

Finance Committee Meeting Agenda

Tuesday, March 20, 2018

3:00 pm – 5:00 pm

PFC Resource Center

I. Call to Order & Chair Comments

- A. Welcome
- B. Volunteer Form

II. Approval of January 16, 2018 Minutes*

III. Accounting Reports

- A. Financial Reports: February 2018^Δ – Marie Lilly
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. DCDEE – Region 5
 - 4. All Funding Sources
 - 5. Unrestricted State Revenues
 - 6. Cash and In-Kind Report
- B. FY 17/18 Partnership Umbrella Budget (PUB)* – Marie Clark

IV. New Business

- A. Budget Amendments/Revisions* – Anna Hall
 - 1. Reach Out and Read
 - 2. ABCD
 - 3. Dolly Parton's Imagination Library
- B. In-House Budget Amendments/Revisions* – Marie Lilly/Carole Mangum
 - 1. Smart Start Administration
 - 2. Smart Start Child Care Resource and Referral (CCR&R)
 - 3. Smart Start PFC Child Care Subsidy Non-TANF/CCDF
- C. Disposal of Asset – Autism Society of Cumberland County* – Anna Hall
- D. Assets Disposals* – Marie Lilly
- E. FY 18/19-20/21 Smart Start Allocation Recommendations* – Marie Clark

V. Contract Management Report^Δ

- A. FY 17/18 DSP Contract Monitoring Status Report – Marie Clark
- B. FY 17/18 Region 5 Contract Monitoring Status Report – Carole Mangum

VI. President's Report^Δ

- A. North Carolina Partnership for Children (NCPC) Update / Legislative Update
- B. NC Justice Center, Pathways for Prosperity (P4P) Community Meetings
- C. 2018 Soirée Update
- D. Week of the Young Child, April 16-21, 2018
- E. KidStuff, April 28-29, 2018, Dogwood Festival
- F. 2018 Smart Start Conference, April 30 – May 3, 2018, Greensboro, NC
- G. Kidtopia, November 10, 2018, Crown Arena
- H. Dolly Parton Imagination Library (DPIL)

VII. Information

A. Upcoming Committee Meetings

MEETING	MEETING DATE	MEETING TIME
Board Development	March 27, 2018	1:00 pm – 2:30 pm
Board of Directors (& NC Pre-K Planning)	March 29, 2018	12:00 pm – 2:00 pm
Public Engagement & Development (PED)	April 3, 2018	3:00 pm – 5:00 pm
Facility & Tenant	April 16, 2018	11:30 am – 1:00 pm
Executive	April 26, 2018	9:00 am – 11:00 am
Human Resource	May 9, 2018	8:00 am – 9:15 am
Finance	May 15, 2018	3:00 pm – 5:00 pm
Planning & Evaluation	June 12, 2018	2:00 pm – 4:00 pm
CCR&R	June 21, 2018	9:00 am – 11:00 am

B. Upcoming Events/Volunteer Opportunities

EVENT	DATE	LOCATION	CONTACT
Truckload of Hope (Diaper Bank)	April 7, 2018	PFC	Michelle Hearon @ 826-3073
KidStuff	April 28-29, 2018	Festival Park	Sharon Moyer @ 826-3072
Kidtopia	November 10, 2018	Crown Expo Center	Sharon Moyer @ 826-3072
Story & Art Time	2 nd & 4 th Friday of each month – 10:30- noon	PFC	Bobbie Capps @ 826-3044
Grandparent Support Group	3 rd Tuesday of each month – 10:00-noon	PFC	Vicky Jimenez @ 826-3022

VIII. Adjournment

* Needs Action ^Δ Information Only/ Possible Conflict of Interest (Recusals) ^ε Electronic Copy

Partnership for Children of Cumberland County, Inc.
Finance Committee Meeting Minutes
January 16, 2018 (3:12 pm to 3:58 pm)
Be the Driving Force

MEMBERS PRESENT: Lisa Childers, Sandee Gronowski, Marcus Hedgepeth, Donna Pyles and Jody Risacher

MEMBERS ABSENT: Robin Deaver, Brenda Reid-Jackson, Dawn Keeler and Perry Melton

NON-VOTING ATTENDEES: Linda Blanton, Marie Clark, Belinda Gainey, Anna Hall and Carole Mangum

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Call to Order & Chair Comments A. Welcome B. Volunteer Form	The scheduled meeting of the Finance Committee was held at the PFC Family Resource Center at 351 Wagoner Drive, Fayetteville, NC, on Tuesday, January 16, 2018, and began at 3:12 pm pursuant to prior written notice to each committee member. Marcus Hedgepeth, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey was Secretary for the meeting and recorded the minutes. A. Marcus Hedgepeth welcomed everyone to the meeting. B. Committee members who reviewed the committee packet prior to the meeting were asked to complete the volunteer form that was placed on the table with their packet.	Called to Order	None
II. Approval of Meeting Minutes A. October 17, 2017*	A. The minutes for the October 17, 2017 scheduled meeting were previously distributed and reviewed by the committee members. Sandee Gronowski moved to accept the minutes as presented. Donna Pyles seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.	Motion Carried	None
III. Accounting Reports [^] A.1.-5. Financial Reports – November 2017 A.6. Cash and In-Kind Report B.1.-5. Financial Reports – December 2017	A.1.-5. The Financial Reports for November 2017 were previously distributed. These were issued for information only. A.6. The Cash and In-Kind Report for November 2017 was previously distributed. The Cash and In-Kind was issued for information only. B.1.-5. The Financial Reports for December 2017 were previously distributed. Marie Clark and Carole Mangum reviewed the reports with the committee.	None None None	None None None
IV. New Business A. FY 16/17 Audit [^] B. FY 18/19-20/21 Smart Start Allocation Update [^]	A. Marie Clark reported that the FY 16/17 audit has been completed. There was an audit finding due to the NC Pre-K eligibility issues that were not identified until late 2016. The process was changed after the issue was identified. This was a carryover of the finding from FY 15/16 and was expected.	None	None



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<p>C. NC Pre-K Site Selection Workgroup^Δ</p> <p>D. FY 17/18 System of Support (SOS) Recommendation*</p>	<p>B. Marie Clark provided an overview of the FY 18/19, 19/20, 20/21 Proposed Smart Start Allocations handout which was provided in the packet.</p> <p>Linda Blanton reported that based on changes that are taking place in CCR&R, changes have been made to the allocation to align CCR&R activities. Upon future notification from the North Carolina Partnership for Children, other changes may take place as well. The allocation team has been aware of this information.</p> <p>Linda stated that there is a need for a universal home visiting program for mothers with newborns. PFC is looking at Family Connect which, is the NC version of Nurse Family Partnership. PFC will be looking at the population level, demographics and number of nurses needed for the program. Community involvement is needed for this program to work. The program will be a part of Planning and Evaluation (P&E). P&E will be working with Duke University to kick start this program. After 6 months PFC will know if the community is in agreement with this program. A home visitation program, Healthy Families, was implemented before but PFC did not have the buy-in from the community. PFC is looking to work with other organizations, ACS, Cape Fear, Health Department and others to work together to make this activity work.</p> <p>An invite was sent for people to participate on the Allocation Team. There are approximately 30 individuals participating on the teams. There are three team, Early Care and Education, Health/Family Support and System Support. The senior leadership team is acting as subject matter experts in the three groups. The fiscal team is also participation. A rubric is being used to make sure the proposals are aligned with the PFC Strategic Plan.</p> <p>C. Marie Clark stated that volunteers, who did not have conflicts of interest, are needed to work on the NC Pre-K Site Selection Workgroup. This group of individuals will focus on selecting NC Pre-K sites for next fiscal year.</p> <p>D. Marie Clark reported that the Autism Society of Cumberland County (ASCC) has improved on providing the appropriate information needed regarding their monitoring. It is being recommended that ASCC be placed on a modified System of Support (SOS) requiring fiscal desktop monitoring for the remainder of FY 17/18 and provide the financial documents to support the FSRs for March and June 2018 instead of monthly.</p> <p>Jody Risacher moved to accept ASCC being placed on a modified SOS for the remainder of FY 17/18 and providing financial documents to support FSRs for March and June 2018 as presented. Donna Pyles seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p>	<p>None</p> <p>None</p> <p>None</p> <p>Motion Carried</p>	<p>None</p> <p>None</p> <p>None</p> <p>Marie Clark</p>
<p>V. Contract Management Report</p> <p>A. FY 16/17 DSP Contract Monitoring Status Report^Δ</p>	<p>A. Anna Hall reviewed the final FY 16/17 DSP Contract Monitoring Status Report.</p>	<p>None</p>	<p>None</p>



Partnership for Children of Cumberland County, Inc.
Finance Committee Meeting Minutes
January 16, 2018 (3:12 pm to 3:58 pm)
Be the Driving Force



<p>VI. President's Report</p> <ul style="list-style-type: none"> A. North Carolina Partnership for Children (NCPC) Update / Legislative Update B. NC Justice Center, Pathways to Prosperity Community Meetings C. 2018 Soirée – March 10, 2018 D. Smart Start Conference, April 30 – May 3, 2018 E. Guardian ad Litem Peanut Butter Jelly Time – Annual Peanut Butter Jelly Campaign 	<p>Marie Clark gave the President's report in Mary Sonnenberg's absence;</p> <ul style="list-style-type: none"> A. North Carolina Partnership for Children (NCPC) Update / Legislative Update <ul style="list-style-type: none"> 1. CHIP funding – Congress added money to the program before holiday recess to keep funded through March. Issue is whether this funding will last that long. 2. Congressional Tax Reform Bill – signed before holiday recess <ul style="list-style-type: none"> a. Child tax credit increased to \$2,000, but low-income families cannot get the full credit, as only first \$1,400 are refundable. Must have a social security number to claim so children of undocumented immigrants will lose benefits. b. Significant increase in standard deduction expected to reduce charitable giving somewhere between \$12B and \$20B per year. c. NC General Assembly in special session January 10 d. Continuing resolution for spending expires January 19 B. NC Justice Center, Pathways to Prosperity (www.pathwaysforprosperity.org) <ul style="list-style-type: none"> 1. The top five areas of focus: <ul style="list-style-type: none"> a. Workforce/Industry Alignment b. Parent Mentoring/Education c. Education K-12 d. Early Childhood Education e. Affordable Housing 2. Community Meetings – second meetings this week and next for each focus area. Partnership representation on each focus group. Plan is to be developed by March 2018; followed by convening of Revitalization Neighborhood groups. C. 2018 Soirée –March 10, 2018, Crown Arena. Continued needs: <ul style="list-style-type: none"> 1. Wine for the "Wine Pull" 2. Auction items 3. Sponsorships 4. Restaurants/food vendors for the Chef's Circle 5. Desserts 6. Phone-a-Thon January 24 to past sponsors; let Sharon Moyer know if you can help 7. Any questions or requests for information should go to Sharon Moyer D. Smart Start Conference – April 30-May 3, 2018 E. Guardian Ad Litem Peanut Butter Jelly Time – Annual Peanut Butter and Jelly Campaign <ul style="list-style-type: none"> 1. Ends January 20, 2018 to go to local food banks 2. Boxes here at PFC 	<p>None</p>	<p>None</p>
<p>VII. Information</p>	<p>See Agenda</p>	<p>None</p>	<p>None</p>



Partnership for Children of Cumberland County, Inc.
Finance Committee Meeting Minutes
January 16, 2018 (3:12 pm to 3:58 pm)
Be the Driving Force



VIII. Adjournment	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 3:58 pm.	Adjourned	None
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Submittal: The minutes of the above stated meeting are submitted for approval. _____

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS February 28, 2018

FOOTNOTES - BALANCE SHEET

A. The cash accounts at February 28, 2018 total \$1,272,898.39.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$530,884.47	n/a	n/a	n/a	.50%
First South Bank	Money Market	\$-0-	A \$243,587.60 check was deposited into PFC's main checking account until investment decisions are made.			
First Citizens Bank	CD	\$-0-	A \$249,522.08 check was deposited into PFC's main checking account until investment decisions are made.			
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$562,268.47				

B. Employees' payroll deductions at February 28, 2018 from the current month and from prior months total \$4,575.01. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS
February 28, 2018

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start grants for all of the Services budgets are in full contract effective July 1, 2017.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2017.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2017.

