

**Planning and Evaluation Committee Recommendations
Meeting of August 8, 2017**

ACTION

A. Smart Start Allocation Timeline*

The strategic planning is aligned with a three-year cycle to support the 3-year bid process. The bids for the 2018/19-2020/21 cycle will be taken this fall. The Planning and Evaluation Committee recommends for approval the following Smart Start Allocation Timeline.

| SMART START ALLOCATION TIMELINE | | |
|---------------------------------|---|---|
| Timeline | Core Elements | Description |
| 1. 8/8/2017 | Allocation Team Composition | In the long session of Allocation (every three years) the P&E Committee and Finance Committees act as the Allocation Team with an invitation to other volunteers and that the four meetings used for the Allocation Review Process would be 3 hours in length. |
| 2. 8/8/2017 | Allocation Process Timeline 2018-19, 2019-20 and 2020-21 | PFC has a 3-year comprehensive strategic plan with a 3-year bidding process |
| 3. 8/8/2017 | Eligibility | <p>WHO CAN APPLY</p> <p>To be eligible organizations must meet the following criteria to be considered:</p> <ol style="list-style-type: none"> 1. Organizations must be classified as tax-exempt under Section 501(c) (3) of the Internal Revenue Code and as public charities, under Section 509(a) 2. Schools, municipalities and government programs are eligible 3. Individuals, child care and for-profit organizations are not generally funded, except in certain cases where there is no suitable tax-exempt organization to carry out a program or project 4. Organizations that do not meet the above criteria (1, 2 or 3) may not use conduit organizations to apply for funding 5. Serve the Cumberland County area 6. Serve children, birth to five and not in kindergarten, and their families and/or service providers of children birth to five not in kindergarten 7. Proposed program must be in a PFC priority area with measurable outcomes 8. Organizations should have at least a three-year history of programming 9. All requests for assistance must include a copy of the applicant's most recent audit report for amounts over \$500,000. For amounts under \$500,000, applicants will be required to submit a <i>Certification and Sworn Statement</i> if funding is approved |
| 4. 8/8/2017 | 5. Evidence-Based/Informed Practices | <p>The 2011 legislation passed by the NC General Assembly reads:</p> <p>SECTION 10.5.(k) The North Carolina Partnership for Children, Inc., and its Board shall establish policies that focus the North Carolina Partnership for Children, Inc.'s mission on</p> |

SMART START ALLOCATION TIMELINE

| Timeline | Core Elements | Description |
|----------------------------------|---|---|
| | | <p>improving child care quality in North Carolina for children from birth to five years of age. North Carolina Partnership for Children, Inc.-funded activities shall include assisting child care facilities with (i) improving quality; including helping one-and two-star rated facilities increase their star ratings, and (ii) implementing pre-kindergarten programs. State funding for local partnerships shall also be used for evidence-based or evidence-informed programs for children from birth to five years of age that do the following:</p> <ol style="list-style-type: none"> 1. Increase children's literacy. 2. Increase the parents' ability to raise healthy, successful children. 3. Improve children's health. 4. Assist star rated facilities in improving and maintaining quality. |
| 6. 8/8/2017 | Qualification | <p>Contractors must have demonstrated competency in performing services defined in the activities section of this RFP. Specifically, the Contractor must demonstrate a successful history of providing similar services. The Contractor should describe all project experience in North Carolina or other states with similar program operations.</p> <p>The Contractor must provide details of any pertinent judgment, criminal conviction, investigation or litigation pending against the Contractor or any of its officers, directors, employees, agents or subcontractors of which the vendor has knowledge, or a statement that there is none. The Partnership reserves the right to reject a proposal based on this information.</p> |
| 7. 8/8/2017 | Criteria For Applicant Selection | <p>Applicants will be selected on all of the following criteria:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Accuracy, completeness, content, and strength of proposal <input type="checkbox"/> Qualifications and experience in implementing direct services <input type="checkbox"/> Applicant performance (applicable to current or previous Contractors) |
| 8. 9/19/17 | Request For Proposal | Release date of Smart Start Request for Proposal |
| 9. 10/5/17 | Allocation Member Recruitment | Announce at Annual Celebration |
| 10. 10/19/17 | Mandatory Bidders Conference | Host Mandatory Bidders Conference |
| 11. 12/11/17 | Proposals Due | Proposals must be received at the Partnership office by 5:00 p.m. |
| 12. 1/9/18 2/13/18 3/13/18 | Partnership Review Process | The allocation process will take place over 3 months starting in January. On the second Tuesday of each month (Jan 9, Feb 13, Mar 13) the Allocation Teams will convene for 3 hours (2 to 5); first as a larger group and then dispersing into 4 smaller groups (Child Care Subsidy, Early Care and Education, Family/Health Support, System Support) to review grant applications. |

| SMART START ALLOCATION TIMELINE | | |
|---------------------------------|------------------------------------|---|
| Timeline | Core Elements | Description |
| | | Hear uninterrupted 15 minutes proposal presentations Make allocation and recommendations on each proposal |
| 13. 3/13/18 | Annual Plan Recommendations | Allocation discussions and recommendations will be forwarded to the Finance Committee (3/20) and available for PFC Board of Directors (3/29) action |
| 14. 3/31/18 | Annual Plan Submitted | Annual plan due to the North Carolina Partnership for Children |
| 15. 4/15/18 | Grantee Notification | Partnership notification to applicants regarding proposal approval |

INFORMATION

1. 2017 Annual Review of PFC Strategic Direction – (See Attached Document)

The Planning and Evaluation Committee reviewed the following information for the 2016-17 fiscal year, reflecting on and evaluating the data to answer the following question: **What can we come away with, and how do we move forward?**

- Year End Program Monitoring Results
- Year-End Smart Start Outputs & Outcomes
- Year-End PFC Results
- Family Needs Assessments Infographics
- Child Care Supply and Demand

The Committee will continue the discussion of the Start Year Evaluation Findings & Recommendations in October. They will address the changes to the plan for the next three-year cycle.

2. Mandatory DSP In-Service will be held August 10 from 8:30 to 1:30.