

**Board Development Committee
Meeting Agenda**

Partnership for Children Resource Center
January 23, 2018 – 1:30pm-3:00pm

I. Chair's Comments – Jim Grafstrom, Chair

- A. Welcome
- B. Volunteer Form

II. Approval of Minutes – August 22, 2017*

III. New Business

- A. Smart Start Allocation^Δ
- B. National Smart Start Conference 2018, April 30 – May 3, 2018^Δ
- C. Federal Shutdown^Δ
- D. Board Members 1st Term Ending June 30, 2018^Δ

Name	Category	Position
Amy Cannon	Government	County Manager's Office
Lisa Childers	Government	Local Cooperative Extension Agency
Angela Crosby	Services	Child Care Provider-Licensed Home
Perry Melton	Services	Child Care Provider-Licensed Home
James Grafstrom	Business/Community	Business Leader
Angie Malave	Business/Community	Business Leader

- E. Board Members 2nd Term Ending June 30, 2018^Δ

Name	Category	Position
Robert Hines	Services	Other Non-Profit Human Service Agency
Deborah Sledge	Services	Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative

- F. Board Member Resignation Effective June 30, 2018^Δ

Name	Category	Position
Chris Rey	Government	Municipal Government

- G. FY 18/19 Board Officers^Δ

Position	FY 17/18 Officer	FY 18/19 Potential Officer
Chair	Chris Rey	Jim Grafstrom
Vice Chair	Jim Grafstrom	
Treasurer	Marcus Hedgepeth	
Secretary	Van Gunter	

H. FY 18/19 Committee Chairs^Δ

Committee	FY 17/18 Committee Chair	FY 18/19 Potential Committee Chair
CCR&R	Wanda Wesley	
Facility & Tenant	Hank Debnam	
Finance	Marcus Hedgepeth	
Human Resource	Hank Debnam	
PED	Angie Malave	
P&E	Amy Cannon	

IV. Upcoming Meetings & Events

- A. Board/NC Pre-K Planning Committee Meeting – January 25, 2018
- B. Executive Committee – February 22, 2018
- C. Board Development Committee Meeting – March 27, 2018

V. Future Topics

- A. New Board Orientation
- B. Board/Committee Calendar
- C. Committee Members
- D. Annual Celebration 2018
- E. Other

VI. Adjournment

* Needs Action ^Δ Information Only / Possible Conflict of Interest (Recusals)

^e Electronic Copy (Hard copies are available upon request)



NON-VOTING ATTENDEES: Marie Clark, Belinda Gainey and Mary Sonnenberg

Page 1 of 2



Partnership for Children of Cumberland County, Inc.
Board Development Committee Meeting Minutes
August 22, 2017, 1:02 pm – 1:37 pm



MEMBERS PRESENT: Hank Debnam, Jim Grafstrom, Van Gunter, Robert Hines and Karen McDonald

MEMBERS ABSENT: N/A

NON-VOTING ATTENDEES: Marie Clark, Belinda Gainey and Mary Sonnenberg

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION	ACTION	FOLLOW-UP PERSON
	<p>B. The goals for this fiscal year are focused on the implementation of the plan that Scottie Seawell set for the board. The job of the Board Development Committee is to oversee the implementation.</p> <p>The committee will seek new board members who will be active, engaged and without conflicts.</p> <p>Mary Sonnenberg stated that the committee needs to look at a way to hold the new board orientation. Due to several new board members not being able to attend the orientation, Mary will visit each person who did not attend individually. Robert Hines suggested holding the meeting for 2 weeks; one day per week.</p> <p>Per Van Gunter, engagement is one of the biggest assets needed. Nominees need to make sure they will be able to attend the meetings as well.</p> <p>Van informed Jim that the earlier he begins recruitment for board officers the better.</p> <p>Belinda Gainey will email the committee members Scottie Seawell's presentation notes from the June board meeting. The notes contain goals for this fiscal year.</p> <p>Mary mentioned the possibility of conducting board orientation simulation exercises during a board meeting. This could also be opened up to the community and possibly bring in more committee/board members. Van suggested doing a survey to see who on the board have already participated.</p>	None	None
<p>IV. Upcoming Meetings & Events</p> <p>A. Executive Committee – September 28, 2017</p> <p>B. PFC Annual Celebration – October 5, 2017</p> <p>C. Board Development Committee Meeting – November 28, 2017</p> <p>D. Board/NC Pre-K Planning Committee Meeting – November 30, 2017</p>	<p>A. The next Executive Committee meeting is August 31, 2017; then September 28, 2017</p> <p>B. The PFC Annual Celebration is October 5, 2017 at Snyder Memorial Baptist Church</p> <p>C. The next Board Development Committee meeting is November 28, 2017</p> <p>D. The next Board of Directors meeting will be held November 30, 2017 at 12:00pm</p>	None None None None	None None None None
<p>V. Adjournment</p>	<p>As there was no further business, the Chair adjourned the meeting at 1:37 pm.</p>	Meeting Adjourned	None

