

Executive Committee (Acting as Board)

Thursday, August 31, 2017

9:00 am – 11:00 am

Charles Morris Conference Room

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

I. Determination of Quorum & Call to Order – Jim Grafstrom, Vice-Chair

- A. Fundraising and Friend Raising
 - 1. Board Donations – Currently at 15%
 - 2. Thank You Note Cards to Donors
 - 3. Volunteer Forms

II. Consent Agenda – Providing Oversight* (See Section VII.A.)

III. President's Report ^Δ – M. Sonnenberg

- A. North Carolina Partnership for Children (NCPC) Update / Legislative Update
- B. PFC Annual Celebration, October 5, 2017, Snyder Memorial Baptist Church
- C. Driving Force Awards
- D. NCSU Institute for Emerging Issues, Crib to Career Workshop, August 29, 2017
- E. Forward March Conference, October 24-25, 2017

IV. Establishing a Strategic Direction for the Future

- A. Board Development Committee ^Δ – J. Grafstrom, Chair
 - 1. New Board Orientation
 - 2. Goals for FY 17/18
- B. Community Foundation – Grandparent Support Grant ^Δ – V. Jimenez

V. New Business

- A. Bylaws – Workgroup ^Δ – M. Sonnenberg
- B. FY 16/17 Exhibits A&B* – M. Clark
 - 1. PFC Audit – Week of October 9-October 13, 2017 ^Δ
- C. Smart Start Allocation Timeline* – L. Blanton
- D. 2018 Soirée, March 10, 2018, 5:30pm-10:00pm, Crown Arena ^Δ – M. Sonnenberg/
P. Melton

VI. Old Business

- A. FY 16/17 Final Cash and In-Kind* – M. Clark
 - 1. FY 16/17 Cash and In-Kind Analysis/Smart Start Program Match and Endowment Fund Reallocations

VII. CONSENT ITEMS/ITEMS FOR INFORMATION

A. Consent Agenda Items

1. Minutes*

- i. April 27, 2017

2. Program (Action Items)*

- i. Finance Committee – (Meeting August 15, 2017) – M. Hedgepeth, Chair
a. FY 16/17 Partnership Umbrella Budget (PUB)
- ii. Facility and Tenant Committee – (Meeting August 21, 2017) – H. Debnam, Chair
a. Lease Renew Approval – Delmar Counseling Service
b. New Lease Applications
(1) Insight Human Services for Suite 412
(2) Healing Minds Therapeutic Services, PLLC for Suite 317

3. Committee Information (Non Action) ⁴

- i. PED Committee – (Meeting August 1, 2017) – A. Malave, Chair
a. Engagement
b. Talking Points
c. Marketing Pieces
d. Speakers Bureau
e. Host a Breakfast/Coffee Club
- ii. Planning and Evaluation – (Meeting August 8, 2017) – A. Cannon, Chair
a. 2017 Annual Review of PFC Strategic Direction
- iii. Finance Committee^e
a. Financial Summary: June 2017
b. Financial Reports: July 2017
(1) Smart Start
(2) NC Pre-Kindergarten
(3) All Funding Sources
(4) Unrestricted State Revenues
(5) Cash and In-Kind Report

B. Upcoming Committee Meetings

MEETING	MEETING DATE	MEETING TIME
Human Resource	September 13, 2017	8:00 am – 9:15 am
CCR&R	September 14, 2017	9:00 am – 11:00 am
Facility & Tenant	September 18, 2017	11:30 am – 1:00 pm
Executive	September 28, 2017	9:00 am – 11:00 am
Public Engagement & Development (PED)	October 3, 2017	3:00 pm – 5:00 pm
Planning & Evaluation	October 10, 2017	2:00 pm – 4:00 pm
Finance	October 17, 2017	3:00 pm – 5:00 pm
Board Development	November 28, 2017	1:00 pm – 2:30 pm
Board of Directors (& NC Pre-K Planning)	November 30, 2017	12:00 pm – 2:00 pm

C. External Events

EVENT	DATE	TIME	LOCATION	CONTACT
Greater Fayetteville United Social Capital Community Forum	September 19, 2017	6:00 pm – 8:30 pm	FSU, Shaw Auditorium	Mary Sonnenberg @ 826-3102
NC Justice Center, Pathways to Prosperity Public Forum	November 18, 2017	TBD	TBD	Mary Sonnenberg @ 826-3102

D. Upcoming Events/Volunteer Opportunities

EVENT	DATE	LOCATION	CONTACT
Truckload of Hope	September 9, 2017	PFC	Michelle Hearon @ 867-9700 x2279
PFC Annual Celebration	October 5, 2017	Snyder Memorial Baptist Church	Belinda Gainey @ 826-3101
Forward March Conference	October 24-25, 2017	Ft. Bragg	Mary Sonnenberg @ 826-3102
Soirée	March 10, 2018	Crown Arena	Daniele Malvesti @ 826-3037
Story & Art Time	2 nd & 4 th Friday of each Month – 10:30- noon	PFC	Bobbie Capps @ 826-3044
Grandparent Support Group	3 rd Tuesday of each Month 10:00-noon	PFC	Vicky Jimenez @ 826-3024

VIII. Adjournment – Jim Grafstrom, Vice-Chair

* Needs Action ^ Information Only ! Possible Conflict of Interest (Recusals)

° Electronic Copy (Hard copies are available upon request)

Executive Committee (Acting as Board) – President’s Report

Thursday, August 31, 2017

- A. North Carolina Partnership for Children (NCPC) Update / Legislative Update
 - 1. Legislature out of session. Special sessions focused on redrawing district lines.
 - 2. ED Forum held earlier this month.
 - a. DHHS and DCDEE staff present and provided updates. Top DHHS priorities – Moving from fee for service to managed care for Medicaid, addressing NC’s growing opioid crisis and early childhood initiatives
 - b. Birth – 3rd Grade Council – collaborative work between DPI and DCDEE
 - c. Governor’s Early Childhood Advisory Council being reformed
 - d. Child Care Commission – members appointed. Some are new, some continuing on the Commission. Important to get providers to respond to public comment as regulations are reviewed. Next sets being reviewed are the Rated License Rules and Administrative Action Rules.
 - e. New quality dollars for Infants and Toddlers
 - f. Market Rate Study getting ready to be done. Focus on how partnerships can support providers in providing accurate information on their costs
 - g. Teacher Compensation will be reviewed more beyond what is in the CCDF plan
 - h. NCFAST – Cumberland County is slated to go online this fall, along with several other big counties. Adjustments being made in the system.
 - i. Pathways to Grade Level Reading – Design team and workgroups moving forward addressing the priority areas in the plan. Looking at how the pieces fit together with the ESSA plan
 - 3. Dolly Parton Imagination Library RFA released. We will submit a request by the September 12th deadline to expand in Cumberland County. We will be looking at recruitment strategies as well as ways to actively engage families in literacy efforts. Partnerships will receive base allocations to manage the program.
- B. PFC Annual Celebration, October 5, 2017, Snyder Memorial Baptist Church
 - 1. Caught in the Cookie Jar is catering the meal.
 - 2. Susan Perry-Manning, Deputy Director DHHS will be the speaker to bring state perspective
 - 3. Invitations will be going out soon.
- C. Driving Force Awards
 - 1. Would like more nominations. Categories for individuals and organizations
 - 2. Creating a category for volunteer recognition for our corporate volunteer partners (Kohl’s, Walmart, Cintas, CarMax)
- D. NCSU Institute for Emerging Issues, Crib to Career Workshop, August 29, 2017
 - 1. Representation from multiple counties within the Sandhills/Southeastern region
 - 2. Statistics were presented specific to Cumberland County and other counties in attendance on economic issues and the Crib to Career Pipeline.
 - 3. Kidonomics Emerging Issues Forum will be held February 5 & 6, 2018 in Raleigh. Registration for this event will begin November 1, 2017. This will be a great

opportunity to bring a team from Cumberland County to build on the discussions from this week's workshop.

4. There will be grant opportunities for communities following the February session.

E. Forward March Conference, October 24-25, 2017, Iron Mike Conference Center on Fort Bragg

1. Program is almost complete with speakers.

2. VIP dinner will be at the Airborne Museum on October 24th. In addition to VIPs the dinner will be open to conference attendees at a charge to build networking/focused round table conversation opportunities.

3. The "Save the Date" and link to registration should be available in today.



CRIB TO CAREER NORTH CAROLINA'S TRUE WORKFORCE PIPELINE

5.4%
of children
(ages 3-5)
receive early
intervention
or special ed
services

ONLY 50%
of 1st graders
were proficient
in reading

ONLY 38%
of 4th graders
were proficient
by NAEP
reading
standards

ONLY 30%
of 8th graders
were proficient
by NAEP
reading
standards

ONLY 15.4%
of 11th graders met
all ACT college &
career readiness
benchmarks

ONLY 37%
of people
(ages 25+) held a
2-year degree
or higher
in 2015

**LOW WAGE
JOBS**

Partnership for Children of Cumberland County, Inc.

Unaudited Statement of Receipts, Expenditures, and Net Assets - Modified Cash Basis

For the Year Ended June 30, 2017

Exhibit A

Smart Start does not include DSS subsidy, DSS Admin, or WAGES

	Unrestricted Funds	Temporarily Restricted Funds	Permanently Restricted Funds	Total Funds	(2)
	Smart Start Funds	Other Funds			
Receipts:					
State Awards and Contracts - Smart Start, MAC & NC Pre-K	\$ 3,632,230	\$ 2,315,542	\$ 0	\$ 5,947,772	44.7%
Federal Awards - Region 5, NC Pre-K, Grandparents Support	0	6,735,484	0	6,735,484	50.7%
Local Awards	0	0	0	0	
Private Contributions - Individual/Corporate Donations, CCF Grandparents, Endowment	0	9,043	7,178	16,221	0.1%
Special Fund Raising Events - Soiree (Revenue & Expenses w/ years overlapping)	0	38,457	15,773	54,230	0.4%
Interest and Investment Earnings - CDs & Money Market Account	0	8,093	0	8,093	0.1%
Sales Tax Refunds	0	26,747	0	26,747	0.2%
Other Receipts - PFC RC Rental Income, CCR&R Workshops, GEMS, iDashboards, IT Services	0	507,967	0	507,967	3.8%
Total Receipts	3,632,230	9,641,333	22,951	13,296,514	
Net Assets Released from Restrictions:					
Satisfaction of Program Restrictions - ABCD Implementation, Walmart, Soiree Family Focus Guides	0	23,324	(23,324)	0	
Expiration of Time Restrictions				0	
	3,632,230	9,664,657	(373)	13,296,514	
PROFIT AND LOSS					
Expenditures:					
Programs:					
Child Care and Education Affordability - Subsidized child care - PFC, FTCC & Easter Seals	811,249	0	0	811,249	6.1%
Child Care and Education Quality - CCR&R (Core, QE, HQM, Fam Sup, PDCC & Library) & Kindermusik	1,409,351	600,601	0	2,009,952	15.2%
Family Support - PFC RC, Autism, Raising a Reader, GMAL, Reach Out & Read	304,884	176,669	0	481,553	3.6%
Health and Safety - Assuring Better Child Health & Development	48,825	8,719	0	57,544	0.4%
NC Pre-K	45,035	8,170,395	0	8,215,430	62.2%
Support:					
Fund Raising	0	0	0	0	
Management and General	319,246	375,482	0	694,728	5.3%
Program Coordination and Evaluation	693,640	114,116	0	807,756	6.1%
Other:					
Service Activities - PFC Information Technology Service Center	0	76,149	0	76,149	0.6%
Refund of Prior Year Grant - Region 5 CCR&R reversion for FY 15/16	0	28,584	0	28,584	0.2%
Sales Tax Paid	0	18,325	0	18,325	0.1%
Total Expenditures	3,632,230	9,569,040	0	13,201,270	
Excess/Deficiency of Receipts Over Expenditures	0	95,617	(373)	95,244	
Net Assets at Beginning of Year	0	915,413	40,654	987,451	
Net Assets at End of Year	\$ 0	\$ 1,011,030	\$ 40,281	\$ 31,384	\$ 1,082,695
Net Assets Consisted of:					
Cash and Cash Equivalents - Checking, Petty Cash, Money Market & payout from CDs	\$ 59,586	\$ 1,022,445	40,281	\$ 0	\$ 1,122,312
Beneficial Interest in the Community Foundation - Endowment	0	0	0	31,384	31,384
Investments	0	0	0	0	0
Refunds Due From Contractors	0	0	0	0	0
BALANCE SHEET	59,586	1,022,445	40,281	31,384	1,153,696
Less: Due to State - Smart Start reversion, FY 16/17	57,006	0	0	0	57,006
Funds Held for Others - Employee Withholding & Rental Deposits of \$11,278	2,580	11,415	0	0	13,995
TOTAL NET ASSETS	\$ 0	\$ 1,011,030	\$ 40,281	\$ 31,384	\$ 1,082,695

The accompanying notes are an integral part of the financial statements.

