

Revised Executive Committee (Acting as Board)

Thursday, October 31, 2019

9:00 am – 11:00 am

Charles Morris Conference Room

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

I. Determination of Quorum & Call to Order – Chas Sampson, Chair

- A. Fundraising and Friend Raising
 - 1. Board Donations
 - a. PFC 10-10 Club
 - 2. Thank You Notes to Donors
 - 3. Volunteer Forms

II. Consent Agenda – Providing Oversight* (See Section VI.A.)

III. President's Report^Δ – M. Sonnenberg

- A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates/ Legislative Updates
- B. Grant Opportunities / Updates
- C. Census2020 Kickoff
- D. PFC United Way Campaign / Food Drive
- E. Staff Development Hot Dog / Bake Sale, November 21, 2019

IV. Establishing a Strategic Direction for the Future

- A. Board Priorities Update^Δ
 - 1. NC Pre-K
 - 2. Community Engagement
 - 3. Infrastructure
- B. Board Nomination^Δ
 - 1. Dr. Pamela Adams-Watkins

V. New Business

- A. Financial Summary: September 2019^Δ – M. Lilly
- B. Projected Reversion/Carry Forward & FY 19/20 Proposed Smart Start Allocations* – M. Lilly / M. Sonnenberg
- C. Section 31 Liquidity Disclosure Policy, effective July 1, 2019* – M. Lilly
- D. Fixed Assets Disposal* – M. Lilly
- E. Contract Activity Descriptions (CAD)^Δ – P. Federline
 - 1. NC Pre-K TANF
 - 2. NC Pre-K Non-TANF
 - 3. FTCC Subsidy

- F. Family Connects ^Δ – M. Sonnenberg
- G. Paid Family Leave ^Δ – M. Sonnenberg
- H. WAGE\$ ^Δ – M. Sonnenberg
- I. NC Pre-K Update ^Δ – A. Hix
- J. PFC Education Express ^Δ – M. Sonnenberg
- K. PFC Website ^Δ – S. Moyer

VI. CONSENT ITEMS/ITEMS FOR INFORMATION

A. Consent Agenda Items

1. Minutes

- a. August 29, 2019

2. Program (Action Items)*

- a. Planning & Evaluation Committee – (Meeting October 8, 2019) – A. Cannon, Chair
 - i. Contract Activity Descriptions (CAD) (See Section V.E. for exceptions)
- b. Finance Committee – (Meeting October 15, 2019) – S. Gronowski, Chair
 - i. Section 31 Liquidity Disclosure Policy, effective July 1, 2019 (See Section V.C.)
- c. Facility & Tenant Committee – (Meeting October 21, 2019) – H. Debnam, Chair
 - i. Lease Renewals
 - (1) CateRRRflies
 - (2) Empowered2Shift
 - (3) Giving Hands Association
 - (4) True North Counseling

3. Committee Information (Non Action)^d

- a. Finance Committee
 - i. Financial Reports: September 2019^e
 - (1) Smart Start
 - (2) NC Pre-Kindergarten
 - (3) South West Child Development Commission (SWCDC) – Region 5
 - (4) All Funding Sources
 - (5) Cash and In-Kind Report
 - ii. Projected Reversions/Carry Forward (See Section V.B.)

B. Upcoming Committee Meetings

MEETING	MEETING DATE	MEETING TIME
Human Resource	November 13, 2019	8:00 am – 9:15 am
Board Development	November 13, 2019	9:30 am – 11:00 am
Facility & Tenant	November 18, 2019	11:30 am – 1:00 pm
CCR&R	November 20, 2019	9:00 am – 11:00 am
Board of Directors (& NC Pre-K Planning)	November 21, 2019	12:00 pm – 2:00 pm
Planning & Evaluation	December 10, 2019	2:00 pm – 4:00 pm
Executive	December 19, 2019	9:00 am – 11:00 am
Finance	January 21, 2020	3:00 pm – 5:00 pm
Public Engagement & Development (PED)	TBD	9:00 am – 11:00 am

C. Holiday Schedule

HOLIDAY	DATE CLOSED
Veteran's Day	November 11, 2019
Thanksgiving	November 27-29, 2019
Christmas	December 24-31, 2019
New Year's Day	January 1, 2020

VII. Adjournment – Chas Sampson, Chair

* Needs Action ^Δ Information Only ! Possible Conflict of Interest (Recusals)

^e Electronic Copy (Hard copies are available upon request)

Executive Committee (Acting on Behalf of Board)

Thursday, October 31, 2019

President's Report

- A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates**
 - 1. **NCPC** – Notification on return of projected reverted/carryforward funds has been received. Anticipate budget amendments for this funding in November. Leadership Team has been working on recommendations for using carryforward funds and preparing recommendations to Board. The 1000Feathers firm is completing their work and summary for Strengthening the Network.
 - 2. **DCDEE** – We have received Contract Amendment #1 effective October 1 for NC Pre-K. The Capacity Grant is part of this amendment, as is a revision to our federal and state allocations, with an increase in federal funding to \$6,748,666.00 and state funding reduced to \$1,649,570.00.
 - 3. **NC Legislature** – Programs continue to be funded at levels from the prior fiscal year until a new budget is adopted.
 - a. **Budget** – The Senate gave notice to call a vote on the budget veto override for this week. To date, no vote has been taken. It is expected that they will adjourn on Thursday.
- B. Grant Opportunities/Updates**
 - 1. **Women's Giving Circle of Cumberland County Grants** – Submitted a collaborative proposal with the Diaper Bank of North Carolina for toilet training classes. Site visit by grant team on November 8.
 - 2. **Cumberland Community Foundation Grant** – the Community Alignment Specialist position has been posted.
 - 3. **Community Block Development Grant through the City of Fayetteville's Economic and Community Development Department** – We will be working on an application to support our Infrastructure project. Next grant is due in December. Steve Fleming has started his assessment of building needs. Steve will be working with Mike Yeager as he completes this phase of the work.
- C. Census2020 Kickoff** – Cumberland County will have their kickoff at the Crown Ballroom on November 13 at 2:00 pm. Our entire staff will attend to support outreach in the community. Young children are one of the most undercounted populations. Federal funding is dependent on Census data and it is critical to be part of outreach efforts with the children and families we serve.
- D. PFC United Way Campaign/Food Drive** – Campaign kicked off on September 11. Our Food Drive is part of the campaign. Boxes are throughout the building for donations.
- E. Staff Development Hot Dog/Bake Sale, November 21, 2019** – Lunch for the Board meeting that day will be available by purchase. Funds raised go towards professional development and team building activities for staff.
- F. Events**
 - 1. **New Board Chair Orientation** – Ayesha Neal and Cotina Jones joined Chas Sampson in attending NCPC's orientation held October 29 in Johnston County. Kalia Mullins, our intern from UNC-P also

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ccpfc.org

attended. We will be integrating some of the materials into our board development work.

2. **Local Roundtable on “The Status of Women in NC: Health and Wellness”** by the NC Council of Women and Youth – November 13, 5:30 – 7:00 pm. Hosted by Senator Kirk deViere. Location PFC.
3. **Screening of No Small Matter** – November 14, 6:30 pm at DSS. This will be an opportunity for all of our staff to view the documentary along with other community members.

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



a partner
in the

smart start
network

Be the Driving Force.



PFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start – North Carolina's Early Childhood Initiative, tax-deductible donations, and grants.

Nomination Form Board of Directors Membership

Contact Information

Nominee Name: Pamela Adams-Watkins
Company Name: Cumberland Co. Schools
Work Address: 2465 Gillespie St.
Fay, NC 28306
Home Address: [REDACTED]
Work Phone: Fay, NC 28306
910-4678-2440 Cell Phone: [REDACTED]
Home Phone: [REDACTED] Home Email: [REDACTED]
Work Email: pameloadams@ccs.k12.nc.us LinkedIn Account: Yes ☒ No ☒

Personal Information – Please use back or additional sheets if necessary.

Please explain how the nominee would contribute to the Partnership's mission as a board member:

Executive Director of Exceptional Children

What work experience or expertise would this nominee bring? (attach resume if helpful)

see above

List experiences as a volunteer (including boards, committees, other community service):

Nominee, please list your personal reasons for being willing to serve on the Partnership board:

In order to provide a solid link w/ CCS and PFC to better serve our students.

Authorization

The undersigned certify that the above information is true and accurate and permission is given to use the above information for nomination purposes.

Pamela Adams-Watkins
Printed Name of Nominee

P. Adams-Watkins
Signature of Nominee

10/18/19
Date

Printed Name of Board Member
Submitting Application

Signature of Board Member
Submitting Application

Date

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

September 30, 2019

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. Historically at yearend and in July, funds are at its lowest until grant reimbursements are received during the first quarter.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2019.
- b. The total allocation for FY2019-2020 is \$6,573,047 including DSS and WAGE\$.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2019.
- b. The total grant is \$8,923,135 and currently consists of \$7,223,172 of state funds and \$1,699,963 of federal funds.

4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are not all in contract effective 07-01-19. Information will provided at a later date.
- b. Region 5 Core is in full contract with SWCDC effective 07-01-2019, which is \$6,765.00 more than FY 18/19.

5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.
- b. There are no current year reimbursements from grantors in the month of September.

6 Unrestricted State Revenues (USR)

- a. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.

- b. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	220,095.41	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Certificate of Deposit	100,000.00	
Select Bank - Checking Account [from investments]	-	
Lumbee Bank - Checking Account [from investments]	100.00	<i>Deposited \$100, fees of \$40 refunded</i>
E-Trade Funds Account	68,000.00	
	<u>488,195.41</u>	

PNC Bank Money Market - Fund 208	220,095.41
PNC Bank Money Market - Fund 899	23,049.04
	<u>243,144.45</u>

Investments - Fund 208	488,195.41
Interest Earned - Fund 899	23,049.04
TOTAL INVESTMENTS PLUS INTEREST	<u>511,244.45</u>

7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1819, FY1718 nor for FY1617.
- c. The penalty for not meeting the match in FY1718 was waived due to the lack of data from DSS parent fees. Any penalties for FY1819 were also waived for counties that were affected by Hurricane Florence as well as for all counties due to lack of county specific data from DSS parent fees.

FY 2019-2020 Smart Start Allocation Recommendations for the Projected Reverted Funds
Prepared for the Executive Committee
On October 31, 2019

Attached is the updated spreadsheet for the Executive Committee to approve on Thursday, October 31, 2019.

1. Approve the recommended amounts as presented so that the activity budget amendments can be prepared to be presented and approved by Board on November 21, 2019.
2. Approve for the management of PFC to adjust the Community Engagement and Development activity [5517-030] as necessary to the actual amount from NCPC if it is higher or lower than the projected amount of \$246,596.

The assumptions of this spreadsheet analysis are:

- A. All external direct service providers were notified to request additional funds if needed.
 - Kerri Hurley was the only external direct service provider to request additional funds.
 - She requested and is recommended to receive **\$12,325** for her **Kindermusik** activity.
- B. All of the in-house service providers were notified to request additional funds if needed.
 1. CCR&R Child Care **Subsidy (Non-TANF)** requested and is recommended to receive **\$61,000** to cover this critical population who receive such services.
 2. All Children Excel (**ACE**) requested and is recommended to receive **\$36,075** to cover the shortfall in personnel costs and to cover new cost-allocated expenditures.
 3. PFC Family Resource Center (**FRC**) requested and is recommended to receive **\$22,660** to cover new cost-allocated expenditures and for front lobby furniture and repairs.
 4. Community Engagement and Development (**CE**) requested and is recommended to receive **\$19,500** to cover new cost-allocated expenditures and for new computers replacement.
 5. Planning, Monitoring and Evaluation (**P&E**) did not submit a request for additional funds. This remainder of **\$18,830** is being placed in this budget so that there are no unallocated funds from the projected increase. This amount may be used for potential database upgrades/enhancements with Mosaic and this budget may be adjusted as necessary after the next detailed quarterly review.
 6. **Two new activities for NC Pre-K Subsidy (TANF and non-TANF)** will be added so that PFC can provide a **one-time 2% increase** to our current NC Pre-K providers in the **private sector**. The Cumberland County Schools nor Action Pathways (Head Start) are included in the request and recommendation for **\$76,206**.
 7. CCR&R Child Care Subsidy (TANF) requested and was denied an amount of \$63,000 to serve new families. It is currently projected that there is sufficient funding to cover the current enrollment through yearend. This request is also of lower priority than the other requests for additional funding.
- C. All of the in-house service providers were requested to review their current budgets to determine if they could support a 2% equity adjustment in personnel costs for 12 months, being retroactive to July 1, 2019. All budgets, including administration and non-Smart Start grants, are able to support the recommended 2% equity adjustment either in their current funds or with the requested additional funds. Future year budgets will have ample time to be reviewed and aligned to sustain this equity adjustment. [PENDING APPROVAL /RECOMMENDATION FROM THE HR COMMITTEE ON 11-13-2019].