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Belinda Gainey, Secretary

Date

Committee Chair/Vice Chair

Date

Board Transition Worksheet - January 23, 2018

NCPC Suggested Roles - Government		1st Term Expires	2nd Term Expires
County Commissioner's Office	Open		
County Manager's Office	Cannon, Amy	6/30/2018	6/30/2021
Department of Social Services - NC Pre-K Mandated	Reid-Jackson, Brenda		NCPK
Local Health Agency or Health Services Provider	Open		
School Administrator - NC Pre-K Mandated	Kinlaw, Tim		NCPK
Higher Education Institution	Deaver, Robin	6/30/2020	6/30/2023
	Gronski, Dr. Meredith	6/30/2020	6/30/2023
Local Cooperative Extension Agency	Childers, Lisa	6/30/2018	6/30/2021
Local Public Library	Open		
Municipal Government	Rey, Chris		6/30/2019
	McDonald, Karen	6/30/2020	6/30/2023
NCPC Suggested Roles - Services		1st Term Expires	2nd Term Expires
Child Care Provider - Licensed Center - NC Pre-K Mandated	Crosby, Angela	6/30/2018	6/30/2021
	Melton, Perry	6/30/2018	6/30/2021
Child Care Provider - Licensed Home	Open		
Military Child Care Rep	Open		
Local Head Start Program Representative - NC Pre-K Mandated	Adeyemi, Christiana		NCPK
Local Mental Health Community Organization	Debnam, Hank		6/30/2020
	Sledge, Deborah		6/30/2018
Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - NC Pre-K Mandated	Wesley, Wanda	6/30/2020	6/30/2023
Other Non-Profit Human Service Agency	Hines, Robert		6/30/2018
Public School Exceptional Children's Preschool Program Representative - NC Pre-K Mandated	Aul, Julie		NCPK
NCPC Suggested Roles - Business/Community		1st Term Expires	2nd Term Expires
Parent of a child 5 or younger - NC Pre-K Mandated	Gunter, Van		6/30/2019
	Hardin, Michael	6/30/2020	6/30/2023
Faith Community	Pitts, Sarah	6/30/2019	6/30/2022
Inter-Agency Coordinating Council or parent of a child with a disability	Rayman, Tawnya	6/30/2020	6/30/2023
Foundation or other philanthropic organization	Brothers, Dr. Tamara	6/30/2020	6/30/2023
Business Leader	Grafstrom, James	6/30/2018	6/30/2021
	Hedgepeth, Marcus	6/30/2019	6/30/2022
	Malave, Angie	6/30/2018	6/30/2021
	Sampson, Chas	6/30/2020	6/30/2023
Military Community Rep	Gronowski, Sandee	6/30/2020	6/30/2023
Community At Large	Morris, Charles		Emeritus

Appointed 11/30/17

Resigning 6/30/18

1st Term Ending 6/30/2018 = 6
 2nd Term Ending 6/30/18 = 2
 Resigning 6/30/18 = 1

1st Term Ending 6/30/19 = 2
 2nd Term Ending 6/30/19 = 1

1st Term Ending 6/30/20 = 8
 2nd Term Ending 6/30/20 = 1

2nd Term Ending 6/30/21 = 6

2nd Term Ending 6/30/22 = 2

2nd Term Ending 6/30/23 = 9