Partnership for Children of Cumberland County, Inc.
Unaudited Statement of Functional Expenditures - Modified Cash Basis
For the Year Ended June 30, 2017

Exhibit B

	Total	Personnel	Contracted Services	Supplies and Materials	Other Operating Expenditures	Fixed Charges and Other Expenditures	Property and Equipment Outlay	Services/Contracts/Grants	
Smart Start Funds:									
Programs:									
Child Care and Education Affordability	\$ 811,249	\$ 25,901	\$ 9,549	\$ 0	\$ 0	\$ 0	\$ 0	\$ 775,799	
Child Care and Education Quality	1,409,351	813,282	172,657	46,684	116,286	14,670	31,559	214,213	
Family Support	304,884	177,178	8,177	8,878	52,780	3,255	8,516	46,100	
Health and Safety	48,825	5,307	43,518	0	0	0	0	0	
NC Pre-K	45,035	40,872	21	211	3,872	59	0	0	
	<u>2,619,344</u>	<u>1,062,540</u>	<u>233,922</u>	<u>55,773</u>	<u>172,938</u>	<u>17,984</u>	<u>40,075</u>	<u>1,036,112</u>	
Support:									
Fund Raising	0	0	0	0	0	0	0	0	
Management and General	319,246	242,686	19,505	6,614	26,312	17,678	6,451	0	
Program Coordination and Evaluation	693,640	326,958	233,750	51,828	49,265	17,077	14,762	0	
	<u>1,012,886</u>	<u>569,644</u>	<u>253,255</u>	<u>58,442</u>	<u>75,577</u>	<u>34,755</u>	<u>21,213</u>	<u>0</u>	
	(1)								
Total Smart Start Fund Expenditures	\$ 3,632,230	\$ 1,632,184	\$ 487,177	\$ 114,215	\$ 248,515	\$ 52,739	\$ 61,288	\$ 1,036,112	
								(3)	
Other Funds:									
Programs:									
Child Care and Education Affordability	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
Child Care and Education Quality	600,601	455,600	20,309	12,470	23,371	7,551	2,382	78,918	
Family Support	176,669	48,965	15,309	362	44,588	28,759	33,272	5,414	
Health and Safety	8,719	0	8,719	0	0	0	0	0	
NC Pre-K	8,170,395	83,181	18,795	25,218	14,195	2,126	855	8,026,025	
	<u>8,956,384</u>	<u>587,746</u>	<u>63,132</u>	<u>38,050</u>	<u>82,154</u>	<u>38,436</u>	<u>36,509</u>	<u>8,110,357</u>	
Support:									
Fund Raising	0	0	0	0	0	0	0	0	
Management and General	375,482	291,379	65,397	2,020	12,598	2,953	1,135	0	
Program Coordination and Evaluation	114,116	57,743	36,029	11,268	5,651	1,510	0	1,915	
	<u>489,598</u>	<u>349,122</u>	<u>101,426</u>	<u>13,288</u>	<u>18,249</u>	<u>4,463</u>	<u>1,135</u>	<u>1,915</u>	
Other:									
Service Activities	76,149	253,346	(211,381)	(2)	7,168	14,999	3,637	8,380	0
Refund of Prior Year Grant	28,584	0	0	0	0	28,584	0	0	0
Sales Tax Paid	18,325	0	0	18,325	0	0	0	0	0
	<u>123,058</u>	<u>253,346</u>	<u>(211,381)</u>	<u>25,493</u>	<u>14,999</u>	<u>32,221</u>	<u>8,380</u>	<u>0</u>	(4)
Total Other Funds Expenditures	\$ 9,569,040	\$ 1,190,214	\$ (46,823)	\$ 76,831	\$ 115,402	\$ 75,120	\$ 46,024	\$ 8,112,272	

The accompanying notes are an integral part of the financial statements.

Partnership for Children of Cumberland County, Inc.
Review of FY 16/17 Exhibits A and B - Board and Committees

Exhibit A: Unaudited Statement of Receipts, Expenditures and Net Assets - Modified Cash Basis

- (1) \$38,457 and \$15,773 represent net proceeds from the FY 16/17 Soiree
- (2) Percentages for Receipts and Expenditure Categories
- (3) This is the second year that the Information Technology Service Center, which services Smart Start and other nonprofit organizations, has not been considered a Smart Start activity.

	(35,736) FY 15/16 Ending Balance	Revenue history:	
	<u>139,782</u> FY 16/17 Revenue		
	104,046	FY 13/14	92,668
(76,149) {	(73,165) FY 16/17 Services to Outside Organizations	FY 14/15	118,078
	(2,984) FY 16/17 IT Management costs	FY 15/16	134,387
	<u>27,897</u> FY 16/17 Ending Balance		

- (4) Excess/Deficiency of Receipts Over Expenditures Spending from Unrestricted State Revenues (USR) has once again been reduced

FY 11/12	\$	(477,153)	FY 11/12	\$	1,302,369
FY 12/13	\$	(385,544)	FY 12/13	\$	382,177
FY 13/14	\$	(144,491)	FY 13/14	\$	217,656
FY 14/15	\$	(253,325)	FY 14/15	\$	213,344
FY 15/16	\$	(221,731)	FY 15/16	\$	159,561
FY 16/17	\$	95,617	FY 16/17	\$	90,110

- (5) Includes money market accounts at PNC Bank (\$86,666) and proceeds from First South (\$243,588) and First Citizen (\$249,522)

Partnership for Children of Cumberland County, Inc.
Review of FY 16/17 Exhibits A and B - Board and Committees

Exhibit B: Unaudited Statement of Functional Expenditures - Modified Cash Basis

- (1) Total Smart Start Fund Expenditures does not include DSS Subsidy, DSS Admin or WAGE\$

3,632,230	Per Exhibits A & B
<u>2,905,410</u>	DSS Subsidy, DSS Admin & WAGE\$
\$6,537,640	
<u>12,142</u>	Prior year reversions
\$6,549,782	Per Smart Start Monthly Report

- (2) PFC IT Service Center's services to in-house activities has been cost allocated to Smart Start through the contract services expense line

- (3) \$1,036,112 29% of Smart Start Expenditures from Exhibit B went into the community as grants, subsidy and materials

\$3,941,522 60% of Smart Start Expenditures went into the community as grants, subsidy and materials when DSS and WAGE\$ allocations are included

- (4) \$8,112,272 85% of Other Funds Expenditures from Exhibit B went into the community as grants, subsidy and materials

Planning and Evaluation Committee Recommendations
Meeting of August 8, 2017

ACTION

A. Smart Start Allocation Timeline*

The strategic planning is aligned with a three year cycle to support the 3-year bid process. The bids for the 2018/19-2020/21 cycle will be taken this fall. The Planning and Evaluation Committee recommends for approval the following Smart Start Allocation Timeline.

SMART START ALLOCATION TIMELINE		
Timeline	Core Elements	Description
1. 8/8/2017	Allocation Team Composition	In the long session of Allocation (every three years) the P&E Committee and Finance Committees act as the Allocation Team with an invitation to other volunteers and that the four meetings used for the Allocation Review Process would be 3 hours in length.
2. 8/8/2017	Allocation Process Timeline 2018-19, 2019-20 and 2020-21	PFC has a 3-year comprehensive strategic plan with a 3 year bidding process
3. 8/8/2017	Eligibility	<p>WHO CAN APPLY</p> <p>To be eligible organizations must meet the following criteria to be considered:</p> <ol style="list-style-type: none"> 1. Organizations must be classified as tax-exempt under Section 501(c) (3) of the Internal Revenue Code and as public charities, under Section 509(a) 2. Schools, municipalities and government programs are eligible 3. Individuals, child care and for-profit organizations are not generally funded, except in certain cases where there is no suitable tax-exempt organization to carry out a program or project 4. Organizations that do not meet the above criteria (1, 2 or 3) may not use conduit organizations to apply for funding 5. Serve the Cumberland County area 6. Serve children, birth to five and not in kindergarten, and their families and/or service providers of children birth to five not in kindergarten 7. Proposed program must be in a PFC priority area with measurable outcomes 8. Organizations should have at least a three-year history of programming 9. All requests for assistance must include a copy of the applicant's most recent audit report for amounts over \$500,000. For amounts under \$500,000, applicants will be required to submit a <i>Certification and Sworn Statement</i> if funding is approved
4. 8/8/2017	5. Evidence Based/Informed Practices	<p>The 2011 legislation passed by the NC General Assembly reads:</p> <p>SECTION 10.5.(k) The North Carolina Partnership for Children, Inc., and its Board shall establish policies that focus the North Carolina Partnership for Children, Inc.'s mission on</p>

SMART START ALLOCATION TIMELINE		
Timeline	Core Elements	Description
		<p>improving child care quality in North Carolina for children from birth to five years of age. North Carolina Partnership for Children, Inc.-funded activities shall include assisting child care facilities with (i) improving quality; including helping one-and two-star rated facilities increase their star ratings, and (ii) implementing pre-kindergarten programs. State funding for local partnerships shall also be used for evidence-based or evidence-informed programs for children from birth to five years of age that do the following:</p> <ol style="list-style-type: none"> 1. Increase children's literacy. 2. Increase the parents' ability to raise healthy, successful children. 3. Improve children's health. 4. Assist star rated facilities in improving and maintaining quality.
6. 8/8/2017	Qualification	<p>Contractors must have demonstrated competency in performing services defined in the activities section of this RFP. Specifically, the Contractor must demonstrate a successful history of providing similar services. The Contractor should describe all project experience in North Carolina or other states with similar program operations.</p> <p>The Contractor must provide details of any pertinent judgment, criminal conviction, investigation or litigation pending against the Contractor or any of its officers, directors, employees, agents or subcontractors of which the vendor has knowledge, or a statement that there is none. The Partnership reserves the right to reject a proposal based on this information.</p>
7. 8/8/2017	Criteria For Applicant Selection	<p>Applicants will be selected on all of the following criteria:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Accuracy, completeness, content, and strength of proposal <input type="checkbox"/> Qualifications and experience in implementing direct services <input type="checkbox"/> Applicant performance (applicable to current or previous Contractors)
8. 9/19/17	Request For Proposal	Release date of Smart Start Request for Proposal
9. 10/5/17	Allocation Member Recruitment	Announce at Annual Celebration
10. 10/19/17	Mandatory Bidders Conference	Host Mandatory Bidders Conference
11. 12/11/17	Proposals Due	Proposals must be received at the Partnership office by 5:00 p.m.
12. 1/9/18 2/13/18 3/13/18	Partnership Review Process	<p>The allocation process will take place over 3 months starting in January. On the second Tuesday of each month (Jan 9, Feb 13, Mar 13) the Allocation Teams will convene for 3 hours (2 to 5); first as a larger group and then dispersing into 4 smaller groups (Child Care Subsidy, Early Care and Education, Family/Health Support, System Support) to review grant applications.</p>