Partnership for Children of Cumberland County, Inc. - FY 18/19 - 19/20 - 20/21 Proposed Smart Start Allocations
(Updated: October 28, 2019)

Effective December 15, 2019									
PSC	AC	Activity	Contractor	RECOMMENDATIONS FOR FY 19/20 SMART START ALLOCATIONS at 07-01-2019	SMART START BUDGET CHANGES PER THE CBS EFFECTIVE 09-15-19	ACTUAL SMART START ALLOCATIONS AT SEPTEMBER 15, 2019	Anticipated Receipt of FY1819 Reverted Smart Start Service Funds [89% of reversion] PROJECTED AMOUNT IS \$246,596 - FOR EXECUTIVE COMMITTEE APPROVAL ON 10-31-19	FOR BOARD APPROVAL ON November 21, 2019 Projections for FY 19/20 Smart Start Allocations Effective 12-15-19	Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met
		EC&E Subsidy [X3XX]							
2341	002	Child Care Subsidy (TANF)	Partnership for Children	\$ 366,368		\$ 366,368	\$ -	\$ 366,368	
2340	760	DSS Child Care Subsidy (TANF)	Dept. of Social Services	\$ 2,230,306		\$ 2,230,306		\$ 2,230,306	(\$ 2,803,934 required)
2341	218	FTCC CC Scholarship (TANF)	Fayetteville Tech.	\$ 207,260		\$ 207,260		\$ 207,260	
									\$ 2,803,934 44%
2361	021	Child Care Subsidy/Admin.	Partnership for Children	\$ 35,150		\$ 35,150		\$ 35,150	
2360	750	DSS CC Subsidy Support/Admin.	Dept. of Social Services	\$ 159,807		\$ 159,807		\$ 159,807	
2361	256	FTCC CC Scholarship/Admin.	Fayetteville Tech.	\$ 11,450		\$ 11,450		\$ 11,450	
									\$ 206,407 3%
2347	022	Child Care Subsidy (Non-TANF)	Partnership for Children	\$ 59,500		\$ 59,500	\$ 61,000	\$ 120,500	
2347	210	Spainhour/Child Play	Easter Seals UCP	\$ 91,716		\$ 91,716		\$ 91,716	
2342	034	NC Pre-K Enhancements (TANF)	Partnership for Children	\$ -		\$ -	\$ 64,776	\$ 64,776	
2348	035	NC Pre-K Enhancements (non-TANF)	Partnership for Children	\$ -		\$ -	\$ 11,430	\$ 11,430	\$ 288,422 4%
									\$ 3,298,763 51%
		EC&E Quality [X1XX]							
3104	001	Child Care Resource and Referral	Partnership for Children	\$ 1,389,200		\$ 1,389,200		\$ 1,389,200	
3107	720	WAGES	Child Care Svcs. Assoc	\$ 371,554		\$ 371,554		\$ 371,554	
									\$ 1,760,754 27%
									\$ 5,059,517 79%
									70% required/80% target
		Health/Safety [X4XX]							
5410	259	ABCD	4C (Carolina Collaborative Community Care)	\$ 92,238		\$ 92,238		\$ 92,238	
5413	032	Family Connect	Partnership for Children	\$ 100,000		\$ 100,000		\$ 100,000	
5417	220	Kindermusik	Kerri Hurley	\$ 57,209		\$ 57,209	\$ 12,325	\$ 69,534	
									\$ 261,772 4%
		Family Support [X5XX]							
5505	232	Autism O&R Service	Autism Society of CC	\$ 45,000		\$ 45,000		\$ 45,000	
5505	031	All Children Excel	Partnership for Children	\$ 200,950		\$ 200,950	\$ 36,075	\$ 237,025	
5506	027	PFC Family Resource Center	Partnership for Children	\$ 158,144		\$ 158,144	\$ 22,660	\$ 180,804	
5506	033	Child Passenger Safety Car Seats	Partnership for Children	\$ 5,000		\$ 5,000		\$ 5,000	
5517	030	Community Engage. & Dev.	Partnership for Children	\$ 254,000		\$ 254,000	\$ 19,500	\$ 273,500	
5523	262	Reach Out & Read (ROR)	4C (Carolina Collaborative Community Care)	\$ 16,500		\$ 16,500		\$ 16,500	
									\$ 757,829 12%
		Program Support [X6XX]							
5603	007	Planning, Monitoring & Evaluation	Partnership for Children	\$ 403,946	\$ (65,730)	\$ 338,216	\$ 18,830	\$ 357,046	
									\$ 357,046 6%
									\$ 1,376,647 21%
									20% target
									\$ 6,436,164 100%
		Requests (Over)/Under Allocation					\$ 246,596		\$ -
		TOTAL SERVICES		\$ 6,255,298		\$ 6,189,568		\$ 6,436,164	
9100	999	Administration	Partnership for Children	\$ 317,749		\$ 317,749	\$ -	\$ 317,749	\$ 317,749 5%
9200	999	Fundraising - 1%	Partnership for Children	\$ -	\$ 65,730	\$ 65,730	\$ -	\$ 65,730	\$ 65,730 1%
		TOTAL ADMINISTRATION		\$ 317,749		\$ 383,479		\$ 383,479	
		Total Allocation		\$ 635,498	\$ -	\$ 6,573,047	\$ 246,596	\$ 6,819,643	\$ 6,819,643

THE INFORMATION BELOW IS AN INTEGRAL COMPONENT TO THIS DOCUMENT.

\$	246,596	<----Projected NEW Funds
\$	(246,596)	<----Less Current Requests
\$	-	<-- Unallocated

Partnership for Children of Cumberland County, Inc. - FY 18/19 - 19/20 - 20/21 Proposed Smart Start Allocations
(Updated: October 28, 2019)

Direct funding towards the highest priority needs, “move the needle” and have a substantial impact with collective strategic investments, and lead to the outcomes PFC desires for children, families, and/or early childhood professionals in the Early Childhood System. These outcomes can be grouped into three categories:

- **Access outcomes* includes the supports and services that all children and families should be able to access.
- **Quality outcomes* underscore what research and practice indicates; access alone does not provide the desired outcomes, high quality supports and services are essential.
- **Equity outcomes* target specific populations. With achievement gaps, disparities in health status, and the geographic and socioeconomic diversities in Cumberland County, there is a need to target resources and services to specific populations.

The FY 19/20 Smart Start Allocation Plan and organizational budget plan will be submitted to the Board for approval.

Legislative Mandates:

- (1) Not less than seventy percent (70%) of the funds spent in each year of the direct services allocation must be used for programs child care-related activites and early childhood education
- (2) Not less than thirty percent (30%) of the funds spent in each year of the direct services allocation must be used for child care subsidies
- (3) **Because of the \$59m federal funding matching requirement, PFC is required to maintain child care subsidies at not less than \$2,803,934.**
A Smart Start budget reduction in any amount or percentage must come from the remainder of the budget and from activities totaling \$3,474,856 (55% of PFC's Smart Start budget).

Targeted Strategies for Potential Budget Reduction of less than 10% in order:

- (1) Reduce funding for activities that have FY 18/19 reversions in excess of 5% proportionately for FY 19/20
- (2) Apply budget reduction to all ECE, System and Family Support and Health grantees with heavier reductions on direct payments such as Program Quality Enhancement/Maintenance Incentives and ECE Professional Quality Incentives before reducing positions that provide Technical Assistance.
- (3) Reduce funding for grantees that leverage multiple funding sources to a degree which will not jeopardize other funding streams

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Child Care Subsidy (non-TANF) [2347-022]			
Child Care Resource and Referral		Requested Effective Date: 12/15/2019			

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 51,000.00	\$ 63,500.00	\$ 114,500.00	Increased to assist current families that do not meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 8,500.00	\$ (2,500.00)	\$ 6,000.00	Payments to early care and education providers on a direct per child basis to assist families with registration fees
	Total	\$ 59,500.00	\$ 61,000.00	\$ 120,500.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request

Unit:		Partnership for Children of Cumberland County, Inc. Child Care Resource and Referral	Activity Name: Requested Effective Date:		All Children Excel [ACE] [5505-031] 12/15/2019
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ 185,650.00	\$ 14,545.00	\$ 200,195.00	Additional amount needed for shortfall in Salaries and fringe for 1 FTE FRC Counseling Manager and 2 FTE FRC Counselors
12	Contracted Professional Services	\$ -	\$ 14,500.00	\$ 14,500.00	Cost-Allocated IT Services expenditures
14	Office Supplies & Materials	\$ 1,500.00	\$ 500.00	\$ 2,000.00	Cost-allocated copier and related supplies
15	Service Related Supplies	\$ 2,500.00		\$ 2,500.00	
17	Travel	\$ 6,000.00		\$ 6,000.00	
18	Communications & Postage	\$ 750.00	\$ 2,000.00	\$ 2,750.00	Cost-allocated portion of telephone service, postage, cell phones, internet connection. Two cell phones and monthly services costs
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ 200.00		\$ 200.00	
21	Repair and Maintenance	\$ -	\$ 1,500.00	\$ 1,500.00	Cost-allocated portion of vehicle maintenance/repairs
22	Meeting/Conference Expense	\$ 1,500.00		\$ 1,500.00	
23	Employee Training (no travel)	\$ 2,000.00		\$ 2,000.00	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -			
29	Equipment Rental (Phones, Computers, etc.)	\$ -	\$ 30.00	\$ 30.00	Cost-Allocated portion of water cooler rental
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 350.00		\$ 350.00	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ 500.00	\$ 500.00	Cost-Allocated Portion of Equipment Needs; purchase of two cell phones
40	Computer Equipment/Printers, \$500+ per item	\$ -	\$ 2,500.00	\$ 2,500.00	Replacement cost for one laptop(Out of Warranty/End of Lifecycle) and desktop per IT recommendation
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 500.00		\$ 500.00	
	Total	\$ 200,950.00	\$ 36,075.00	\$ 237,025.00	

Department Manager Signature

Date

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Family Resource Center		Activity Name: Family Resource Center [5506-027] Requested Effective Date: 12/15/2019			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ 81,000.00		\$ 81,000.00	
12	Contracted Professional Services	\$ 28,699.00	\$ 14,500.00	\$ 43,199.00	Costs for temporary staff as needed; allocated portion of applicable service contracts for security services; contracted services for Co-herent system hosting.(IT costs now being allocated)
14	Office Supplies & Materials	\$ 1,535.00		\$ 1,535.00	
15	Service Related Supplies	\$ 5,000.00		\$ 5,000.00	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ 500.00	\$ 750.00	\$ 1,250.00	Telephone [local and long distance] service, postage, cell phones, internet connection (Costs now being allocated)
19	Utilities	\$ 15,060.00		\$ 15,060.00	
20	Printing and Binding	\$ 1,750.00		\$ 1,750.00	
21	Repair and Maintenance	\$ 19,500.00	\$ 1,260.00	\$ 20,760.00	Allocated portion of repair and maintenance of the building and any equipment used by the Administration.(RC 1 1st floor carpet costs)
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 1,000.00		\$ 1,000.00	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 600.00	\$ 500.00	\$ 1,100.00	Professional membership dues for local organizations and subscriptions for educational magazines and newspapers; AAP/INSCS Online Administrations, FRC Referral software fees (LobbyGuard Fees)
32	Insurance & Bonding	\$ 3,500.00		\$ 3,500.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ 3,500.00	\$ 3,500.00	Front Lobby Desk Replacement
40	Computer Equipment/Printers, \$500+ per item	\$ -	\$ 1,400.00	\$ 1,400.00	Front Desk Receptionist computer replacement due to age and serviceability
41	Furniture/Eqpt. under \$500 per item	\$ -	\$ 750.00	\$ 750.00	Crowd control materials for lobby, IT materials cost allocated
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 158,144.00	\$ 22,660.00	\$ 180,804.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Partnership for Children of Cumberland County, Inc.		Activity Name: Community Engagement and Development [5517-030]			
Unit: Community Engagement and Development		Requested Effective Date: 12/15/2019			

