

OF CUMBERLAND COUNTY

# Board Development Committee Meeting Agenda

Partnership for Children Resource Center January 23, 2018 – 1:30pm-3:00pm

# I. Chair's Comments – Jim Grafstrom, Chair

- A. Welcome
- B. Volunteer Form

# II. Approval of Minutes – August 22, 2017\*

## **III.** New Business

- A. Smart Start Allocation<sup>Δ</sup>
- B. National Smart Start Conference 2018, April 30 May 3, 2018<sup>△</sup>
- C. Federal Shutdown<sup>Δ</sup>
- D. Board Members  $1^{st}$  Term Ending June 30,  $2018^{\Delta}$

Name	Category	Position
Amy Cannon	Government	County Manager's Office
Lisa Childers	Government	Local Cooperative Extension Agency
Angela Crosby	Services	Child Care Provider-Licensed Home
Perry Melton	Services	Child Care Provider-Licensed Home
James Grafstrom	Business/Community	Business Leader
Angie Malave	Business/Community	Business Leader

### E. Board Members 2<sup>nd</sup> Term Ending June 30, 2018<sup>Δ</sup>

Name	Category	Position
Robert Hines	Services	Other Non-Profit Human Service Agency
Deborah Sledge	Services	Child Care Resource & Referral (non-employee) or
		Another Child-Serving Agency Representative

# F. Board Member Resignation Effective June 30, 2018<sup>△</sup> Name Category Chric Pay

	Chris Rey	Government	Municipal Government	
G.	FY 18/19 Board Officers			
	Position	FY 17/18 Officer	FY 18/19 Potential Officer	
	Chair	Chris Rey	Jim Grafstrom	

Chair	Chris Rey	Jim Grafstrom
Vice Chair	Jim Grafstrom	
Treasurer	Marcus Hedgepeth	
Secretary	Van Gunter	

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Position

Be the Driving Force.

### H. FY 18/19 Committee Chairs<sup>4</sup>

Committee	EV 17/19 Committee Chair	EV 19/10 Detential Committee Chair
Committee	FY 17/18 Committee Chair	FY 18/19 Potential Committee Chair
CCR&R	Wanda Wesley	
Facility & Tenant	Hank Debnam	
Finance	Marcus Hedgepeth	
Human Resource	Hank Debnam	
PED	Angie Malave	
P&E	Amy Cannon	

# IV. Upcoming Meetings & Events

- A. Board/NC Pre-K Planning Committee Meeting January 25, 2018
- B. Executive Committee February 22, 2018
- C. Board Development Committee Meeting March 27, 2018

## V. Future Topics

- A. New Board Orientation
- B. Board/Committee Calendar
- C. Committee Members
- D. Annual Celebration 2018
- E. Other

## VI. Adjournment

\* Needs Action ^ Information Only / Possible Conflict of Interest (Recusals)

<sup>e</sup> Electronic Copy (Hard copies are available upon request)



#### Partnership for Children of Cumberland County, Inc. Board Development Committee Meeting Minutes August 22, 2017, 1:02 pm – 1:37 pm



Торіс	Discussion, Conclusion, Recommendation, Evaluation	Action	Follow-up Person
<ol> <li>Chair's Comments – Jim Grafstrom, Chair</li> <li>A. Welcome</li> <li>B. Volunteer Form</li> </ol>	<ul> <li>The scheduled meeting of the Board Development Committee was held at the Partnership for Children Family Resource Center at 351 Wagoner Drive, Fayetteville, NC, on Tuesday, August 22, 2017 pursuant to prior written notice to each committee member. Jim Grafstrom determined that quorum was present and called the meeting to order at 1:02 pm. Belinda Gainey was Secretary for the meeting and recorded the minutes.</li> <li>A. Jim Grafstrom thanked everyone for attending the Board Development Committee meeting.</li> </ul>	Call to Order	None
	B. Committee members who reviewed the committee packet prior to the meeting were asked to complete a volunteer form.		
II. Minutes – June 21, 2017*	The minutes from June 21, 2017, were previously distributed to committee members for their review. Van Gunter motioned to accept the minutes. Hank Debnam seconded the motion. Hearing no further discussion the Chair put the motion to a vote. The vote was unanimous with no abstentions. Motion carried.	Motion Carried	None
<ul> <li>New Business</li> <li>A. Board Member Nominee, Dr. Meredith Gronski*</li> <li>B. Goals for the Year <sup>Δ</sup></li> </ul>	A. An application was submitted by Dr. Meredith Gronski to become a PFC Board Director. After reviewing Dr. Gronski's information, the committee accepted the nomination. A decision was made to nominate Dr. Gronski as a Representative of a Higher Education Institution and move Dr. Tamara Brothers from a Representative of a Higher Education Institution to the position of Foundation or other Philanthropic Organization.		
	Hank Debnam moved to accept moving Dr. Tamara Brothers from a Representative of a Higher Education Institution to the position of Foundation or other Philanthropic Organization as presented. Van Gunter seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
	Hank Debnam moved to accept the nomination of Dr. Meredith Gronski to the Board of Directors as a Representative of a Higher Education Institution as presented. Karen McDonald seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
	Jim Grafstrom will reach out to Dr. Gronski regarding the approval of the Board Development Committee, but the Board of Directors will need to approve the nomination as well. Dr. Gronski will also be invited to serve on the CCR&R Committee and to attend the October 5 Annual Celebration. The first CCR&R Committee meeting is September 14, 2017 at 9:00am.		