SMART START ALLOCATION TIMELINE		
Timeline	Core Elements	Description
		Hear uninterrupted 15 minutes proposal presentations Make allocation and recommendations on each proposal
13. 3/13/18	Annual Plan Recommendations	Allocation discussions and recommendations will be forwarded to the Finance Committee (3/20) and available for PFC Board of Directors (3/29) action
14. 3/31/18	Annual Plan Submitted	Annual plan due to the North Carolina Partnership for Children
15. 4/15/18	Grantee Notification	Partnership notification to applicants regarding proposal approval

INFORMATION

1. 2017 Annual Review of PFC Strategic Direction – (See Attached Document)

The Planning and Evaluation Committee reviewed the following information for the 2016-17 fiscal year, reflecting on and evaluating the data to answer the following question: **What can we come away with, and how do we move forward?**

- Year End Program Monitoring Results
- Year End Smart Start Outputs & Outcomes
- Year End PFC Results
- Family Needs Assessments Infographics
- Child Care Supply and Demand

The Committee will continue the discussion of the Start Year Evaluation Findings & Recommendations in October. They will address the changes to the plan for the next three-year cycle.

2. Mandatory DSP In-Service will be held August 10 from 8:30 to 1:30.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2016/2017

Total Smart Start Allocation: \$ 6,603,189.00
 Target Cash & In-Kind Required (19%): \$ 1,254,605.91
 Target Cash Required (≥13%): \$ 858,414.57
 Target In-Kind Required (±6%): \$ 396,191.34

1

CASH DONATIONS		April	May	June	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 150.00	\$ -	\$ 174.00	\$ 1,152.12
Staff Donations	501-4410	\$ -	\$ -	\$ -	\$ 52.00
Donations - General Admin Operations	501-4410	\$ 40.05	\$ 71.20	\$ -	\$ 1,319.17
Donations - General CCR&R	501-4410	\$ -	\$ -	\$ -	\$ 200.00
Donations - Reach Out & Read	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PD&C	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PFCRC	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - PD&C KidStuff	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - CCR&R Angel Tree	501-4410	\$ -	\$ -	\$ -	\$ 1,875.00
Donations - Vending Machine Proceeds	515-4410	\$ 71.82	\$ 46.55	\$ 48.05	\$ 580.42
Donations - PFC Annual Engagements	531-4410	\$ -	\$ -	\$ -	\$ -
Donations - Forward March Conference	806-4830	\$ -	\$ 1,667.00	\$ 2,166.67	\$ 29,833.68
Donations - Fundraising Events 2016	820-4611	\$ -	\$ -	\$ -	\$ 6,250.00
Donations - Fundraising Events 2017	820-4611	\$ 5,400.00	\$ 8,200.00	\$ 2,000.00	\$ 67,970.00
Donations - Fundraising Event Sales 2016	820-4601	\$ -	\$ -	\$ -	\$ 50.00
Donations - Fundraising Event Sales 2017	820-4601	\$ -	\$ 50.00	\$ -	\$ 25,049.50
Program Income - Rent from Resource Center I	801-4824	\$ 2,375.03	\$ 4,018.82	\$ 2,065.28	\$ 40,103.26
Program Income - Conference Room Rental RCI	801-4762	\$ 75.00	\$ 75.00	\$ -	\$ 3,475.00
Program Income - Nurturing Parenting Workshop Fees	801-4836	\$ -	\$ -	\$ -	\$ 1,345.00
Program Income - Tenant Copier Fees	801-5311	\$ 66.47	\$ 86.88	\$ -	\$ 1,122.23
Program Income - CCR&R Workshop Fees	801-4823	\$ 1,200.00	\$ 2,705.00	\$ 525.00	\$ 20,845.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 230.12	\$ 20.73	\$ 37.00	\$ 1,178.01
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 475.00	\$ 725.00	\$ 325.00	\$ 12,465.00
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ 175.00	\$ -	\$ 175.00
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,166.66	\$ 4,166.66	\$ 3,122.60	\$ 50,000.00
Cost Reduction - Car Seat Program Parent Fees	142-6902	\$ 280.00	\$ 140.00	\$ 380.00	\$ 2,940.00
Quality Enhancement - Cash Matches	142-6904	\$ -	\$ -	\$ -	\$ 2,450.00
Cost Reduction - Unlimited Online Learning	142-5317	\$ -	\$ -	\$ -	\$ 975.00
					\$ -
Total Cash Donations - In-House		\$ 14,530.15	\$ 22,147.84	\$ 10,843.60	\$ 271,405.39
Cash Donations - Direct Service Providers					
1st Quarter (July - September)					\$ 251,736.93
2nd Quarter (October - December)					\$ 188,141.69
3rd Quarter (January - March)	*				\$ 188,636.10
4th Quarter (April - June)		\$ 4,477.85	\$ (8,546.90)	\$ 37,121.07	\$ 33,052.02
Total Cash Donations - Direct Service Providers		\$ 4,477.85	\$ (8,546.90)	\$ 37,121.07	\$ 661,566.74
TOTAL CASH DONATIONS		\$ 19,008.00	\$ 13,600.94	\$ 47,964.67	\$ 932,972.13

2

GRANTS					
WalMart Foundation (100% Private Grants)	533-4423	\$ -			\$ -
Raising A Reader (100% Private Grants)	534-4420	\$ -			\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420	\$ -			\$ 1,000.00
Cumberland Community Foundation (100% Private Grants)	535-4425	\$ -			\$ 10,000.00
TOTAL GRANTS		\$ -	\$ -	\$ -	\$ 11,000.00

14.3%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ 12,661.60	\$ 11,116.00	\$ 6,557.60	\$ 61,712.00
Discounts on Materials - Kaplan		\$ -	\$ 2,361.80	\$ 4,436.40	\$ 14,262.48
Discounts on Materials - Brame		\$ -	\$ -	\$ -	\$ -
Discounts on Materials - Discount School Supply		\$ -	\$ -	\$ -	\$ 41.72
Discounts on Materials - Lakeshore		\$ -	\$ -	\$ 235.60	\$ 470.80
Discounts on Software - Techsoup Stock		\$ -	\$ -	\$ -	\$ 67,242.00
Donations - Other In-Kind		\$ -	\$ 3,550.20	\$ 7,216.27	\$ 21,262.78
PFC Staff Donations - Supplies and Mileage		\$ 109.32	\$ 40.66	\$ 140.40	\$ 601.82
PFC Board Member Donations - Supplies and Mileage		\$ -	\$ 231.99	\$ -	\$ 231.99
PFC Child Care Subsidy Parent Fees		\$ -	\$ -	\$ 750.24	\$ 18,685.14
Total In-Kind Donations - In-House		\$ 12,770.92	\$ 17,300.65	\$ 19,336.51	\$ 184,510.73
In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)					\$ 20,840.46
2nd Quarter (October - December)					\$ 20,806.39
3rd Quarter (January - March)					\$ 21,757.47
4th Quarter (April - June)		\$ -	\$ -	\$ 27,965.34	\$ 27,965.34
Total In-Kind Donations - Direct Service Providers				\$ 27,965.34	\$ 91,369.66
TOTAL IN-KIND DONATIONS		\$ 12,770.92	\$ 17,300.65	\$ 47,301.85	\$ 275,880.39

4.2%

GRAND TOTAL		\$ 31,778.92	\$ 30,901.59	\$ 95,266.52	\$ 1,219,852.52
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18.5%

1 - Current Month Reporting

2 - YTD Cash Reported

3 - YTD In-Kind Reported

4 - Amount remaining to reach target

TARGET REMAINING

\$ (34,753.39)

4

* Parent Fees previously reported then deleted at state level.



The support you need to help children succeed.

PFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.

MEMORANDUM

DATE: August 10, 2017

TO: Board of Directors

FROM: Mary Sonnenberg, President

RE: Smart Start Program Match and Endowment Fund Reallocations

Pursuant to board action taken in November 2012, it was determined that at the end of each fiscal year, if the Partnership met its Smart Start Program Match Requirement, 5% of the excess *Available Funds** would be reallocated to the Partnership for Children of Cumberland County Endowment Fund. Since that time, we have reallocated unrestricted donations totaling \$4,916 to the Endowment Fund. However, as the legislature has increased our Program Match Requirement, it has become increasingly difficult for the Partnership to meet and/or exceed the requirement. For the prior two fiscal years, we have not met the requirement and therefore we have not had excess *Available Funds** to be reallocated to the Endowment Fund. Staff will discontinue the practice of bringing this information to the board annually until such time as excess *Available Funds** are available for this purpose.

**Available Funds: The amount of unrestricted donations from private funding sources, such as Board, Committee and Staff Member Donations, General Administration, PD&C, CCR&R, IT and Resource Center Donations, and contributions from funding sources such as the Food Lion Lion's Share Program that are raised at the Local Partnership level (does not include DSP Contributions).*

**Smart Start Program Match (Cash In-Kind)
Analysis of Previous Years**

Partnership for Children of Cumberland County, Inc.

**Information Related to
Endowment Fund**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)
Fiscal Year	Smart Start Funds	Match Requirement	(%)	PFC Cash Unavailable	(%)	PFC Cash Available*	(%)	DSP Cash	(%)	Grants**	(%)	In-Kind	(%)	Total	(%)
2016/2017	\$ 6,603,189	\$ 1,254,606	19%	\$ 266,227	4%	\$ 5,179	0.1%	\$ 661,567	10%	\$ 11,000	0.2%	\$ 243,731	4%	\$ 1,187,703	17.99%
2015/2016	\$ 6,603,189	\$ 1,122,542	17%	\$ 203,508	3%	\$ 16,015	0.2%	\$ 636,720	10%	\$ 42,749	0.6%	\$ 192,121	3%	\$ 1,091,114	16.52%
2014/2015	\$ 6,603,189	\$ 990,478	15%	\$ 211,508	3%	\$ 13,329	0.2%	\$ 604,162	9%	\$ 29,500	0.4%	\$ 259,514	4%	\$ 1,118,013	16.93%
2013/2014	\$ 6,617,810	\$ 926,493	14%	\$ 213,898	3%	\$ 15,369	0.2%	\$ 595,522	9%	\$ 5,000	0.1%	\$ 277,268	4%	\$ 1,107,057	16.73%
2012/2013	\$ 6,755,920	\$ 878,270	13%	\$ 157,327	2%	\$ 69,646	1.0%	\$ 518,265	8%	\$ 755	0.0%	\$ 285,509	4%	\$ 1,031,502	15.27%
2011/2012	\$ 6,778,795	\$ 677,880	10%	\$ 149,718	2%	\$ 15,504	0.2%	\$ 427,391	6%	\$ 216,666	3.2%	\$ 357,804	5%	\$ 1,167,083	17.22%
2010/2011	\$ 8,325,783	\$ 832,578	10%	\$ 175,729	2%	\$ 9,962	0.1%	\$ 438,903	5%	\$ 1,500	0.0%	\$ 434,965	5%	\$ 1,061,059	12.74%
2009/2010	\$ 8,793,297	\$ 879,330	10%	\$ 279,060	3%	\$ 10,606	0.1%	\$ 559,371	6%	\$ 369,727	4.2%	\$ 552,158	6%	\$ 1,770,922	20.14%
2008/2009	\$ 9,252,746	\$ 925,275	10%	\$ 235,774	3%	\$ 19,310	0.2%	\$ 703,719	8%	\$ 203,844	2.2%	\$ 428,358	5%	\$ 1,591,005	17.19%
2007/2008	\$ 9,997,525	\$ 999,753	10%	\$ 205,888	2%	\$ 8,369	0.1%	\$ 786,902	8%	\$ 116,831	1.2%	\$ 490,306	5%	\$ 1,608,296	16.09%
2006/2007	\$ 10,147,325	\$ 1,014,733	10%	\$ 186,388	2%	\$ 8,089	0.1%	\$ 662,782	7%	\$ 301,349	3.0%	\$ 501,818	5%	\$ 1,660,426	16.36%

Fiscal Year 2016/2017 Program Match Requirement: Beginning July 1, 2016 Smart Start Local Partnerships are required to provide Program Match equal to at least 19% of the LP's Smart Start Allocation for each fiscal year. 13% must be CASH, the remaining 6% may be comprised of Cash and/or In-Kind Matches. Cumberland's FY16/17 Smart Start Allocation is \$6,603,189; the Program Match Requirement is \$1,254,606, of which \$858,415 must be CASH.