UNALLOCATED SERVICE FUNDS: There are currently no unallocated Service funds effective December 15, 2017.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
February 28, 2018

Assets

Bank of America Checking Account	\$ 709,529.92	} A
PNC Bank - Money Market Reserve	530,884.47	
Petty Cash, Change Funds, Undeposited Receipts	1,100.00	
Beneficial Interest in Community Foundation	31,384.00	
	<hr/>	
Total Assets	1,272,898.39	
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Liabilities and Net Assets

Health Insurance Payable	1,389.04	} B
Flex-Spending Payable	3,456.07	
AFLAC Payable	(43.52)	
Dental Insurance Payable	(219.36)	
Vision Payable	(7.41)	
Legal Shield Payable	0.19	
Tenant Security Deposits	16,340.76	
Unrestricted Net Assets	1,011,030.51	
Temporarily Restricted Net Assets	40,280.55	
Permanently Restricted Net Assets	31,384.00	C
Excess Revenues over (under) Expenditures	169,287.56	
	<hr/>	
Total Liabilities and Net Assets	\$ 1,272,898.39	
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PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2017 - 2018

FY 17/18 SMART START FULL ALLOCATION \$6,598,689

(per Allocation Memo dated 06-02-2017)

TOTAL ALLOCATION FOR ADMINISTRATION -----> \$319,799

FY 17/18 Smart Start Admin Base Allocation \$319,799

TOTAL ALLOCATION FOR SERVICES -----> \$6,278,890

FY 17/18 Smart Start Services Allocation : \$6,278,890

AS OF FEBRUARY 28, 2018

If monthly spending was equal, at month-end, the percentages should be:

67% 33%

						EXPENDITURES						67%	33%	
Activity			Agency			12/15/17 Budget	Advances	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Early Care & Education Subsidy - TANF Only														
1	Subsidized Child Care		Dept. of Social Services		\$ 2,230,306.00		\$ 380,595.00	\$ 354,407.00	\$ 269,815.00	\$ 1,651,887.20	\$ 578,418.80	74%	26%	
2	CCR&R - Subsidy	IH	Partnership for Children		\$ 366,368.00		\$ 62,751.93	\$ 59,297.10	\$ 41,538.61	\$ 309,819.08	\$ 56,548.92	85%	15%	
3	Child Care Scholarships		Fayetteville Tech. Com. College		\$ 207,260.00		\$ 24,708.19	\$ 22,394.63	\$ 18,088.20	\$ 135,235.20	\$ 72,024.80	65%	35%	
			ECE Subsidy TANF Total:	45%	\$ 2,803,934.00	\$ -	\$ 468,055.12	\$ 436,098.73	\$ 329,441.81	\$ 2,096,941.48	\$ 706,992.52	75%		
			Minimum of 39% Required											
Early Care & Education Subsidy - Non-TANF														
4	CCR&R - Non-TANF Dual Subsidy	IH	Partnership for Children		\$ 60,000.00		\$ 14,704.84	\$ 7,052.33	\$ 100.00	\$ 60,000.00	\$ -	100%	0%	
5	Spainhour/Child Play		Easter Seals UCP		\$ 107,002.00		\$ 9,553.75	\$ 9,553.75	\$ 9,553.75	\$ 68,787.00	\$ 38,215.00	64%	36%	
			ECE Subsidy Non-TANF Total:	3%	\$ 167,002.00	\$ -	\$ 24,258.59	\$ 16,606.08	\$ 9,653.75	\$ 128,787.00	\$ 38,215.00	77%		
Early Care & Education Subsidy - Administration														
6	Subsidy Support Staff		Dept. of Social Services		\$ 178,424.00		\$ -	\$ -	\$ -	\$ 178,424.00	\$ -	100%	0%	
7	Child Care Scholarship - Admin Support		Fayetteville Tech. Com. College		\$ 11,550.00		\$ 482.92	\$ 307.32	\$ 1,005.76	\$ 6,657.19	\$ 4,892.81	58%	42%	
8	CCR&R - Subsidy Administration	IH	Partnership for Children		\$ 35,450.00		\$ 2,815.33	\$ 2,868.49	\$ 2,854.07	\$ 23,273.58	\$ 12,176.42	66%	34%	
			ECE Subsidy Administration Total	4%	\$ 225,424.00	\$ -	\$ 3,298.25	\$ 3,175.81	\$ 3,859.83	\$ 208,354.77	\$ 17,069.23	92%		
Early Care & Education Quality & Affordability														
9	CCR&R - Quality Enhancement Grants	IH	Partnership for Children		\$ 190,557.00		\$ 7,112.75	\$ 7,636.33	\$ 8,467.64	\$ 88,721.27	\$ 101,835.73	47%	53%	
10	CCR&R - High Quality Maintenance	IH	Partnership for Children		\$ 253,235.00		\$ 18,517.75	\$ 12,436.31	\$ 14,475.99	\$ 157,927.34	\$ 95,307.66	62%	38%	
11	CCR&R - Core Services	IH	Partnership for Children		\$ 799,147.00		\$ 51,738.64	\$ 50,106.38	\$ 61,326.90	\$ 462,808.29	\$ 336,338.71	58%	42%	
12	CCR&R - Professional Dev. Career Center	IH	Partnership for Children		\$ 270,413.00		\$ 37,392.06	\$ 26,327.73	\$ 18,435.00	\$ 162,908.46	\$ 107,504.54	60%	40%	
13	WAGE\$		Child Care Svcs. Association		\$ 374,680.00		\$ 14,773.83	\$ 2,250.00	\$ 75,610.02	\$ 255,723.52	\$ 118,956.48	68%	32%	
14	Kindermusik & Music Therapy		Kerri Hurley		\$ 67,403.00	\$ 9,618.00	\$ 6,578.20	\$ 5,768.74	\$ 5,768.74	\$ 42,137.71	\$ 25,265.29	63%	37%	
			ECE Quality Total:	31%	\$ 1,955,435.00	\$ 9,618.00	\$ 136,113.23	\$ 104,525.49	\$ 184,084.29	\$ 1,170,226.59	\$ 785,208.41	60%		
			Minimum of 70% Total Required		82%									
Health and Safety														
15	Assuring Better Health and Development (ABCD) NEW DSP at 07-01-17		Carolina Collaborative Community Care (4C's)		\$ 65,000.00	\$ -	\$ 7,492.11	\$ 5,399.89	\$ 8,160.27	\$ 51,398.06	\$ 13,601.94	79%	21%	
			Health & Safety Total:	1%	\$ 65,000.00	\$ -	\$ 7,492.11	\$ 5,399.89	\$ 8,160.27	\$ 51,398.06	\$ 13,601.94	79%		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2017 - 2018

FY 17/18 SMART START FULL ALLOCATION \$6,598,689

(per Allocation Memo dated 06-02-2017)

TOTAL ALLOCATION FOR ADMINISTRATION -----> \$319,799

FY 17/18 Smart Start Admin Base Allocation \$319,799

TOTAL ALLOCATION FOR SERVICES -----> \$6,278,890

FY 17/18 Smart Start Services Allocation : \$6,278,890

AS OF FEBRUARY 28, 2018

If monthly spending was equal, at month-end, the percentages should be:

							EXPENDITURES				67%	33%	
Activity		Agency			12/15/17 Budget	Advances	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Family Support													
16	Autism Outreach & Resource Ctr.		Autism of CC		\$ 46,100.00		\$ 4,496.24	\$ 3,523.63	\$ 3,113.96	\$ 42,344.38	\$ 3,755.62	92%	8%
17	PFC Family Resource Center	IH	Partnership for Children		\$ 306,227.00		\$ 20,676.59	\$ 21,010.01	\$ 22,233.42	\$ 175,118.63	\$ 131,108.37	57%	43%
18	Community Engagement & Resource Development - NEW 07-01-17	IH	Partnership for Children		\$ 190,083.00		\$ 11,754.44	\$ 15,786.44	\$ 23,696.73	\$ 104,272.45	\$ 85,810.55	55%	45%
19	Dolly Parton Imagination Library - NEW DSP at 07-01-17		United Way of Cumberland County, Inc.		\$ 6,000.00		\$ 500.00	\$ 897.50	\$ 500.00	\$ 3,397.50	\$ 2,602.50	57%	43%
20	Reach Out & Read Grant NEW 08-31-17		Carolina Collaborative Community Care (4C's)		\$ 32,300.00		\$ 507.39	\$ 630.62	\$ 4,047.15	\$ 6,577.32	\$ 25,722.68	20%	80%
			Family Support Total:	9%	\$ 580,710.00	\$ -	\$ 37,934.66	\$ 41,848.20	\$ 8,160.27	\$ 331,710.28	\$ 248,999.72	57%	
System Support													
21	PD&C - Program Coord. - Monitoring & Supp	IH	Partnership for Children		\$ 145,554.00		\$ 9,223.05	\$ 8,369.80	\$ 12,897.78	\$ 96,589.47	\$ 48,964.53	66%	34%
22	P&E - Planning & Evaluation	IH	Partnership for Children		\$ 335,831.00		\$ 25,131.26	\$ 26,298.70	\$ 19,706.82	\$ 217,027.51	\$ 118,803.49	65%	35%
			System Support Total:	8%	\$ 481,385.00	\$ -	\$ 34,354.31	\$ 34,668.50	\$ 32,604.60	\$ 313,616.98	\$ 167,768.02	65%	
		Total of Approved Projects:			\$ 6,278,890.00	\$ 9,618.00	\$ 711,506.27	\$ 642,322.70	\$ 575,964.82	\$ 4,301,035.16	\$ 1,977,854.84		
23	Administration	IH	Partnership for Children	5%	\$ 319,799.00	\$ -	\$ 31,105.31	\$ 16,349.10	\$ 22,212.10	\$ 220,046.10	\$ 99,752.90	69%	31%
Unallocated Smart Start SERVICES Funds				\$ -									
Unallocated Smart Start ADMINISTRATION Funds				\$ -									
		Total Smart Start Funds Expended			\$ 9,618.00	\$ 742,611.58	\$ 658,671.80	\$ 598,176.92	\$ 4,521,081.26				
							Total Allocated Smart Start Funds Remaining				\$ 2,077,607.74		

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 17/18 Projected Revenues
\$ 8,073,765
\$ 168,203
\$ 336,407
\$ 8,578,375

NC Pre-k Grant Payments to Providers
2% New CCDF Quality Funds
4% Administrative Fee
Total NC Pre-k Grant

Fiscal Year 2017 / 2018

as of February 28, 2018	
SHOULD BE	
67%	33%

FUND	Activity	FY 17/18 Budget 9/1/2017	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
211	9100-999 Administrative Operations	\$ 152,161.00	\$8,393.49	\$7,875.17	\$16,812.26	\$76,852.87	\$75,308.13	51%	49%
211	3104-001 CCR&R - Core	\$ 62,308.00	\$5,933.84	\$5,603.01	\$5,615.96	\$45,301.01	\$17,006.99	73%	27%
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 121,938.00	\$7,853.26	\$8,084.84	\$12,444.66	\$88,661.90	\$33,276.10	73%	27%
	Services Sub-Total	\$ 184,246.00	\$13,787.10	\$13,687.85	\$ 18,060.62	\$133,962.91	\$50,283.09	73%	27%
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 6,862,700.00	\$553,325.00	\$590,725.00	\$681,775.00	\$3,681,350.00	\$3,181,350.00	54%	46%
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 1,211,065.00	\$130,750.00	\$103,650.00	\$163,250.00	\$753,375.00	\$457,690.00	62%	38%
	Fund 206 Sub-Total	\$ 8,073,765.00	\$684,075.00	\$694,375.00	\$845,025.00	\$4,434,725.00	\$3,639,040.00	55%	45%
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds	\$ 168,203.00	\$3,224.81	\$3,293.24	\$18,583.55	\$25,101.60	\$143,101.40	15%	85%

Total Budget Remaining

\$3,907,732.62

Total NC Pre-K Grant	\$ 8,578,375.00
Unallocated NC Pre-k Revenues	\$ -
Total NC Pre-k Grant Expended	\$709,480.40
Total State Funds	\$8,410,172.00
Total Federal Funds	\$168,203.00
Total NC Pre-K Grant	\$8,578,375.00

\$719,231.26 \$898,481.43 \$4,645,540.78

Partnership for Children of Cumberland County, Inc.