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ 218,000.00		\$ 218,000.00	
12	Contracted Professional Services	\$ 12,000.00	\$ 14,500.00	\$ 26,500.00	Allocated portion of applicable service contracts for security services; contracted services for website hosting; contracted services for applicable events. Additional \$14,500 for IT Services allocation
14	Office Supplies & Materials	\$ 4,000.00		\$ 4,000.00	
15	Service Related Supplies	\$ 50.00		\$ 50.00	
17	Travel	\$ 1,500.00		\$ 1,500.00	
18	Communications & Postage	\$ 3,300.00		\$ 3,300.00	
19	Utilities	\$ 2,000.00		\$ 2,000.00	
20	Printing and Binding	\$ 750.00		\$ 750.00	
21	Repair and Maintenance	\$ 2,500.00		\$ 2,500.00	
22	Meeting/Conference Expense	\$ 750.00		\$ 750.00	
23	Employee Training (no travel)	\$ 1,800.00		\$ 1,800.00	
24	Advertising and Outreach	\$ 3,500.00	\$ 3,000.00	\$ 6,500.00	Classified ads for competitive bidding or to solicit job applicants; advertising in various mediums for outreach events to include \$3,000 for Dogwood Festival
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 200.00	\$ -	\$ 200.00	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 2,200.00		\$ 2,200.00	
32	Insurance & Bonding	\$ 800.00		\$ 800.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ 200.00	\$ 2,000.00	\$ 2,200.00	Allocated portion of shared computer equipment (\$500 or more) Plus 2 new computers for CE Staff
41	Furniture/Eqpt. under \$500 per item	\$ 450.00		\$ 450.00	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 254,000.00	\$ 19,500.00	\$ 273,500.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Partnership for Children of Cumberland County, Inc.	Activity Name:		Planning, Monitoring and Evaluation [5603-007]
		Planning and Evaluation	Requested Effective Date:		12/15/2019
Line #	Description	Budget Effective 09/15/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ 217,016.00		\$ 217,016.00	
12	Contracted Professional Services	\$ 60,000.00	\$ 18,830.00	\$ 78,830.00	Contracted services for database enhancements from Mosaic
14	Office Supplies & Materials	\$ 15,000.00		\$ 15,000.00	
15	Service Related Supplies	\$ 200.00		\$ 200.00	
17	Travel	\$ 6,000.00		\$ 6,000.00	
18	Communications & Postage	\$ 10,000.00		\$ 10,000.00	
19	Utilities	\$ 5,000.00		\$ 5,000.00	
20	Printing and Binding	\$ 150.00		\$ 150.00	
21	Repair and Maintenance	\$ 10,000.00		\$ 10,000.00	
22	Meeting/Conference Expense	\$ 300.00		\$ 300.00	
23	Employee Training (no travel)	\$ 2,450.00		\$ 2,450.00	
24	Advertising and Outreach	\$ 500.00		\$ 500.00	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 4,000.00		\$ 4,000.00	
30	Vehicle Rental	\$ 300.00		\$ 300.00	
31	Dues, Subscriptions and Fees	\$ 600.00		\$ 600.00	
32	Insurance & Bonding	\$ 2,500.00		\$ 2,500.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ 100.00		\$ 100.00	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 300.00		\$ 300.00	
40	Computer Equipment/Printers, \$500+ per item	\$ 3,000.00		\$ 3,000.00	
41	Furniture/Eqpt. under \$500 per item	\$ 800.00		\$ 800.00	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 338,216.00	\$ 18,830.00	\$ 357,046.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Partnership for Children of Cumberland County, Inc.		Activity Name:		NEW ACTIVITY - Subsidy - NC Pre-K Enhancements-NON TANF/CCDF [2348-035]	
Unit:	Child Care Resource and Referral	Requested Effective Date:		TBD	

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective TBD	Explanation
11	Personnel			\$ -	
12	Contracted Professional Services			\$ -	
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel			\$ -	
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding			\$ -	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services	\$ -	\$ 11,430.00	\$ 11,430.00	Payments to early care and education providers on a direct per child basis to enhance the NC Pre-K rate for children served in the NC Pre-K program whose families do not meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines. This is for the FY19
45	Stipends/Scholarships			\$ -	20 NC Pre-K private sector providers only.
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards			\$ -	
	Total	\$ -	\$ 11,430.00	\$ 11,430.00	

Partnership's President Signature

Date

Fiscal Year 2017/2018

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

	Partnership for Children of Cumberland County, Inc.	Activity Name: NEW ACTIVITY - Subsidy - NC Pre-K Enhancements - TANF/CCDF [2342-034]			
Unit:	Child Care Resource and Referral	Requested Effective Date: TBD			

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective TBD	Explanation
11	Personnel			\$ -	
12	Contracted Professional Services			\$ -	
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel			\$ -	
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding			\$ -	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services	\$ -	\$ 64,776.00	\$ 64,776.00	Payments to early care and education providers on a direct per child basis to enhance the NC Pre-K rate for children served in the NC Pre-K program whose families meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines. This is for the FY 19-20 NC Pre-K private sector providers only.
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards			\$ -	
	Total	\$ -	\$ 64,776.00	\$ 64,776.00	

Partnership's President Signature _____

Date _____

Fiscal Year 2017/2018

Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request

Unit:	Partnership for Children of Cumberland County, Inc. Child Care Resource and Referrals	Activity Name: Requested Effective Date:	Child Care Subsidy (TANF) [2341-002] 12/15/2019		
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 366,368.00	\$ 63,000.00	\$ 429,368.00	Inreased to assist 10 NEW children that meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 366,368.00	\$ 63,000.00	\$ 429,368.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request

DSP: Kerri Hurley		Activity Name: Kindermusik and Music Therapy			
		Requested Effective Date: 11/1/2019 Contract #: DSP-1820-005			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ 27,299	\$6,720.00	\$ 34,019	8 additional classes served for 7 weeks with Kindermusik in Cumberland County Schools with 16-18 children per class for a total of 128-144 new children served. 16 new teachers to be served.
12	Contracted Professional Services	\$ 25,560	\$1,620.00	\$ 27,180	1 additional class of NC Pre-K students to be served at Dorothy Spainhour. 18 additional students for 10 weeks. 2 additional teachers will be served. 1 Additional CCS Early In class served at Mary McArthur Elementary for 8 weeks with approx 10 new students served and 2 new teachers served.
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel	\$ 822	\$ 1,410	\$ 2,232	Additional funding requested for mileage to serve additional classrooms and overall mileage expense.
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding	\$ 257		\$ 257	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services			\$ -	
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards	\$ 3,271	\$ 2,575	\$ 5,846	Home and classroom literacy kits and shipping for 8 new Kindermusik classes serving Additional funding needed to cover kits and shipping in current Kindermusik classes being served due to budget cut and potential of 18 children in each class of Kindermusik. potential of 128-136 new children and 8 classroom teachers. Additional request for Home and classroom literacy kits for 18 children and 1 class in NC Pre-K class at Dorothy Spainhour.
	Total	\$ 57,209	\$ 12,325	\$ 69,534	

Partnership for Children of Cumberland County, Inc.

Accounting Policies and Procedures

Section 31 – Liquidity Policy

POLICIES AND GENERAL GUIDELINES

The Partnership for Children of Cumberland County, Inc. (PFC) is primarily supported by federal and state funds, with additional funding support provided by other grants and donations. As part of PFC's liquidity management, it has an obligation to structure its financial assets so that funds can be available in the case of unforeseen or emergency circumstances, as its general expenditures and other obligations come due.

PFC is also supported by contributions with donor restrictions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, PFC must maintain sufficient resources to meet these responsibilities to its donors. Thus, financial assets may not be available for general expenditures within one year.

PFC's liquidity management policy is to diversify and invest unrestricted cash in excess of the FDIC limit (per bank, if applicable) into various investment vehicles such as certificates of deposits, money market account and E-Trade funds per the *Accounting Policies and Procedures Section 29 – Investment Policy*. In the event of an unanticipated liquidity need, PFC could reinstate a line of credit at its primary bank or liquidate its money market account, certificate of deposits and E-Trade funds account.

BOARD DESIGNATED FUNDS

Occasionally, PFC's Board designates a portion of financial assets for various programs. In the event of an unanticipated liquidity need, PFC's Board could use these designated financial assets to meet unanticipated liquidity needs.

PFC's Board has designated unrestricted funds which includes \$50,000 set aside in case of a federal government shutdown to cover payroll and other related expenditures for staff who are paid from federal grants; a set aside in *Fund 825 – FRC Capital Projects Fund* which may vary in amount to cover unanticipated needs to maintain the FRC building structure; and a set aside amount of up to \$5,000 to match donations made to the Eva L. Hansen Leadership Endowment Fund maintained by the Cumberland Community Foundation.

Partnership for Children of Cumberland County, Inc.
Accounting Policies and Procedures

Section 31 – Liquidity Policy

PROCEDURES

1. Procedures will follow *Section 29 – Investment Policy* which are restated below:

- a. Prior to the maturity date for each investment and at least semi-annually, the President or Vice President of Finance will communicate an assessment of the opportunities for the investment within the framework of the established policies, e.g., instruments, current interest rates, investment periods, to the Finance Committee.
- b. Board members, local business leaders and other staff may be included in the assessment based on their area of expertise.
- c. Additional information will include a review PFC's current investments, current year income and expenditures, projected income and expenditures for the upcoming fiscal year as well as the foreseeable economic climate.
- d. The Vice President of Finance or designee will be responsible for implementing the decision of the Finance Committee.
- e. The Finance Committee's decisions will be forwarded to the Board of Directors for information purposes.

2. Policy Review

This policy will be reviewed by the Finance Committee every five years or sooner if conditions warrant. Any changes will be approved by the Board of Directors.

President

Procedures Approval Date

Procedures Effective Date

Policy:

Created/Approved – September 26, 2019; Effective – July 1, 2019

Procedures:

Created/Approved – September 26, 2019; Effective – July 1, 2019

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Summary of Fixed Assets for Disposal

To the Executive Committee as Board for Approval on October 31, 2019

COST						
FIXED ASSET TAG #	STATUS	DESCRIPTION	YEAR PURCHASED	FURNITURE & EQUIPMENT OVER \$500	COMPUTERS & EQUIPMENT OVER \$500	LEASEHOLD IMPROVEMENTS OVER \$500
	<i>The following systems & equipments are obsolete, out of warranty and have hardware issues that are unrepairable and the parts needed for repair exceed the current value of the obsolete device. The equipment has been cannibalized for usable parts for the PFC systems and the remaining parts will be sent to the Ann Street landfill for recycling.</i>					
			Sorted in date order			
20957	See above	Dell Studio XPS 8700	Jan-15		767.97	
20960	See above	Dell Studio XPS 8700	Mar-15		769.01	
21040	See above	Dell XPS 8910	May-17		854.54	
				\$ -	\$ 2,391.52	\$ -
TOTAL DISPOSALS				\$2,391.52		

**Planning and Evaluation Committee Recommendations
Meeting of October 8, 2019**

I. Action Taken

The Planning and Evaluation (P&E) Committee meeting minutes were reviewed and approved unanimously as presented.

The Planning and Evaluation (P&E) Committee reviewed, discussed, and approved unanimously the proposed CAD modifications for FY 2019-20 contingent upon NCPC and the PFC Board (except for NC Pre-K TANF and NON TANF and FTCC Subsidy due to conflict of interest and subsequent to a recusal, quorum was impacted.) As a result, those programs must be brought to the Board for review, discussion and approval decision.

II. Information

The committee was provided with an overview of the annual report on the WAGES program.