At the end of each fiscal year, if Cumberland has not met its Smart Start Program Match **Requirement, no funds will be** reallocated to the Partnership for Children of Cumberland County Endowment Fund.

**Available Funds: The amount of unrestricted donations from private funding sources, such as Board, Committee and Staff Member Donations; General Administration, PD&C, CCR&R, IT, and Resource Center Donations; and contributions from funding sources such as the Food Lion Lion's Share Program that are raised at the Local Partnership level (does not include DSP Contributions).*

***Prior year grants consists of large grants such as the former NACCRRRA grant as well as smaller unrestricted grants such as the Kohls Cares for Kids A-Team Grants. Fiscal Year 12/13 and forward projections are that there will be no large grants with associated funds that are considered allowable for Program Match purposes.*



**Partnership for Children of Cumberland County, Inc.
Executive Committee (Acting as Board) Meeting Minutes
April 27, 2017 (9:05 am to 10:10 am)**



MEMBERS PRESENT: Angela Crosby, Van Gunter, Marcus Hedgepeth, Perry Melton, Deborah Sledge and Buck Wilson

MEMBERS ABSENT: Hank Debnam, Wendy Lowery, Sharon Moyer, Chris Rey and Dr. Deborah Teasley

NON-VOTING ATTENDEES: Marie Clark, Belinda Gainey, Marie Lilly, Anna Hall, Mary Sonnenberg

GUEST: Scottie Seawell (Governance and Leadership Consultant)

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION	ACTION	FOLLOW-UP PERSON
I. Determination of Quorum & Call to Order Van Gunter, Chair A. Fundraising and Friend Raising 1. Board Donations – Currently at 73% 2. Thank You Note Cards to Donors 3. Volunteer Forms B. Kidtopia – May 6, 2017	Van Gunter, Chair, determined that quorum was present and called the meeting to order. Belinda Gainey was Secretary for the meeting and recorded the minutes. A.1. Van Gunter reported to the members that PFC is at 73% Board donations. Each member was asked to contact those individuals assigned to them per the matrix that was distributed and remind them to give a donation. A.2. Thank You note cards were distributed for committee members to complete. A.3. Van advised the members to fill out the volunteer sheet if they read the packet prior to coming to the meeting. B. Van stated that volunteers are needed to participate at Kidtopia on May 6, 2017. Deborah Sledge agreed to assist with setup.	Called to Order None None None None	None None None None
II. Consent Agenda – Providing Oversight (Section VI.A.) <i>(Please Reference Agenda)</i>	Van Gunter requested a motion to accept the Executive Committee Consent Agenda Section VI.A. Buck Wilson moved to accept the Executive Committee Consent Agenda Section VI.A. as presented. Angela Crosby seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
III. President's Report A. North Carolina Partnership for Children (NCPC) Update / Legislative Update B. NCPC Monitoring Visit – May 22-25, 2017 C. Week of the Young Child D. NC Diaper Bank – Mobile Unit for Cumberland County E. 2017 National Smart Start Conference F. Mike Yeager, Facilities Manager	Mary Sonnenberg gave the President's Report; A. North Carolina Partnership for Children (NCPC) Update / Legislative Update 1. Dr. Cohen was confirmed unanimously as Secretary of DHHS 2. HB 854 addressing Tier 3 counties and increasing child care subsidy rates for 3-5 year olds 3. Early Literacy bill has been introduced to support Dolly Parton Imagination Library statewide in conjunction with a pilots of Family Connections (nurse family partnership) in 6 counties. This is the biggest increase in Smart Start funding in a decade. This bill has been introduced in both the House and Senate. 4. Senate Bill 594 – Child Welfare Reform; Companion HB 608 that mirror SB 594 a. Consolidate county DSS agencies to no more than 30 regions by 2022 b. Give the state greater authority to enforce performance standards c. Third party to evaluate and reform the child reform system d. Create a council to align children's services across government agencies e. Reduce the time to permanency for children in the child welfare system 5. Legislation filed by Rep. Billy Richardson Tuesday (4/25)	None	None



**Partnership for Children of Cumberland County, Inc.
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TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION	ACTION	FOLLOW-UP PERSON
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	<ul style="list-style-type: none">a. Boost pay for teacher, assistant principals and principalsb. Expand pre-k program to include 3 year olds instead of just 4 year oldsc. Provide mentors to teachers in their first two years of teachingd. Pay teachers to take educational sabbaticals of 6 monthse. Proposes some tax increases to cover costf. Back-up legislation of a pilot of these items for 8 countiesg. Article ran in the Fayetteville Observer yesterday6. HB 586 Office of Early Childhood Education – within the Department of Public Education<ul style="list-style-type: none">a. In addition to current Office of Early Learning at DPI and DCDEE departments overseeing NC Pre-K and Child Care licensingb. Charged with developing coordination plan among programs serving young children and measuring the effectiveness of those programsB. NCPC Monitoring – postponed due to illness of the monitor. Rescheduled for May 22-25C. Week of the Young Child<ul style="list-style-type: none">1. Technical Assistants doing activities in programs all week<ul style="list-style-type: none">a. Monday Michelle Bailey was at Head Start reading The Hungry Caterpillarb. Turkeshia McCormick was at KinderCare Tuesday doing a cooking activity making fruit tacosc. Valerie Miller did activities at First Baptist child care Wednesdayd. Carla Taylor planned activities at Fayetteville State University Thursdaye. Staff will be wrapping up the Week of the Young Child at KidStuff at the Dogwood Festival all weekend.2. Activities in the Eva Hansen Library Friday morningD. NC Diaper Bank – Mobile Unit for Cumberland County<ul style="list-style-type: none">1. Tentative date for first distribution of diapers is June 32. Staff coordinating with the Diaper Bank to put systems in place for this projectE. 2017 National Smart Start Conference<ul style="list-style-type: none">1. Coordinating with Fayetteville Observer to do an Op-Ed piece after the conference2. Opportunities for continued Op-Eds on issues important to children & familiesF. Mike Yeager, Facilities Manager, is BACK!		
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**Partnership for Children of Cumberland County, Inc.
Executive Committee (Acting as Board) Meeting Minutes
April 27, 2017 (9:05 am to 10:10 am)**



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MEMBERS ABSENT: Hank Debnam, Wendy Lowery, Sharon Moyer, Chris Rey and Dr. Deborah Teasley

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GUEST: Scottie Seawell (Governance and Leadership Consultant)

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION	ACTION	FOLLOW-UP PERSON
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	VIP passes are available for the Dogwood Festival if anyone would like to attend. Mary received a telephone call from one of the teachers who works at a child care center to say "thank you" for the additional funding received for the WAGE\$ activity.		
IV. Establishing a Strategic Direction for the Future A. Board Governance and Leadership Strengthening Status and Next Steps 1. Strategic Planning Status ^Δ i. Committee Surveys 2. Board Development ^Δ i. FY 17-18 a. Board Officers b. Executive Committee c. Committee Chairs d. Draft Board/Committee Calendar	A.1.i. Scottie Seawell reported that the work being done on the strategic plan is ongoing. Surveys were recently sent to all board and committee members to receive feedback on how committees are supported by the strategic plan and the work, vision and mission of PFC. Scottie encouraged everyone to participate in the survey. The surveys are relevant to continue to improve the work of the board, committees and staff. Mary Sonnenberg provided a brief overview of the condensed version of the strategic plan which was issued with the packet. At the May board meeting, members will be seated in small groups and will be asked for feedback on the strategic plan. Committees, leadership team and staff will also review the plan. Scottie asked the committee to review the plan, take notes and be prepared to discuss during the board meeting. A.2. Van Gunter reported that potential officers for FY 17/18 have been contacted and Chris Rey is awaiting responses. Several committee chairs have been selected, waiting for responses from others. Chris is reaching out to two selected board officers to ask them about serving on the Executive Committee for FY 17/18. The draft board/committee calendar has been sent to the selected committee chairs for approval of their committee dates/times. Van let the committee know that if you hold the office of a committee chair, you are asked to check the dates/times on the draft calendar to make sure those dates align with their schedules. Dates/times can be changed. Scottie responded, telling the committee that if the dates/times don't work for a person wanting to serve on a particular committee, they are free to provide that information on the committee survey.	None	None
V. New Business A. Financial Reports: March 2017 ^Δ 1. Smart Start ^e 2. NC Pre-Kindergarten ^e 3. DCDEE – Region 5 ^e 4. All Funding Sources ^e 5. Unrestricted State Revenues ^e	A.1.-5. Marcus Hedgepeth provided an overview of the Financial Summary. A.6. Anna Hall provided an overview of the Cash and In-Kind Report. It is anticipated that PFC will reach the 13% cash match. The projected shortfall is predicted to be \$128,298.04. B. Marie Clark distributed information to the committee relating to Mary Sonnenberg's performance review. An email will be sent to the committee from Van through Belinda Gainey asking for feedback. Comments need to be provided back to Van. The	None None None	None None None



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Executive Committee (Acting as Board) Meeting Minutes
April 27, 2017 (9:05 am to 10:10 am)**



MEMBERS PRESENT: Angela Crosby, Van Gunter, Marcus Hedgepeth, Perry Melton, Deborah Sledge and Buck Wilson

MEMBERS ABSENT: Hank Debnam, Wendy Lowery, Sharon Moyer, Chris Rey and Dr. Deborah Teasley

NON-VOTING ATTENDEES: Marie Clark, Belinda Gainey, Marie Lilly, Anna Hall, Mary Sonnenberg

GUEST: Scottie Seawell (Governance and Leadership Consultant)