*Region 5 DCDEE Lead Agency Grant
Fiscal Year 2017 - 2018*

TOTAL FY 2017 - 2018 REGION 5 LEAD AGENCY ALLOCATION **\$579,764.00**

FY 2017 - 2018 10% Overhead / Administration Allocation **\$52,351.00**

FY 2017 - 2018 Program/Services Allocation **\$527,413.00**

EXPENDITURES								as of February 28, 2018	
								67%	33%
Activity		07/01/17 Budget	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services		\$ 228,965.00	\$ 13,474.26	\$ 12,601.45	\$ 14,316.10	\$ 110,236.85	\$ 118,728.15	48%	52%
Core Services - 10% Overhead/Administration for CCR&R		\$ 600.00	\$ 79.27	\$ 31.02	\$ 68.30	\$ 564.38	\$ 35.62	94%	6%
Core Services - 10% Overhead/Administration for Admin Ops		\$ 28,079.00	\$ 1,213.27	\$ 2,139.78	\$ 1,869.35	\$ 12,060.26	\$ 16,018.74	43%	57%
Contracts & Grants - Anson County		\$ 9,954.00	\$ -	\$ 4,909.52	\$ -	\$ 4,909.52	\$ 5,044.48	49%	51%
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County		\$ 28,899.00	\$ -	\$ 4,376.20	\$ 5,894.01	\$ 13,617.53	\$ 15,281.47	47%	53%
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ -	\$ -	\$ 14,528.00	0%	100%
		\$ 319,370.00	\$ 14,766.80	\$ 24,057.97	\$ 22,147.76	\$ 141,388.54	\$ 177,981.46	44%	56%
Region 5 Infant Toddler Project		\$ 118,863.00	\$ 8,100.29	\$ 8,496.31	\$ 15,744.93	\$ 84,419.88	\$ 34,443.12	71%	29%
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ 400.00	\$ 79.27	\$ 20.57	\$ 2.87	\$ 328.34	\$ 71.66	82%	18%
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ 11,486.00	\$ 727.12	\$ 829.06	\$ 1,515.59	\$ 8,024.20	\$ 3,461.80	70%	30%
		\$ 130,749.00	\$ 8,906.68	\$ 9,345.94	\$ 17,263.39	\$ 92,772.42	\$ 37,976.58	71%	29%
Region 5 Healthy Social Behaviors Project		\$ 117,859.00	\$ 8,851.66	\$ 8,198.09	\$ 9,531.73	\$ 63,296.72	\$ 54,562.28	54%	46%
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ 600.00	\$ 79.27	\$ 15.68	\$ 2.21	\$ 539.74	\$ 60.26	90%	10%
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ 11,186.00	\$ 802.26	\$ 804.13	\$ 899.61	\$ 5,725.06	\$ 5,460.94	51%	49%
		\$ 129,645.00	\$ 9,733.19	\$ 9,017.90	\$ 10,433.55	\$ 69,561.52	\$ 60,083.48	54%	46%
Total Allocated DCD Funds Remaining							\$ 276,041.52		
Summary for 10% Overhead / Administration	PFC	\$ 52,351.00	\$ 2,980.46	\$ 3,840.24	\$ 4,357.93	\$ 27,241.98	\$ 25,109.02	52%	48%

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2017 - 2018

FUND CODE		July 1, 2017 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
RESTRICTED FUNDS											
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ 751,850.00	\$ 771,675.00	\$ 761,275.00	\$ 3,635,950.00	\$ 825,375.00	\$ 694,375.00	\$ 845,025.00	\$ 3,627,348.00	\$ 8,602.00
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 807,377.00	\$ -	\$ -	\$ -	\$ 807,377.00	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ 29,699.56	\$ 21,511.69	\$ 22,180.59	\$ 154,491.94	\$ 22,292.65	\$ 21,560.42	\$ 34,872.88	\$ 177,287.84	\$ (22,795.90)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 33,640.00	\$ -	\$ -	\$ -	\$ 33,640.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ -	\$ -	\$ -	\$ 3,224.81	\$ 3,224.81	\$ 3,224.81	\$ 3,293.24	\$ 18,583.55	\$ 25,101.60	\$ (21,876.79)
	Sub-total for NC Pre-K	\$ -								Sub-total	\$ (36,070.69)
301	Family CareGivers Program	\$ 120.00	\$ 296.00	\$ 225.00	\$ -	\$ 1,423.00	\$ 225.07	\$ -	\$ 56.59	\$ 1,599.69	\$ (56.69)
307	DCD Grant - SWCDC	\$ -	\$ 18,892.75	\$ 14,217.98	\$ -	\$ 93,678.24	\$ 14,766.84	\$ 24,050.23	\$ 22,147.76	\$ 141,388.54	\$ (47,710.30)
312	Region 5 - Infant/Toddler Project	\$ 55,958.94	\$ 10,074.13	\$ 8,870.30	\$ -	\$ 65,828.89	\$ 8,878.78	\$ 9,371.70	\$ 17,263.39	\$ 148,731.36	\$ (26,943.53)
313	Region 5 - Healthy Social Behavior	\$ -	\$ 8,241.67	\$ 9,696.81	\$ -	\$ 49,974.97	\$ 9,761.10	\$ 8,987.44	\$ 10,433.55	\$ 69,561.52	\$ (19,586.55)
807	Region 5 - Program Income	\$ -	\$ 50.00	\$ 1,175.00	\$ 245.00	\$ 3,690.00	\$ 358.85	\$ 180.00	\$ 520.00	\$ 1,190.53	\$ 2,499.47
	Sub-total for Other Restricted	\$ 56,078.94								Sub-total	\$ (91,797.60)
128	Smart Start - Services (FY 09/10)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ (115.62)	\$ -	\$ (115.62)	\$ 115.62
136	Smart Start - Services (FY 13/14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (304.30)	\$ (304.30)	\$ 304.30
139	Smart Start - Admin. (FY 15/16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 117.39	\$ -	\$ -	\$ -	\$ -
140	Smart Start - Services (FY 15/16)	\$ 3,600.00	\$ -	\$ -	\$ -	\$ -	\$ 344.91	\$ -	\$ -	\$ 3,600.00	\$ -
141	Smart Start - Admin. (FY 16/17)	\$ 4.84	\$ -	\$ -	\$ -	\$ -	\$ 258.22	\$ -	\$ -	\$ 4.84	\$ (0.00)
142	Smart Start - Services (FY 16/17)	\$ 55,981.42	\$ -	\$ -	\$ -	\$ -	\$ 1,044.54	\$ 869.28	\$ -	\$ 55,981.42	\$ -
143	Smart Start - Admin. (FY 17/18)	\$ -	\$ 27,123.00	\$ 27,391.00	\$ 27,420.00	\$ 229,220.00	\$ 31,210.30	\$ 17,141.90	\$ 22,212.10	\$ 220,046.10	\$ 9,173.90
144	Smart Start - Services (FY 17/18)	\$ -	\$ 309,736.00	\$ 309,026.00	\$ 299,707.00	\$ 2,505,429.00	\$ 317,879.27	\$ 293,540.09	\$ 268,178.53	\$ 2,168,350.10	\$ 337,078.90
201	MAC SS Grant (Accting/Contracting)	\$ 101.93	\$ 12,385.16	\$ -	\$ 12,385.16	\$ 49,540.64	\$ 4,970.76	\$ 7,590.38	\$ 7,684.93	\$ 44,808.07	\$ 4,834.50
801	Program Income (SS Related)	\$ 96,952.64	\$ 4,791.72	\$ 5,851.36	\$ 7,415.74	\$ 52,643.48	\$ 11,363.05	\$ 13,706.22	\$ 20,037.07	\$ 63,240.98	\$ 86,355.14
804	GEMS Shared Services (PI SS Related)	\$ 14,178.12	\$ -	\$ -	\$ -	\$ -	\$ 50.63	\$ -	\$ -	\$ 8,530.63	\$ 5,647.49
902	COBRA - Employee Insurance Withholdings	\$ (137.96)	\$ 710.75	\$ 62.34	\$ (62.34)	\$ 6,022.45	\$ 964.43	\$ 130.74	\$ -	\$ 5,083.63	\$ 800.86
Sub-total for Smart Start & Related		\$ 170,680.99								Sub-total	\$ 444,310.71

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2017 - 2018

FUND CODE		July 1, 2017 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
	UNRESTRICTED FUNDS										
208	Unrestricted State Revenues - For Operating Purposes	\$ (34,153.21)	\$ -	\$ -	\$ -	\$ -	\$ 1,100.07	\$ 1,061.44	\$ 1,138.92	\$ (41,534.99)	\$ 7,381.78
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 563,322.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,626.82	\$ 513,695.97
501	Individual Gifts & Donations	\$ 19,816.78	\$ 1,745.00	\$ 75.00	\$ 122.04	\$ 6,188.96	\$ -	\$ 2,122.47	\$ -	\$ 2,446.60	\$ 23,559.14
515	Vending Machine Commissions	\$ 1,730.10	\$ 46.48	\$ 33.62	\$ 21.41	\$ 346.49	\$ -	\$ 129.19	\$ -	\$ 2,005.57	\$ 71.02
518	Kohl's Corporate Grants	\$ 5,510.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,458.20	\$ 3,052.24
526	Unrestricted Private Funds	\$ 4,467.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,314.94	\$ 68.11	\$ 1,517.05	\$ 2,950.68
531	PFC Annual Engagements	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 383.96	\$ 696.04
535	Cumberland Community Foundation - Grandparents Support Grant	\$ 7,426.80	\$ (7,736.80)	\$ -	\$ -	\$ 2,263.20	\$ 4,715.00	\$ -	\$ -	\$ 9,690.00	\$ -
536	The CarMax Foundation Grant	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ 1,800.00	\$ 1,800.00	\$ 8,200.00
802	PFCRC II (Non-Smart Start)	\$ 112,969.76	\$ 8,847.09	\$ 8,589.40	\$ 9,442.81	\$ 65,089.30	\$ 7,244.53	\$ 6,514.71	\$ 6,947.50	\$ 81,549.52	\$ 96,509.54
806	Forward March Conference	\$ 10,676.98	\$ -	\$ -	\$ -	\$ 18,167.00	\$ 356.87	\$ -	\$ 180.27	\$ 3,679.33	\$ 25,164.65
812	PFCRC II - Administration	\$ -	\$ 4,166.66	\$ 4,166.66	\$ 4,166.66	\$ 33,333.28	\$ 3,957.28	\$ 4,067.60	\$ 3,791.47	\$ 33,050.52	\$ 282.76
815	Hoke - Contracted Eval (not program income)	\$ 14,925.04	\$ -	\$ 9,640.00	\$ -	\$ 9,640.00	\$ -	\$ -	\$ 2,789.97	\$ 11,102.17	\$ 13,462.87
816	Contracted Data Services	\$ 26,371.83	\$ 2,581.78	\$ -	\$ -	\$ 12,981.78	\$ -	\$ 14,000.00	\$ -	\$ 32,870.00	\$ 6,483.61
820	Fundraising - PFC Annual Soiree	\$ 76,197.65	\$ 5,000.00	\$ 8,000.00	\$ 14,700.00	\$ 29,250.00	\$ 2,914.20	\$ 558.36	\$ 1,281.84	\$ 7,441.82	\$ 98,005.83
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 15,074.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 675.00	\$ 14,399.46
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 3,609.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,609.29
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 9,170.00	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -	\$ 9,170.00	\$ 100.00
828	Fundraising - Early Care & Education Initiatives	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100.00	\$ 2,200.00	\$ 2,800.00
897	Sales Tax	\$ (13,362.26)	\$ -	\$ -	\$ 6,266.43	\$ 19,628.69	\$ 938.12	\$ 881.90	\$ 1,395.40	\$ 8,543.73	\$ (2,277.30)
899	Interest Income (from Investment Funds)	\$ 16,094.22	\$ 257.74	\$ 335.59	\$ 284.93	\$ 1,218.44	\$ 149.35	\$ -	\$ -	\$ 332.45	\$ 16,980.21
904	Forfeited FSA	\$ 148.62	\$ -	\$ 869.28	\$ -	\$ 869.28	\$ -	\$ 470.00	\$ -	\$ 470.00	\$ 547.90
905	Employee Withholding	\$ -	\$ -	\$ 2,809.37	\$ 24,799.93	\$ 27,609.30	\$ -	\$ 809.97	\$ 24,043.08	\$ 24,853.05	\$ 2,756.25
	Sub-total for Unrestricted Funds	\$ 867,655.02								Sub-total	\$ 860,009.94

