2017-2018 Smart Start allocation of **\$6,598,689 [includes DSS and WAGE\$]** was spent except for five of PFC's in-house activities and two Direct Service Partners (DSPs)

PFC IN-HOUSE ACTIVITIES

1 Child Care Resource & Referral (CCR&R) Core	\$ 11,977.90
2 Child Care Resource & Referral (CCR&R) High Quality Maintenance (HQM)	3,105.65
3 Child Care Resource & Referral (CCR&R) Quality Enhancement Grants (QEG)	837.98
4 Child Care Resource & Referral (CCR&R) Professional Development Career Center (PDCC)	13,946.07
5 Community Engagement	10,130.86
TOTAL	<u><u>\$ 39,998.46</u></u>

DIRECT SERVICE PARTNERS

1 Carolina Collaborative Community Care (4'Cs) - Assuring Better Health and Development	\$ 926.21	
2 Carolina Collaborative Community Care (4'Cs) - Reach Out and Read	7,024.58	
	<u><u>\$ 7,950.79</u></u>	Less than 1 percent Not Spent
To Be Reverted to NCPC	\$ 47,949.25	0.73%

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- Due to the amount of federal funds received, the Partnership **would normally** be audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we have available at least \$750,000 in federal funds for the fiscal year.
The Partnership **did not spend** \$750,000 of federal funds and thus **will not** be audited for FY1718.

- All of the fiscal year 2017-2018 NC Pre-Kindergarten grants of **\$8,578,375** was spent except for:

1 State - Subsidy TANF	\$ 122,912.00	
TOTAL	\$ 122,912.00	This amount was NOT drawn down and thus is not reverted to DCDEE

**1.43%
Percentage NOT
Spent**

4 DCDEE - Region 5 Grants [Federal Funds]

All of the fiscal year 2017-2018 Region 5 Lead Agency grants of **\$579,764** was spent except for:

Core Services	\$ 35,745.56	
Infant Toddler Project	\$ -	
Healthly Social Behaviors (HSB)	\$ 17,076.42	
TOTAL	\$ 52,821.98	This amount will be reverted to SWCDC

**9.11%
Percentage NOT
Spent**

5 All Funding Sources

The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.

6 Unrestricted State Revenues (USR)

- The overall spending for this budget is less than anticipated at the end of the year.
- The goal is to continue to use these funds only when other funding streams cannot be used or is not available.

7 Cash and In-kind Report

- The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- Since the 19% required match was not met for the FY ended June 30, 2018, there will be no contribution to the PFC endowment.
- Due to limitations of NC FAST, DCDEE will be unable to generate DSS Parent Fee data. We rely heavily on this data to meet our cash & in-kind match requirement. Because of these limitations, NCPC will not impose penalties on LPs that fail to meet the match requirements.
- The actual shortfall for FY2017-2018 is \$587,863; see attached report and summary for detail.**

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS

June 30, 2018

FOOTNOTES - BALANCE SHEET

A. The cash accounts at June 30, 2018 total \$1,151,020.53.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$532,257.37	n/a	n/a	n/a	.50%
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$563,641.37				

B. Employees' payroll deductions at June 30, 2018 from the current month and from prior months total \$1,254.17. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Due to State:

There were no fiscal year 2017-2018 Smart Start Administration funds due back to the North Carolina Partnership for Children (NCPC) at June 30, 2018.

The amount of fiscal year 2017-2017 Smart Start Services funds which are due as a reversion to NCPC at June 30, 2018 consisted of:

1.	Partnership for Children – CCR&R Core	11,977.90
2.	Partnership for Children – CCR&R HQM	3,105.65
3.	Partnership for Children – CCR&R QEG	837.98
4.	Partnership for Children – CCR&R PDCC	13,946.07
5.	Partnership for Children – Community Engagement	<u>10,130.86</u>
	Subtotal	<u>39,998.46</u>
6.	DSP – 4'Cs – Assuring Better Health and Development	926.21
7.	DSP – 4'Cs – Reach Out and Read	<u>7,024.58</u>
	Subtotal	<u>7,950.79</u>
8.	Prior Year Reversions for FY1617 from refunds of expenditures	<u>67.52</u>
	TOTAL DUE TO STATE	<u><u>\$48,016.77</u></u>

FOOTNOTES FOR FINANCIAL REPORTS

June 30, 2018

- D. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): Smart Start funds for all of the Services budgets were fully expended for the year ended June 30, 2018 except for the activities previously listed in Footnote C above.

DIRECT SERVICE PROVIDERS: Smart Start funds for the Direct Service Providers (DSPs) budgets were fully expended for the year ended June 30, 2018 except for the activities previously listed in Footnote C above.

ADMINISTRATION: Smart Start funds for the Administration budget were fully expended for the year ended June 30, 2018.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
June 30, 2018

Assets

Bank of America Checking Account	\$ 586,979.16	} A
PNC Bank - Money Market Reserve	532,257.37	
Petty Cash, Change Funds, Undeposited Receipts	400.00	
Beneficial Interest in Community Foundation	31,384.00	
	<hr/>	

Total Assets	<u><u>1,151,020.53</u></u>
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Liabilities and Net Assets

Health Insurance Payable	66.02	} B
Flex-Spending Payable	1,188.15	
Due to State	48,016.77	
Tenant Security Deposits	16,965.68	C
Unrestricted Net Assets	1,011,030.51	
Temporarily Restricted Net Assets	40,280.55	
Permanently Restricted Net Assets	31,384.00	D
Excess Revenues over (under) Expenditures	2,088.85	
	<hr/>	

Total Liabilities and Net Assets	<u><u>\$ 1,151,020.53</u></u>
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PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2017 - 2018

FY 17/18 SMART START FULL ALLOCATION	\$6,598,689
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(per Allocation Memo dated 06-02-2017)

TOTAL ALLOCATION FOR ADMINISTRATION ----->	
FY 17/18 Smart Start Admin Base Allocation	\$319,799

TOTAL ALLOCATION FOR SERVICES ----->	
FY 17/18 Smart Start Services Allocation :	\$6,278,890

AS OF JUNE 30, 2018

If monthly spending was equal, at month-end, the percentages should be:

100% 0%

EXPENDITURES										100%	0%
Activity			Agency	06/15/18 Budget	April	May	June	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Early Care & Education Subsidy - TANF Only											
1	Subsidized Child Care	Dept. of Social Services	\$ 2,230,306.00	\$ 244,246.00	\$ 112,803.80	\$ -	\$ 2,230,306.00	\$ -	100%	0%	
2	CCR&R - Subsidy	IH Partnership for Children	\$ 366,368.00	\$ 20,180.41	\$ 13,354.31	\$ 1,861.74	\$ 366,368.00	\$ -	100%	0%	
3	Child Care Scholarships	Fayetteville Tech. Com. College	\$ 207,260.00	\$ 18,035.62	\$ 18,228.07	\$ 17,672.29	\$ 207,260.00	\$ -	100%	0%	
ECE Subsidy TANF Total:			45%	\$ 2,803,934.00	\$ 282,462.03	\$ 144,386.18	\$ 19,534.03	\$ 2,803,934.00	\$ -	100%	
Minimum of 39% Required											
Early Care & Education Subsidy - Non-TANF											
4	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children	\$ 94,420.00	\$ 7,815.06	\$ 12,917.71	\$ 13,687.23	\$ 94,420.00	\$ -	100%	0%	
5	Spainhour/Child Play	Easter Seals UCP	\$ 107,002.00	\$ 9,553.75	\$ 9,553.75	\$ 9,553.75	\$ 107,002.00	\$ -	100%	0%	
ECE Subsidy Non-TANF Total:			3%	\$ 201,422.00	\$ 17,368.81	\$ 22,471.46	\$ 23,240.98	\$ 201,422.00	\$ -	100%	
Early Care & Education Subsidy - Administration											
6	Subsidy Support Staff	Dept. of Social Services	\$ 178,424.00	\$ -	\$ -		\$ 178,424.00	\$ -	100%	0%	
7	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College	\$ 11,550.00	\$ 1,091.27	\$ 1,095.33	\$ 1,513.16	\$ 11,550.00	\$ -	100%	0%	
8	CCR&R - Subsidy Administration	IH Partnership for Children	\$ 35,450.00	\$ 2,929.99	\$ 2,992.19	\$ 2,231.69	\$ 35,450.00	\$ -	100%	0%	
ECE Subsidy Administration Total			4%	\$ 225,424.00	\$ 4,021.26	\$ 4,087.52	\$ 3,744.85	\$ 225,424.00	\$ -	100%	
Early Care & Education Quality & Affordability											
9	CCR&R - Quality Enhancement Grants	IH Partnership for Children	\$ 126,557.00	\$ 7,844.93	\$ 10,649.82	\$ 7,966.36	\$ 125,719.02	\$ 837.98	99%	1%	
10	CCR&R - High Quality Maintenance	IH Partnership for Children	\$ 234,380.00	\$ 13,876.27	\$ 17,590.62	\$ 22,679.14	\$ 231,274.35	\$ 3,105.65	99%	1%	
11	CCR&R - Core Services	IH Partnership for Children	\$ 776,223.00	\$ 54,207.20	\$ 71,949.02	\$ 106,224.95	\$ 764,245.10	\$ 11,977.90	98%	2%	
12	CCR&R - Professional Dev. Career Center	IH Partnership for Children	\$ 294,113.00	\$ 28,359.81	\$ 27,241.85	\$ 33,985.74	\$ 280,166.93	\$ 13,946.07	95%	5%	
13	WAGES	Child Care Svcs. Association	\$ 374,680.00	\$ 38,831.92	\$ 9,975.00	\$ 21,044.63	\$ 374,680.00	\$ -	100%	0%	
14	Kindermusik & Music Therapy	Kerri Hurley	\$ 68,646.00	\$ 5,768.74	\$ 6,025.74	\$ 7,038.33	\$ 68,646.00	\$ -	100%	0%	
ECE Quality Total:			30%	\$ 1,874,599.00	\$ 148,888.87	\$ 143,432.05	\$ 198,939.15	\$ 1,844,731.40	\$ 29,867.60	98%	
Minimum of 70% Total Required			81%								
Health and Safety											
15	Assuring Better Health and Development (ABCD) NEW DSP at 07-01-17	Carolina Collaborative Community Care (4C)	\$ 80,800.00	\$ 5,849.22	\$ 7,059.14	\$ 7,000.00	\$ 79,873.79	\$ 926.21	99%	1%	
Health & Safety Total:			1%	\$ 80,800.00	\$ 5,849.22	\$ 7,059.14	\$ 7,000.00	\$ 79,873.79	\$ 926.21	99%	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2017 - 2018

FY 17/18 SMART START FULL ALLOCATION	\$6,598,689
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(per Allocation Memo dated 06-02-2017)

TOTAL ALLOCATION FOR ADMINISTRATION ----->	
FY 17/18 Smart Start Admin Base Allocation	\$319,799

TOTAL ALLOCATION FOR SERVICES ----->	
FY 17/18 Smart Start Services Allocation :	\$6,278,890