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION	ACTION	FOLLOW-UP PERSON
6. Cash and In-Kind ^Δ B. PFC President's Performance Review Process ^Δ C. June Board Meeting*	<p>committee can either fill in the form and send it back or just provide feedback. The email will be sent from Belinda Gainey on behalf of Van Gunter and feedback is to be returned to Van. Van will prepare the performance review using the feedback he received from the Executive Committee, speak with Mary regarding the review and the board will have a closed session at the board meeting to discuss the performance review and receive a response from Mary. The effective date of the performance review will be in July 2017.</p> <p>Van asked the committee to respond with feedback as early as possible. Examples of an interaction, positive or negative, should be sent as well. Mary will complete a self-evaluation and it will be emailed to the committee asking for feedback.</p> <p>Marie Clark stated that this may be an opportunity to review the criteria for the performance review and see if any changes/suggestions need to be made. Scottie Seawell agreed to review the criteria as well as the succession plan and job description to make sure they align.</p> <p>Van stated that all feedback will be anonymous.</p> <p>Perry stated that the committee needs to take into consideration that this was a transition year.</p> <p>Scottie suggested the committee be constructive and forward thinking. Make suggestions on how to move forward.</p> <p>Van stated that the email will be sent to the committee on May 5, along with the self-evaluation. Responses are due back to him by May 15.</p> <p>C. Mary Sonnenberg reported that due to the allocation of slots for NC Pre-K programs, it is being recommended that the June 29, 2017 meeting which is currently scheduled as an Executive Committee meeting be changed to a Board/NC Pre-K Committee meeting. Buck Wilson moved to accept changing the June Executive Committee meeting to a Board meeting as presented. Deborah Sledge seconded the motion. Hearing no further</p>	Motion Carried	None



**Partnership for Children of Cumberland County, Inc.
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MEMBERS PRESENT: Angela Crosby, Van Gunter, Marcus Hedgepeth, Perry Melton, Deborah Sledge and Buck Wilson

MEMBERS ABSENT: Hank Debnam, Wendy Lowery, Sharon Moyer, Chris Rey and Dr. Deborah Teasley

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GUEST: Scottie Seawell (Governance and Leadership Consultant)

TOPIC	DISCUSSION, CONCLUSION, RECOMMENDATION, EVALUATION	ACTION	FOLLOW-UP PERSON
	<p>discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p> <p>Perry Melton reported that he will be in the mountains for a month and will not be in attendance at the meeting. Perry will be available via phone if needed for quorum.</p> <p><i>Added to the Agenda:</i></p> <p>D. Mary reported that due to a potential federal shutdown, we are having discussions about the staff that are fully funded by federal funding. When this happened in the past, staff were paid by unrestricted funds. The reimbursement was retroactive once the shutdown was over. It is being recommended that if this happens again, staff will again be paid with unrestricted funds with a maximum amount of \$50,000.</p> <p>Perry Melton moved to accept the use of up to \$50,000 of unrestricted funds to be used to keep staff and services going during a federal shutdown as presented. Angela Crosby seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p>	Motion Carried	None
VI. Consent Items/Items for Information (See Agenda)		None	None
VII. Adjournment – Van Gunter, Chair	As there was no further business, the meeting was adjourned at 10:10 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval. _____

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

Finance Committee Recommendations

Meeting of August 15, 2017

RECOMMENDATIONS

- A. FY 16/17 Cash and In-Kind Analysis and Smart Start Program Match and Endowment Fund Reallocations: The Finance Committee recommends to discontinue bringing this information to the committees and/or board regarding reallocating funds to the endowment until PFC meets its matching goals.
- B. FY 16/17 Exhibits A&B: The Finance Committee recommends accepting the FY 16/17 Exhibits A&B as presented.
- C. FY 16/17 Partnership Umbrella Budget (PUB): The Finance Committee recommends accepting the FY 16/17 Partnership Umbrella Budget (PUB) as presented.

INFORMATION

- D. The updated FY 17/18 Board and Committee Calendar was issued for information only.
- E. A Financial Summary for June 2017 was presented as an FYI. Information regarding the Cash and In-Kind has since been updated. The target not obtained for FY 16/17 was \$66,902.78.
- F. Cumberland Financial Reports for July 2017 were presented as an FYI:
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. All Funding Sources
 - 4. Unrestricted State Revenues
 - 5. Cash and In-Kind Report
- G. Information regarding the Smart Start Allocation for FY 18/19, 19/20 and 20/21 were discussed. Committee members were informed that team members are needed.

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 16/17 Final,
August 2017

Major Funding Sources																						
Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)		Smart Start (Allocation - 100%) Effective 06/15/17	Multi- Accounting & Contracting	Unrestricted State Revenues (Reserve Accts)	Unrestricted State Revenues (Prior Yr. Carryover)	NC Pre- Kindergarten	NC Pre-K Fund 211 Admin. Fees (Reg. & Expan.)	NC Pre- Kindergarten Expansion	Family Caregiver Grant	Region 5 DCD Grant - Core	Region 5 DCD Grant Special Projects - Infant/Toddler	Region 5 DCD Grant Special Projects - Healthy Social Behaviors	Race to the Top ABCD Implementation	Race to the Top Data Entry	Race to the Top Tech. Asst.	CDC Market Study - Special Project	Donations	Kohl's	Private Grants	PFC Annual Engagement s	Wal-Mart Foundation - PDCC	CCF - Grandparent s Support
Fund Code		141 & 142	201	208	208	206 & 319	211	212, 320	301	307	312	313	321	325	326	327	501	518	526	531	533	535
Contract Period		07/16-06/17	07/16-06/17	N/A	N/A	07/16-06/17	07/16-06/17	07/16-06/17	07/16-06/17	07/16-06/17	07/16-06/17	07/16-06/17	01/15-12/16	10/15-09/16	01/16-11/16	10/16-12/16	N/A	N/A	N/A	N/A	N/A	N/A
(1) Direct Service Providers & State Level Contracts		3,339,441																				
(2) CCR&R-Core Services (less IT)		503,481			276			-	2,880	282,920	65,148	114,787				1,388	2,212	71				2,573
(3) CCR&R-Professional Development Career Center		280,754															383				2,445	
(4) CCR&R-Subsidy (TANF/CCDF eligible)		352,168																				
(5) CCR&R-Subsidy (non-TANF/CCDF eligible)		97,819																				
(6) CCR&R-Subsidy - Administration		35,450																				
(7) CCR&R-Early Childhood Programs (QEG)		250,211																				
(8) CCR&R-NC Pre-K Direct Support					300	8,037,660		-														
(9) CCR&R-NC Pre-K Qual. Maint./Support & Coordination		45,145					112,867	-														
(10) CCR&R-High Quality Maintenance (HQM)		193,905																				
(11) CCR&R-NC Pre K Direct Administrative Support							96,096															
(12) Government & Military Affairs (Advocacy)					10,873												-					
(13) PD&C Gov't & Mil. Affairs (Communication & Engagement)		11,200																				
(14) PD&C-Prog. Dev. & Evaluation (less IT and GMAL)		485,579					5,500			-			8,719	9,310	25,457			-		-		
(15) PD&C-Prog. Coord.-Mon./Support		135,554											-									
(16) PD&C-Reach Out and Read		4,140																				
(17) Assuring Better Child Health & Development (ABCD)		48,825											-									
(18) PFC Family Resource Center		254,644																			10,700	
(19) Information Technology (160,553-31,649) + (56,411+5,993)		191,308			-																	
(20) Fundraising																						
(21) Subtotal		6,229,624	-	-	11,449	8,037,660	214,463	-	2,880	282,920	65,148	114,787	8,719	9,310	25,457	1,388	2,595	71	-	-	13,145	2,573
(22) Administrative Operations		320,159	74,431	-	77,473	-	111,925	-	-	27,148	5,834	11,082	-	-		-	1,416	890		-	-	-
(23) PFC Staff Events and Training					1,125														1,627			
(24) Total		6,549,783	74,431	0	90,047	8,037,660	326,388	0	2,880	310,068	70,982	125,869	8,719	9,310	25,457	1,388	4,011	961	1,627	0	13,145	2,573
(25)																						
(26) Actual for FY 16/17		6,603,189	74,431	(370,870)	370,870	8,081,816	328,356	-	3,000	310,068	126,941	125,869	4,852	15,074	25,457	1,388	4,889	1,000	-	-	-	10,000
(27) Actual Carryover for FY 15/16		-		455,566	163,625	-	-	-	-	-	-	-	3,867	(5,764)	-	-	18,938	5,471	6,095	1,080	13,145	-
(28)		6,603,189	74,431	84,696	534,495	8,081,816	328,356	-	3,000	310,068	126,941	125,869	8,719	9,310	25,457	1,388	23,827	6,471	6,095	1,080	13,145	10,000
(29) Allocated		6,549,783	74,431	-	90,047	8,037,660	326,388	-	2,880	310,068	70,982	125,869	8,719	9,310	25,457	1,388	4,011	961	1,627	-	13,145	2,573
(30) Unallocated		53,406	-	84,696	444,448	44,156	1,968	-	120	-	55,959	-	-	-	-	-	19,816	5,510	4,468	1,080	-	7,427
(31)		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U

Notes:

- (1) Budgets have been amended based on recommendations/actions from Finance Committee and Executive Committee (acting as Board) through June 2017. Additional adjustments made to actual expenditures for FY 16/17. \$53,406 has been reverted to NCPC.
- (2) Anticipated expenditures from Fund 208, Unrestricted State Revenues, were lower than projected by \$62,450. Utilized other funding sources and reduced expenditures.
- (3) Proceeds from First South and First Citizens are in the checking account at Bank of America pending decisions by the Investment Committee. \$84,696 is in the PNC Bank money market account.
- Note: Difference between PUB (\$529,144) and All Funding Sources (\$529,169) is \$25 of employee withholding included in cash-on-hand at year-end.
- (4) These amounts (totalling \$46,124) were not drawn down from DCDEE; expenditures adjusted to actual.
- (5) Funds unspent due to lapse salary. Reverted in July 2017.
- (6) One-time, short-term contract for additional services.
- (7) Grant from Cumberland Community Foundation (CCF) to support Grandparents Support activities. Balance will be utilized in FY 17/18. Awaiting notification from CCF concerning additional \$10,000 in funding.

