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 Fayetteville, NC 28303
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 ccpfc.org

**NC Pre-K Planning Committee
 Thursday, November 30, 2017
 12:00pm – 12:30pm**

AGENDA ITEMS

I. Approval of Minutes from July 27, 2017 (Action Needed)

II. Recommendation to Approve Transportation Fee for Trinity Child Care – See attached Memo with Transportation Plan (Action Needed)

III. SFY17.18 NC Pre-K Allocation of Unspent Funds from August - September

Background information: The Cumberland County NC Pre-K Program had \$92,200.00 in unspent funds from August and September 2017. There was a total of \$12,600.00 remaining from August in unspent funds and \$79,600.00 unspent funds from September 2017. Therefore, the Partnership for Children of Cumberland County, Inc. is able to serve additional children using the unspent funds.

Site	Classroom(s)	# of Child Placements	Rate per Child	Months Served	Total	Contractor Approval Date
Mommy’s Moments	MMoment-2	9	\$ 600.00	8	\$ 43,200.00	11/14/2017
Brite Shining Stars	BSS-1	9	\$ 650.00	8	\$ 46,800.00	11/14/2017
Total Child Placements:		18	Total Allocation:		\$ 90,000.00	
August 2017 and September 2017 Unspent Funds:					\$ 92,200.00	
Remaining Funds to redistribute later in the Fiscal Year:					\$ 2,200.00	

IV. Next Meeting:

- **SFY17.18 NC Pre-K Allocation of Unspent Funds from October - December**



North Carolina Pre-Kindergarten Planning Committee
Meeting Minutes
July 27, 2017 (12:05 pm – 12:19 pm)
Charles Morris Conference Room



MEMBERS PRESENT: Dr. Tamara Brothers, Amy Cannon, Lisa Childers, Angela Crosby, Patricia Crouch (D), Robin Deaver, Jim Grafstrom, Sandee Gronowski, Michael Hardin, Marcus Hedgepeth, Alana Hix (D), Karen McDonald, Sarah Pitts, Tawnya Rayman, Chris Rey, Chas Sampson, Deborah Sledge, Betty Jo Smith and Wanda Wesley
MEMBERS ABSENT: Christiana Adeyemi, Julie Aul, Hank Debnam, Van Gunter, Robert Hines, Brenda Reid Jackson, Tim Kinlaw, Angie Malave and Perry Melton
NON-VOTING ATTENDEES: Rebecca Beck, Linda Blanton, Marie Clark, Belinda Gainey, Anna Hall, Anthony Howell, Marie Lilly, Carole Mangum, Candy Scott, Mary Sonnenberg and Mike Yeager

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Quorum and Call to Order - Alana Hix	The meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held at the Partnership for Children Resource Center (PFC) at 351 Wagoner Drive, Fayetteville, NC, on July 27, 2017, beginning at 12:05 pm pursuant to prior written notice to each Committee member. Alana Hix chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	Called to Order	None
II. Minutes* A. June 29, 2017	A. The minutes of the June 29, 2017 meeting were previously distributed and reviewed by the Committee. Betty Jo Smith moved to approve North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from June 29, 2017, as presented. Jim Grafstrom seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no recusals. The motion carried.	Motion Carried	None
III. Status Report A. Information ^Δ 1. NC Pre-K Committee Overview for New Members 2. Child Applications and Placement Update 3. NC Pre-K Institute	Alana Hix reported on the NC Pre-K Status Report and presented the following information to the committee: A.1. Due to new committee members being added to the NC Pre-K Committee, Alana provided a brief overview of the committee: The NC Pre-K Program requires that every county (or region) that participates in providing services for NC Pre-K must establish and maintain a County/Region NC Pre-K Committee. The purpose of the Committee is to: 1. Select a contracting agency; 2. Review annually revisions and/or updates to Contract based on any changes to NC Pre-K due to legislation (Contract Changes); 3. Develop operational policies and procedures; 4. Ensure collaboration and shared responsibility for developing, approving and implementing the local annual plan for delivering NC Pre-K services at the community level (Annual Approval of NC Pre-K County Plan); 5. Ensure that services are built on the existing early childhood service delivery system and that service providers in the community with the ability to provide NC Pre-K services have the opportunity to express interest and be considered (Site Selection); 6. Provide ongoing, collaborative advice about local policies and procedures in the implementation of NC Pre-K services; and	None	None