- Cumberland County served 271 Childcare professionals.
- Received supplements averaging \$808 in 2018-19.
- Turnover rate in Cumberland County is 14% which is the same as the state rate and well below the state goal of 25%.
- In January 2020, we will temporarily increase stipends to Tier 2 level based on available funds.

**Partnership CAD Report for Partnership for Children of Cumberland
County, Inc. for Fiscal Year 2019 - 2020
Contract Activity Descriptions**

New Requests – NOT IN CONTRACT: ACTION ITEMS

NC Pre-K Subsidy (Non-TANF)

[[Financial assistance will be paid on a direct per child basis for the purpose of enhancing the NC Pre-K rate for children enrolled in and being served through NC Pre-K and whose families are not eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Does NOT include wrap-around care. Data will be reported as directed by DCDEE.]] Enhancements are available for NC Pre-K private sites.

NC Pre-K Subsidy (TANF)

[[Financial assistance will be paid on a direct per child basis for the purpose of enhancing the NC Pre-K rate for children enrolled in and being served through NC Pre-K and whose families are eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Does NOT include wrap-around care. Data will be reported as directed by DCDEE.]] Enhancements are available for NC Pre-K private sites.

Existing with Modification (at recommendation of NCPC)

Cumberland

Parents for Higher Education (PFHE) Subsidy, Activity ID# 218

PSC:2341 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]] The Parents for Higher Education (PFHE) subsidy is provided to up to parents that meet the following eligibility criteria: children ages birth to five; earn less than 200% of federal poverty level; do not qualify for or are unable to receive funding through Cumberland County Department of Social Services; are in school at Fayetteville Technical Community College, and; willing to enroll their child receiving child care subsidy in a 4 or 5-star facility.
[PF1]



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
August 29, 2019 (10:33 am-12:03 pm)
Be the Driving Force



MEMBERS PRESENT: Angela Crosby, Hank Debnam, Jim Grafstrom, Sandee Gronowski, Michael Hardin, Alana Hix (D), Ayesha Neal, Chas Sampson and Wanda Wesley
MEMBERS ABSENT: Amy Cannon, Dr. Marvin Connelly, Jr., Dr. Meredith Gronski and Perry Melton
NON-VOTING ATTENDEES: Pamela Federline, Belinda Gaaney, Marie Lilly, Carole Mangum, Sharon Moyer, Kalia Mullins (UNCP Intern), Anthony Ramos, Mary Sonnenberg and Mike Yeager

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Quorum & Call to Order – Chas Sampson, Chair A. Fundraising and Friend Raising 1. Board Donations a. PFC 10-10 Club 2. Thank You Notes to Donors 3. Volunteer Forms 4. FY 19/20 Required Documents	The scheduled meeting of the Executive Committee was held at the PFC Family Resource Center at 351 Wagoner Drive, Fayetteville, NC, on Thursday, August 29, 2019, and beginning at 10:33 am pursuant to prior written notice to each committee member. Chas Sampson, Chair, determined that a quorum was present and called the meeting to order. Belinda Gaaney, Executive Specialist, was Secretary for the meeting and recorded the minutes. A.1. Chas Sampson stated that board donations are required from all board members. A.1.a. Sharon Moyer stated that participation in the PFC 10-10 Club does count toward board donations. Donations can be made on the website at www.ccpfc.org . A.2. There were no Thank You Notes to be completed. A.3. Chas asked the members to fill out the volunteer form if they read the packet prior to coming to the meeting. Marie Lilly stated that the rate on the volunteer form has increased. A.4. Chas asked all committee members to complete their FY 19/20 Required Documents and return them to Belinda Gaaney.	Called to Order None None None None None	None None None None None None
II. Consent Agenda – Providing Oversight* (Section VII.A.) <i>(Please Reference Agenda)</i>	Chas Sampson requested a motion to accept the Executive Committee Consent Agenda Section VII.A. Sandee Gronowski moved to accept the Executive Committee Consent Agenda Section VII.A. as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.	Motion Carried	None
III. President's Report ^Δ	See attached sheet	None	None
IV. Establishing a Strategic Direction for the Future A. Board Priorities Update ^Δ 1. NC Pre-K 2. Community Engagement 3. Infrastructure B. New Board Orientation ^Δ C. PFC FY 18/19 Audit ^Δ	A.1.-A.3. An overview was provided on the Board Priorities – NC Pre-K, Community Engagement and Infrastructure. NC Pre-K – 1449 children have been placed within NC Pre-K; allocation is 1531. There are 240 applications in waiting list, these will be processed and the children will be placed if their applications are approved. A waiting list is being created so if slots come open there will be children who can fill them. Site selection will take place this year and PFC will focus on the areas where more sites are needed.	None	None

Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
August 29, 2019 (10:33 am-12:03 pm)
Be the Driving Force

	<p>Community Engagement – The PED Committee and several board members have been focusing more on a 5-year Fund Development Plan. NCPC has started a fundraising collaborative, providing assistance with fundraising. NCPC is helping build a fund development plan and executing the plan. A draft plan for this organization will be provided at the next PED Committee meeting. Michael Hardin stated that PFC should be seeking grants to assist with finances and not depending on the federal and state funds the organization receives. Michael stated that PFC needs to think of ways to put money aside to make sure there is money for needs that may arise, such as building needs.</p> <p>Infrastructure – PFC now has a new sign, a kiosk in the front lobby – board members will receive bar codes so they can sign in in the near future, new decals on the doors and the front door is now automatic. The engineer should arrive on 9/12/19 to begin inspection of the building and determine the building needs. There is only one available office space available in the building.</p> <p>B. Ayesha Neal provided an update on the New Board Orientation. Mary will meet with all new board members and have one-on-one discussions.</p> <p>C. Mary stated that PFC is in the middle of an audit. The auditors were onsite for one day and is now requesting further information. The audit packet is due to NCPC by 9/4/19.</p>	None	None
<p>V. New Business</p> <p>A. Financial Summary: July 2019^Δ</p> <p>B. Personnel – Organization Chart*</p> <p>C. Liquidity Disclosure Policy^Δ</p>	<p>A. Marie Lilly provided an overview of the July Financial Summary.</p> <p>B. Mary Sonnenberg reported that it is being recommended that the Healthy Social Behavior Specialists and Infant and Toddler Specialists positions be changed from Non-Exempt to Exempt. There are also 2 new positions being created in the CCR&R department – Part-time Information Referral Assistant and Healthy Social Behavior (HSB) Fidelity Coach. The new positions have been added to the PFC Organization Chart. Hank Debnam moved to accept the positions changing from Non-Exempt to Exempt, the two new positions and the PFC Organizational Chart as presented. Ayesha Neal seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p> <p>C. Mary Sonnenberg stated that as a new requirement, PFC will need to generate a Liquidity Disclosure Policy. The PFC policy will show that PFC is maintaining sufficient responsibility and resources. This is a disclosure that now has to be included in the PFC financial statement reporting. Marie Lilly provided a breakdown of PFC funds and how each are used. These are all provided in the PFC financials and are standard practice. This information will be used to assist with creating the Liquidity Disclosure Policy.</p>	<p>None</p> <p>Motion Carried</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p>
<p>VI. CLOSED SESSION – PERSONNEL ACTION*</p>	<p>At 11:50 am, Chas Sampson, asked for a motion to go into closed session to discuss Personnel Actions, pursuant to NC Open Meetings Law, §143-318.11. Closed Sessions, Section (6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.</p>		



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
August 29, 2019 (10:33 am-12:03 pm)
Be the Driving Force



	<p>Sandee Gronowski moved to enter into closed session with Mary Sonnenberg and Anthony Ramos present for a brief amount of time. Ayesha Neal is to act as secretary for the closed session. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>At 12:01 pm Jim Grafstrom moved to go out of closed session and enter open session. Michael Hardin seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p> <p>The Executive Committee meeting went back into open session at 12:02 pm Hank Debnam made the motion to approve the decisions made in closed session. Michael Hardin seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>	Motion Carried	None
		Motion Carried	None
		Motion Carried	None
VII. Consent Items/Items for Information (See Agenda)		None	None
VIII. Adjournment – Chas Sampson, Chair	As there was no further business, the meeting was adjourned at 12:03 pm.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

**Partnership CAD Report for Partnership for Children of Cumberland
County, Inc. for Fiscal Year 2019 - 2020
Contract Activity Descriptions**

New and In Contract – INFORMATION ONLY

Cumberland

Fundraising, Activity ID# 990_[PF1]
PSC:9200 PBISID:A10

[[Local partnership fundraising activities will support expenses related to securing support, both in-kind and cash, to meet the required Smart Start program match. Fundraising efforts may include grant applications, corporate and individual solicitation, corporate sponsorships and donor engagement efforts. Fundraising expenses may include but are not limited to registration fees for fundraising and grant writing courses and workshops, subscriptions to grant catalogs, printing costs for fundraising collateral, direct mail solicitations, contracts with professional grant writers or fundraising consultants, staff time spent fundraising or grant writing and travel, supplies, and related costs for allowable expenses as outlined by Smart Start.]]

New Requests – NOT IN CONTRACT: ACTION ITEMS

NC Pre-K Subsidy (Non-TANF)

[[Financial assistance will be paid on a direct per child basis for the purpose of enhancing the NC Pre-K rate for children enrolled in and being served through NC Pre-K and whose families are not eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Does NOT include wrap-around care. Data will be reported as directed by DCDEE.]] Enhancements are available for NC Pre-K private sites.

NC Pre-K Subsidy (TANF)

[[Financial assistance will be paid on a direct per child basis for the purpose of enhancing the NC Pre-K rate for children enrolled in and being served through NC Pre-K and whose families are eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Does NOT include wrap-around care. Data will be reported as directed by DCDEE.]] Enhancements are available for NC Pre-K private sites.

MODIFICATIONS TO EXISTING CADS – ACTION ITEMS

FAMILY SUPPORT

Cumberland

Autism Circle of Parents Support Program, Activity ID# 232^[PF2]

PSC:5505 PBISID:FS30

The Autism Society of Cumberland County will provide family support services to children with Autism Spectrum Disorders (ASD) in Cumberland County. This activity will serve children ages B-5 birth through five or their siblings with the Circle of Parents Curriculum. Support services provided may include resource, referral, parent education/training, support groups, conference scholarships, monthly newsletters, or resource directories. Services may be delivered by Autism Society of Cumberland County staff, board members, or parent and community volunteers. The program will fund up to .5 FTE for a part-time Director of Programs and Outreach and up to .5 a part-time FTE for Administrative Coordinator. Services may be provided at limited daytime and evening hours at various community locations. A childcare worker will be contracted to provide childcare services during weekly support group meetings, exceptions include but not limited to holiday, weather-related, or staffing issues. Refreshments will be provided at program sessions.

Cumberland

All Children Excel (ACE), Activity ID# 031

PSC:5505 PBISID:FS30

All Children Excel (ACE) provides tertiary treatment and secondary prevention parenting services. The Nurturing Parent curricula ^[PF3] targets families whose children are at risk or have experienced abuse and/or neglect. The program also collaborates with community partners focused on primary prevention parenting education. Non-cash grants for books may be given to parents participating in the program. Staffing will include the Counseling Manager and 2 Counselors. Training may be provided on-site or at community learning events and may include food, topic related materials, site rental, and outside presenters.

Current CAD with strikethroughs

All Children Excel (ACE) provides utilizes a prevention framework using a pyramid model. The top tier represents the Tertiary Prevention Treatment and secondary prevention parenting services. Program targeting children experiencing maltreatment and their families using the The Nurturing Parent Program for Parents and their Infants, Toddlers & Preschoolers. The middle tier representing the Secondary Prevention Intervention Program Curricula targeting targets families whose children are at risk or have experiences abuse and/or neglect. exhibiting mild to moderate risk of abuse or neglect and the presence of 1 to 3 risk factors using the Nurturing Skills for Families Programs. The base tier represents

Partnership for Children of Cumberland County, Inc.