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2017 - 2018

FUND CODE		July 1, 2017 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
	INFORMATION TECHNOLOGY										
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178.70	\$ 259.93	\$ 164.97	\$ 2,056.50	\$ (2,056.50)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.09)	\$ 0.09
994	IT - Outside Agencies	\$ 27,897.16	\$ 5,204.68	\$ 9,293.00	\$ 9,021.65	\$ 95,747.15	\$ 5,373.45	\$ 2,516.67	\$ 3,059.29	\$ 49,754.84	\$ 73,889.47
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127.41	\$ 48.53	\$ 1,012.00	\$ 6,771.03	\$ (6,771.03)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total for Information Technology		\$ 27,897.16								Sub-total	\$ 65,062.03
	OTHER FUNDS										
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
	Sub-total for Other Funds	\$ 31,384.00								Sub-total	\$ 31,384.00
	TOTAL	\$ 1,153,696.11								TOTAL	\$ 1,272,898.39

ADDITIONAL SUMMARIZED INFORMATION	
USR	
Operating Cash	7,381.78
Investments	513,695.97
\$	521,077.75

NCPK	
Operating Cash	(36,070.69)
Cash Advance	-
\$	(36,070.69)

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES

Fiscal Year 2017 / 2018									
SHOULD BE:							67%	33%	
Activity	FY 17/18 Budget Effective 10/31/2017	December	January	February	Expenditures Y-T-D	Unspent Allocated Budget Amount	% of Budget Expended	% of Available Funds	
Administrative Operations	\$ 12,850.00	\$ 1,100.07	\$ 1,061.42	\$ 1,138.92	\$ 8,367.20	\$ 4,482.80	65%	35%	
CC&R - Core (in case of Federal shutdown)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%	
NCPK - Subsidy - TANF (to be reimbursed)	\$ (300.00)	\$ -	\$ -	\$ -	\$ (300.00)	\$ -	100%	0%	
Sub-Total	\$ 49,700.00	\$ -	\$ -	\$ -	\$ (300.00)	\$ 50,000.00	-1%	101%	
Total Allocated Budget for FY17-18	62,550.00								
Allocated Budget Amount SPENT		\$ 1,100.07	\$ 1,061.42	\$ 1,138.92	\$ 8,067.20				
Allocated Budget Amount UNSPENT						\$ 54,482.80			
SUMMARY OF CASH AND INVESTMENTS									
July 1 - Total Cash Carryover including Investments							\$ 529,169.58		
Unallocated Unrestricted State Revenues at the month end (see investment note below)					\$ (96,727.84)	<---- Cash of \$(34,153.21) in GL 1113 at 07-01-17 less the FY 17-18 budget amount			
Funds Held for Others at the month end (Payroll Withholdings)					\$ -				
Unspent Budget for FY17-18 at the month end					\$ 54,482.80				
Subtotal (cash in GL 1113 at the month end to be used for operating funds)						\$ 7,381.78			
Investments at month end (Includes money market account and certificates of deposits, if applicable) ON 11-9-2017, \$429,000 OF USR FUNDS FROM THE PFC MAIN CHECKING ACCOUNT WAS TRANSFERRED TO THE PNC MONEY MARKET ACCOUNT UNTIL INVESTMENT DECISIONS ARE MADE. THE CURRENT USR FUNDS IN THE PNC MONEY MARKET ACCOUNT CONSISTS OF \$84,695.97 PLUS \$429,000.00 = \$513,695.97.	\$563,322.79	\$ -	\$ -	\$ -		\$ 513,695.97	<---- \$200,000 of the investments may be redeemed and used for operating funds if needed.		
CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END						\$ 521,077.75			

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2017/2018

Total Smart Start Allocation: \$ 6,598,689.00
 Target Cash & In-Kind Required (19%): \$ 1,253,750.91
 Target Cash Required (≥13%): \$ 857,829.57
 Target In-Kind Required (±6%): \$ 395,921.34

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CASH DONATIONS		December	January	February	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 100.00	\$ 50.00	\$ 65.00	\$ 840.00
Staff Donations	501-4410	\$ 170.00	\$ -	\$ -	\$ 170.00
Donations - General Admin Operations	501-4410	\$ -	\$ 25.00	\$ 57.04	\$ 2,573.96
Donations - General CCR&R	501-4410	\$ -	\$ -	\$ -	\$ 400.00
Donations - Reach Out & Read	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PD&C	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PFCRC	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - PD&C KidStuff	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - CCR&R Angel Tree	501-4410	\$ 350.00	\$ -	\$ -	\$ 1,480.00
Donations - Vending Machine Proceeds	515-4410	\$ 46.48	\$ 33.62	\$ 21.41	\$ 346.49
Donations - PFC Annual Engagements	531-4410	\$ -	\$ -	\$ -	\$ -
Donations - Forward March Conference	806-4830	\$ -	\$ -	\$ -	\$ 17,267.00
Donations - Fundraising Events 2017	820-4611	\$ 2,500.00	\$ -	\$ -	\$ 3,000.00
Donations - Fundraising Events 2018	820-4611	\$ 2,500.00	\$ 8,000.00	\$ 13,600.00	\$ 25,150.00
Donations - Fundraising Event Sales 2017	820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2018	820-4601	\$ -	\$ -	\$ 1,200.00	\$ 1,200.00
Program Income - Rent from Resource Center I	801-4824	\$ 3,960.92	\$ 3,306.36	\$ 3,970.29	\$ 29,162.72
Program Income - Conference Room Rental RCI	801-4762	\$ 150.00	\$ -	\$ -	\$ 2,050.00
Program Income - Nurturing Parenting Workshop F	801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees	801-5311	\$ 66.78	\$ -	\$ -	\$ 469.23
Program Income - CCR&R Workshop Fees	801-4823	\$ 525.00	\$ 2,020.00	\$ 2,890.00	\$ 12,240.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 20.80	\$ 25.00	\$ 80.45	\$ 1,100.96
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 135.00	\$ 200.00	\$ 475.00	\$ 2,370.00
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,166.66	\$ 4,166.66	\$ 4,166.66	\$ 33,333.28
Cost Reduction - Car Seat Program Parent Fees	144-6902	\$ 280.00	\$ 220.00	\$ 300.00	\$ 2,440.00
Quality Enhancement - Cash Matches	144-6904	\$ -	\$ -	\$ -	\$ -
Cost Reduction - Unlimited Online Learning	144-5317	\$ -	\$ -	\$ -	\$ -
					\$ -
Total Cash Donations - In-House		\$ 14,971.64	\$ 18,046.64	\$ 26,825.85	\$ 135,593.64

Cash Donations - Direct Service Providers					
1st Quarter (July - September)					\$ 26,089.67
2nd Quarter (October - December)	\$ 13,588.17				\$ 13,588.17
3rd Quarter (January - March)		\$ -	\$ -	\$ -	\$ -
4th Quarter (April - June)					\$ -
PFC Child Care Subsidy Parent Fees	\$ -	\$ 21,444.07			\$ 21,444.07
Total Cash Donations - Direct Service Providers	\$ 13,588.17	\$ 21,444.07	\$ -	\$ -	\$ 61,121.91

TOTAL CASH DONATIONS	\$ 28,559.81	\$ 39,490.71	\$ 26,825.85	\$ 196,715.55
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2

GRANTS					
Carmax Foundation (100% Private Grants)	536-4426	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00
WalMart Foundation (100% Private Grants)	533-4423	\$ -	\$ -	\$ -	\$ -
Raising A Reader (100% Private Grants)	534-4420	\$ -	\$ -	\$ -	\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420	\$ -	\$ -	\$ -	\$ -
Cumberland Community Foundation (100% Private	535-4425	\$ -	\$ (7,736.80)	\$ -	\$ 2,263.20
TOTAL GRANTS		\$ -	\$ (7,736.80)	\$ 10,000.00	\$ 12,263.20

3.2%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ 7,298.80	\$ 1,590.40	\$ 2,039.12	\$ 41,236.12
Discounts on Materials - Kaplan		\$ -	\$ -	\$ -	\$ 152.52
Discounts on Materials - Brame		\$ -	\$ -	\$ -	\$ -
Discounts on Materials - Discount School Supply		\$ -	\$ -	\$ -	\$ 161.58
Discounts on Materials - Lakeshore		\$ -	\$ -	\$ -	\$ 109.96
Discounts on Software - Techsoup Stock		\$ -	\$ -	\$ -	\$ 85,863.00
Donations - Other In-Kind		\$ 49.95	\$ -	\$ 3,591.40	\$ 4,609.35
PFC Staff Donations - Supplies and Mileage		\$ -	\$ -	\$ 148.62	\$ 169.82
PFC Board Member Donations - Supplies and Mileage		\$ -	\$ -	\$ -	\$ -
					\$ -
Total In-Kind Donations - In-House		\$ 7,348.75	\$ 1,590.40	\$ 5,779.14	\$ 132,302.35

In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)					\$ 17,499.06
2nd Quarter (October - December)	\$ 25,178.75				\$ 25,178.75
3rd Quarter (January - March)		\$ -	\$ -	\$ -	\$ -
4th Quarter (April - June)					\$ -
Total In-Kind Donations - Direct Service Providers	\$ 25,178.75	\$ -	\$ -	\$ -	\$ 42,677.81

TOTAL IN-KIND DONATIONS	\$ 32,527.50	\$ 1,590.40	\$ 5,779.14	\$ 174,980.16
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2.7%

3

GRAND TOTAL	\$ 61,087.31	\$ 33,344.31	\$ 42,604.99	\$ 383,958.91
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5.8%

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target

TARGET REMAINING	\$ (869,792.00)
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* This grant was not fully spent and \$7736.80 was reverted to the funder.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report

Fiscal Year 2017/2018

SUMMARY

Total Smart Start Allocation:	\$	6,598,689.00
Target Cash & In-Kind Required (19%):	\$	1,253,750.91

YTD In-House Unrestricted Cash	\$	64,690.65
YTD In-House Program Income	\$	80,726.19
YTD In-House Parent/Grantee Fees	\$	2,440.00
YTD In-House Volunteers	\$	41,236.12
YTD In-House Discounts/Other In-Kind	\$	90,896.41
YTD Staff/Board In-Kind	\$	169.82
YTD PFC Subsidy Parent Fees	\$	21,444.07
YTD DSP Cash	\$	39,677.84
YTD DSP In-Kind	\$	42,677.81
YTD Total	\$	383,958.91

PROJECTIONS

Actual Cash Match Reported YTD 2018	\$	208,978.75
Actual In-Kind Match Reported YTD 2018	\$	174,980.16
Anticipated In-House Cash Match Mar - Jun	\$	100,000.00
Anticipated In-House In-Kind Match Mar - Jun	\$	60,000.00
Anticipated DSP Cash Match Mar - Jun	\$	500,000.00
Anticipated DSP In-Kind Match Mar - Jun	\$	50,000.00
Total Anticipated FY17/18	\$	1,093,958.91

Anticipated Actual Match Requirement*	\$	1,253,750.91
Projected Shortfall*	\$	(159,792.00)