										AS OF JUNE 30, 2018		
										If monthly spending was equal, at month-end, the percentages should be:		
										100%	0%	
EXPENDITURES												
Activity		Agency			06/15/18 Budget	April	May	June	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Family Support												
16	Autism Outreach & Resource Ctr.		Autism of CC		\$ 46,100.00	\$ 170.31	\$ 381.34	\$ 2,743.91	\$ 46,100.00	\$ -	100%	0%
17	PFC Family Resource Center	IH	Partnership for Children		\$ 324,492.00	\$ 33,728.90	\$ 35,153.84	\$ 46,254.34	\$ 324,492.00	\$ -	100%	0%
18	Community Engagement & Resource Development - NEW 07-01-17	IH	Partnership for Children		\$ 204,883.00	\$ 18,588.30	\$ 17,015.91	\$ 31,398.76	\$ 194,752.14	\$ 10,130.86	95%	5%
19	Dolly Parton Imagination Library - NEW DSP at 07-01-17		United Way of Cumberland County, Inc.		\$ 6,000.00	\$ 700.00	\$ 700.00	\$ 702.50	\$ 6,000.00	\$ -	100%	0%
20	Reach Out & Read Grant NEW 08-31-17		Carolina Collaborative Community Care (4C)		\$ 16,500.00	\$ 579.72	\$ 597.65	\$ 600.00	\$ 9,475.42	\$ 7,024.58	57%	43%
			Family Support Total:	10%	\$ 597,975.00	\$ 53,767.23	\$ 53,848.74	\$ 81,699.51	\$ 580,819.56	\$ 17,155.44	97%	
System Support						\$ -						
21	PD&C - Program Coord. - Monitoring & S	IH	Partnership for Children		\$ 145,554.00	\$ 10,777.86	\$ 10,315.88	\$ 10,548.76	\$ 145,554.00	\$ -	100%	0%
22	P&E - Planning & Evaluation	IH	Partnership for Children		\$ 349,182.00	\$ 29,544.82	\$ 33,184.68	\$ 35,413.41	\$ 349,182.00	\$ -	100%	0%
			System Support Total:	8%	\$ 494,736.00	\$ 40,322.68	\$ 43,500.56	\$ 45,962.17	\$ 494,736.00	\$ -	100%	
		Total of Approved Projects:			\$ 6,278,890.00	\$ 552,680.10	\$ 418,785.65	\$ 380,120.69	\$ 6,230,940.75	\$ 47,949.25		
23	Administration	IH	Partnership for Children	5%	\$ 319,799.00	\$ 20,921.39	\$ 25,986.25	\$ 20,245.39	\$ 319,799.00	\$ -	100%	0%
Unallocated Smart Start SERVICES Funds					\$ -							
Unallocated Smart Start ADMINISTRATION Funds					\$ -							
Total Smart Start Funds Expended						\$ 573,601.49	\$ 444,771.90	\$ 400,366.08	\$ 6,550,739.75			
						Total Allocated Smart Start Funds Remaining				\$ 47,949.25		

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 17/18 Projected Revenues
\$ 8,073,765
\$ 168,203
\$ 336,407
\$ 8,578,375

NC Pre-k Grant Payments to Providers
2% New CCDF Quality Funds
4% Administrative Fee
Total NC Pre-k Grant

Fiscal Year 2017 / 2018

as of June 30, 2018	
SHOULD BE	
100%	0%

FUND	Activity	FY 17/18 Budget 6/30/2018	April	May	June	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
211	9100-999 Administrative Operations	\$ 149,747.27	\$15,615.98	\$15,466.67	\$17,929.59	\$149,747.27	\$0.00	100%	0%
211	3104-001 CCR&R - Core	\$ 72,354.99	\$6,326.57	\$8,186.40	4,245.12	\$72,354.99	\$0.00	100%	0%
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 114,304.74	\$7,718.19	\$4,388.18	801.43	\$114,304.74	\$0.00	100%	0%
	3323-017 NC Pre-k Coordination (In-Direct) MATERIALS	\$ 168,203.00	\$0.00	\$4,740.89	\$163,462.11	\$168,203.00	\$0.00	100%	0%
	Services Sub-Total	\$ 354,862.73	\$14,044.76	\$17,315.47	\$168,508.66	\$354,862.73	-	100%	0%
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 6,590,112.00	\$651,850.00	\$622,850.00	\$879,875.00	\$6,467,200.00	\$122,912.00	98%	2%
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 1,315,450.00	\$165,100.00	\$137,850.00	\$147,150.00	\$1,315,450.00	\$0.00	100%	0%
	Fund 206 Sub-Total	\$ 7,905,562.00	\$816,950.00	\$760,700.00	\$1,027,025.00	\$7,782,650.00	\$122,912.00	98%	2%
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds	\$ 168,203.00	\$9,535.14	\$63,373.19	\$40,710.27	\$168,203.00	\$0.00	100%	0%

Total Budget Remaining

\$122,912.00

Total NC Pre-K Grant	\$ 8,578,375.00
Unallocated NC Pre-k Revenues	\$ -
Total NC Pre-k Grant Expended	\$856,145.88
	\$856,855.33
	\$1,254,173.52
	\$8,455,463.00
Total State Funds	\$8,410,172.00
Total Federal Funds	\$168,203.00
Total NC Pre-K Grant	\$8,578,375.00

Region 5 DCDEE Lead Agency Grant
Fiscal Year 2017 - 2018

Partnership for Children of Cumberland County, Inc.

TOTAL FY 2017 - 2018 REGION 5 LEAD AGENCY ALLOCATION **\$579,764.00**

FY 2017 - 2018 10% Overhead / Administration Allocation **\$52,351.00**

FY 2017 - 2018 Program/Services Allocation **\$527,413.00**

FY 2017 - 2018 Program/Services Allocation								\$527,413.00		as of June 30, 2018	
EXPENDITURES								100%	0%		
Activity		06/01/18 Budget	April	May	June	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds		
Region 5 Lead Agency - Core Services		\$ 229,045.00	\$ 12,578.26	\$ 38,561.61	\$ 15,624.58	\$ 196,194.42	\$ 32,850.58	86%	14%		
Core Services - 10% Overhead/Administration for CCR&R		\$ 615.24	\$ 10.16	\$ 19.95	\$ 18.55	\$ 615.24	\$ -	100%	0%		
Core Services - 10% Overhead/Administration for Admin Ops		\$ 28,063.76	\$ 1,840.39	\$ 4,933.20	\$ 4,217.94	\$ 25,168.78	\$ 2,894.98	90%	10%		
Contracts & Grants - Anson County		\$ 9,874.00	\$ 2,529.44	\$ -	\$ 2,435.04	\$ 9,874.00	\$ -	100%	0%		
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ 8,345.00	\$ 8,345.00	\$ -	100%	0%		
Contracts & Grants - Moore County		\$ 28,899.00	\$ -	\$ -	\$ 12,301.85	\$ 28,899.00	\$ -	100%	0%		
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ 14,528.00	\$ -	\$ 14,528.00	\$ -	100%	0%		
		\$ 319,370.00	\$ 16,958.25	\$ 58,042.76	\$ 42,942.96	\$ 283,624.44	\$ 35,745.56	89%	11%		
Region 5 Infant Toddler Project		\$ 118,863.00	\$ 8,773.98	\$ 5,262.87	\$ 7,336.16	\$ 118,863.00	\$ -	100%	0%		
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ 362.00	\$ 6.73	\$ 13.21	\$ 12.30	\$ 362.00	\$ -	100%	0%		
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ 11,524.00	\$ 963.29	\$ 387.50	\$ 846.59	\$ 11,524.00	\$ -	100%	0%		
		\$ 130,749.00	\$ 9,744.00	\$ 5,663.58	\$ 8,195.05	\$ 130,749.00	\$ -	100%	0%		
Region 5 Healthy Social Behaviors Project		\$ 117,859.00	\$ 9,277.35	\$ 9,035.15	\$ 9,020.20	\$ 102,335.08	\$ 15,523.92	87%	13%		
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ 600.00	\$ 5.13	\$ 10.11	\$ 9.38	\$ 565.53	\$ 34.47	94%	6%		
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ 11,186.00	\$ 984.40	\$ 834.79	\$ 956.89	\$ 9,667.97	\$ 1,518.03	86%	14%		
		\$ 129,645.00	\$ 10,266.88	\$ 9,880.05	\$ 9,986.47	\$ 112,568.58	\$ 17,076.42	87%	13%		
Total Allocated DCD Funds Remaining							\$ 52,821.98				
Summary for 10% Overhead / Administration	PFC	\$ 52,351.00	\$ 3,810.10	\$ 6,198.76	\$ 6,061.65	\$ 47,903.52	\$ 4,447.48	92%	8%		