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	<p>7. Programmatic and fiscal oversight at the local level.</p> <p>Additional responsibilities include:</p> <ol style="list-style-type: none">1. Annually adopt a Conflict of Interest Policy.2. Annual review and approval of all required written plans for the following:<ul style="list-style-type: none">• Suspension/Expulsion of Children with Unique Needs/Challenging Behaviors• Transportation• Transition into Pre-K and into Kindergarten• Family Engagement• Working with Children/Families with Limited English Proficiency <p>A.2. Anthony Howell provided an update on the NC Pre-K child applications and placement. As of now, 1,023 child applications have been received and are being entered into the NC Pre-K application system. Child placements will take place the week of July 31, 2017 with the support of the NC Division of Child Development and Early Education (DCDEE). All placements should occur no later than August 2, 2017. Afterwards providers will be notified of the children being placed at their facilities.</p> <p>A.3. Anthony reported that the NC Pre-K Institute will take place from August 7-11, 2017. Attendees are able to register via the PFC website. The Institute will take place at Fayetteville Technical Community College in the Horticultural Center, room 104 or either at PFC. A directors meeting will take place on August 8, 2017. An email will be sent to all directors on tomorrow, July 28, 2017.</p> <p>Mary Sonnenberg stated that applications for NC Pre-K are still being accepted. Applications will be open all year; a wait list is expected.</p> <p>Belinda Gainey will send the committee the requirements and qualifications as well as a NC Pre-K application.</p>		
IV. Adjournment	As there was no further business the Chair announced the meeting to be adjourned. The meeting was adjourned at 12:19 pm.	Adjourned	None



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Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary for the Meeting

Date

Approval: Based on committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Chair

Date



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OF CUMBERLAND COUNTY

MEMORANDUM

DATE: November 27, 2017

TO: NC Pre-K Planning Committee

FROM: Candy Scott, CCR&R Vice President

SUBJECT: Proposed Recommendation for Action Item – Transportation Fee for Trinity Child Care

Recommend the approval of Trinity Child Care to Charge a Fee of \$25.00 per month to provide NC Pre-K children transportation services on a case-by-case basis for SFY17.18. (See attached Transportation Plan Form from Trinity Child Care)

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



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The support you need to help children succeed.

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NC Pre-K Transportation Plan
SY: 2017-2018

After careful review, it has been determined that it is not feasible for the Partnership for Children of Cumberland County to provide transportation to children enrolled in NC Pre-K. In the event that a NC Pre-K site director/owner decides to provide transportation, the site assumes all liability for transporting children and must adhere to the NC Child Care Licensing Requirements for providing transportation in licensed childcare. On an annual basis, NC Pre-K sites are required to notify the Partnership for Children of Cumberland County of their ability to provide transportation services. Sites providing transportation must submit a written description of the transportation services that addresses transporting children to and from the NC Pre-K site. The NC Pre-K site must disclose any fees to be charged to the family for the service, and NC Pre-K Committee approval is required to charge a fee.

Site Transportation Plan for: Trinity Child Care

We understand that transportation is necessary for families to attend NC Pre-K at our site, we have considered the following resources: (Check at least one and all others you have considered.)

- | | |
|--|--|
| <input type="checkbox"/> Public School Bus | <input type="checkbox"/> Public Transportation |
| <input checked="" type="checkbox"/> Site Provided Transportation | <input type="checkbox"/> Private Transportation Provided by Family |
| <input type="checkbox"/> Site Family Car Pool | <input type="checkbox"/> Other: _____ |

At this time we are: (Please check one.)

- ☐ Unable to provide transportation services. Please list your challenges below:

- ☒ Able to provide transportation services to families. Attach a description of your transportation services and complete the following: This is case by case only!

Families with children in NC Pre-K may be charged a nominal fee for transportation to/from the NC Pre-K site if approved by the NC Pre-K Committee.

Will the site charge a nominal fee for transportation? ☐ No ☒ Yes, cost per week \$ 25.00 per month

- ☒ We are requesting approval from the NC Pre-K Committee to charge a nominal fee to NC Pre-K families to offset transportation cost, and we understand that eligible children should not be denied services based on the family's inability to pay.

Site Administrator Signature

Linda Vandevender

Date

11-16-17

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