~~the Primary Prevention Education Programs targeting the entire population through education and support before problems arise using Active Parenting Program: The First Five Years.~~

Non-cash grants for books may be given to parents participating in the program. Staffing will include the Counseling Manager ~~(1 FTE)~~ and 2 Counselors ~~(2 FTE)~~. Training may be provided on-site or at community learning events and may include food, topic related materials, site rental, and outside presenters. ~~ACE will hosts external meetings that involve the attendance of persons other than employees.~~

Cumberland

Family Resource Center, Activity ID# 027

PSC:5506 PBISID:FS30

The Family Resource Center (FRC) will serve as a community hub for connecting families with children birth to age 5 to the information, resources, and services they need to support their child's optimal health and development. The FRC will provide a highly coordinated system of family services and supports for the purpose of improving family well-being. To ensure individual family needs are met, all services will be delivered by staff who follow, the nationally recognized Family Support Principles as developed by Family Support America. The Information & Referral Assistant (IRA) will establish and maintain rapport, ~~will conduct an assessment in which the inquirer has one-to-one interaction~~ and will provide appropriate information and referrals ~~to connect families to services~~. Family intake will be conducted to assess each family's needs using a comprehensive and culturally responsive process. The FRC Manager, ~~who supervises the IRA and related program staff~~,^[PF4] will utilize a variety of formal and informal mechanisms to facilitate coordination of services among community partners. The FRC will encompass the following evidence-based/evidence-~~informed~~ family support programs, activities, and strategies to include: Diaper Bank of North Carolina, Dolly Parton Imagination Library, Active Parenting: The First Five Years, Nurturing Skills for Families Programs, and Nurturing Parent Program for Parents and their Infants, Toddlers & Preschoolers. The Program Features as listed in the Smart Start Resource Guide of Evidence-Based and Evidence-Informed Programs and Practices will be utilized in the design, implementation, and evaluation of the FRC services. Additionally, the IRA will seek I&R certification through the Alliance of Information and Referral Systems (AIRS). ~~Funds will be used to support an FRC Manager and Information Referral Assistant, and as funds allow, Contingent on funding, the FRC staff may~~ attend the AIRS Conference and/or participate in AIRS Online Training Courses.

Cumberland

Community Engagement and Development (CED), Activity ID# 030

PSC:5517 PBISID:FS30

The Community Engagement and Development (CED) activity will raise public awareness about programs and services available for families with young children in Cumberland County as well as connect families to services. The Community Engagement Administrator, with support from Community Engagement Liaisons, will deploy strategies to increase PFCs brand awareness by ensuring consistency in branded materials. (1)

The CED activity will also support and strengthen the early childhood system through stewardship of local resources, build awareness and support for early childhood development and health (2, 3, 4, 5 and 6). The CED activity will maximize and leverage Smart Start dollars by bringing partners and their resources to the table to serve children and families.

The CED activity will host external meetings, and early childhood events involving the public and food may be provided. Contingent on funding contracted services such as temps, technology, and communication consultants may be utilized. Multiple funding streams will be used to support the staffing, purchase of materials and coordination of this activity.

- 1) Keeper of the brand: deploy strategies to increase PFCs brand awareness by ensuring consistency in branded materials.
- 2) Community Presentations (by CE staff or SMEs)
- 3) Community Outreach Events (coordinated, participated or attended by CE)
- 4) Produce/curate content for newsletters, website content, and social media posts
- 5) Volunteer recruitment and opportunities
- 6) Community Relations: Engaging with local partners where one or more early care profile indicator was raised, addressed, and working to improve through collective efforts.[PF5]

Current CAD with no strikethroughs

The Community Engagement and Development (CED) activity will engage and align our organization with local partners in Cumberland County. This alignment will allow us to identify organizations who serve similar populations and pool resources. The Community Engagement Administrator, with support from Community Engagement Liaisons, will create, plan and implement annual and multi-year strategies to increase PFCs brand awareness. With increased awareness and greater community involvement, our citizens will be more engaged and invested in early childhood education and development. The CED activity will support and strengthen the early childhood system through stewardship of local resources, community engagement, strategic communication, volunteer recruitment and opportunities, outreach and education, and community relations. The CED activity will maximize and leverage Smart Start dollars by bringing partners and their resources to the table to serve children and families. The CED activity will host external meetings and early childhood events involving the public and food may be provided. Contingent on funding, contracted services such as temps, technology and communication consultants may be utilized. Multiple funding streams will be used to support the staffing, purchase of materials and coordination of this activity.

SUBSIDY

Cumberland

PFC Child Care Subsidy, Activity ID# 002

PSC:2341 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]] [The dual subsidy program will provide services to \(1\) children unable to receive support through the Cumberland County Department of Social Services who meet specific criteria or at the discretion of the PFC President \(TANF\); or \(2\) for families in crisis or in need of registration support who meet program requirements \(non-TANF\).](#) [\[PF6\]](#)

Cumberland

Parents for Higher Education (PFHE) Subsidy, Activity ID# 218

PSC:2341 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]] [The Parents for Higher Education \(PFHE\) subsidy is provided to up to parents that meet the following eligibility criteria: children ages birth to five; earn less than 200% of federal poverty level; do not qualify for or are unable to receive funding through Cumberland County Department of Social Services; are in school at Fayetteville Technical Community College, and; willing to enroll their child receiving child care subsidy in a 4 or 5-star facility.](#) [\[PF7\]](#)

Cumberland

Spainhour Subsidized Child Care, Activity ID# 210

PSC:2347 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families who are not eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]] [The program will provide up to 20 children non-TANF child care subsidy to assist with access to high quality inclusive infant/toddler child care.](#) [\[PF8\]](#)

ALL OTHER CADS – NO CHANGES

ADMINISTRATION

Cumberland
Administration, Activity ID# 999
PSC:9100 PBISID:A10

Partnership for Children of Cumberland County, Inc. is a not-for-profit agency established to ensure that children under six years of age benefit from, and have access to, high quality early childhood education and development services. The Local Partnership board is made up of community leaders from business, government, education, churches, non-profits, communities, human services agencies, child care providers and families. The Local Partnership will be responsible for developing a collaborative strategy to meet the needs of children and families in Cumberland County. The Local Partnership will administer, oversee, and coordinate implementation of the local annual plan, including subcontracting for services as needed.

Cumberland
Planning, Monitoring and Evaluation, Activity ID# 007
PSC:5603 PBISID:FS30

The Planning, Monitoring and Evaluation activity will develop and maintain relationships with service providers, and provide services critical to program accountability including: (1) Needs and Resource Assessment: Conduct needs and resource assessment to inform programmatic priorities, developing a strategic plan based on community needs, researching evidence for effective program selection to best meet community needs, and selection of evidence-based and evidence-informed activities that best meet the needs and priorities. (2) Collaboration and Coordination with Community Partners: Engage all sectors to accelerate positive movement on critical community issues and effect enduring systemic change. (3) Programmatic and Financial Monitoring: Ensure comprehensive programmatic and financial monitoring of Smart Start funded evidence-based and evidence-informed activities. (4) Program Evaluation: Employ an integrated performance management approach that uses long-term goals in parallel with tracking indicators and annual performance goals. (5) System Integration: Centralized information management / centralized database that helps identify gaps in services and opportunities for increased collaboration and funding. (6) Technical Assistance: Build the capacity of organizations to achieve mission-driven results approaches. A Mandatory DSP In-Service will be held at the beginning of each fiscal year for the Smart Start funded grantees and food may be provided. Smart Start funds will support the following positions: Vice President of Planning and Evaluation, Quality Assurance Specialist, Administrative Specialist, a Grants Manager and a partial fiscal monitor. Contingent on funding contracted services such as temps and data management consultants may be utilized.

EARLY CHILDHOOD EDUCATION

Cumberland

Child Care Resource and Referral, Activity ID# 001

PSC:3104 PBISID:PLA40

CCR&R staff support childcare providers through technical assistance (TA), professional development advising, structured learning events, and the mobile resource unit. Families are supported through consumer education and referral services. Additionally, a lending library for families and early childhood professionals to have access to and borrow learning and instructional materials. TA and structured learning events will be offered to all childcare facilities in the county. TA will be provided using a variety of assessment tools (e.g. ERS, PAS, and BAS). Childcare facilities may receive a one-time bonus for achieving a specific goal, such as a star level increase to four or five stars or an assessment score increase as documented through pre- and post-assessment. Higher education supports may be provided in the form of financial assistance to cover tuition, books and activity fees. An additional higher education support may include the provision of education bonuses for the completion of three semester credits with a GPA of 3.0 or better. The CCR&R hosts external meetings to engage community stakeholders, such as the CCR&R Advisory Committee and DCDEE Childcare Consultants. Other services will include data collection/analysis and public awareness regarding early childhood issues. As allowable according to the cost principles, Smart Start funds may be used for meeting/structured learning event expenses, topic related materials, assessment tools, food, and other contracted services to include presenters. If funding is available, committee member(s) may attend trainings.

Cumberland

WAGES, Activity ID# 720

PSC:3107 PBISID:EDU10

The Child Care WAGE\$ Project provides child care professionals with education-based salary supplements. To encourage consistency, installments based on half of the annual award are issued after each six-month period the participant completes in the same child care program. Because these supplements reward education and continuity of care, children benefit from more stable relationships with better educated teachers. The consistent care of an educated provider is fundamental to quality, and quality child care leads to future success in school and life. This project impacts children by helping to improve the quality of care they receive. Supplements are issued to teachers; directors and family child care providers based on education attained. The key goal of the Child Care WAGE\$ Project is to improve early care and education services. The primary performance standard that the Child Care WAGE\$ Project is to improve early care and education services. The primary performance standard that the Child Care WAGE\$ Project addresses is turnover. Preschool teacher turnover will be reduced. A secondary performance standard is that teacher education and compensation will be increased as a result of WAGE\$.

FAMILY SUPPORT

Cumberland

Child Passenger Safety Car Seat, Activity ID# 033

PSC:5506 PBISID:FS30

The Child Passenger Safety Seat Program will facilitate Car Seat Safety classes and distribute appropriately sized safety seats to eligible Cumberland County residents with children ages birth to five. Money received from parent fees will be used to purchase additional safety seats. All participants receiving a child safety seat must attend a Car Seat Safety class; which will be held at the PFC Family Resource Center during office hours and facilitated by a Certified Child Passenger Safety Technician. Car Seat Safety classes will consist of instructions and demonstration on proper installation and use. Prior to completing the Car Seat Safety class, all participants must demonstrate proper installation procedures to the Child Passenger Safety Technician. The Child Passenger Safety Technician will maintain certification from the National Highway Traffic Safety Administration.

Cumberland

Reach Out and Read (ROR), Activity ID# 262

PSC:5523 PBISID:FS20

[[This activity will collaborate with medical care practices to provide pre-literacy opportunities for children and their parents. The participating trained medical care providers will voluntarily incorporate Reach Out and Read (ROR), an evidence-based model, into young children's regular pediatric checkups or well-child visits. The medical care providers will implement ROR in their practices according to the National ROR guidelines. During each of the routine visits, children will receive a new, culturally- and developmentally-appropriate book to take home and read with their parents. The medical care providers will discuss the importance of reading, model reading a book aloud to the child, and encourage parent-child interactions as part of pre-literacy and language development. The program begins at the child's 6-month checkup and continues through age 5, with a special emphasis on children growing up in low-income communities. Medical practices will participate in the parent survey period and submit parent surveys to ROR Carolinas.]] This activity will provide a Project Coordinator to support the medical practice with book ordering, data collection, literacy rich waiting room development, and overall program coordination.

HEALTH

Cumberland

Assuring Better Child Health and Development (ABCD), Activity ID# 259

PSC:5410 PBISID:H10

Cumberland's ABCD project is working to establish cross-system coordination for developmental screening across primary health care and appropriate referral/service linkage to further promote early learning, readiness for school, and parent education. The Assuring Better Child Health and Development (ABCD) model improves the quality of child development services in primary care medical practices by enhancing developmental screening and referral for children ages birth-5 in the context of the medical home. The project will provide training and on-site technical assistance to medical practice sites to facilitate the identification of children who may benefit from early intervention services. Services will be provided to physicians and their staff at various times to support the integration of standardized, validated developmental screening and referral into designated well-child visits, the provision of information and education to families regarding their child's development, and collaboration with community partners to ensure follow-up to the practices regarding referral and treatment plans. The project will also develop and disseminate appropriate materials to participating practices including a community resources directory or referral handouts. Services will be implemented with model fidelity by a qualified ABCD Coordinator.