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2017 - 2018

FUND CODE		July 1, 2017 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			April	May	June	YTD	April	May	June	YTD	
			RESTRICTED FUNDS								
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ 781,400.00	\$ 800,850.00	\$ 979,398.00	\$ 6,975,273.00	\$ 817,600.00	\$ 760,700.00	\$ 1,026,375.00	\$ 6,975,273.00	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 807,377.00	\$ -	\$ -	\$ -	\$ 807,377.00	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ 34,263.75	\$ 44,503.53	\$ 216,147.76	\$ 470,970.00	\$ 29,660.74	\$ 32,782.14	\$ 186,326.19	\$ 470,970.00	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 33,640.00	\$ -	\$ -	\$ -	\$ 33,640.00	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ -	\$ 3,283.55	\$ 2,588.70	\$ 155,812.70	\$ 168,203.00	\$ 9,535.14	\$ 63,373.19	\$ 40,710.27	\$ 168,203.00	\$ -
	Sub-total for NC Pre-K	\$ -								Sub-total	\$ -
301	Family CareGivers Program	\$ 120.00	\$ 74.00	\$ 1,319.00	\$ 80.00	\$ 2,896.00	\$ 1,399.00	\$ (70.00)	\$ -	\$ 2,945.37	\$ 70.63
307	DCD Grant - SWCDC	\$ -	\$ 23,311.13	\$ -	\$ 157,187.63	\$ 319,370.00	\$ 16,958.25	\$ 58,042.76	\$ 42,942.96	\$ 283,624.44	\$ 35,745.56
312	Region 5 - Infant/Toddler Project	\$ 55,958.94	\$ 14,342.24	\$ -	\$ 24,528.80	\$ 130,749.00	\$ 9,744.00	\$ 5,663.58	\$ 8,195.05	\$ 186,707.94	\$ -
313	Region 5 - Healthy Social Behavior	\$ -	\$ 12,847.95	\$ -	\$ 47,884.13	\$ 129,645.00	\$ 10,266.88	\$ 9,880.05	\$ 9,986.47	\$ 112,568.58	\$ 17,076.42
807	Region 5 - Program Income	\$ -	\$ 1,995.00	\$ 655.00	\$ 1,395.00	\$ 7,925.00	\$ 650.00	\$ 180.00	\$ 4,659.47	\$ 7,925.00	\$ -
	Sub-total for Other Restricted	\$ 56,078.94								Sub-total	\$ 52,892.61
128	Smart Start - Services (FY 09/10)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115.62	\$ -	\$ -	\$ -
136	Smart Start - Services (FY 13/14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 304.30	\$ -	\$ -	\$ -
139	Smart Start - Admin. (FY 15/16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
140	Smart Start - Services (FY 15/16)	\$ 3,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,600.00	\$ -
141	Smart Start - Admin. (FY 16/17)	\$ 4.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (14.54)	\$ -	\$ (9.70)	\$ 14.54
142	Smart Start - Services (FY 16/17)	\$ 55,981.42	\$ -	\$ -	\$ -	\$ -	\$ (466.80)	\$ 413.82	\$ -	\$ 55,928.44	\$ 52.98
143	Smart Start - Admin. (FY 17/18)	\$ -	\$ 26,485.00	\$ 24,386.00	\$ 12,618.00	\$ 319,799.00	\$ 21,036.29	\$ 25,871.35	\$ 20,245.39	\$ 319,799.00	\$ -
144	Smart Start - Services (FY 17/18)	\$ -	\$ 289,487.00	\$ 266,548.00	\$ 137,919.00	\$ 3,495,480.00	\$ 265,784.31	\$ 287,225.92	\$ 427,454.05	\$ 3,447,530.75	\$ 47,949.25
201	MAC SS Grant (Accting/Contracting)	\$ 101.93	\$ 12,385.16	\$ 12,385.15	\$ -	\$ 74,310.95	\$ 7,793.09	\$ 5,177.52	\$ 6,029.44	\$ 74,412.88	\$ -
216	Dolly Parton's Imagination Library	\$ -	\$ 28,002.00	\$ -	\$ -	\$ 28,002.00	\$ -	\$ 13,648.53	\$ 5,947.00	\$ 19,595.53	\$ 8,406.47
801	Program Income (SS Related)	\$ 96,952.64	\$ 5,256.52	\$ 6,880.33	\$ 5,007.72	\$ 75,066.12	\$ 836.49	\$ 6,581.45	\$ 5,401.76	\$ 99,182.59	\$ 72,836.17
804	GEMS Shared Services (PI SS Related)	\$ 14,178.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,740.00	\$ -	\$ 14,270.63	\$ (92.51)
902	COBRA - Employee Insurance Withholdings	\$ (137.96)	\$ -	\$ -	\$ -	\$ 4,891.71	\$ -	\$ -	\$ 4.22	\$ 4,753.75	\$ -
Sub-total for Smart Start & Related		\$ 170,680.99								Sub-total	\$ 129,166.90