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 16/17 Final,
August 2017

Major Funding Sources																			
Budgets for Select Funding Sources and Programs/Activities <small>(Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)</small>	Unrestricted State Revenues (Endowment Fund)	Program Income	PFC RC II Rental Income	Old GEMS Shared Services	Forward March	Hoke County PFC	Contracted Data Services - iDashboards/ New GEMS	Annual Fundraiser (Soiree)	Soiree - KidStuff	Fundraising - Admin Ops. (Prior Yrs Allocation)	PFC FRC - Capital Projects	Annual Fundraiser - Family Focus Guides	Annual Fundraiser - Mission Moment FY 16/17	Annual Fundraiser - ECE Education	Interest Income - Non SS Related	Vending Machine & RAR	Misc. Rev/Grants - Funds 8XX	Information Technology - Outside Orgs.	Total
Fund Code	599	801	802 & 812	804	806	815	816	820	822	824	825	826	827	828	899	515 & 534	805 & 807	992-996	
Contract Period	N/A	N/A	N/A	N/A	N/A	07/16-06/17	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
(1) Direct Service Providers & State Level Contracts																249			3,339,690
(2) CCR&R-Core Services (less IT)		2,723															8,380		986,839
(3) CCR&R-Professional Development Career Center		26,309																	309,891
(4) CCR&R-Subsidy (TANF/CCDF eligible)																			352,168
(5) CCR&R-Subsidy (non-TANF/CCDF eligible)								-											97,819
(6) CCR&R-Subsidy - Administration		0																	35,450
(7) CCR&R-Early Childhood Programs (QEG)		(665)																	249,546
(8) CCR&R-NC Pre-K Direct Support		-						9,900											8,047,860
(9) CCR&R-NC Pre-K Qual. Maint./Support & Coordination		9,668																	167,680
(10) CCR&R-High Quality Maintenance (HQM)		95																	194,000
(11) CCR&R-NC Pre K Direct Administrative Support																			96,096
(12) Government & Military Affairs (Advocacy)		0			8,576			2,000											21,449
(13) PD&C Gov't & Mil. Affairs (Communication & Engagement)		0																	11,200
(14) PD&C-Prog. Dev. & Evaluation (less IT and GMAL)		30,247		10,490		17,083	4,707	1,915	1,312			5,000							605,319
(15) PD&C-Prog. Coord.-Mon./Support		3,096				-													138,650
(16) PD&C-Reach Out and Read																			4,140
(17) Assuring Better Child Health & Development (ABCD)																			48,825
(18) PFC Family Resource Center		26,569	110,553																402,466
(19) Information Technology (160,553-31,649) + (56,411+5,993)																		76,149	267,457
(20) Fundraising								45,090											45,090
(21) Subtotal	-	98,042	110,553	10,490	8,576	17,083	4,707	58,905	1,312	-	-	5,000	-	-	-	249	8,380	76,149	15,421,635
(22) Administrative Operations			50,074	-	1,500		4,338	2,000		-	-				1,778			-	690,048
(23) PFC Staff Events and Training						(2)									2,597	140	205		5,694
(24) Total	0	98,042	160,627	10,490	10,076	17,083	9,045	60,905	1,312	0	0	5,000	0	0	4,375	389	8,585	76,149	16,111,683
(25)																			
(26) Actual for FY 16/17	-	95,096	120,583	14,200	19,029	(3)	82,619	83,547	-	1,602	13,578	-	9,170	5,000	(13)	8,093	580	8,380	16,332,309
(27) Actual Carryover for FY 15/16	31,384	99,898	153,014	10,469	1,724	17,288	(47,202)	53,556	16,386	2,007	8,000	5,000	-	-	12,376	1,539	205	(35,736)	991,931
(28)	31,384	194,994	273,597	24,669	20,753	32,008	35,417	137,103	16,386	3,609	21,578	5,000	9,170	5,000	20,469	2,119	8,585	104,046	17,324,240
(29) Allocated	-	98,042	(1) 60,627	10,490	10,076	17,083	(4) 9,045	60,905	1,312	-	-	5,000	-	-	4,375	389	8,585	76,149	16,111,683
(30) Unallocated	31,384	96,952	112,970	14,179	10,677	14,925	26,372	76,198	15,074	3,609	21,578	-	9,170	5,000	16,094	1,730	-	27,897	1,206,863
(31)	V	W	X	Y	Z	AA	BB	CC	DD	EE	FF	GG	HH	II	JJ	KK	LL	MM	NN
		(8)			(3)		(9)	(10)			(11)		(5)	(12)					

Notes:

- (8) No FY 15/16 Program Income (Smart Start related) will be reverted. NCPC views Fund 801 and 804 together.
- (9) Revenues were greater and expenditures were less than anticipated. Carrying over \$26,000 of unrestricted funds.
- (10) Includes actual receipts and expenditures through June 30, 2017 for March 2017 Soiree. Pending receivables are approximately \$10,000.
- (11) Set aside from a portion of the rent from PFC RC II; increase shown is for FY 15/16 & 16/17.
- (12) Unspent funds from March 2017 Soiree; budgeted for FY 17/18. Mission Moment funding to be used specifically for Crisis Subsidy.
- (13) Interest income received from closing accounts at First South and First Citizen.
- (14) Program Income generated from Region 5 (workshops) that is reinvested in Region 5 - related activities.
- (15) Reconciliation:

1,206,863 FY 16/17 PUB - Ending Balance

(46,124) NC Pre-K not drawn down

(13,649) Sales tax, COBRA, Forfeited FSA

6,606 Prior year Smart Start funds to be reverted; Employee Withholding

1,153,696 Cash per All Funding Sources Report as of June 30, 2017

**Facility and Tenant Committee Recommendations
Meeting of August 21, 2017**

RECOMMENDATIONS

A. Lease Renewal Approvals

The Facility & Tenant Committee recommends approval for tenancy at the center for: Delmar Counseling Service

B. New Leases

The Facility & Tenant Committee recommends approval for tenancy for new lease applications from: Insight Human Services for Suite 412, contingent on background checks being acceptable. Healing Minds Therapeutic Services, PLLC (Johnny Leonard) for Suite 317

INFORMATION

C. Meeting Time

- Committee meetings will be held the 3rd Monday of the month.

Public Engagement & Development Committee Information

Meeting of August 1, 2017

A. Engagement

- Who we have engaged in the community
 - 444 touches within the community 2016-2017
 - Only reaching ½ of child care facilities
- How do we increase our depth?
 - Utilizing all avenues: hold events, social media to include forums, Advertising print and radio, appeal to individuals and businesses.
 - Get involved in local area meetings to network and spread the word of services.
 - Continue to cultivate the relationship after it is established. Communicate current events and ways to get involved.

B. Talking Points

- NCPC Messaging
 - We invest in early education, literacy, health and family support so that our children are ready to succeed, lead productive lives and contribute to a strong, vibrant North Carolina.
 - Services and programs that bring together communities and improve outcomes for young children.
- Local Messaging
 - Not reinventing the wheel by utilizing messaging crafted from the state level
 - Target audiences
 - Early Care Education
 - Parents attending school
 - Military
 - Relatable
 - Specific and consistent messages
 - Lift out the 25 years PFC has been in existence. Shows the longevity of the organization and lends to credibility.
 - Lift out that each Partnership tailors its services to meet the needs of their community and specific needs.
 - Public and Private Funded
 - Family support to ensure children succeed and communities thrive.
 - Services are for ALL children not just those facing financial challenges.

C. Marketing Pieces

- Templates/Driving Force Messaging and Branding
- Final Style Guide
- Ads running in Cityview and FayObserver
- Staff training on the use of style guide will be conducted in September.
- Soiree save-the-date

D. Speakers Bureau:

- A core group of speakers (either staff or volunteers) who are available for community meetings or gatherings. Creating your own speakers bureau offers another opportunity to educate the public and act as a community resource.

E. Host a Breakfast/Coffee Club:

- Charles Morris Conference Room
- Invite local leaders, business community, faith community
- Identify any other key groups

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

June 30, 2017

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. Historically at yearend and in July, funds are at its lowest until grant reimbursements are received during the first quarter.

2 Smart Start Grant

- a. Due to the Cumberland County Public Library withdrawing its Raising A Reader activity as a Smart Start service activity; and the Partnership not having other prospective literacy providers, an amount of \$117,887.00 of service funds was reallocated to other service activities. It was anticipated that all of these funds **would NOT be spent** by June 30, 2017 and thus would be reverted back to the North Carolina Partnership for Children (NCPC).
- b. All of the fiscal year 2016-2017 Smart Start allocation of **\$6,603,189** was spent except for six of PFC's in-house activities:

1 Child Care Resource & Referral (CCR&R) Core	16,768.51
2 Child Care Resource & Referral (CCR&R) Subsidy TANF	14,199.96
3 Child Care Resource & Referral (CCR&R) Subsidy Non-TANF	2,181.20
4 Child Care Resource & Referral (CCR&R) Quality Enhancement Grants (QEG)	8,580.03
5 Child Care Resource & Referral (CCR&R) Professional Development Career Center (PDCC)	5,093.68
6 Family Resource Center	6,583.20

TOTAL

\$ 53,406.58

0.81%

**Percentage NOT
Spent**

3 NC Pre-Kindergarten Grant

All of the fiscal year 2016-2017 NC Pre-Kindergarten grants of **\$8,410,172** was spent except for:

1 Federal - Subsidy TANF	\$ 26,655.00	
2 Federal - Subsidy Non-TANF	17,501.00	
3 NC Pre-K Coordination	1,968.12	Reversion to DCDEE from UHC Insurance Rebate
TOTAL	\$ 46,124.12	

0.55%

**Percentage NOT
Spent**

4 DCDEE - Region 5 Grants

All of the fiscal year 2016-2017 Region 5 Lead Agency grants of **\$562,878** was spent except for:

Infant Toddler Project	\$ 55,958.94	
TOTAL	\$ 55,958.94	

9.94%

**Percentage NOT
Spent**

5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

June 30, 2017

6 Unrestricted State Revenues (USR)

- a. The overall spending for this budget is less than anticipated at the end of the year.
- b. Some personnel costs for applicable staff was able to be realized in other funding streams instead of USR.
- b. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.
- c. Some investment funds will **need to be converted to operating cash during the new fiscal yearend** to cover the current and the a
- d. There is a currently a shortfall in the operating funds portion of USR funding stream. This shortfall will be monitored closely and when additional action is required, the request will be brought to the Board for approval.
- e. In March 2017, the First Citizens Bank CD matured at \$249,522.08, including interest, and was deposited into the Partnership's main checking account until future investment decisions are made by the Investment Committee.
- f. In March 2017, the First South Bank Money Market account of \$243,587.60, including interest, and was deposited into the Partnership's main checking account until future investment decisions are made by the Investment Committee.
- g. A portion of the funds from items 6 e. and 6 f. above will remain in the Partnership's main checking account to fill the shortfall in the operating funds portion of the USR funding stream. The amount will be determined at a later date by the Investment Committee.

7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members continue to discuss and implement strategies to make up our potential short-fall to meet our higher match requirement. PFC did not meet last year's match requirement of 17%.
- c. Since the 19% required match was not met for the FY ended June 30, 2017, there will be no contribution to the PFC endowment.
- d. Since the 19% required match was not met for the FY ended June 30, 2017, PFC will not be eligible to apply for additional grants with NCPD.
- e. Of the required \$1,254,606 match, we have reported \$1,169,963; \$934,057 of which is cash. We are required to report at least 13% in cash and we have exceeded that goal.
- f. **We projected a shortfall of approximately \$128,000 but the actual shortfall was \$84,643.**

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

July 31, 2017

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. Historically at yearend and in July, funds are at its lowest until grant reimbursements are received during the first quarter.

2 Smart Start Grant

- a. PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2017
- b. The remaining \$111,887.00 of unallocated Smart Start services funds will be reflected in service activity budgets once additional contractors and/or activities have been put into place.

3 NC Pre-Kindergarten Grant

- a. PFC is in full contract with DCDEE effective 07-01-2017.
- b. The total grant of \$8,410,172 currently consists of ONLY state funds.
- c. No direct payments to providers for services have been made and are expected to begin in September.

4 DCDEE - Region 5 Grants

- a. PFC's three Region 5 grants were NOT in contract effective 07-01-17.

5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.
- b. The reimbursement based grantors are on schedule with their monthly reimbursements.
- c. The NC Pre-K reimbursements from DCDEE are sometimes received later than anticipated which causes the reimbursements to providers to be delayed.

6 Unrestricted State Revenues (USR)

- a. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.
- b. Some investment funds will **need to be converted to operating cash during the new fiscal yearend** to cover the current and the anticipated shortfall as projected.
- c. There is currently a shortfall in the operating funds portion of USR funding stream. This shortfall will be monitored closely and when additional action is required, the request will be brought to the Board for approval.
- d. In March 2017, the First Citizens Bank CD matured at \$249,522.08, including interest, and was deposited into the Partnership's main checking account until future investment decisions are made by the Investment Committee.
- e. In March 2017, the First South Bank Money Market account of \$243,587.60, including interest, and was deposited into the Partnership's main checking account until future investment decisions are made by the Investment Committee.
- f. \$26,000 of the funds from items 6 e. and 6 f. above will remain in the Partnership's main checking account to fill the shortfall in the operating funds portion of the USR funding stream. Any additional amounts will be determined at a later date by the Investment Committee.