Cumberland

Kindermusik & Music Therapy, Activity ID# 220

PSC:5417 PBISID:H10

Kindermusik will provide one-on-one training and coaching in utilizing music in daily lesson plans by modeling during 7 weekly sessions for classes of at-risk pre-kindergarten children and their teachers. Each teacher and child will receive Kindermusik curriculum materials including a parent/child magazine with story and CD allowing parents and children to build upon classroom experiences. Preschool teachers/assistants will learn methods through observing all class presentations so that concepts and musical activities can be integrated into the teacher's daily lesson plans. The music professional/licensed Kindermusik Instructor will explore ideas and help develop activities with the preschool teacher utilizing music through numbers, shapes, colors, and letters; explore ways to share music in the child's world in the classroom and at home; and may provide follow-up consultation with preschool teachers to explore ways of enhancing daily experiences with the children. Music Therapy will be provided through one-on-one training and mentoring to improve teacher practice by a contracted Music Therapist for special needs preschoolers at Dorothy Spainhour and special needs preschoolers in Early Intervention classes for 8 week and 16 week series classes. If available, children ages 3 and 4 at Dorothy Spainhour may receive a Kindermusik home kit.

Cumberland

Family Connects, Activity ID# 032

PSC:5413 PBISID:FS30

The Partnership for Children of Cumberland County will initiate a contract with Family Connects International in support of planning and initial implementation of the Family Connects model, in Cumberland County within a three-year period commencing July 1, 2018. The program is designed for universal community coverage in order to promote community-wide change for families. Over the three-year period, the Cumberland Family Connects Team will follow a 6-step process to achieve initial program certification. All steps include regularly scheduled communication with the Family Connects International team at Duke University and build in a step-wise approach. Within the first year of contracting, it is expected that all deliverables within the first step of program certification. Step 1: Readiness Assessment & Implementation Plan Development. This phase encompasses stakeholder engagement, organizational modeling, community-level mapping and readiness assessment leading to a final site implementation plan. Step 2: Program Installation. In this phase, program staff will train in the model development to support initiation of services to families. This will include installation of the locally run database for program documentation and reporting. Step 3: Initial Implementation In this phase, local providers implement the Family Connects model and receive ongoing consultation for clinical home visits (fidelity and reliability checks) and community engagement and alignment activities. Step 4: On-site Assessment and Initial Program Certification. Within this phase of implementation, observation and review by the Family Connects International team will be scheduled in Cumberland County upon successful completion of the Initial Implementation phase. Step 5: Full Operation. All components of the program will be in effect and operating throughout this phase of the project and will be assessed through standard data collection and reporting protocol as defined by Family Connects International. Step 6: On-site Review. Following 6-12 months of full operations, with timing determined by the Family Connects International and local teams, an on-site audit will occur. Meetings/trainings may be provided on-site or at community learning events and may include food, topic related materials, site rental, and outside presenters. Contingent on funding contracted services such as temps and may be utilized

SUBSIDY

Cumberland

DSS Child Care Subsidy, Activity ID# 760

PSC:2340 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). This activity will be implemented through the state-level subsidy contract and will be governed by a Memorandum of Understanding between the Local Partnership and the Local Purchasing Agency (LPA).]]

Cumberland

DSS Child Care Subsidy Support / admin, Activity ID# 750

PSC:2360 PBISID:PLA50

This activity will provide services to support the implementation of child care subsidy including program administration; family outreach and application; eligibility determination; payment processing; annual recertification; and reporting, etc. This activity will be implemented through the state-level subsidy contract and will be governed by a Memorandum of Understanding between the Local Partnership and the Local Purchasing Agency (LPA).

Cumberland

Parents for Higher Education (PFHE) Subsidy Admin Support, Activity ID# 256

PSC:2361 PBISID:PLA50

This activity will provide services to support the implementation of child care subsidy including program administration; family outreach and application; eligibility determination; payment processing; annual recertification; and reporting, etc.

Cumberland

PFC Child Care Subsidy Non-TANF/CCDF, Activity ID# 022

PSC:2347 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families who are not eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]] This activity includes registration fees.

Cumberland

PFC Child Care Subsidy Administration, Activity ID# 021

PSC:2361 PBISID:PLA50

This activity will provide services to support the implementation of child care subsidy including program administration; family outreach and application; eligibility determination; payment processing; annual recertification; and reporting, etc.

Finance Committee Recommendations

Meeting of October 15, 2019

RECOMMENDATIONS

- A. Section 31 Liquidity Disclosure Policy, effective July 1, 2019: The Finance Committee recommends accepting Section 31 Liquidity Disclosure Policy as presented. PFC's Liquidity Management Policy is to diversify and invest unrestricted cash in excess of the FDIC limit (per bank, if applicable) into various investment vehicles such as certificates of deposits, money market account and E-Trade funds per the Accounting Policies and Procedures Section 29 – Investment Policy. In the event of an unanticipated liquidity need, PFC could reinstate a line of credit at its primary bank or liquidate its money market account, certificate of deposits and E-Trade funds account.

INFORMATION

- B. Cumberland Financial Reports for September 2019 were presented for information:
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. South West Child Development Commission (SWCDC) – Region 5
 - 4. All Funding Sources
 - 5. Cash and In-Kind Report
- C. Projected Reversions/Carry Forward (Smart Start): Based on projections, all partnerships are receiving at least 89% back from their reverted funds.
- D. PFC Little Land: PFC will host a PFC Little Land instead of the Soiree on March 7, 2020. This will be an Expo type, family friendly event which will be more mission focused and a part of the PFC family outreach.

Facility and Tenant Committee Recommendations
Meeting of October 21, 2019

RECOMMENDATIONS

1. The Facility & Tenant Committee recommends approval for tenancy at the center for the following organizations:

- CateRRRflies
- Empowered2Shift
- Giving Hands Association
- True North Counseling

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS September 30, 2019

FOOTNOTES - BALANCE SHEET

A. The cash accounts at September 30, 2019 total \$2,198,193.86.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$243,144.45	n/a	n/a	n/a	.50%
Select Bank	CD	\$100,000.00	15	05/20/20	2.47%	2.50%
Lumbee Bank	CD	\$100,000.00	15	05/21/20	2.26%	2.29%
Select Bank	Checking	\$0.00	n/a	n/a	n/a	n/a
Lumbee Bank	Checking	\$100.00	n/a	n/a	n/a	n/a
E-Trade	Financial Trades	\$68,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$542,628.45				

B. Employees' payroll deductions at September 30, 2019 from the current month and from prior months total \$3,496.78. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS

September 30, 2019

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start grants for all of the Service budgets are in full contract effective July 1, 2019.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2019.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2019.

Effective September 15, 2019 a new activity for the Fundraising Administration 1% allocation was established by decreasing the Smart Start P&E Services activity and increasing the Fundraising Administration Activity by \$65,730.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
September 30, 2019

Assets

Bank of America Checking Account	\$ 1,655,165.41	}	A
PNC Bank - Money Market Reserve	243,144.45		
Select Bank - Certificate of Deposit	100,000.00		
Lumbee Bank - Certificate of Deposit	100,000.00		
Select Bank - Checking Account [from investments]	0.00		
Lumbee Bank - Checking Account [from investments]	100.00		
E-Trade Funds Account	68,000.00		
Petty Cash, Change Funds, Undeposited Receipts	400.00		
Beneficial Interest in Community Foundation	31,384.00		
Employee Advances (for travel)	216.20		
	<hr/>		

Total Assets

2,198,410.06

Liabilities and Net Assets

Health Insurance Payable	(1,469.75)	}	B
Flex-Spending Payable	(1,501.76)		
AFLAC Payable	(558.56)		
Payroll Withholding - 401k	0.01		
Dental Insurance Payable	27.78		
Vision Payable	5.13		
Legal Shield Payable	0.37		
Tenant Security Deposits	21,961.80		
Unrestricted Net Assets	1,066,796.70		
Temporarily Restricted Net Assets	135,132.78		
Permanently Restricted Net Assets	31,384.00		C
Excess Revenues over (under) Expenditures	946,631.56		
	<hr/>		

Total Liabilities and Net Assets

\$ 2,198,410.06

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION	\$6,573,047
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TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$383,479
FY 19/20 Smart Start Admin Base Allocation	\$317,749
FY 19/20 Additon of 1% Fundraising Grant [9200-990]	\$65,730

TOTAL ALLOCATION FOR SERVICES ----->	\$6,189,568
FY 19/20 Smart Start Services Allocation :	\$6,255,298
FY 19/20 Reduction for 1% Fundraising Grant [9200-990]	\$ (65,730)

AS OF SEPTEMBER 30, 2019

If monthly spending was equal,
at month-end, the percentages
should be:

					EXPENDITURES						25%	75%	
Activity		Agency			09/15/19 Budget	Advances	July	August	September	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Early Care & Education Subsidy - TANF Only													
1	Subsidized Child Care	Dept. of Social Services		\$ 2,230,306.00		\$ 46,408.00	\$ 38,146.00	\$ 31,783.00	\$ 116,337.00	\$ 2,113,969.00	5%	95%	
2	CCR&R - Subsidy	IH Partnership for Children		\$ 366,368.00		\$ 18,028.82	\$ 16,647.68	\$ 23,000.00	\$ 57,676.50	\$ 308,691.50	16%	84%	
3	Child Care Scholarships	Fayetteville Tech. Com. College		\$ 207,260.00		\$ -	\$ -	\$ 20,345.23	\$ 20,345.23	\$ 186,914.77	10%	90%	
		ECE Subsidy TANF Total:	45%	\$ 2,803,934.00	\$ -	\$ 64,436.82	\$ 54,793.68	\$ 75,128.23	\$ 194,358.73	\$ 2,609,575.27	7%		
		Minimum of 39% Required											
Early Care & Education Subsidy - Non-TANF													
4	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children		\$ 59,500.00		\$ 13,012.09	\$ 20,232.85	\$ 22,951.99	\$ 56,196.93	\$ 3,303.07	94%	6%	
5	Spainhour/Child Play	Easter Seals UCP		\$ 91,716.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,716.00	0%	100%	
		ECE Subsidy Non-TANF Total:	2%	\$ 151,216.00	\$ -	\$ 13,012.09	\$ 20,232.85	\$ 22,951.99	\$ 56,196.93	\$ 95,019.07	37%		
Early Care & Education Subsidy - Administration													
6	Subsidy Support Staff	Dept. of Social Services		\$ 159,807.00		\$ 60,407.05	\$ 65,631.20	\$ 33,768.75	\$ 159,807.00	\$ -	100%	0%	
7	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College		\$ 11,450.00		\$ -	\$ 1,233.32	\$ 1,274.84	\$ 2,508.16	\$ 8,941.84	22%	78%	
8	CCR&R - Subsidy Administration	IH Partnership for Children		\$ 35,150.00		\$ 2,539.30	\$ 4,277.07	\$ 110.98	\$ 6,927.35	\$ 28,222.65	20%	80%	
		ECE Subsidy Administration Total	3%	\$ 206,407.00	\$ -	\$ 62,946.35	\$ 71,141.59	\$ 35,154.57	\$ 169,242.51	\$ 37,164.49	82%		
Early Care & Education Quality & Affordability													
9	CCR&R - Core Services	IH Partnership for Children		\$ 1,389,200.00		\$ 84,927.75	\$ 127,127.07	\$ 110,612.77	\$ 322,667.59	\$ 1,066,532.41	23%	77%	
10	WAGE\$	Child Care Svcs. Association		\$ 371,554.00		\$ -	\$ 72,793.47	\$ 29,566.87	\$ 102,360.34	\$ 269,193.66	28%	72%	
		ECE Quality Total:	28%	\$ 1,760,754.00	\$ -	\$ 84,927.75	\$ 199,920.54	\$ 140,179.64	\$ 425,027.93	\$ 1,335,726.07	24%		
		Minimum of 70% Total Required		80%									
Health and Safety													
11	Assuring Better Health and Development (ABCD)	Carolina Collaborative Community Care (4C)		\$ 92,238.00		\$ 7,824.87	\$ 9,517.75	\$ 8,884.48	\$ 26,227.10	\$ 66,010.90	28%	72%	
12	Family Connect NEW at 07-01-18	IH Partnership for Children		\$ 100,000.00		\$ -	\$ -	\$ 383.89	\$ 383.89	\$ 99,616.11	0%	100%	
13	Kindermusik & Music Therapy [NEW PSC FOR FY1819 effective 7-1-18 per NCPC]	Kerri Hurley		\$ 57,209.00	\$ 9,534.83	\$ 1,000.00	\$ 7,115.53	\$ 2,903.16	\$ 11,018.69	\$ 46,190.31	19%	81%	
		Health & Safety Total:	4%	\$ 249,447.00	\$ 9,534.83	\$ 8,824.87	\$ 16,633.28	\$ 12,171.53	\$ 37,629.68	\$ 211,817.32	15%		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION	\$6,573,047
---	--------------------

TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$383,479
FY 19/20 Smart Start Admin Base Allocation	\$317,749
FY 19/20 Additon of 1% Fundraising Grant [9200-990]	\$65,730

TOTAL ALLOCATION FOR SERVICES ----->	\$6,189,568
FY 19/20 Smart Start Services Allocation :	\$6,255,298
FY 19/20 Reduction for 1% Fundraising Grant [9200-990]	\$ (65,730)

AS OF SEPTEMBER 30, 2019

If monthly spending was equal,
at month-end, the percentages
should be:

EXPENDITURES											
Activity	Agency		09/15/19 Budget	Advances	July	August	September	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Family Support											
14 Autism Outreach & Resource Ctr.		Autism of CC	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00	0%	100%
15 PFC Family Resource Center	IH	Partnership for Children	\$ 158,144.00		\$ 6,193.81	\$ 10,397.63	\$ 7,040.58	\$ 23,632.02	\$ 134,511.98	15%	85%
16 All Children Excel [ACE]	IH	Partnership for Children	\$ 200,950.00		\$ 17,698.86	\$ 22,721.10	\$ 17,630.11	\$ 58,050.07	\$ 142,899.93	29%	71%
17 Child Passenger Safety Car Seat	IH	Partnership for Children	\$ 5,000.00		\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	0%	100%
18 Community Engagement & Resource Development	IH	Partnership for Children	\$ 254,000.00		\$ 17,777.71	\$ 30,933.02	\$ 24,785.00	\$ 73,495.73	\$ 180,504.27	29%	71%
19 Reach Out & Read Grant		Carolina Collaborative Community Care (4C)	\$ 16,500.00		\$ 231.93	\$ 846.25	\$ 340.11	\$ 1,418.29	\$ 15,081.71	9%	91%
		Family Support Total:	11%	\$ 679,594.00	\$ -	\$ 41,902.31	\$ 64,898.00	\$ 49,795.80	\$ 156,596.11	23%	
System Support											
20 P&E - Planning & Evaluation	IH	Partnership for Children	\$ 338,216.00		\$ 37,382.78	\$ 33,307.30	\$ 19,170.80	\$ 89,860.88	\$ 248,355.12	27%	73%
		System Support Total:	5%	\$ 338,216.00	\$ -	\$ 37,382.78	\$ 33,307.30	\$ 19,170.80	\$ 89,860.88	27%	
		Total of Approved Projects:		\$ 6,189,568.00	\$ 9,534.83	\$ 313,432.97	\$ 460,927.24	\$ 354,552.56	\$ 1,128,912.77		
21 Administration	IH	Partnership for Children	5%	\$ 317,749.00	\$ -	\$ 31,631.47	\$ 57,222.11	\$ 35,127.45	\$ 123,981.03	39%	61%
22 1% Fundraising NEW for FY2019-2020	IH	Partnership for Children	1%	\$ 65,730.00	\$ -	\$ -	\$ -	\$ -	\$ 65,730.00	0%	100%
Unallocated Smart Start SERVICES Funds				\$ -							
Unallocated Smart Start ADMINISTRATION Funds				\$ -							
Total Smart Start Funds Expended				\$ 9,534.83	\$ 345,064.44	\$ 518,149.35	\$ 389,680.01	\$ 1,252,893.80			
Total Allocated Smart Start Funds Remaining									\$ 5,320,153.20		

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 19/20 Revenues per Contract	Fiscal Year 2019/ 2020	
\$ 8,398,245	NC Pre-k Grant Payments to Providers	
\$ 174,963	2% CCDF Quality Funds	
\$ -	2% New Capacity Building Funds	
\$ 349,927	4% Administrative Fee	as of September 30, 2019
\$ 8,923,135	Total NC Pre-k Grant	SHOULD BE
		25% 75%

FUND	Activity	FY 19/20 Budget 7/1/2019	July	August	September	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
211	9100-999 Administrative Operations	\$ 58,890.00	\$ 12,067.51	\$ 16,572.72	\$ 10,614.03	\$39,254.26	\$19,635.74	67%	33%
211	3104-001 CCR&R - Core	\$ 83,891.00	\$ 9,801.75	\$ 9,950.01	\$ 7,082.11	\$26,833.87	\$57,057.13	32%	68%
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 207,146.00	\$ 20,703.82	\$ 29,105.87	\$ 19,995.29	\$69,804.98	\$137,341.02	34%	66%
	Services Sub-Total	\$ 291,037.00	\$30,505.57	\$39,055.88	\$27,077.40	\$96,638.85	194,398.15	33%	67%
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 5,842,258.25	\$ -	\$ -	\$ -	\$0.00	\$5,842,258.25	0%	100%
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 1,030,986.75	\$ -	\$ -	\$ -	\$0.00	\$1,030,986.75	0%	100%
	Fund 206 Sub-Total	\$ 6,873,245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,873,245.00	0%	100%
319	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 1,296,250.00	\$ -	\$ -	\$ -	\$0.00	\$1,296,250.00	0%	100%
	2348-015 NC Pre-K Non-TANF/CCDF - Federal Funds	\$ 228,750.00	\$ -	\$ -	\$ -	\$0.00	\$228,750.00	0%	100%
	Fund 319 Sub-Total	\$ 1,525,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,525,000.00	0%	575%
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds	\$ 174,963.00	\$ 3,205.91	\$ 16,024.08	\$ 3,163.77	\$22,393.76	\$152,569.24	13%	87%

Total Budget Remaining \$8,764,848.13

Total NC Pre-K Grant	\$ 8,923,135.00
Unallocated NC Pre-k Revenues	\$ -
Total NC Pre-k Grant Expended	\$45,778.99 \$71,652.68 \$40,855.20 \$158,286.87
Total State Funds	\$7,223,172.00
Total Federal Funds	\$1,699,963.00
Total NC Pre-K Grant	\$8,923,135.00

Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant
Fiscal Year 2019 - 2020

TOTAL FY 2019 - 2020 REGION 5 LEAD AGENCY ALLOCATION **\$338,791.00** CORE ONLY

FY 2019 - 2020 10% Overhead / Administration Allocation **\$30,399.00**

FY 2019 - 2020 Program/Services Allocation **\$308,392.00**

									as of September 30, 2019	
EXPENDITURES									25%	75%
Activity		07/01/19 Budget	Advances	July	August	September	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services		\$ 246,166.00	\$ -	\$ 14,685.32	\$ 22,235.06	\$ 12,951.99	\$ 49,872.37	\$ 196,293.63	20%	80%
Core Services - 10% Overhead/Administration for CCR&R		\$ 1,899.00	\$ -	\$ 7.10	\$ 100.30	\$ 58.83	\$ 166.23	\$ 1,732.77	9%	91%
Core Services - 10% Overhead/Administration for Admin Ops		\$ 28,500.00	\$ -	\$ 20.56	\$ 3,554.66	\$ 1,229.92	\$ 4,805.14	\$ 23,694.86	17%	83%
Contracts & Grants - Anson County		\$ 9,954.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,954.00	0%	100%
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County		\$ 29,399.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,399.00	0%	100%
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,528.00	0%	100%
		\$ 338,791.00	\$ -	\$ 14,712.98	\$ 25,890.02	\$ 14,240.74	\$ 54,843.74	\$ 283,947.26	16%	84%
Region 5 Infant Toddler Project		\$ -	\$ -	\$ 10,094.20	\$ 14,690.07	\$ 9,871.17	\$ 34,655.44	\$ (34,655.44)	#DIV/0!	#DIV/0!
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ -	\$ -	\$ 4.71	\$ 70.30	\$ 24.80	\$ 99.81	\$ (99.81)	#DIV/0!	#DIV/0!
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ -	\$ -	\$ 10.13	\$ -	\$ -	\$ 10.13	\$ (10.13)	#DIV/0!	#DIV/0!
		\$ -	\$ -	\$ 10,109.04	\$ 14,760.37	\$ 9,895.97	\$ 34,765.38	\$ (34,765.38)	#DIV/0!	#DIV/0!
Region 5 Healthy Social Behaviors Project		\$ -	\$ -	\$ 9,475.88	\$ 13,556.59	\$ 10,068.79	\$ 33,101.26	\$ (33,101.26)	#DIV/0!	#DIV/0!
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ -	\$ -	\$ 1.66	\$ 68.30	\$ 41.32	\$ 111.28	\$ (111.28)	#DIV/0!	#DIV/0!
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ -	\$ -	\$ 9.66	\$ 71.00	\$ -	\$ 80.66	\$ (80.66)	#DIV/0!	#DIV/0!
		\$ -	\$ -	\$ 9,487.20	\$ 13,695.89	\$ 10,110.11	\$ 33,293.20	\$ (33,293.20)	#DIV/0!	#DIV/0!
Total Allocated DCD Funds Remaining								\$ 215,888.68		
Summary for 10% Overhead / Administration	PFC	\$ 30,399.00	\$ -	\$ 53.82	\$ 3,864.56	\$ 1,354.87	\$ 5,273.25	\$ 25,125.75	17%	83%