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 17/18 Projection

Updated :
FY 17 18 Projection 0318

		Major Funding Sources																			
Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)		Smart Start (Allocation - 100%) Effective 12/15/17	Multi- Accounting & Contracting	Unrestricted State Revenues (Reserve Accts)	Unrestricted State Revenues (Prior Yr. Carryover)	NC Pre- Kindergarten	NC Pre-K Admin. Fees (Reg. & Expan.)	NC Pre-K Quality Funds (CCDF)	Family Caregiver Grant	Region 5 DCD Grant - Core	Region 5 DCD Grant Special Projects - Infant/Toddler	Region 5 DCD Grant Special Projects - Healthy Social Behaviors	Donations	Vending Machines	Kohl's	Private Grants	PFC Annual Engagements	CCF - Grandparents Support	CarMax Foundation	Unrestricted State Revenues (Endowment Fund)	
Fund Code		143 & 144	201	208	208	206 & 349	211	328	301	307	312	313	501	515	518	526	531	535	536	599	
Contract Period		07/17-06/18	07/17-06/18	N/A	N/A	07/17-06/18	07/17-06/18	09/17-06/18	07/17-06/18	07/17-06/18	07/17-06/18	07/17-06/18	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
(1) Direct Service Providers & State Level Contracts		3,326,025																	3		(1)
(2) CCR&R-Core Services (less IT)		638,594		50,000			62,308		3,000	291,291	119,263	118,459	2,000		500	135		9,690			(2)
(3) CCR&R-Professional Development Career Center		270,413											1,000								(3)
(4) CCR&R-Subsidy (TANF/CCDF eligible)		366,368																			(4)
(5) CCR&R-Subsidy (non-TANF/CCDF eligible)		60,000																			(5)
(6) CCR&R-Subsidy - Administration		35,450																			(6)
(7) CCR&R-Early Childhood Programs (QEG)		190,557																			(7)
(8) CCR&R-NC Pre-K Direct Support						8,073,765															(8)
(9) CCR&R-NC Pre-K Qual. Maint./Support & Coordination							-														(9)
(10) CCR&R-High Quality Maintenance (HQM)		253,235																			(10)
(11) CCR&R-NC Pre K Direct Administrative Support							114,338	168,203											10,000	4	(11)
(12) EPA - Evaluation, Planning & Accountability (less IT)		279,420								-					-		-				(12)
(13) EPA - Prog. Coord.-Mon./Support		145,554																			(13)
(14) Community Engagement & Resource Development		190,083												320	100		1,080		-		(14)
(15) Government & Military Affairs (Advocacy)																					(15)
(16) PFC Family Resource Center		306,227														200					(16)
(17) Information Technology (160,553 + 56,411)		216,964			-																(17)
(18) Fundraising																					(18)
(19) Subtotal		6,278,890	-	50,000	-	8,073,765	176,646	168,203	3,000	291,291	119,263	118,459	3,000	320	600	335	1,080	9,690	10,000	-	(19)
(20) Administrative Operations		319,799	74,431	-	12,850	-	159,761	-	-	28,079	11,486	11,186	5,500	100	4,100		-	-	-		(20)
(21) PFC Staff Events and Training					-									1,800	-	2,000					(21)
(22) Total		6,598,689	74,431	50,000	12,850	8,073,765	336,407	168,203	3,000	319,370	130,749	129,645	8,500	2,220	4,700	2,335	1,080	9,690	10,000	0	(22)
(23)																					(23)
(24)																					(24)
(25) Projected for FY 17/18		6,598,689	74,431	429,000	(429,000)	8,073,765	336,407	168,203	3,000	319,370	130,749	129,645	6,500	500	1,000	-	-	2,263	10,000	-	(25)
(26) Actual Carryover for FY 16/17		-		84,696	444,448	-	-		-	-		-	19,816	1,730	5,510	4,468	1,080	7,427	-	31,384	(26)
(27)		6,598,689	74,431	513,696	15,448	8,073,765	336,407	168,203	3,000	319,370	130,749	129,645	26,316	2,230	6,510	4,468	1,080	9,690	10,000	31,384	(27)
(28) Allocated		6,598,689	1	74,431	50,000	8,073,765	336,407	168,203	3,000	319,370	130,749	129,645	8,500	2,220	4,700	2,335	1,080	9,690	10,000	-	(28)
(29) Unallocated		-	-	463,696	2,598	-	-	-	-	-	-	-	17,816	10	1,810	2,133	-	-	-	31,384	(29)
(30)		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	(30)

- Notes:
- (1) The remaining Smart Start funds of \$49,750 were allocated effective 12/15/17 after approval from Board and Finance Committee to allocate to both literacy and non-literacy activities.
- (2) Additional funding for NC Pre-K funds from DCDEE Child Care Development Funds [Federal Funds] for quality activities and services.
- (3) Cumberland Community Foundation grant for Grandparent's Support activity adjusted to actual for FY 17/18.
- (4) CarMax Foundation private grant for collaborative transition to kindergarten initiatives.

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 17/18 Projection

Updated :
FY 17 18 Projection 0318

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)																
	Program Income	PFC RC II Rental Income	Old GEMS Shared Services	Forward March	Region 5 - Project Income	Hoke County PFC	Contracted Data Services - iDashboards/ New GEMS	Annual Fundraiser (Soiree)	Soiree - KidStuff	Fundraising - Admin Ops. (Prior Yrs Allocation)	PFC FRC - Capital Projects	Annual Fundraiser - Mission Moment FY 16/17 (Restricted)	Annual Fundraiser - ECE Education (Restricted)	Interest Income - Non SS Related	Information Technology - Outside Orgs.	Total
Fund Code	801	802 & 812	804	806	807	815	816	820	822	824	825	827	828	899	992-996	
Contract Period	N/A	N/A	N/A	N/A	07/17-06/18	07/17-06/18	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
(1) Direct Service Providers & State Level Contracts					-											3,326,025
(2) CCR&R-Core Services (less IT)					4,300								5,000			1,304,540
(3) CCR&R-Professional Development Career Center	31,000												-			302,413
(4) CCR&R-Subsidy (TANF/CCDF eligible)													-			366,368
(5) CCR&R-Subsidy (non-TANF/CCDF eligible)												9,170				69,170
(6) CCR&R-Subsidy - Administration	11,000															46,450
(7) CCR&R-Early Childhood Programs (QEG)																190,557
(8) CCR&R-NC Pre-K Direct Support																8,073,765
(9) CCR&R-NC Pre-K Qual. Maint./Support & Coordination																0
(10) CCR&R-High Quality Maintenance (HQM)																253,235
(11) CCR&R-NC Pre K Direct Administrative Support		(4)														292,541
(12) EPA - Evaluation, Planning & Accountability (less IT)	39,000		14,500			14,775	18,870		-			-	-			366,565
(13) EPA - Prog. Coord.-Mon./Support						-		-								145,554
(14) Community Engagement & Resource Development					(7)			11,000	6,800							209,383
(15) Government & Military Affairs (Advocacy)				5,000				-				-	-			5,000
(16) PFC Family Resource Center	30,000	100,000														436,427
(17) Information Technology (160,553 + 56,411)															98,800	315,764
(18) Fundraising								50,000								50,000
(19) Subtotal	111,000	100,000	14,500	5,000	4,300	14,775	18,870	61,000	6,800	-	-	9,170	5,000	-	98,800	15,753,757
(20) Administrative Operations		50,000	-	4,500			14,000	2,000		2,000	-			4,200	-	703,992
(21) PFC Staff Events and Training							(4)	5,000						1,860		10,660
(22) Total	111,000	150,000	14,500	9,500	4,300	14,775	32,870	63,000	6,800	2,000	0	9,170	5,000	6,060	98,800	16,457,749
(23)																
(24)		(5)	(6)	(7)			(8)								(9)	
(25) Projected for FY 17/18	76,000	148,500	10,400	12,867	4,300	14,720	18,200	100,000	-	2,000	6,500	100	-	1,220	137,500	16,386,829
(26) Actual Carryover for FY 16/17	96,952	112,970	14,179	10,677	-	14,925	26,372	76,198	15,074	3,609	21,578	9,170	5,000	16,094	27,897	1,051,254
(27)	172,952	261,470	24,579	23,544	4,300	29,645	44,572	176,198	15,074	5,609	28,078	9,270	5,000	17,314	165,397	17,438,083
(28) Allocated	111,000	150,000	14,500	9,500	4,300	14,775	32,870	63,000	6,800	2,000	-	9,170	5,000	6,060	98,800	16,457,749
(29) Unallocated	61,952	111,470	10,079	14,044	-	14,870	11,702	113,198	8,274	3,609	28,078	100	-	11,254	66,597	974,674
(30)	T	U	V	W	X	Y	Z	AA	BB	CC	DD	EE	FF	GG	HH	II

Notes:

- (4) Additional funding to P&E, \$14,000 (Fund 801) to allow additional, allowable, one-time funding to Admin Ops (Fund 816).
- (5) \$20,000 reduction in projected revenues for PFC's Prof. Dev. Career Center. DCDEE is offering and expanding free on-line access to classes state-wide.
- (6) \$20,000 increased from original projection for rental income from PFC RC II.
- (7) Actual revenues for 2017 Forward March Conference; reduction in projected expenses from \$10,000 to \$5,000.
- (8) Revised projection for revenue (cash) for 2018 Soiree.
- (9) Reconciliation between the amounts on the Final FY 16/17 PUB and FY 16/17 Carryover on this FY 17/18 PUB:
- 1,206,863 Final FY 16/17 PUB - Ending Balance
- (53,406) FY 16/17 Smart Start reversion
- (46,124) FY 16/17 NC Pre-K funds - not drawn down
- (120) FY 16/17 Family Caregiver Grant reversion
- (55,959) FY 16/17 Region 5 - Infant Toddler Project - not drawn down
- \$1,051,254 FY 17/18 PUB - Beginning Balance



Direct Service Provider Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: Carolina Collaborative Community Care (4C)

Contract #: DSP-1718-002
ROR

Activity Name: Reach Out and Read

Amendment #: _____

Purpose Svc Code/Activity
ID: _____

Revision #: _____

Section II. Change Type Requested

☐ Initiate Contract

☐ Terminate Contract/Activity

☐ Change existing Contract Activity Description

☒ Amend Budget

☐ Revise Budget

☐ Other Changes (dates, provisions, etc.)

**Requested Effective Date: _____


Describe: _____

**Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.

Section III. Justification

Reach Out and Read is an excellent program with wonderful opportunities for our community. Since receiving this contract in October 2017, 4C has become fully engaged with Reach Out and Read expectations, as well as successfully transitioning the existing practices. While 4C is working to recruit two more practices into the Reach Out and Read program, we do not feel that the remaining budget will be fully utilized by the end of the fiscal year. Our recommendation is that the ROR budget be reduced by \$15,800 and that this amount be transferred to the ABCD program.

Section IV. DSP Authorizing Signature(s)


Signature of Contract Administrator

Date

2/9/18

Second Authorized Signature (if required by Direct Service Provider)

Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective: _____

The contract/budget revision/amendment is denied for the reason(s) stated below:

Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

SCANNED

**Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request**

DSP: <u>Carolina Collaborative Community Care (4C)</u>		Activity Name: <u>Reach Out and Read</u>			
		Requested Effective Date: <u>3/15/2018</u> Contract #: <u>DSP-1718-002 ROR</u>			
Line #	Description	Budget Effective 07/01/17	Amount Changed	Budget Effective 01/01/18	Explanation
11	Personnel	\$ 24,000	\$ (13,800)	\$ 10,200	Program not as active as anticipated; fewer hours needed. Number of hours will increase in the second half of the year, in part because many books need to be moved from PFC to 4C's premises.
12	Contracted Professional Services			\$ -	
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies	\$ 8,300	\$ (2,500)	\$ 5,800	Shelving to be purchased soon. Many books already in supply; limited need for purchase.
17	Travel		\$ 500	\$ 500	Travel allowance for visiting practices, moving books etc.
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding			\$ -	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services			\$ -	
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards			\$ -	
	Total	\$ 32,300	\$ (15,800)	\$ 16,500	

SCANNED

DSP Authorized Signature

Date

Fiscal Year 2017/2018



Direct Service Provider Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: Carolina Collaborative Community Care (4C)

Contract #: DSP-1718-002
ABCD

Activity Name: ABCD

Amendment #: _____

Purpose Svc Code/Activity
ID: _____

Revision #: _____

Section II. Change Type Requested

☐ Initiate Contract

☐ Terminate Contract/Activity

☐ Change existing Contract Activity Description

☒ Amend Budget

☐ Revise Budget

☐ Other Changes (dates, provisions, etc.)

**Requested Effective Date: _____

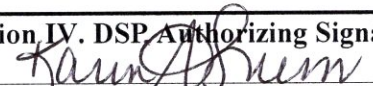
Describe: _____

**Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.

Section III. Justification

A careful review of the first six months of this fiscal year have revealed that our ABCD program is in need of additional staff funding in order to maintain the standard that we have displayed thus far. Reductions to other areas of the budget are appropriate, but we are requesting an overall increase of \$15,800 for this fiscal year. We recommend that these funds be transferred from the Reach Out and Read program, where funding for this fiscal year exceeds the program needs at this time.