7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to make up our potential short-fall to meet our higher match requirement. PFC did not meet last year's match requirement which was also at 19%.
- c. Since the 19% required match was not met for the FY ended June 30, 2017, there will be no contribution to the PFC endowment.
- d. Since the 19% required match was not met for the FY ended June 30, 2017, PFC will not be eligible to apply for additional grants with NCPC.
- e. Of the required \$1,253,751 match, we are required to report at least 13% in cash match. At the end of FY2016-2017, PFC exceeded that goal and projects to exceed the goal at the end of the 2017-18 fiscal year.
- f. **The actual shortfall was \$84,643 for FY2016-2017.**

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS July 31, 2017

FOOTNOTES - BALANCE SHEET

A. The cash accounts at July 31, 2017 total \$1,254,933.39.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$86,706.52	n/a	n/a	n/a	.50%
First South Bank	Money Market	\$-0-	A \$243,587.60 check was deposited into PFC's main checking account until investment decisions are made.			
First Citizens Bank	CD	\$-0-	A \$249,522.08 check was deposited into PFC's main checking account until investment decisions are made.			
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$118,090.52				

B. Employees' payroll deductions at July 31, 2017 from the current month and from prior months total \$1,295.57. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS
July 31, 2017

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start grants for all of the Services budgets are in full contract effective July 1, 2017.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2017.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2017.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
July 31, 2017

Assets

Bank of America Checking Account	\$ 1,136,442.87	} A
PNC Bank - Money Market Reserve	86,706.52	
Petty Cash, Change Funds, Undeposited Receipts	400.00	
Beneficial Interest in Community Foundation	31,384.00	
	<hr/>	
Total Assets	1,254,933.39	
	<hr/> <hr/>	

Liabilities and Net Assets

Health Insurance Payable	(971.65)	} B
Flex-Spending Payable	2,335.53	
AFLAC Payable	0.06	
Dental Insurance Payable	(62.34)	
Vision Payable	(6.06)	
Legal Shield Payable	0.03	
Tenant Security Deposits	11,277.57	
Unrestricted Net Assets	915,413.82	
Temporarily Restricted Net Assets	40,653.76	
Permanently Restricted Net Assets	31,384.00	C
Excess Revenues over (under) Expenditures	254,908.67	
	<hr/>	
Total Liabilities and Net Assets	\$ 1,254,933.39	
	<hr/> <hr/>	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2017 - 2018

FY 17/18 SMART START FULL ALLOCATION	\$6,598,689
(per Allocation Memo dated 06-02-2017)	
TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$319,799
FY 17/18 Smart Start Admin Base Allocation	\$319,799
TOTAL ALLOCATION FOR SERVICES ----->	\$6,278,890
FY 17/18 Smart Start Services Allocation :	\$6,278,890

										AS OF JULY 31, 2017	
										If monthly spending was equal, at month-end, the percentages should be:	
										8%	92%
										% of Budget Expended	% of Available Funds
Activity		Agency			07/01/17 Budget	Advances	July	August	Y-T-D	Remaining Budget	
EXPENDITURES											
Early Care & Education Subsidy - TANF Only											
1	Subsidized Child Care	Dept. of Social Services		\$ 2,230,306.00				\$ -	\$ 2,230,306.00	0%	100%
2	CCR&R - Subsidy	IH Partnership for Children		\$ 366,368.00		\$ -		\$ -	\$ 366,368.00	0%	100%
3	Child Care Scholarships	Fayetteville Tech. Com. College		\$ 207,260.00		\$ -		\$ -	\$ 207,260.00	0%	100%
		ECE Subsidy TANF Total:	45%	\$ 2,803,934.00	\$ -	\$ -	\$ -	\$ -	\$ 2,803,934.00	0%	
Minimum of 39% Required											
Early Care & Education Subsidy - Non-TANF											
4	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children		\$ 60,000.00		\$ -		\$ -	\$ 60,000.00	0%	100%
5	Spainhour/Child Play	Easter Seals UCP		\$ 91,716.00		\$ 7,643.00		\$ 7,643.00	\$ 84,073.00	8%	92%
		ECE Subsidy Non-TANF Total:	2%	\$ 151,716.00	\$ -	\$ 7,643.00	\$ -	\$ 7,643.00	\$ 144,073.00	5%	
Early Care & Education Subsidy - Administration											
6	Subsidy Support Staff	Dept. of Social Services		\$ 178,424.00				\$ -	\$ 178,424.00	0%	100%
7	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College		\$ 11,550.00		\$ -		\$ -	\$ 11,550.00	0%	100%
8	CCR&R - Subsidy Administration	IH Partnership for Children		\$ 35,450.00		\$ 2,760.58		\$ 2,760.58	\$ 32,689.42	8%	92%
		ECE Subsidy Administration Total	4%	\$ 225,424.00	\$ -	\$ 2,760.58	\$ -	\$ 2,760.58	\$ 222,663.42	1%	
Early Care & Education Quality & Affordability											
9	CCR&R - Quality Enhancement Grants	IH Partnership for Children		\$ 188,317.00		\$ 10,966.66		\$ 10,966.66	\$ 177,350.34	6%	94%
10	CCR&R - High Quality Maintenance NEW	IH Partnership for Children		\$ 251,275.00		\$ 16,624.34		\$ 16,624.34	\$ 234,650.66	7%	93%
11	CCR&R - Core Services	IH Partnership for Children		\$ 793,797.00		\$ 49,415.08		\$ 49,415.08	\$ 744,381.92	6%	94%
12	CCR&R - Professional Dev. Career Center	IH Partnership for Children		\$ 268,453.00		\$ 12,400.15		\$ 12,400.15	\$ 256,052.85	5%	95%
13	WAGE\$	Child Care Svcs. Association		\$ 374,680.00				\$ -	\$ 374,680.00	0%	100%
14	Kindermusik & Music Therapy	Kerri Hurley		\$ 57,709.00	\$ 9,618.00	\$ 1,000.00		\$ 1,000.00	\$ 56,709.00	2%	98%
		ECE Quality Total:	31%	\$ 1,934,231.00	\$ 9,618.00	\$ 90,406.23	\$ -	\$ 90,406.23	\$ 1,843,824.77	5%	
Minimum of 70% Total Required			81%								

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2017 - 2018

FY 17/18 SMART START FULL ALLOCATION	\$6,598,689
(per Allocation Memo dated 06-02-2017)	
TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$319,799
FY 17/18 Smart Start Admin Base Allocation	\$319,799
TOTAL ALLOCATION FOR SERVICES ----->	\$6,278,890
FY 17/18 Smart Start Services Allocation :	\$6,278,890

										AS OF JULY 31, 2017	
										If monthly spending was equal, at month-end, the percentages should be:	
										8%	92%
										% of Budget Expended	% of Available Funds
Activity		Agency		07/01/17 Budget	Advances	July	August	Y-T-D	Remaining Budget		
EXPENDITURES											
Health and Safety											
15	Assuring Better Health and Development (ABCD)	Carolina Collaborative Community Care (4C's)		\$ 35,163.00				\$ -	\$ 35,163.00	0%	100%
		Health & Safety Total:	1%	\$ 35,163.00	\$ -	\$ -	\$ -	\$ -	\$ 35,163.00	0%	
Family Support											
16	Autism Outreach & Resource Ctr.	Autism of CC		\$ 45,000.00		\$ 5,278.15		\$ 5,278.15	\$ 39,721.85	12%	88%
17	PFC Family Resource Center	IH Partnership for Children		\$ 300,227.00		\$ 15,312.34		\$ 15,312.34	\$ 284,914.66	5%	95%
18	Community Engagement & Resource Development - NEW 07-01-17	IH Partnership for Children		\$ 190,083.00		\$ 4,636.55		\$ 4,636.55	\$ 185,446.45	2%	98%
19	Dolly Parton Imagination Library - NEW 07-01-17	United Way of Cumberland County, Inc.		\$ 6,000.00				\$ -	\$ 6,000.00	0%	100%
		Family Support Total:	9%	\$ 541,310.00	\$ -	\$ 25,227.04	\$ -	\$ 25,227.04	\$ 516,082.96	5%	
System Support											
20	PD&C - Program Coord. - Monitoring & Supp	IH Partnership for Children		\$ 145,554.00		\$ 13,118.42		\$ 13,118.42	\$ 132,435.58	9%	91%
21	PD&C - Program Dev. & Communication	IH Partnership for Children		\$ 329,671.00		\$ 28,613.52		\$ 28,613.52	\$ 301,057.48	9%	91%
		System Support Total:	8%	\$ 475,225.00	\$ -	\$ 41,731.94	\$ -	\$ 41,731.94	\$ 433,493.06	9%	
		Total of Approved Projects:		\$ 6,167,003.00	\$ 9,618.00	\$ 167,768.79	\$ -	\$ 167,768.79	\$ 5,999,234.21		
22	Administration	IH Partnership for Children	5%	\$ 319,799.00	\$ -	\$ 23,703.91		\$ 23,703.91	\$ 296,095.09	7%	93%
	Unallocated Smart Start SERVICES Funds			\$ 111,887.00							
	Unallocated Smart Start ADMINISTRATION Funds			\$ -							
	Total Smart Start Funds Expended				\$ 9,618.00	\$ 191,472.70	\$ -	\$ 191,472.70			
	Total Allocated Smart Start Funds Remaining								\$ 6,295,329.30		

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 17/18 Projected Revenues	Fiscal Year 2017 / 2018	
\$ 8,073,765	NC Pre-k Grant Payments to Providers	
\$ -	New Quality Funds	
\$ 336,407	4% Administrative Fee	as of July 31, 2017
\$ 8,410,172	Total NC Pre-k Grant	SHOULD BE
\$ 8,410,172	Total Available for NC Pre-k Admin. & Services	8% 92%

FUND	Activity	FY 17/18 Budget 7/1/2017	July	August	September	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
211	9100-999 Administrative Operations	\$ 158,547.00	\$7,616.09			\$7,616.09	\$150,930.91	5%	95%
211	3104-001 CCR&R - Core	\$ 96,000.00	\$5,978.96			\$5,978.96	\$90,021.04	6%	94%
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 81,860.00	\$9,562.57			\$9,562.57	\$72,297.43	12%	88%
	Services Sub-Total	\$ 177,860.00	\$15,541.53	\$0.00	\$0.00	\$15,541.53	\$162,318.47	9%	91%
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 7,167,365.00	\$0.00			\$0.00	\$7,167,365.00	0%	100%
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 906,400.00	\$0.00			\$0.00	\$906,400.00	0%	100%
	Fund 206 Sub-Total	\$ 8,073,765.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,073,765.00	0%	100%
319	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ -	\$0.00			\$0.00	\$0.00	#DIV/0!	#DIV/0!
	2348-015 NC Pre-K Non-TANF/CCDF - Federal Funds	\$ -	\$0.00			\$0.00	\$0.00	#DIV/0!	#DIV/0!
	3323-017 NC Pre-K New Quality Funds - Federal Funds	\$ -	\$0.00			\$0.00	\$0.00	#DIV/0!	#DIV/0!
	Fund 319 Sub-Total	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	#DIV/0!