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2017 - 2018

FUND CODE		July 1, 2017 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			April	May	June	YTD	April	May	June	YTD	
	UNRESTRICTED FUNDS										
208	Unrestricted State Revenues - For Operating Purposes	\$ (34,153.21)	\$ -	\$ -	\$ -	\$ -	\$ 1,048.03	\$ 1,163.77	\$ (491.17)	\$ (38,368.09)	\$ 4,214.88
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 563,322.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,626.82	\$ 513,695.97
501	Individual Gifts & Donations	\$ 19,816.78	\$ 802.00	\$ 999.87	\$ 2,030.00	\$ 10,220.83	\$ 91.27	\$ -	\$ 8,020.00	\$ 10,347.25	\$ 19,690.36
515	Vending Machine Commissions	\$ 1,730.10	\$ 58.39	\$ 28.05	\$ 60.25	\$ 534.65	\$ -	\$ -	\$ -	\$ 1,690.75	\$ 574.00
518	Kohl's Corporate Grants	\$ 5,510.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209.16	\$ -	\$ 2,667.36	\$ 2,843.08
526	Unrestricted Private Funds	\$ 4,467.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,517.05	\$ 2,950.68
531	PFC Annual Engagements	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60.96	\$ -	\$ 774.74	\$ 305.26
535	Cumberland Community Foundation - Grandparents Support Grant	\$ 7,426.80	\$ -	\$ -	\$ -	\$ 2,263.20	\$ -	\$ -	\$ -	\$ 9,690.00	\$ -
536	The CarMax Foundation Grant	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 159.79	\$ -	\$ 164.06	\$ 2,350.57	\$ 7,649.43
802	PFCRC II (Non-Smart Start)	\$ 112,969.76	\$ 11,523.12	\$ 8,568.55	\$ 10,362.07	\$ 105,943.70	\$ 7,134.69	\$ 7,171.84	\$ 10,080.39	\$ 115,589.49	\$ 103,323.97
806	Forward March Conference	\$ 10,676.98	\$ -	\$ -	\$ -	\$ 18,167.00	\$ 219.01	\$ -	\$ 244.44	\$ 9,535.41	\$ 19,308.57
812	PFCRC II - Administration	\$ -	\$ 4,166.66	\$ 4,166.66	\$ 4,166.74	\$ 50,000.00	\$ 3,777.76	\$ 3,789.44	\$ 3,695.93	\$ 50,000.00	\$ -
815	Hoke - Contracted Eval (not program income)	\$ 14,925.04	\$ -	\$ 5,080.00	\$ -	\$ 14,720.00	\$ -	\$ -	\$ -	\$ 13,928.70	\$ 15,716.34
816	Contracted Data Services	\$ 26,371.83	\$ -	\$ -	\$ -	\$ 12,981.78	\$ 345.00	\$ 189.03	\$ 47.35	\$ 33,590.33	\$ 5,763.28
820	Fundraising - PFC Annual Soiree	\$ 76,197.65	\$ 3,615.00	\$ 3,835.50	\$ 4,487.18	\$ 103,400.18	\$ 47,113.47	\$ 1,536.08	\$ 3,727.68	\$ 68,910.73	\$ 110,687.10
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 15,074.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,216.48	\$ 1,350.00	\$ 6,241.48	\$ 8,832.98
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 3,609.29	\$ -	\$ -	\$ 2,192.82	\$ 2,192.82	\$ -	\$ -	\$ -	\$ -	\$ 5,802.11
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 9,170.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,284.02)	\$ 7,885.98	\$ 1,284.02
828	Fundraising - Early Care & Education Initiatives	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 406.40	\$ 1,065.12	\$ (1,306.06)	\$ 2,365.46	\$ 2,634.54
897	Sales Tax	\$ (13,362.26)	\$ -	\$ -	\$ -	\$ 19,628.69	\$ 842.09	\$ 5,726.49	\$ 11,936.52	\$ 28,524.58	\$ (22,258.15)
899	Interest Income (from Investment Funds)	\$ 16,094.22	\$ 360.92	\$ 361.17	\$ 338.10	\$ 2,591.34	\$ -	\$ -	\$ -	\$ 472.45	\$ 18,213.11
904	Forfeited FSA	\$ 148.62	\$ -	\$ -	\$ 285.38	\$ 1,154.66	\$ -	\$ -	\$ 2.26	\$ 725.26	\$ 578.02
905	Employee Withholding	\$ -	\$ 25,091.82	\$ 26,100.52	\$ 24,730.02	\$ 134,372.07	\$ 24,410.06	\$ 26,421.16	\$ 25,865.81	\$ 133,695.92	\$ 676.15
	Sub-total for Unrestricted Funds	\$ 867,655.02								Sub-total	\$ 844,063.70

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2017 - 2018

FUND CODE		July 1, 2017 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			April	May	June	YTD	April	May	June	YTD	
	INFORMATION TECHNOLOGY										
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143.16	\$ 250.80	\$ (2,947.07)	\$ -	\$ -
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.07	\$ -	\$ 0.02	\$ -	\$ -
994	IT - Outside Agencies	\$ 27,897.16	\$ 14,366.52	\$ 10,257.78	\$ 12,015.77	\$ 145,428.55	\$ 3,512.80	\$ 3,320.03	\$ 16,330.78	\$ 79,812.39	\$ 93,513.32
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,160.95	\$ 11.00	\$ (9,081.75)	\$ -	\$ -
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total for Information Technology		\$ 27,897.16								Sub-total	\$ 93,513.32
	OTHER FUNDS										
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
	Sub-total for Other Funds	\$ 31,384.00								Sub-total	\$ 31,384.00
	TOTAL	\$ 1,153,696.11								TOTAL	\$ 1,151,020.53

ADDITIONAL SUMMARIZED INFORMATION
USR
<i>Operating Cash</i> 4,214.88
<i>Investments</i> 513,695.97
\$ 517,910.85