Section IV. DSP Authorizing Signature(s)


Signature of Contract Administrator

2/9/18
Date

Second Authorized Signature (if required by Direct Service Provider)

Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective: _____

The contract/budget revision/amendment is denied for the reason(s) stated below:

Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

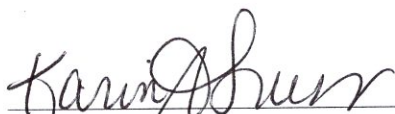
SCANNED

**Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request**

DSP: Carolina Collaborative Community Care (4C) Activity Name: ABCD
Requested Effective Date: 3/15/2018 Contract #: DSP-1718-002 ABCD

Line #	Description	Budget Effective 07/01/17	Amount Changed	Budget Effective 01/01/18	Explanation
11	Personnel	\$ 56,789	\$ 16,011	\$ 72,800	Additional hours budgeted per first six months data
12	Contracted Professional Services	\$ 384	\$ (384)	\$ -	We don't expect any need for this.
14	Office Supplies & Materials	\$ 301	\$ -	\$ 301	Limited need for this program
15	Service Related Supplies	\$ 243	\$ -	\$ 243	No need thus far
17	Travel	\$ 1,500	\$ (615)	\$ 885	Budgeted per first six months
18	Communications & Postage	\$ 557	\$ (94)	\$ 463	Less need than expected
19	Utilities		\$ -	\$ -	
20	Printing and Binding		\$ -	\$ -	
21	Repair and Maintenance	\$ 80	\$ (80)	\$ -	No need; included in rent payments
22	Meeting/Conference Expense	\$ 500		\$ 500	No change
23	Employee Training (no travel)		\$ -	\$ -	
24	Advertising and Outreach	\$ 24		\$ 24	No change
25	Board Member Expense		\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ 3,755	\$ -	\$ 3,755	No change
28	Furniture Rental		\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 734	\$ -	\$ 734	No change
30	Vehicle Rental		\$ -	\$ -	
31	Dues, Subscriptions and Fees		\$ -	\$ -	
32	Insurance & Bonding	\$ 33	\$ 962	\$ 995	Cost of PTF's request for increased employee dishonesty coverage
33	Book/Library Reference Materials	\$ 100	\$ -	\$ 100	
34	Mortgage Interest/Bank Fees		\$ -	\$ -	
35	Other Expenses		\$ -	\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item		\$ -	\$ -	
40	Computer Equipment/Printers, \$500+ per item		\$ -	\$ -	
41	Furniture/Eqpt. under \$500 per item		\$ -	\$ -	
43	Purchases of Services		\$ -	\$ -	
45	Stipends/Scholarships		\$ -	\$ -	
46	Cash Grants and Awards		\$ -	\$ -	
47	Non-Cash Grants and Awards		\$ -	\$ -	
	Total	\$ 65,000	\$ 15,800	\$ 80,800	

SCANNED


DSP Authorized Signature

2/9/18
Date

Fiscal Year 2017/2018



Direct Service Provider
Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: United Way of Cumberland County Contract #: DSP-1718-006
Activity Name: Dolly Parton's Imagination Library Amendment #: _____
Purpose Svc Code/Activity ID: 5512/260 Revision #: _____

Section II. Change Type Requested

- | | |
|--|---|
| <input type="checkbox"/> Initiate Contract | <input type="checkbox"/> Terminate Contract/Activity |
| <input type="checkbox"/> Change existing Contract Activity Description | <input type="checkbox"/> Amend Budget |
| <input type="checkbox"/> Revise Budget | <input checked="" type="checkbox"/> Other Changes (dates, provisions, etc.) |
- **Requested Effective Date: 4/1/18
- Describe: Request to use unspent funds to serve additional children.

**Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.

Section III. Justification

In order to avoid any reversion of funds at the end of this contract, we request permission to use the remaining funds from the initial \$6,000 allotment to sponsor more children in Dolly Parton's Imagination Library. Note: The initial budget will not change. Only the total number of children sponsored under this activity will change (not to exceed the \$6,000 allotment).

Section IV. DSP Authorizing Signature(s)

Signature of Contract Administrator

02/28/18
Date

Second Authorized Signature (if required by Direct Service Provider)

Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective: _____

The contract/budget revision/amendment is denied for the reason(s) stated below:

Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Partnership for Children of Cumberland County, Inc.		Activity Name: Smart Start Administration	
				Requested Effective Date: 4/15/2018	
Line #	Description	Budget Effective 04/01/17	Amount Changed	Budget Effective 04/15/18	Explanation
11	Personnel	\$ 239,059.00	\$ (1,230.00)	\$ 237,829.00	Decrease personnel costs to align expenditures in the applicable line items below. There are other funding streams to support Admin personnel costs and sufficient funds are projected in those budgets to cover the decrease in this Smart Start budget.
12	Contracted Professional Services	\$ 20,000.00		\$ 20,000.00	
14	Office Supplies & Materials	\$ 6,740.00		\$ 6,740.00	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ 3,800.00		\$ 3,800.00	
18	Communications & Postage	\$ 9,500.00	\$ (2,500.00)	\$ 7,000.00	Decrease annual budget amount to be aligned with anticipated costs through yearend.
19	Utilities	\$ 5,400.00		\$ 5,400.00	
20	Printing and Binding	\$ 500.00		\$ 500.00	
21	Repair and Maintenance	\$ 7,000.00		\$ 7,000.00	
22	Meeting/Conference Expense	\$ 4,000.00		\$ 4,000.00	
23	Employee Training (no travel)	\$ 2,100.00	\$ 1,000.00	\$ 3,100.00	Additional trainings for staff development to allow professional growth and to increase staff competency of current and future tasks. Such traninings included the XA Systems customer service training, QuickBooks and various Fred Pryor topics.
24	Advertising and Outreach	\$ 500.00		\$ 500.00	
25	Board Member Expense	\$ 2,500.00		\$ 2,500.00	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 3,200.00		\$ 3,200.00	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 3,000.00		\$ 3,000.00	
32	Insurance & Bonding	\$ 10,300.00	\$ 365.00	\$ 10,665.00	Increase for the amount of actual insurance costs for general liability.
33	Book/Library Reference Materials	\$ 100.00		\$ 100.00	
34	Mortgage Interest/Bank Fees	\$ 600.00		\$ 600.00	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 500.00		\$ 500.00	
40	Computer Equipment/Printers, \$500+ per item	\$ 500.00	\$ 1,915.00	\$ 2,415.00	Increase for the cost of new desktops computers for the Purchasing Specialist, Contracts Coordinator and the COO due to the age of their former equipment and incompatibility to the network system. Only one computer system was originally budgeted.
41	Furniture/Eqpt. under \$500 per item	\$ 500.00	\$ 450.00	\$ 950.00	Increase for allocated portion of PFC Network components and UPS power backups.
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 319,799.00	\$ -	\$ 319,799.00	

Department Manager Signature _____

Date _____

Fiscal Year 2017/2018

Partnership for Children of Cumberland County, Inc.
In-House Activity
Budget Revision/Amendment Request

Partnership For Children of Cumberland County, Inc.			Activity Name: <u>Child Care Resource & Referral (CCR&R)</u>		
			Requested Effective Date: <u>4/15/2018</u>		
Line #	Description	Budget Effective 12/15/17	Amount Changed	Budget Effective 04/15/18	Explanation
11	Personnel	\$ 520,716.00	\$ (34,420.00)	\$ 486,296.00	Due to lapsed salaries, moving these funds to assist with the CC Subsidy non-TANF need.
12	Contracted Professional Services	\$ 166,553.00	\$ -	\$ 166,553.00	
14	Office Supplies & Materials	\$ 5,403.00	\$ -	\$ 5,403.00	
15	Service Related Supplies	\$ 4,350.00	\$ -	\$ 4,350.00	
17	Travel	\$ 8,000.00	\$ -	\$ 8,000.00	
18	Communications & Postage	\$ 11,000.00	\$ -	\$ 11,000.00	
19	Utilities	\$ 13,600.00	\$ -	\$ 13,600.00	
20	Printing and Binding	\$ 925.00	\$ -	\$ 925.00	
21	Repair and Maintenance	\$ 22,000.00	\$ -	\$ 22,000.00	
22	Meeting/Conference Expense	\$ 1,000.00	\$ -	\$ 1,000.00	
23	Employee Training (no travel)	\$ 7,000.00	\$ -	\$ 7,000.00	
24	Advertising and Outreach	\$ 2,000.00	\$ -	\$ 2,000.00	
25	Board Member Expense	\$ -	\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -	\$ -	\$ -	
28	Furniture Rental	\$ -	\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 5,000.00	\$ -	\$ 5,000.00	
30	Vehicle Rental	\$ 2,000.00	\$ -	\$ 2,000.00	
31	Dues, Subscriptions and Fees	\$ 1,000.00	\$ -	\$ 1,000.00	
32	Insurance & Bonding	\$ 2,200.00		\$ 2,200.00	
33	Book/Library Reference Materials	\$ -	\$ -	\$ -	
34	Mortgage Interest/Bank Fees	\$ -	\$ -	\$ -	
35	Other Expenses	\$ -	\$ -	\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 500.00		\$ 500.00	
40	Computer Equipment/Printers, \$500+ per item	\$ 8,670.00	\$ -	\$ 8,670.00	
41	Furniture/Eqpt. under \$500 per item	\$ 1,630.00	\$ -	\$ 1,630.00	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ -	\$ -	\$ -	
46	Cash Grants and Awards	\$ -	\$ -	\$ -	
47	Non-Cash Grants and Awards	\$ 15,600.00	\$ -	\$ 15,600.00	
	Total	\$ 799,147.00	\$ (34,420.00)	\$ 764,727.00	

Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request

Partnership for Children of Cumberland County, Inc.			Activity Name:		PFC Child Care Subsidy Non-TANF/CCDF
			Requested Effective Date:		4/15/2018
Line #	Description	Budget Effective 07/01/17	Amount Changed	Budget Effective 04/15/18	Explanation
11	Personnel	\$ -	\$ -	\$ -	
12	Contracted Professional Services	\$ -	\$ -	\$ -	
14	Office Supplies & Materials	\$ -	\$ -	\$ -	
15	Service Related Supplies	\$ -	\$ -	\$ -	
17	Travel	\$ -	\$ -	\$ -	
18	Communications & Postage	\$ -	\$ -	\$ -	
19	Utilities	\$ -	\$ -	\$ -	
20	Printing and Binding	\$ -	\$ -	\$ -	
21	Repair and Maintenance	\$ -	\$ -	\$ -	
22	Meeting/Conference Expense	\$ -	\$ -	\$ -	
23	Employee Training (no travel)	\$ -	\$ -	\$ -	
24	Advertising and Outreach	\$ -	\$ -	\$ -	
25	Board Member Expense	\$ -	\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -	\$ -	\$ -	
28	Furniture Rental	\$ -	\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -	\$ -	\$ -	
30	Vehicle Rental	\$ -	\$ -	\$ -	
31	Dues, Subscriptions and Fees	\$ -	\$ -	\$ -	
32	Insurance & Bonding	\$ -	\$ -	\$ -	
33	Book/Library Reference Materials	\$ -	\$ -	\$ -	
34	Mortgage Interest/Bank Fees	\$ -	\$ -	\$ -	
35	Other Expenses	\$ -	\$ -	\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ -	\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -	\$ -	\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -	\$ -	\$ -	
43	Purchases of Services	\$ 54,500.00	\$ 34,420.00	\$ 88,920.00	Increased to provide payments to early care and education providers on a direct per child basis to continue assisting 17 non-TANF/CCDF families through year end.
45	Stipends/Scholarships	\$ -	\$ -	\$ -	
46	Cash Grants and Awards	\$ -	\$ -	\$ -	
47	Non-Cash Grants and Awards	\$ 5,500.00	\$ -	\$ 5,500.00	
	Total	\$ 60,000.00	\$ 34,420.00	\$ 94,420.00	

Partnership's President Signature _____

_____ Date

Fiscal Year 2017/2018



351 Wagoner Drive, Suite 200
Fayetteville, NC 28303
P 910-867-9700 / F 910-867-7772
ccpfc.org

OF CUMBERLAND COUNTY

MEMORANDUM

Date: March 2, 2018

To: Finance Committee

From: Anna Marie Hall, Contracts Coordinator

Subject: Disposal of Asset – Autism Society of Cumberland County

In 2000, Autism Society of Cumberland County, as a Direct Service Provider, purchased an office furniture suite consisting of a desk, return and 2-drawer file cabinet for the Director of Programs and Outreach. PFC does not have a record of this purchase being a Fixed Asset. After 18 years of use, the 2-drawer file cabinet is in irreparable condition and needs to be disposed of. We are requesting that ownership of the office furniture suite be transferred from PFC to Autism Society of Cumberland County since we do not have a record of the suite being purchased with Smart Start funds.