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2019 - 2020

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
			RESTRICTED FUNDS								
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ (1,062.85)	\$ 1,062.85	\$ 40,587.28	\$ -	\$ 41,650.13	\$ 42,573.08	\$ 22,910.60	\$ 37,691.43	\$ 103,175.11	\$ (62,587.83)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ 32,718.00	\$ -	\$ 32,718.00	\$ -	\$ 32,718.00	\$ -	\$ 32,718.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ 839,824.00	\$ -	\$ 839,824.00	\$ -	\$ -	\$ -	\$ -	\$ 839,824.00
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ (50,913.25)	\$ 50,913.25	\$ 3,205.91	\$ -	\$ 54,119.16	\$ 3,205.91	\$ 16,024.08	\$ 3,163.77	\$ 22,393.76	\$ (19,187.85)
329	NC Pre-K Capacity Building Grant - Effective 11-1-18 FEDERAL Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
212	NC Pre-K Capacity Building Grant - Effective 11-1-18 STATE Funds	\$ (14,384.03)	\$ 14,384.03	\$ -	\$ -	\$ 14,384.03	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-total for NC Pre-K	\$ (66,360.13)								Sub-total	\$ 758,048.32
301	Family CareGivers Program	\$ (164.12)	\$ -	\$ 164.00	\$ -	\$ 164.00	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ (150.12)
307	DCD Grant - SWCDC	\$ 18,312.10	\$ -	\$ 28,232.00	\$ -	\$ 28,232.00	\$ 33,025.08	\$ 26,016.12	\$ 14,240.74	\$ 73,281.94	\$ (26,737.84)
312	Region 5 - Infant/Toddler Project	\$ 1,558.37	\$ -	\$ -	\$ -	\$ -	\$ 19,432.25	\$ 14,760.37	\$ 9,895.97	\$ 44,088.59	\$ (42,530.22)
313	Region 5 - Healthy Social Behavior	\$ 9,593.21	\$ -	\$ -	\$ -	\$ -	\$ 11,315.57	\$ 13,695.89	\$ 10,110.11	\$ 35,121.57	\$ (25,528.36)
807	Region 5 - Program Income	\$ -	\$ 1,170.00	\$ 675.00	\$ 1,383.90	\$ 3,228.90	\$ 20.90	\$ 5,460.12	\$ 2,155.59	\$ 7,636.61	\$ (4,407.71)
	Sub-total for Other Restricted	\$ 29,299.56								Sub-total	\$ (99,354.25)
143	Smart Start - Admin. (FY 17/18)	\$ 50.95	\$ -	\$ -	\$ -	\$ -	\$ 50.95	\$ -	\$ -	\$ 50.95	\$ -
144	Smart Start - Services (FY 17/18)	\$ 902.97	\$ -	\$ -	\$ -	\$ -	\$ 902.97	\$ -	\$ -	\$ 902.97	\$ -
145	Smart Start - Admin. (FY 18/19)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
146	Smart Start - Services (FY 18/19)	\$ 275,733.74	\$ -	\$ -	\$ -	\$ -	\$ 275,531.53	\$ (300.00)	\$ (100.00)	\$ 275,131.53	\$ 602.21
147	Smart Start - Admin. (FY 19/20)	\$ -	\$ 39,719.00	\$ 28,184.00	\$ 27,020.00	\$ 94,923.00	\$ 31,631.47	\$ 57,222.11	\$ 35,127.45	\$ 123,981.03	\$ (29,058.03)
148	Smart Start - Services (FY 19/20)	\$ -	\$ 436,704.00	\$ 309,881.00	\$ 297,087.00	\$ 1,043,672.00	\$ 197,561.12	\$ 284,325.45	\$ 251,252.21	\$ 733,138.78	\$ 310,533.22
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ -	\$ 16,348.62	\$ -	\$ 16,348.62	\$ 5,827.87	\$ 8,082.58	\$ 5,629.25	\$ 19,539.70	\$ (3,191.08)
216	Dolly Parton's Imagination Library	\$ 3,525.75	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00	\$ 12.05	\$ -	\$ -	\$ 12.05	\$ 11,013.70
801	Program Income (SS Related)	\$ 82,849.45	\$ 5,038.94	\$ 6,134.96	\$ 7,850.89	\$ 19,024.79	\$ 3,533.95	\$ 5,416.12	\$ 3,582.86	\$ 12,532.93	\$ 89,341.31
804	GEMS Shared Services (PI SS Related)	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00
902	COBRA - Employee Insurance Withholdings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-total for Smart Start & Related	\$ 364,362.86								Sub-total	\$ 380,541.33

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2019 - 2020

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
	UNRESTRICTED FUNDS										
208	Unrestricted State Revenues - For Operating Purposes	\$ 28,371.63	\$ -	\$ -	\$ -	\$ -	\$ 1,886.51	\$ 1,936.10	\$ 1,706.49	\$ 5,529.10	\$ 22,842.53
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 488,655.55	\$ -	\$ -	\$ -	\$ -	\$ (39.86)	\$ 500.00	\$ 103.00	\$ 563.14	\$ 488,092.41
501	Individual Gifts & Donations	\$ 40,140.50	\$ 2,792.86	\$ 1,307.00	\$ 342.00	\$ 4,441.86	\$ (20.00)	\$ 43.04	\$ (25.00)	\$ (1.96)	\$ 44,584.32
515	Vending Machine Commissions	\$ 369.44	\$ 52.70	\$ 55.78	\$ 73.60	\$ 182.08	\$ -	\$ 90.00	\$ -	\$ 90.00	\$ 461.52
518	Kohl's Corporate Grants	\$ 3,855.92	\$ 930.00	\$ -	\$ -	\$ 930.00	\$ -	\$ 386.44	\$ 43.14	\$ 429.58	\$ 4,356.34
526	Unrestricted Private Funds	\$ 540.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 511.83	\$ 511.83	\$ 28.58
531	PFC Annual Engagements	\$ 247.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 247.80
536	The CarMax Foundation Grant	\$ 636.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 298.50	\$ -	\$ 298.50	\$ 337.93
537	Foundation for the Carolinas Grant via Long Leaf Foundation	\$ 13,361.63	\$ -	\$ -	\$ -	\$ -	\$ 3,588.34	\$ 5,072.68	\$ -	\$ 8,661.02	\$ 4,700.61
539	Foundation for the Carolinas Grant - Operation Restoration	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00
540	Think Babies Community Infant Toddler Project	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 324.96	\$ 324.96	\$ 675.04
541	NC Early Care Childhood Foundation ECPC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 698.96	\$ 698.96	\$ (698.96)
802	PFCRC II (Non-Smart Start)	\$ 110,431.99	\$ 8,312.28	\$ 10,225.13	\$ 6,920.62	\$ 25,458.03	\$ 5,552.52	\$ 40,348.43	\$ 5,591.78	\$ 51,492.73	\$ 84,397.29
806	Forward March Conference	\$ 31,763.71	\$ -	\$ -	\$ -	\$ -	\$ 5.00	\$ 0.50	\$ 117.04	\$ 122.54	\$ 31,641.17
812	PFCRC II - Administration	\$ 57,000.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 14,250.00	\$ 4,725.93	\$ 6,844.87	\$ 4,016.72	\$ 15,587.52	\$ 55,662.48
815	Hoke - Contracted Eval (not program income)	\$ 14,191.40	\$ -	\$ -	\$ -	\$ -	\$ 4,089.67	\$ 706.14	\$ 1,211.30	\$ 6,007.11	\$ 8,184.29
816	Contracted Data Services	\$ 3,448.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 106,534.93	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ 273.26	\$ 507.84	\$ 250.00	\$ 1,031.10	\$ 108,003.83
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 7,063.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,063.14
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 6,157.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,157.71
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 139.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139.52
828	Fundraising - Early Care & Education Initiatives	\$ 1,804.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,804.28

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2019 - 2020

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
897	Sales Tax	\$ (8,948.47)	\$ -	\$ 8,948.47	\$ -	\$ 8,948.47	\$ 618.20	\$ 1,947.24	\$ 505.56	\$ 3,071.00	\$ (3,071.00)
899	Interest Income (from Investment Funds)	\$ 22,533.18	\$ 219.36	\$ 149.71	\$ 146.79	\$ 515.86	\$ -	\$ -	\$ -	\$ -	\$ 23,049.04
904	Forfeited FSA	\$ 823.85	\$ -	\$ -	\$ -	\$ -	\$ 4.25	\$ 4.25	\$ 4.25	\$ 12.75	\$ 811.10
905	Employee Withholding	\$ (2,537.86)	\$ 24,661.98	\$ 30,715.38	\$ -	\$ 55,377.36	\$ 32,115.95	\$ 24,507.73	\$ 523.70	\$ 57,147.38	\$ (4,307.88)
	Sub-total for Unrestricted Funds	\$ 1,049,162.84								Sub-total	\$ 1,010,189.24
INFORMATION TECHNOLOGY											
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 222.51	\$ 365.93	\$ 182.96	\$ 771.40	\$ (771.40)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.01	\$ 0.01	\$ (0.01)
994	IT - Outside Agencies	\$ 121,979.80	\$ 1,544.32	\$ 8,858.00	\$ 10,270.52	\$ 20,672.84	\$ 7,113.45	\$ 10,198.88	\$ 6,384.68	\$ 23,697.01	\$ 118,955.63
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 799.00	\$ -	\$ 799.00	\$ (799.00)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-total for Information Technology	\$ 121,979.80								Sub-total	\$ 117,385.22
OTHER FUNDS											
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
	Sub-total for Other Funds	\$ 31,384.00								Sub-total	\$ 31,384.00
	TOTAL	\$ 1,529,828.93								TOTAL	\$ 2,198,193.86

ADDITIONAL SUMMARIZED INFORMATION	
USR	
Operating Cash	22,842.53
Investments	488,092.41
\$	510,934.94

NCPK	
Operating Cash	(81,775.68)
Cash Advance	839,824.00
\$	758,048.32

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2019/2020

Total Smart Start Allocation: \$ 6,573,047.00
 Target Cash & In-Kind Required (19%): \$ 1,248,878.93
 Target Cash Required (≥13%): \$ 854,496.11
 Target In-Kind Required (±6%): \$ 394,382.82

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CASH DONATIONS		July	August	September	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 40.00	\$ 105.00	\$ 80.00	\$ 225.00
Staff Donations	501-4410	\$ 10.00	\$ 10.00	\$ 10.00	\$ 30.00
Donations - General Admin Operations	501-4410	\$ 742.86	\$ 1,192.00	\$ 702.00	\$ 2,636.86
Donations - General CCR&R	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - Reach Out & Read	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PD&C	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PFCRC	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - PD&C KidStuff	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - NC Pre-K SS Allowable	501-4420	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Donations - Vending Machine Proceeds	515-4410	\$ 52.70	\$ 55.78	\$ 73.60	\$ 182.08
Donations - PFC Annual Engagements	531-4410	\$ -	\$ -	\$ -	\$ -
Donations - Forward March Conference	806-4830	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2018	820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2019	820-4611	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
Donations - Fundraising Event Sales 2018	820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2019	820-4601	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center I	801-4824	\$ 3,913.51	\$ 2,000.85	\$ 5,926.65	\$ 11,841.01
Program Income - Conference Room Rental RCI	801-4762	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
Program Income - Nurturing Parenting Workshop Fees	801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees	801-5311	\$ -	\$ -	\$ -	\$ -
Program Income - CCR&R Workshop Fees	801-4823	\$ 790.00	\$ 1,755.00	\$ 1,835.00	\$ 4,380.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 60.43	\$ 179.11	\$ 89.24	\$ 328.78
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 275.00	\$ 200.00	\$ -	\$ 475.00
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 14,250.00
Cost Reduction - Car Seat Program Parent Fees	146-6902	\$ -	\$ -	\$ -	\$ -
Quality Enhancement - Cash Matches	144-6904	\$ -	\$ -	\$ -	\$ -
Cost Reduction - Unlimited Online Learning	144-5317	\$ -	\$ -	\$ -	\$ -
					\$ -
Total Cash Donations - In-House		\$ 15,134.50	\$ 12,247.74	\$ 13,466.49	\$ 40,848.73

Cash Donations - Direct Service Providers					
1st Quarter (July - September)		\$ -			\$ -
2nd Quarter (October - December)					\$ -
3rd Quarter (January - March)					\$ -
4th Quarter (April - June)					\$ -
PFC Child Care Subsidy Parent Fees		\$ -			\$ -
Total Cash Donations - Direct Service Providers		\$ -	\$ -	\$ -	\$ -

TOTAL CASH DONATIONS	\$ 15,134.50	\$ 12,247.74	\$ 13,466.49	\$ 40,848.73
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GRANTS					
Carmax Foundation (100% Private Grants)	536-4426	\$ -			\$ -
WalMart Foundation (100% Private Grants)	533-4423	\$ -			\$ -
Raising A Reader (100% Private Grants)	534-4420	\$ -			\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420	\$ 930.00			\$ 930.00
Cumberland Community Foundation (100% Private Grants)	535-4425	\$ -			\$ -
TOTAL GRANTS		\$ 930.00	\$ -	\$ -	\$ 930.00

0.6%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ -			\$ -
Discounts on Materials - Kaplan		\$ -			\$ -
Discounts on Materials - Brame		\$ -			\$ -
Discounts on Materials - Discount School Supply		\$ -			\$ -
Discounts on Materials - Lakeshore		\$ -			\$ -
Discounts on Software - TechSoup Stock		\$ -			\$ -
Donations - Other In-Kind		\$ -			\$ -
PFC Staff Donations - Supplies and Mileage		\$ -			\$ -
PFC Board Member Donations - Supplies and Mileage		\$ -			\$ -
					\$ -
Total In-Kind Donations - In-House		\$ -	\$ -	\$ -	\$ -

In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)		\$ -			\$ -
2nd Quarter (October - December)					\$ -
3rd Quarter (January - March)					\$ -
4th Quarter (April - June)					\$ -
Total In-Kind Donations - Direct Service Providers				\$ -	\$ -

TOTAL IN-KIND DONATIONS	\$ -	\$ -	\$ -	\$ -
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0.0%

GRAND TOTAL	\$ 16,064.50	\$ 12,247.74	\$ 13,466.49	\$ 41,778.73
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0.6%

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target

\$ (1,207,100.20)

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