NCPK
<i>Operating Cash</i> -
<i>Cash Advance</i> -
\$ -

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES

Fiscal Year 2017 / 2018									
							SHOULD BE:	100%	0%
Activity	FY 17/18 Budget Effective 10/31/2017	April	May	June	Expenditures Y-T-D	Unspent Allocated Budget Amount	% of Budget Expended	% of Available Funds	
Administrative Operations	\$ 12,850.00	\$ 1,048.03	\$ 1,163.77	\$ (491.17)	\$ 11,534.10	\$ 1,315.90	90%	10%	
CC&R - Core (in case of Federal shutdown)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%	
NCPK - Subsidy - TANF (to be reimbursed)	\$ (300.00)	\$ -	\$ -	\$ -	\$ (300.00)	\$ -	100%	0%	
Sub-Total	\$ 49,700.00	\$ -	\$ -	\$ -	\$ (300.00)	\$ 50,000.00	-1%	101%	
Total Allocated Budget for FY17-18	62,550.00								
Allocated Budget Amount SPENT		\$ 1,048.03	\$ 1,163.77	\$ (491.17)	\$ 11,234.10				
Allocated Budget Amount UNSPENT						\$ 51,315.90			
SUMMARY OF CASH AND INVESTMENTS									
July 1 - Total Cash Carryover including Investments							\$ 529,169.58		
Unallocated Unrestricted State Revenues at the month end (see investment note below)					\$ (96,727.84)	<---- Cash of \$(34,153.21) in GL 1113 at 07-01-17 less the FY 17-18 budget amount			
Funds Held for Others at the month end (Payroll Withholdings)					\$ -				
Unspent Budget for FY17-18 at the month end					\$ 51,315.90				
Subtotal (cash in GL 1113 at the month end to be used for operating funds)				\$ -		\$ 4,214.88			
Investments at month end (Includes money market account and certificates of deposits, if applicable) ON 11-9-2017, \$429,000 OF USR FUNDS FROM THE PFC MAIN CHECKING ACCOUNT WAS TRANSFERRED TO THE PNC MONEY MARKET ACCOUNT UNTIL INVESTMENT DECISIONS ARE MADE. THE CURRENT USR FUNDS IN THE PNC MONEY MARKET ACCOUNT CONSISTS OF \$84,695.97 PLUS \$429,000.00 = \$513,695.97.	\$563,322.79	\$ -	\$ -	\$ -		\$ 513,695.97	<---- \$200,000 of the investments may be redeemed and used for operating funds if needed.		
CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END						\$ 517,910.85			

SUMMARY OF SMART START REVERSIONS DUE TO NCPC

YEARS	**TOTAL ALLOCATIONS	YEAREND AMOUNT REVERTED
FY 04-05	\$9,607,234	\$89,499
FY 05-06	\$9,801,495	\$84,967
FY 06-07	\$9,801,495	\$58,956
FY 07-08	\$9,997,525	\$44,650
FY 08-09	\$9,252,746	\$5,310
FY 09-10	\$8,793,297	\$7,035
FY 10-11	\$8,325,783	\$488
FY 11-12	\$6,826,125	\$596
FY 12-13	\$6,755,920	\$3,062
FY 13-14	\$6,617,810	\$22,429
FY 14-15	\$6,603,189	\$918
FY 15-16	\$6,603,189	\$5,386
FY 16-17	\$6,603,189	\$53,407
FY 17-18	\$6,598,689	\$47,949

** includes DSS and WAGE\$

SUMMARY OF REGION 5 DCD GRANT REVERSIONS DUE TO SWCDC

YEARS	TOTAL ALLOCATIONS	YEAREND REVERSION AMOUNT
FY 10-11	\$688,258	\$114,686
FY 11-12	\$631,568	\$23,079
FY 12-13	\$631,568	\$24,976
FY 13-14	\$605,592	\$20,658
FY 14-15	\$561,856	\$13,462
FY 15-16	\$546,483	\$28,584
FY 16-17	\$562,878	\$55,959
FY 17-18	\$579,764	\$52,822

Note: For FY 14-15 the School Age grant was only for three months is why the total allocation is less.

Note: For FY15-16 and FY16-17 the Infant Toddler grant had lapse salaries

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2017/2018

Total Smart Start Allocation: \$ 6,598,689.00
 Target Cash & In-Kind Required (19%): \$ 1,253,750.91
 Target Cash Required (≥13%): \$ 857,829.57
 Target In-Kind Required (±6%): \$ 395,921.34

1

CASH DONATIONS		April	May	June	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 500.00	\$ -	\$ 255.00	\$ 1,670.00
Staff Donations	501-4410	\$ -	\$ -	\$ -	\$ 170.00
Donations - General Admin Operations	501-4410	\$ 302.00	\$ 999.87	\$ 1,775.00	\$ 5,775.83
Donations - General CCR&R	501-4410	\$ -	\$ -	\$ -	\$ 400.00
Donations - Reach Out & Read	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PD&C	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PFCRC	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - PD&C KidStuff	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - CCR&R Angel Tree	501-4410	\$ -	\$ -	\$ -	\$ 1,480.00
Donations - Vending Machine Proceeds	515-4410	\$ 58.39	\$ 28.05	\$ 60.25	\$ 534.65
Donations - PFC Annual Engagements	531-4410	\$ -	\$ -	\$ -	\$ -
Donations - Forward March Conference	806-4830	\$ -	\$ -	\$ -	\$ 17,267.00
Donations - Fundraising Events 2017	820-4611	\$ -	\$ -	\$ -	\$ 3,000.00
Donations - Fundraising Events 2018	820-4611	\$ 3,650.00	\$ 3,835.50	\$ 6,670.00	\$ 75,000.50
Donations - Fundraising Event Sales 2017	820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2018	820-4601	\$ -	\$ -	\$ 10.00	\$ 27,727.50
Program Income - Rent from Resource Center I	801-4824	\$ 3,566.07	\$ 3,595.33	\$ 3,835.57	\$ 43,301.06
Program Income - Conference Room Rental RCI	801-4762	\$ -	\$ 50.00	\$ -	\$ 2,100.00
Program Income - Nurturing Parenting Workshop F	801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees	801-5311	\$ 22.00	\$ 124.65	\$ -	\$ 740.89
Program Income - CCR&R Workshop Fees	801-4823	\$ 1,065.00	\$ 2,530.00	\$ 725.00	\$ 18,325.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 45.45	\$ 5.00	\$ 147.15	\$ 1,420.26
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 430.00	\$ -	\$ 300.00	\$ 3,350.00
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ 150.00	\$ -	\$ -	\$ 150.00
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,166.66	\$ 4,166.66	\$ 4,166.74	\$ 50,000.00
Cost Reduction - Car Seat Program Parent Fees	144-6902	\$ 380.00	\$ 260.00	\$ -	\$ 3,440.00
Quality Enhancement - Cash Matches	144-6904	\$ -	\$ -	\$ -	\$ -
Cost Reduction - Unlimited Online Learning	144-5317	\$ -	\$ -	\$ -	\$ -
					\$ -
Total Cash Donations - In-House		\$ 14,335.57	\$ 15,595.06	\$ 17,944.71	\$ 255,852.69