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



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OF CUMBERLAND COUNTY

MEMORANDUM

Date: March 1, 2018
To: Marie Clark, Chief Operating Officer
From: Rebecca Beck, VP of Information Technology *RB 3/1/18*
Subject: Fixed Assets Disposal Recommendation

Dottie Adams' employment ended with the Partnership for Children on February 23, 2018. As part of this separation, she has requested to retain ownership of the PFC assets that are currently in her possession, which she was using to complete her work, via remote access, from her home in Pennsylvania.

- Laptop, Dell Inspiron 15 – FXG70X1 – Purchased in April 2013
- Printer, HP Officejet 100 Mobile – MY248810MH – Purchased in August 2012
- Scanner, Epson ES-400 – X2H8009781 – Purchased in January 2017

Based on the age, network viability, and costs for return of the Dell Laptop and HP Mobile Printer, I recommend that these items be disposed to Dottie's ownership, with approval of the PFC Board of Directors, after the following actions have been taken:

- ITSC staff will remove all PFC network resources (including licensed software and network connections) from the laptop, via remote services. This work will take place upon Board approval
- Processing and approval of the attached "PFC Disposition of Assets" form

The Epson Scanner, also listed in Dottie's request, is a much newer product and is a valuable network tool for the individual replacing Dottie in the MAC Coordinator position at the Partnership. I recommend that this item be reassigned to Crystal Briscoe (the new MAC Coordinator) as soon as possible, with a deadline not to exceed June 30, 2018.

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PROPERTY DISPOSITION FORM – PFC

Forward Original to the Controller

Issuing Department and Current Staff	Phone
Partnership for Children of Cumberland/ Rebecca Beck	910-826-3045
Receiving Agency (if applicable)	Phone
Dottie Adams (former PFC Employee)	910-

Miscellaneous Notes: Equipment is currently in the possession of Dottie Adams in Pennsylvania. The equipment is eligible for disposal per hardware specifications and age. It is not cost effective to return this equipment to PFC inventory and can be released to this former employee upon PFC Board approval.

RP 3/1/18

IF AN ASSET IS LOST OR STOLEN, YOU WILL NEED TO IMMEDIATELY FOLLOW THE PROCEDURES DETAILED IN SECTION 15 OF THE ACCOUNTING POLICIES.

ASSETS SHOULD NOT BE REMOVED UNTIL AFTER FINAL BOARD APPROVAL

1. The Serial numbers should be located on the property and the column should be completed by the Issuing Department.
2. The Fixed Asset Inventory number column should be completed by the Issuing Department.
3. The Disposition Codes column should be completed by the Inspector.
4. The Date of Purchase and Cost columns should be completed by the Business Office of PFC.

Inspection Date	Inspector
3/1/2018	Rebecca Beck
Inspection Results	
Recommendation	Disposition Codes
<input checked="" type="checkbox"/> Usable <input type="checkbox"/> Unusable <input type="checkbox"/> Repairable	DISP -- Dispose TRAN -- Transfer DON -- Donate SELL -- Sell CAN -- Cannibalize

Qty	Item (Description/Model No.)	Serial No.	Fixed Asset Inventory No.	Disposition Code*	Cost	Date of Purchase
1	Laptop, Dell Inspiron 15	FXG70X1	Under \$500/ No Tag	DISP/ DON	---- NO VALUE	4/2013
1	Printer, HP Officejet 100 Mobile	MY248810MH	Under \$500/ No Tag	DISP/ DON	---- NO VALUE	8/2012

Rebecca Beck 3/1/2018
Issuing Department Director

Date

PFC President

Date

Date to Controller:

RP 3/5/18

Receiving Director/Administrator

Date

Moved By

Date

Partnership for Children of Cumberland County, Inc. - FY 18/19 - 19/20 - 20/21 Proposed Smart Start Allocations
(Revised: March 2018)

		Mar-18							
		FY 17/18 Smart Start Allocations 07/01/17	Increase/ decrease in Proposal Request	Consolidation/S eparation of Activities	Re-Allocation of Funding for Family Support Svc	P&E Cmte Revisions to Funding	Recommendations for FY 18/19 Smart Start Allocations	Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met	
Activity	Contractor								
(1) EC&E Subsidy									(1)
(2) Child Care Subsidy (TANF)	Partnership for Children	\$ 366,368					\$ 366,368		(2)
(3) DSS Child Care Subsidy (TANF)	Dept. of Social Services	\$ 2,230,306					\$ 2,230,306	(\$ 2,803,934, 45% required)	(3)
(4) FTCC CC Scholarship (TANF)	Fayetteville Tech.	\$ 207,260	\$ 100,000			\$ (100,000)	\$ 207,260		(4)
(5)								\$ 2,803,934 45%	(5)
(6) Child Care Subsidy/Admin.	Partnership for Children	\$ 35,450				\$ (300)	\$ 35,150		(6)
(7) DSS CC Subsidy Support/Admin.	Dept. of Social Services	\$ 178,424				\$ (18,617)	\$ 159,807		(7)
(8) FTCC CC Scholarship/Admin.	Fayetteville Tech.	\$ 11,550	\$ 24,500			\$ (24,600)	\$ 11,450		(8)
(9)								\$ 206,407 3%	(9)
(10) Child Care Subsidy (Non-TANF)	Partnership for Children	\$ 60,000				\$ (500)	\$ 59,500		(10)
(11) Spainhour/Child Play	Easter Seals UCP	\$ 91,716				\$ -	\$ 91,716		(11)
(12)								\$ 151,216 2%	(12)
(13)								\$ 3,161,557 50%	(13)
(14) EC&E Quality									(14)
(15) Child Care Resource and Referral	Partnership for Children	\$ 793,797		\$ 651,245		\$ (12,250)	\$ 1,432,792		(15)
(16) Kindermusik	Kerri Hurley	\$ 57,709	\$ 7,848			\$ (8,348)	\$ 57,209		(16)
(17) Professional Dev. Career Center	Partnership for Children	\$ 268,453		\$ (268,453)			\$ -		(17)
(18) Quality Enhancement Grants	Partnership for Children	\$ 188,317		\$ (188,317)			\$ -		(18)
(19) High Quality Maintenance	Partnership for Children	\$ 251,275		\$ (251,275)			\$ -		(19)
(20) WAGES	Child Care Svcs. Assoc	\$ 374,680	\$ 75,320			\$ (78,446)	\$ 371,554		(20)
(21)								\$ 1,861,555 30%	(21)
(22)								\$ 5,023,112 80%	(22)
(23)								70% required/80% target	(23)
(24) Health/Family Support									(24)
(25) Autism O&R Service	Autism Society of CC	\$ 45,000					\$ 45,000		(25)
(26) All Children Excel	Partnership for Children	\$ -	\$ 19,800	\$ 160,985	\$ 18,040	\$ (18,040)	\$ 180,785		(26)
(27) Family Support Services (FSS)	Partnership for Children	\$ -		\$ 56,800	\$ (56,800)		\$ -		(27)
(28) Child Passenger Safety Car Seats	Partnership for Children				\$ 15,000	\$ (10,000)	\$ 5,000		(28)
(29) Literacy - Previously Unallocated		\$ 49,750	\$ (49,750)				\$ -		(29)
(30) Family Connect	Partnership for Children	\$ -	\$ 110,000			\$ (10,000)	\$ 100,000		(30)
(31) Dolly Parton Imagination Library	United Way of Cumberland Cty.	\$ 6,000	\$ (6,000)				\$ -		(31)
(32) Reach Out & Read (ROR)	4C (Carolina Collaborative Community Care)	\$ 32,300	\$ 559			\$ (16,359)	\$ 16,500		(32)
(33) ABCD	4C (Carolina Collaborative Community Care)	\$ 65,000	\$ 28,502			\$ (1,264)	\$ 92,238		(33)
(34)								\$ 439,523 7%	(34)
(35) System Support									(35)
(36) Information Tech Service Center	Partnership for Children	\$ -					\$ -		(36)
(37) PFC Family Resource Center	Partnership for Children	\$ 300,227	\$ (5,740)	\$ (160,985)		\$ (3,358)	\$ 130,144		(37)
(38) Community Engage. & Dev.	Partnership for Children	\$ 190,083	\$ 51,022			\$ (30,219)	\$ 210,886		(38)
(39) Planning, Monitoring & Evaluation	Partnership for Children	\$ 329,671		\$ 145,554			\$ 475,225		(39)
(40) Prog Coord - Monitoring & Support	Partnership for Children	\$ 145,554		\$ (145,554)			\$ -		(40)
(41)								\$ 816,255 13%	(41)
(42)								\$ 1,255,778 20%	(42)
(43)								20% target	(43)
(44)		\$ 6,278,890					\$ 6,278,890	\$ 6,278,890 100%	(44)
(45) Requests (Over)/Under Allocation			\$ 356,061	\$ -	\$ (23,760)	\$ (332,301)	\$ -	\$ -	(45)
(46)		\$ 6,278,890					\$ 6,278,890		(46)
(47) Administration	Partnership for Children	\$ 319,799					\$ 319,799	\$ 319,799 5%	(47)
(48)		\$ 6,598,689					\$ 6,598,689	\$ 6,598,689	(48)
A	B	C	D	E	F	G	H	I	J

THE INFORMATION BELOW IS AN INTEGRAL COMPONENT TO THIS DOCUMENT.

Four CCR&R activities (#17, 18, 19 & 15) to be consolidated under the CCR&R activity (15). Subsidy-related activities to remain separate. Family Support Services (#27) - specific components to be set up separately from CCR&R. (F)

PFC Resource Center separated into two separate components/activities.

Unallocated funds remaining from CC Public Library. A portion of the funds went to DPIL, ROR and ABCD. The remainder of \$49,750 was allocated on a one-time basis to other activities in FY 17/18.

New activitiy proposal for FY 18/19.

Planning, & Evaluation and Program Monitoring will be housed under one activity.

Planning and Evaluation Committee Recommendations Meeting of March 13, 2018

ACTION

A. Allocation Overview

1. Two pre-proposal conferences for prospective bidders on the 2018-2021 Smart Start Application Request for Proposals were held on October 12 and November 9.
2. Grants were due December 11. During the proposal development period, on-site, telephone, and email technical assistance was provided. The Smart Start Grant request:
 - a. SS Service Allocation Dollars - \$6,278,890
 - b. SS Grant Request - \$6,634,953
 - c. Over \$356,063
3. P&E invited other community volunteers to the Allocation Process. 24 community members stepped up with 75% participating in the allocation process for the first time. 20% of participants were Board members.
4. Three meetings each 3 hours in length were held. (1/9, 2/13, 3/13) totaling 369 volunteer hours valuing \$8,383.68

B. Allocation Rubric Scores*

All applications were evaluated by an independent committee of community member using the Smart Start Allocation Rubric. The rubric assessed **the level of alignment to PFC Strategic Plan**. The matrix below shows the level of alignment to PFC Strategic Goals and Objectives for each applicant.