#### Partnership for Children of Cumberland County, Inc. Board Development Committee Meeting Minutes August 22, 2017, 1:02 pm – 1:37 pm



MEMBERS PRESENT: Hank Debnam, Jim Grafstrom, Van Gunter, Robert Hines and Kar MEMBERS ABSENT: N/A NON-VOTING ATTENDEES: Marie Clark, Belinda Gainey and Mary Sonnenberg	en McDonald		
Торіс	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION	ACTION	Follow-up Person
	<ul> <li>B. The goals for this fiscal year are focused on the implementation of the plan that Scottie Seawell set for the board. The job of the Board Development Committee is to oversee the implementation.</li> <li>The committee will seek new board members who will be active, engaged and without conflicts.</li> <li>Mary Sonnenberg stated that the committee needs to look at a way to hold the new board orientation. Due to several new board members not being able to attend the orientation, Mary will visit each person who did not attend individually. Robert Hines suggested holding the meeting for 2 weeks; one day per week.</li> <li>Per Van Gunter, engagement is one of the biggest assets needed. Nominees need to make sure they will be able to attend the meetings as well.</li> <li>Van informed Jim that the earlier he begins recruitment for board officers the better. Belinda Gainey will email the committee members Scottie Seawell's presentation notes from the June board meeting. The notes contain goals for this fiscal year.</li> <li>Mary mentioned the possibility of conducting board orientation simulation exercises during a board meeting. This could also be opened up to the community and possibly bring in more committee/board members. Van suggested doing a survey to see who on the board have already participated.</li> </ul>	None	None
<ul> <li>IV. Upcoming Meetings &amp; Events</li> <li>A. Executive Committee – September 28, 2017</li> <li>B. PFC Annual Celebration – October 5, 2017</li> <li>C. Board Development Committee Meeting – November 28, 2017</li> <li>D. Board/NC Pre-K Planning Committee Meeting – November 30, 2017</li> </ul>	<ul> <li>A. The next Executive Committee meeting is August 31, 2017; then September 28, 2017</li> <li>B. The PFC Annual Celebration is October 5, 2017 at Snyder Memorial Baptist Church</li> <li>C. The next Board Development Committee meeting is November 28, 2017</li> <li>D. The next Board of Directors meeting will be held November 30, 2017 at 12:00pm</li> </ul>	None None None None	None None None None
V. Adjournment	As there was no further business, the Chair adjourned the meeting at 1:37 pm.	Meeting Adjourned	None

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Belinda Gainey, Secretary

Date

Committee Chair/Vice Chair

Date

#### Board Transition Worksheet - January 23, 2018

		1st Term	2nd Term
NCPC Suggested Roles - Government	Board Member	Expires	Expires
County Commissioner's Office	Open		
County Manager's Office	Cannon, Amy	6/30/2018	6/30/2021
Department of Social Services - NC Pre-K Mandated	Reid-Jackson, Brenda	NCPK	
Local Health Agency or Health Services Provider	Open		
School Administrator - NC Pre-K Mandated	Kinlaw, Tim	NCPK	
Higher Education Institution	Deaver, Robin	6/30/2020	6/30/2023
	Gronski, Dr. Meredith	6/30/2020	6/30/2023
Local Cooperative Extension Agency	Childers, Lisa	6/30/2018	6/30/2021
Local Public Library	Open		
Municipal Government	Rey, Chris		6/30/2019
	McDonald, Karen	6/30/2020	6/30/2023

Appointed 11/30/17

Resigning 6/30/18

		1st Term	2nd Term
NCPC Suggested Roles - Services	Board Member	Expires	Expires
	Crosby, Angela	6/30/2018	6/30/2021
Child Care Provider - Licensed Center - NC Pre-K Mandated			
	Melton, Perry	6/30/2018	6/30/2021
Child Care Provider - Licensed Home	Open		
Military Child Care Rep	Open		
Local Head Start Program Representative - NC Pre-K	Adeyemi, Christiana	NCPK	
Mandated			
Local Mental Health Community Organization	Debnam, Hank		6/30/2020
	Sledge, Deborah		6/30/2018
Child Care Resource & Referral (non-employee) or Another			
Child-Serving Agency Representative - NC Pre-K Mandated	Wesley, Wanda	6/30/2020	6/30/2023
Other Non-Profit Human Service Agency	Hines, Robert		6/30/2018
Public School Exceptional Children's Preschool Program	Aul, Julie	NC	РК
Representative - NC Pre-K Mandated			

		1st Term	2nd Term
NCPC Suggested Roles - Business/Community	Board Member	Expires	Expires
Description of a shill be an an and a start of the start	Gunter, Van		6/30/2019
Parent of a child 5 or younger - NC Pre-K Mandated	Hardin, Michael	6/30/2020	6/30/2023
Faith Community	Pitts, Sarah	6/30/2019	6/30/2022
Inter-Agency Coordinating Council or parent of a child with a	Rayman, Tawnya		
disability		6/30/2020	6/30/2023
Foundation or other philanthropic organization	Brothers, Dr. Tamara	6/30/2020	6/30/2023
Business Leader	Grafstrom, James	6/30/2018	6/30/2021
	Hedgepeth, Marcus	6/30/2019	6/30/2022
	Malave, Angie	6/30/2018	6/30/2021
	Sampson, Chas	6/30/2020	6/30/2023
Military Community Rep	Gronowski, Sandee	6/30/2020	6/30/2023
Community At Large	Morris, Charles		Emeritus

1st Term Ending 6/30/2018 = 6
2nd Term Ending 6/30/18 = 2
Resigning 6/30/18 = 1
1st Term Ending 6/30/19 = 2
2nd Term Ending 6/30/19 = 1
1st Term Ending 6/30/20 = 8
2nd Term Ending 6/30/20 = 1
2nd Term Ending 6/30/21 = 6
2nd Term Ending 6/30/22 = 2
2nd Term Ending 6/30/23 = 9