Cash Donations - Direct Service Providers					
1st Quarter (July - September)					\$ 26,089.67
2nd Quarter (October - December)					\$ 13,588.17
3rd Quarter (January - March)					\$ 20,293.81
4th Quarter (April - June)			\$ 27,918.75		\$ 27,918.75
PFC Child Care Subsidy Parent Fees					\$ 21,444.07
Total Cash Donations - Direct Service Providers	\$ -	\$ -	\$ 27,918.75	\$ 109,334.47	

TOTAL CASH DONATIONS	\$ 14,335.57	\$ 15,595.06	\$ 45,863.46	\$ 365,187.16	
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2

GRANTS					
Carmax Foundation (100% Private Grants)	536-4426	\$ -			\$ 10,000.00
WalMart Foundation (100% Private Grants)	533-4423	\$ -			\$ -
Raising A Reader (100% Private Grants)	534-4420	\$ -			\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420	\$ -			\$ -
Cumberland Community Foundation (100% Private	535-4425	\$ -			\$ 2,263.20
TOTAL GRANTS		\$ -	\$ -	\$ -	\$ 12,263.20

5.7%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ 12,496.00	\$ 10,973.76	\$ 12,206.32	\$ 92,436.32
Discounts on Materials - Kaplan		\$ -	\$ -		\$ 152.52
Discounts on Materials - Brame		\$ -	\$ -		\$ -
Discounts on Materials - Discount School Supply		\$ -	\$ -		\$ 161.58
Discounts on Materials - Lakeshore		\$ -	\$ -		\$ 109.96
Discounts on Software - Techsoup Stock		\$ -	\$ -		\$ 85,863.00
Donations - Other In-Kind		\$ -	\$ -		\$ 15,979.35
PFC Staff Donations - Supplies and Mileage		\$ -	\$ -		\$ 233.67
PFC Board Member Donations - Supplies and Mileage		\$ -	\$ -		\$ -
					\$ -
Total In-Kind Donations - In-House		\$ 12,496.00	\$ 10,973.76	\$ 12,206.32	\$ 194,936.40

In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)					\$ 19,461.62
2nd Quarter (October - December)					\$ 25,178.75
3rd Quarter (January - March)					\$ 30,695.73
4th Quarter (April - June)			\$ 18,164.98		\$ 18,164.98
Total In-Kind Donations - Direct Service Providers			\$ 18,164.98	\$ 93,501.08	

TOTAL IN-KIND DONATIONS	\$ 12,496.00	\$ 10,973.76	\$ 30,371.30	\$ 288,437.48	
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4.4%

3

GRAND TOTAL	\$ 26,831.57	\$ 26,568.82	\$ 76,234.76	\$ 665,887.84	
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10.1%

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target

* This grant was not fully spent and \$7736.80 was reverted to the funder.

TARGET REMAINING

\$ (587,863.07)

4

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report

Fiscal Year 2017/2018

SUMMARY

Total Smart Start Allocation:	\$	6,598,689.00
Target Cash & In-Kind Required (19%):	\$	1,253,750.91

Actual Cash Match Reported YTD 2018	\$	377,450.36
Actual In-Kind Match Reported YTD 2018	\$	288,437.48
Anticipated DSS Subsidy Parent Fees	\$	572,000.00 *
Total Anticipated FY17/18	\$	1,237,887.84

Anticipated Actual Match Requirement*	\$	1,253,750.91
Projected Shortfall*	\$	(15,863.07)

* Based on an average over the last 4 years

Belinda Gainey

Subject: FW: FY18 Parent Fees & Program Match

From: Lauren Walker [mailto:lwalker@smartstart.org]

Subject: FW: FY18 Parent Fees & Program Match

FYI – see below

Lauren Walker
Engagement Specialist II
919.821.9533

The North Carolina Partnership for Children
1100 Wake Forest Road, Raleigh, NC 27604
smartstart.org | [Facebook](#) | [Twitter](#) | [YouTube](#)

From: Christina DiSalvo
Sent: Monday, June 25, 2018 8:46 AM
To: LPExecutiveDirectors <LPExecutiveDirectors@ncsmartstart.org>
Subject: FY18 Parent Fees & Program Match

Dear Local Partnership Executive Directors,

NCPC has been working with DCDEE to assess parent fee reports generated from NC FAST for accuracy and reliability. Unfortunately, due to limitations of NC FAST, DCDEE will be unable to generate parent fee data at the county level for FY 18. DCDEE has committed to providing parent fee data, in aggregate for the Smart Start network, which will be incorporated in NCPC's program match report to the General Assembly.

NCPC understands the lack of county level parent fee data will likely impact many local partnership's program match reporting for FY 18. As a result, NCPC will be deferring implementation of the Smart Start Program Match Policy for FY 18. Local partnerships are still required to enter program match information into CandI for FY 18, with a final fourth quarter deadline of July 18, 2018. However, after all data is entered, if a local partnership is unable to meet the 19% requirement, a penalty will not be imposed.

NCPC will still be reviewing program match data for FY 18. Once all FY18 has been received, NCPC will provide local partnerships with a summary of their FY 18 program match information with parent fee estimates added. This estimated FY 18 program match report will be provided in September to support local partnership's fund development planning for FY 19.

NCPC will continue to work with DCDEE on parent fee reporting and is hopeful county level data will be accessible in FY 19.

If you have questions or concerns, please feel free to contact me.