<ol style="list-style-type: none"> 1. Planning, Monitoring & Evaluation – 97% 2. Child Care Resource and Referral (CCR&R) – 94% 3. Community Engagement & Development – 94% 4. Family Connect*– 91% 5. Assuring Better Child Health and Development (ABCD) – 88% 6. DSS Child Care Subsidy (TANF) – 88% 7. Spainhour-Subsidized Child Care – 85% 8. WAGE\$ - 85% 	<ol style="list-style-type: none"> 1. Parents for Higher Education Subsidy (TANF) – 79% 2. Family Resource Center (FRC) – 79% 3. All Children Excel (ACE) – 76% 4. PFC Child Care Subsidy (TANF) & (Non-TANF) - 73% 5. Autism Circle of Parent Support Program – 73% 6. Kindermusik – 73% 7. Reach Out and Read (ROR) – 67% 	Child Passenger Safety Car Seats Program – 45%
--	--	--

C. Early Care And Education (ECE) Allocation Panel*

1. **Team Members:** Deborah Teasley (chair), Kandy Cox, Sue Godwin-Baker, Mary Lanier, Kenneth Lawhead, Doris Taitague
2. **Funding Summary:** ECE Service Dollar Level is \$5,023,112 or 80% of Service Dollars (\$6,278,890). PFC will continue to fund EC&E subsidy at a higher percentage than the 39% mandate. EC&E subsidy is \$3,161,557 or 51% of the total service allocation. The EC&E quality is \$1,861,555 or 29% of the total service allocation.
3. **Recommendations:**
 - a. Fund PFC Child Care Subsidy at requested amount of \$366,368.
 - b. Fund DSS Child Care Subsidy TANF at requested amount of \$2,230,306.
 - c. Fund Parents for Higher Education Subsidy (TANF) \$207,260 and not at request amount of \$307,260.
 - d. Fund PFC Child Care Subsidy Admin Non-TANF at \$35,150 and not at the requested amount of \$35,450.
 - e. Fund DSS Child Care Subsidy Admin Non-TANF at \$159,807 and not at the requested amount of \$178,424.

- f. Fund Parents for Higher Education Subsidy Admin (Non-TANF) at \$11,450 and not at the requested amount of \$36,050.
 - g. Fund PFC Child Care Subsidy Non-TANF at \$59,500 and not at the requested amount of \$60,000.
 - h. Fund Spainhour Subsidized Child Care (Non-TANF) at the requested amount of \$91,716.
 - i. Fund Child Care Resource and Referral at \$1,432,792 and not at the requested amount of \$1,445,042.
 - j. Fund Kindermusik at \$57,209 and not at the requested amount of \$65,557.
 - k. Fund WAGES at \$371,554 and not at the requested amount of \$450,000.
- D. Family Support And Health Allocation Panel***
- 1. **Team Members:** Amy Cannon (Chair), Julie Aul, Elise Chung, Robin Deaver, Alana Hix, Steven King, Mary McCoy
 - 2. **Funding Summary:** Family Support/Health is \$439,523 or 7% of the total service allocation 7% of Family/Health Support Service Dollars is \$439,523
 - 3. **Recommendations:**
 - a. Fund Assuring Better Child Health & Development at \$92,238 and not at the requested amount of \$93,502,
 - b. Fund All Children Excel at \$180,785 and not at the requested amount of \$198,825,
 - c. Fund Autism Circle of Parent Support Program at the requested amount of \$45,000.
 - d. Fund Family Connect at \$100,000 and not at the requested amount of \$110,000,
 - e. Fund Child Passenger Safety Car Seat at \$5,000 and not at the requested amount of \$15,000.
 - f. Fund Reach Out and Read at \$16,500 and not at the requested amount of \$32,859.
- E. System Support Allocation Panel***
- 1. **Team Members:** Carl Mitchell (Chair), Albert Brunson, Angela Crosby, Erica Little, Jerome Scott, Lynn Greene
 - 2. **Funding Summary:** System Support is \$816,255 or 13% of the total service allocation.
 - 3. **Recommendations:**
 - a. Fund Family Resource Center at \$130,144 and not at the requested amount of \$133,502,
 - b. Fund Community Engagement and Development at \$210,886 and not at the requested amount of \$241,105.
 - c. Fund Program Monitoring and Evaluation at the requested amount of \$475,225.
- F. Programmatic Changes***
- 1. Name changes for the following programs
 - a. ~~FTCC CC Scholarship~~ Parents for Higher Education Subsidy (TANF)
 - b. ~~PFC~~ Child Care Subsidy (TANF)
 - c. ~~Spainhour/Child Play~~ Subsidized Child Care
 - d. ~~FTCC CC Scholarship/Admin.~~ Parents for Higher Education Subsidy Admin
 - e. ~~Autism O&R Service~~ Circle of Parent Support Program
 - f. Community Engagement & ~~Resource~~ Development
 - g. ~~Evaluation, Planning and Accountability~~ Planning, Monitoring & Evaluation
 - 2. Required Contract Activity Description Templates for
 - a. DSS Child Care Subsidy (TANF)
 - b. FTCC Parents for Higher Education Subsidy (TANF)
 - c. PFC Child Care Subsidy (TANF)
 - d. PFC Child Care Subsidy (Non-TANF)
 - e. Spainhour Subsidized Child Care
 - 3. Outcomes for each purpose service code (PSC) are highly recommended and in some cases NCPC are marked as required. The recommendation is to treat the NCPC recommendation as required for grantees. Exception will be made on a case by case by Planning and Evaluation Committee.
 - 4. All activities aligned with an EC Profile indicator and phase out the PBIS indicators this year.

Partnership for Children of Cumberland County, Inc.
DSP Fiscal Monitoring Status Report FY 17/18
Updated 10/02/17

Direct Service Provider	Tasks Completed	Tasks Remaining
Autism Society of Cumberland County <i>Autism Outreach & Resource Serv.</i> SOS	<ul style="list-style-type: none"> Monthly desktop monitoring performed. Sworn Certification & Accounting for year end 6/30/17 received and reviewed. 	<ul style="list-style-type: none"> Activity to remain on SOS for FY 17/18. FM site visit to be scheduled in June 2018.
Carolina Community Collaborative Care ABCD <i>Reach Out and Read</i> SOS	<ul style="list-style-type: none"> Monthly desktop monitoring performed. Audited financial statements for FY 16/17 received and reviewed. No issues related to the Smart Start grant. 	<ul style="list-style-type: none"> FM site visits conducted in August and December 2017. FM site visit to be conducted prior to June 30, 2018.
Easter Seals UCP NC & VA <i>Dorothy Spainhour/Child Play</i>	<ul style="list-style-type: none"> FY 16/17 Audit Report requested. Documents received for FM site visit. 	<ul style="list-style-type: none"> FM site visit to be scheduled for March 27, 2018.
Fayetteville Technical Community College <i>Child Care Scholarships and Administration Support</i>	<ul style="list-style-type: none"> FY 16/17 Audit Report reviewed. No issues related to the Smart Start grant. 	<ul style="list-style-type: none"> FM site visit to be scheduled prior to June 2018.
Kerri Hurley <i>Kindermusik/Music Therapy</i>	<ul style="list-style-type: none"> Sworn Certification & Accounting for year end 6/30/17 completed. Review of fiscal monitoring documents to support selected FSRs completed. 	<ul style="list-style-type: none"> Formal Site Visit schedule on March 27, 2018.
United Way of Cumberland Cty. <i>Dolly Parton Imagination Library</i>	<ul style="list-style-type: none"> Monthly desktop monitoring performed. Audited financial statements for FY 16/17 received and reviewed. No issues related to the Smart Start grant. 	<ul style="list-style-type: none"> FM site visit to be conducted prior to June 30, 2018.

Partnership for Children of Cumberland County, Inc.
Region 5 Fiscal Monitoring Final Report FY 17/18
Updated 03/19/18

Partnership	Tasks Completed	Tasks Remaining
Anson County	<ul style="list-style-type: none"> Formal Site Visit and monitoring completed January 2018 	<ul style="list-style-type: none"> Desk monitoring to be completed for February 2018 expenditures. Prepare final report after receipt of Management Agency's (SWCDC) Fiscal Monitoring Report.
Montgomery County	<ul style="list-style-type: none"> Formal Site Visit and monitoring completed January 2018. 	<ul style="list-style-type: none"> Desk monitoring to be finalized for January 2018 expenditures. Prepare Final Report after receipt of Management Agency's (SWCDC) Fiscal Monitoring Report.
Moore County	<ul style="list-style-type: none"> Formal Site Visit and monitoring completed January 2018. 	<ul style="list-style-type: none"> Prepare Final Report after receipt of Management Agency's (SWCDC) Fiscal Monitoring Report.
Richmond County	<ul style="list-style-type: none"> Formal Site Visit and monitoring completed January 2018. 	<ul style="list-style-type: none"> Still awaiting completion of (1) required document w/attachment. No payment(s) have been made to date. Desk monitoring will be completed for all requested reimbursement requests. Prepare Final Report after receipt of all contract-related documents, desk monitoring(s) and receipt of Management Agency's (SWCDC) Fiscal Monitoring Report.

Finance Committee Meeting – President’s Report

Tuesday, March 20, 2018

A. North Carolina Partnership for Children (NCPC) Update / Legislative Updates

1. NCPC Legislative agenda
 - a. Promoting Young Children’s Healthy Development (Parent education on child development & positive parenting practices, home visiting programs that help new parents)
 - b. Strengthening Early Care and Education System (Expansion of NC Pre-K, additional funding for quality care for children birth-three, increased education and compensation for early childhood teachers and workforce)
2. DCDEE – Child Care Development Block Grant Focus Groups
 - a. Program Standards and Quality Improvement (NC Foundations for Early Learning and Development, School age care, Technical Assistance, Focus on Infant/Toddler initiatives, Healthy Social Behavior Specialists & other specialty areas)
 - b. Subsidy (waiting list, improving family-friendly policies, prioritization for vulnerable & underserved populations, Birth-3 year olds)
 - c. Capacity for expansion on NC Pre-K
3. Federal Level
 - a. **Continuing Resolution for budget through March 23.**
 - b. CHIP funded for 10 years, four years beyond the 6-year extension last month.
 - c. Home visiting (MIECHV) funded for five years at level funding. (NC has not accessed this funding to date.) This provides funding for Healthy Families America and Nurse-Family Partnerships. This funding does not require a state match.
 - d. Community Health Centers funded for two years.
 - e. The Child Care and Development Block Grant (CCDBG) doubled the discretionary funding to \$5.9 billion in FY 2018 and FY 2019. This is the largest increase ever. Details being worked out by March 23. Estimate \$96M to NC.
4. State Level
 - a. HB90 passed Senate and House. Addressed K-3 class size requirements (phasing in the requirements), State Board of Elections and fund related to the Atlantic Coast Pipeline.
 - b. Also established a statutory appropriation for NC Pre-K with increases in funding to eliminate the current waiting list. It will be critical for Cumberland County to assess the capacity to serve children that are more eligible and to continue to recruit children to determine the ability to expand NC Pre-K. The legislation directs funding for NC Pre-K in the base budget as follows:
 - i. FY 2019-20: \$82 million
 - ii. FY 2020-21 (and each subsequent year): \$91 million

- B. NC Justice Center, Pathways for Prosperity (www.pathwaysforprosperity.org)**
 - 1. The Early Childhood work group is finalizing their objectives.
 - 2. The focus objectives are around: 1.) Improved attendance, 2.) Increased access to health care for children, and 3.) Increased access to quality childcare.
 - 3. Overall plan developed in March/April 2018; followed by convening of Neighborhood Revitalization groups.
- C. Soiree Update**
 - 1. Approximately 350 in attendance
 - 2. Estimated \$105,000 cash & in-kind; still calculating volunteers & final expenses
- D. Week of the Young Child, April 16-21, 2018**
 - 1. Kick off will be here at PFC on April 16
 - 2. Activities will be posted on website and Facebook
 - 3. If you'd like to read or go to a program for an activity, contact Michelle Hearon
- E. KidStuff, April 28-29, 2018, Dogwood Festival**
 - 1. Moving to Person Street
 - 2. Will need volunteers throughout weekend – Contact Sharon Moyer
- F. Smart Start Conference – April 30-May 3, 2018, Greensboro**
 - 1. Birthday celebration Wednesday evening – Can register for that for \$25.
 - 2. Leadership Symposium Thursday, May 3, 2018, 8:00-noon. Board members attending: Perry Melton, Patricia Crouch, Wanda Wesley & Jim Grafstrom.
- G. Kidtopia, November 10, 2018, Crown Arena – More details to come late summer**
- H. Dolly Parton Imagination Library Statewide Expansion**
 - 1. Expansion is going strong across the state. As of mid-March, 71,759 expansion children have registered with DPIL. That takes the statewide total to over 123,987 children.
 - 2. We are completing our contract with United Way, the DPIL affiliate in Cumberland County. We anticipate launching expansion April 1.
 - 3. We have received a marketing grant from NCPC to assist with recruitment.