Sincerely,

Christina DiSalvo
Partnership Engagement Director
919.821.9575

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

	Partnership for Children of Cumberland County, Inc.			Activity Name:	Planning, Monitoring & Evaluation
Unit:				Requested Effective Date:	8/15/2018

Line #	Description	Budget Effective 07/01/18	Amount Changed	Budget Effective 08/15/18	Explanation
11	Personnel	\$ 312,915.00		\$ 312,915.00	
12	Contracted Professional Services	\$ 77,526.00		\$ 77,526.00	
14	Office Supplies & Materials	\$ 9,301.00	\$ 30,309.00	\$ 39,610.00	Realign expenses for user licenses to correct line item.
15	Service Related Supplies	\$ 500.00		\$ 500.00	
17	Travel	\$ 3,425.00		\$ 3,425.00	
18	Communications & Postage	\$ 10,500.00		\$ 10,500.00	
19	Utilities	\$ 6,000.00		\$ 6,000.00	
20	Printing and Binding	\$ 750.00		\$ 750.00	
21	Repair and Maintenance	\$ 10,000.00		\$ 10,000.00	
22	Meeting/Conference Expense	\$ 264.00		\$ 264.00	
23	Employee Training (no travel)	\$ 1,735.00		\$ 1,735.00	
24	Advertising and Outreach	\$ 1,000.00		\$ 1,000.00	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 8,000.00		\$ 8,000.00	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 33,309.00	\$ (30,309.00)	\$ 3,000.00	Realign expenses for user licenses to correct line item.
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 475,225.00	\$ -	\$ 475,225.00	

Partnership's President Signature

Date

Fiscal Year 2017/2018

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:	Partnership for Children of Cumberland County, Inc.	Activity Name:	Family Resource Center		
		Requested Effective Date:	8/15/2018		

Line #	Description	Budget Effective 07/01/18	Amount Changed	Budget Effective 08/15/18	Explanation
11	Personnel	\$ 53,000.00		\$ 53,000.00	
12	Contracted Professional Services	\$ 33,849.00	\$ 850.00	\$ 34,699.00	Realign expenses to correct budget line item
14	Office Supplies & Materials	\$ 2,535.00		\$ 2,535.00	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ 500.00		\$ 500.00	
19	Utilities	\$ 15,060.00		\$ 15,060.00	
20	Printing and Binding	\$ 750.00		\$ 750.00	
21	Repair and Maintenance	\$ 19,500.00		\$ 19,500.00	
22	Meeting/Conference Expense	\$ 850.00	\$ (850.00)	\$ -	Realign expenses to correct budget line item
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 300.00		\$ 300.00	
32	Insurance & Bonding	\$ 3,800.00		\$ 3,800.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 130,144.00	\$ -	\$ 130,144.00	

Partnership's President Signature

Date

Fiscal Year 2017/2018

Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request

DSP:		Carolina Collaborative Community Care (4C)		Activity Name:		Assuring Better Child Health and Development (ABCD)	
				Requested Effective Date:		8/15/2018	Contract #: DSP-1819-002

Line #	Description	Budget Effective 07/01/18	Amount Changed	Budget Effective 08/15/18	Explanation
11	Personnel	\$ 83,958		\$ 83,958	
12	Contracted Professional Services	\$ -	\$ 400	\$ 400	Realign costs for ABCD allocated portion of audit to correct line.
14	Office Supplies & Materials	\$ 300		\$ 300	
15	Service Related Supplies	\$ 250		\$ 250	
17	Travel	\$ 1,500		\$ 1,500	
18	Communications & Postage	\$ 600		\$ 600	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ 100		\$ 100	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ 25		\$ 25	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ 3,755		\$ 3,755	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 750		\$ 750	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ 500		\$ 500	
33	Book/Library Reference Materials	\$ 100		\$ 100	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 400	\$ (400)	\$ -	Realign costs for ABCD allocated portion of audit to correct line.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 92,238	\$ -	\$ 92,238	

DSP Authorized Signature _____

_____ Date

Fiscal Year 2018/2019

Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request

DSP:		Carolina Collaborative Community Care (4C)		Activity Name:		Reach Out & Read	
				Requested Effective Date:		8/15/2018	Contract #: DSP-1819-002

Line #	Description	Budget Effective 07/01/18	Amount Changed	Budget Effective 08/15/18	Explanation
11	Personnel	\$ 7,365		\$ 7,365	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ 8,300	\$ (8,300)	\$ -	Realign costs for books given to participants to correct line item.
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ 835		\$ 835	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -	\$ 8,300	\$ 8,300	Realign costs for books given to participants to correct line item.
	Total	\$ 16,500	\$ -	\$ 16,500	

 DSP Authorized Signature

 Date

Fiscal Year 2018/2019

MEMORANDUM

Date: July 26, 2018

To: PFC Board of Directors

From: Mary Sonnenberg, PFC President

Subject: Investment Committee

Under the direction of the Executive Committee (Acting on Behalf of Board) at the June 28, 2018, a meeting was held on July 10, 2018 with Charles Morris to discuss the Investment Committee. Present at the meeting were Jim Grafstrom (via phone), Board Chair, Mary Sonnenberg, Marie Clark and Marie Lilly.

Discussion points:

- The Investment Committee was charged in FY 2017-2018 by the Board to oversee Unrestricted Funds which are available for investment.
- The committee has not formed nor met since its inception due to the inability to find members who had the expertise needed while also not having conflicts.
- Investment funds are currently in a PNC Money Market account and are earning interest.
- These funds need to have some level of liquidity in the event they are needed for organizational operations.
- Existing investment policies and procedures are in place to guide decisions.

Recommendations:

- Dissolve the Investment Committee and put oversight of investments under the Finance Committee.
- Investigate options for distribution of current investment funds so that no account has more than the \$250,000 covered by FDIC.
- Have Charles Morris meet with the Finance Committee at their next scheduled meeting (August 21, 2018) to review options or opportunities for these investments for a recommendation to the Board per standard committee operation.

**Facility and Tenant Committee Recommendations
Meeting of July 16, 2018**

RECOMMENDATIONS

A. Lease Renewal Approvals

The Facility & Tenant Committee recommends approval for tenancy at the center for: Legacy Counseling and Healing Minds.