Total Budget Remaining	\$8,387,014.38
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Total NC Pre-K Grant	\$ 8,410,172.00
Unallocated NC Pre-k Revenues	\$ -
Total NC Pre-k Grant Expended	\$23,157.62
Total State Funds	\$8,410,172
Total Federal Funds	\$0
Total NC Pre-K Grant (Does not include Expansion)	\$8,410,172

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2017 - 2018

FUND CODE		July 1, 2017 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
	RESTRICTED FUNDS										
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ -			\$ -	\$ -			\$ -	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ -			\$ -	\$ 23,157.62			\$ 23,157.62	\$ (23,157.62)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -			\$ -	\$ -			\$ -	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ -			\$ -	\$ -			\$ -	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -			\$ -	\$ -			\$ -	\$ -
	Sub-total for NC Pre-K	\$ -								Sub-total	\$ (23,157.62)
301	Family CareGivers Program	\$ 120.00	\$ -			\$ -	\$ 120.00			\$ 120.00	\$ -
307	DCD Grant - SWCDC	\$ -	\$ -			\$ -	\$ 12,431.43			\$ 12,431.43	\$ (12,431.43)
312	Region 5 - Infant/Toddler Project	\$ 55,958.94	\$ -			\$ -	\$ 63,710.12			\$ 63,710.12	\$ (7,751.18)
313	Region 5 - Healthy Social Behavior	\$ -	\$ -			\$ -	\$ 6,774.81			\$ 6,774.81	\$ (6,774.81)
807	Region 5 - Program Income	\$ -	\$ 105.00			\$ 105.00	\$ 15.11			\$ 15.11	\$ 89.89
	Sub-total for Other Restricted	\$ 56,078.94								Sub-total	\$ (26,867.53)
140	Smart Start - Services (FY 15/16)	\$ 3,600.00	\$ -			\$ -	\$ 3,600.00			\$ 3,600.00	\$ -
141	Smart Start - Admin. (FY 16/17)	\$ 4.84	\$ -			\$ -	\$ (220.58)			\$ (220.58)	\$ 225.42
142	Smart Start - Services (FY 16/17)	\$ 55,981.42	\$ -			\$ -	\$ 53,719.77			\$ 53,719.77	\$ 2,261.65
143	Smart Start - Admin. (FY 17/18)	\$ -	\$ 39,975.00			\$ 39,975.00	\$ 23,455.89			\$ 23,455.89	\$ 16,519.11
144	Smart Start - Services (FY 17/18)	\$ -	\$ 422,949.00			\$ 422,949.00	\$ 153,296.38			\$ 153,296.38	\$ 269,652.62
201	MAC SS Grant (Accting/Contracting)	\$ 101.93	\$ -			\$ -	\$ 4,854.75			\$ 4,854.75	\$ (4,752.82)
801	Program Income (SS Related)	\$ 96,952.64	\$ 4,295.01			\$ 4,295.01	\$ 3,943.42			\$ 3,943.42	\$ 97,304.23
804	GEMS Shared Services (PI SS Related)	\$ 14,178.12	\$ -			\$ -	\$ 8,480.00			\$ 8,480.00	\$ 5,698.12
902	COBRA - Employee Insurance Withholdings	\$ (137.96)	\$ 62.34			\$ 62.34	\$ 964.43			\$ 964.43	\$ (1,040.05)
	Sub-total for Smart Start & Related	\$ 170,680.99								Sub-total	\$ 385,868.28

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2017 - 2018

FUND CODE		July 1, 2017 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
	UNRESTRICTED FUNDS										
208	Unrestricted State Revenues - For Operating Purposes	\$ (34,153.21)	\$ -			\$ -	\$ (26,000.00)	\$ 5,106.64		\$ (20,893.36)	\$ (13,259.85)
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 563,322.79	\$ -			\$ -	\$ 26,000.00			\$ 26,000.00	\$ 537,322.79
501	Individual Gifts & Donations	\$ 19,816.78	\$ 216.11			\$ 216.11	\$ -			\$ -	\$ 20,032.89
515	Vending Machine Commissions	\$ 1,730.10	\$ 41.29			\$ 41.29	\$ -			\$ -	\$ 1,771.39
518	Kohl's Corporate Grants	\$ 5,510.44	\$ -			\$ -	\$ -			\$ -	\$ 5,510.44
526	Unrestricted Private Funds	\$ 4,467.73	\$ -			\$ -	\$ -			\$ -	\$ 4,467.73
531	PFC Annual Engagements	\$ 1,080.00	\$ -			\$ -	\$ -			\$ -	\$ 1,080.00
535	Cumberland Community Foundation - Grandparents Support Grant	\$ 7,426.80	\$ -			\$ -	\$ -			\$ -	\$ 7,426.80
802	PFCRC II (Non-Smart Start)	\$ 112,969.76	\$ 3,987.64			\$ 3,987.64	\$ 5,826.37			\$ 5,826.37	\$ 111,131.03
805	Misc. Unrestricted Revenue	\$ -	\$ -			\$ -	\$ -			\$ -	\$ -
806	Forward March Conference	\$ 10,676.98	\$ 12,500.00			\$ 12,500.00	\$ -			\$ -	\$ 23,176.98
812	PFCRC II - Administration	\$ -	\$ 4,166.66			\$ 4,166.66	\$ 3,860.75			\$ 3,860.75	\$ 305.91
815	Hoke - Contracted Eval (not program income)	\$ 14,925.04	\$ -			\$ -	\$ 3,180.00			\$ 3,180.00	\$ 11,745.04
816	Contracted Data Services	\$ 26,371.83	\$ 5,850.00			\$ 5,850.00	\$ 15,690.00			\$ 15,690.00	\$ 16,531.83
820	Fundraising - PFC Annual Soiree	\$ 76,197.65	\$ -			\$ -	\$ 19.54			\$ 19.54	\$ 76,178.11
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 15,074.46	\$ -			\$ -	\$ -			\$ -	\$ 15,074.46
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 3,609.29	\$ -			\$ -	\$ -			\$ -	\$ 3,609.29
825	Capital Projects Fund	\$ 21,578.00	\$ -			\$ -	\$ -			\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 9,170.00	\$ -			\$ -	\$ -			\$ -	\$ 9,170.00
828	Fundraising - Early Care & Education Initiatives	\$ 5,000.00	\$ -			\$ -	\$ -			\$ -	\$ 5,000.00
897	Sales Tax	\$ (13,362.26)	\$ -			\$ -	\$ 277.09			\$ 277.09	\$ (13,639.35)
899	Interest Income (from Investment Funds)	\$ 16,094.22	\$ 40.49			\$ 40.49	\$ -			\$ -	\$ 16,134.71
904	Forfeited FSA	\$ 148.62	\$ -			\$ -	\$ -			\$ -	\$ 148.62
	Sub-total for Unrestricted Funds	\$ 867,655.02								Sub-total	\$ 860,496.82

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2017 - 2018

FUND CODE		July 1, 2017 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			July	August	September	YTD	July	August	September	YTD	
	INFORMATION TECHNOLOGY										
992	PFC IT Management	\$ -	\$ -			\$ -	\$ 249.95			\$ 249.95	\$ (249.95)
993	IT - Core	\$ -	\$ -			\$ -	\$ -			\$ -	\$ -
994	IT - Outside Agencies	\$ 27,897.16	\$ 7,098.62			\$ 7,098.62	\$ 5,955.32			\$ 5,955.32	\$ 29,040.46
995	IT - PFC Enhanced	\$ -	\$ -			\$ -	\$ 1,581.07			\$ 1,581.07	\$ (1,581.07)
996	IT - PFC Regular	\$ -	\$ -			\$ -	\$ -			\$ -	\$ -
Sub-total for Information Technology		\$ 27,897.16								Sub-total	\$ 27,209.44
	OTHER FUNDS										
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -			\$ -	\$ -			\$ -	\$ 31,384.00
	Sub-total for Other Funds	\$ 31,384.00								Sub-total	\$ 31,384.00
	TOTAL	\$ 1,153,696.11								TOTAL	\$ 1,254,933.39

ADDITIONAL SUMMARIZED INFORMATION
USR
Operating Cash (13,259.85)
Investments 537,322.79
\$ 524,062.94

NCPK
Operating Cash (23,157.62)
Cash Advance -
\$ (23,157.62)

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES

							Fiscal Year 2017 / 2018		
							SHOULD BE:	8%	92%
Activity	FY 17/18 Budget Effective 7/1/2017	July	August	September	Expenditures Y-T-D	Unspent Allocated Budget Amount	% of Budget Expended	% of Available Funds	
Administrative Operations	\$ 12,850.00	\$ 5,039.15			\$ 5,039.15	\$ 7,810.85	39%	61%	
CC&R - Core	\$ 50,000.00				\$ -	\$ 50,000.00	0%	100%	
Government & Military Affairs	\$ 50.00	\$ 42.87			\$ 42.87	\$ 7.13	86%	14%	
Sub-Total	\$ 50,050.00	\$ 42.87	\$ -	\$ -	\$ 42.87	\$ 50,007.13	0%	100%	
Total Allocated Budget for FY17-18	62,900.00								
Allocated Budget Amount SPENT		\$ 5,082.02	\$ -	\$ -	\$ 5,082.02				
Allocated Budget Amount UNSPENT						\$ 57,817.98			
SUMMARY OF CASH AND INVESTMENTS									
July 1 - Total Cash Carryover including Investments							\$ 529,169.58		
Unallocated Unrestricted State Revenues at the month end (see investment note below)					\$ (97,053.21)	<---- Cash of \$(34,153.21) in GL 1113 at 07-01-17 less the FY 17-18 budget amount			
Funds Held for Others at the month end (Payroll Withholdings)					\$ (24.62)				
Unspent Budget for FY17-18 at the month end					\$ 57,817.98				
Subtotal (cash in GL 1113 at the month end to be used for operating funds)		\$ 26,000.00				\$ (13,259.85)	<---- \$200,000 of the investments may be redeemed and used for operating funds if needed.		
Investments at month end (Includes money market account and certificates of deposits) \$240,000 PLUS \$238,626.82 LESS \$26,000 IS CURRENTLY HELD IN THE PFC MAIN CHECKING ACCOUNT UNTIL INVESTMENT DECISIONS ARE MADE.	\$563,322.79	\$ (26,000.00)	\$ -	\$ -		\$ 537,322.79			
CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END						\$ 524,062.94			

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2017/2018

Total Smart Start Allocation: \$ 6,598,689.00
 Target Cash & In-Kind Required (19%): \$ 1,253,750.91
 Target Cash Required (≥13%): \$ 857,829.57
 Target In-Kind Required (±6%): \$ 395,921.34

1

CASH DONATIONS		July	August	September	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ -			\$ -
Staff Donations	501-4410	\$ -			\$ -
Donations - General Admin Operations	501-4410	\$ 216.11			\$ 216.11
Donations - General CCR&R	501-4410	\$ -			\$ -
Donations - Reach Out & Read	501-4410	\$ -			\$ -
Donations - General PD&C	501-4410	\$ -			\$ -
Donations - General PFCRC	501-4410	\$ -			\$ -
Donations - PD&C KidStuff	501-4410	\$ -			\$ -
Donations - CCR&R Angel Tree	501-4410	\$ -			\$ -
Donations - Vending Machine Proceeds	515-4410	\$ 41.29			\$ 41.29
Donations - PFC Annual Engagements	531-4410	\$ -			\$ -
Donations - Forward March Conference	806-4830	\$ 12,500.00			\$ 12,500.00
Donations - Fundraising Events 2016	820-4611	\$ -			\$ -
Donations - Fundraising Events 2017	820-4611	\$ -			\$ -
Donations - Fundraising Event Sales 2016	820-4601	\$ -			\$ -
Donations - Fundraising Event Sales 2017	820-4601	\$ -			\$ -
Program Income - Rent from Resource Center I	801-4824	\$ 3,172.15			\$ 3,172.15
Program Income - Conference Room Rental RCI	801-4762	\$ -			\$ -
Program Income - Nurturing Parenting Workshop Fees	801-4836	\$ -			\$ -
Program Income - Tenant Copier Fees	801-5311	\$ 97.70			\$ 97.70
Program Income - CCR&R Workshop Fees	801-4823	\$ 20.00			\$ 20.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 33.90			\$ 33.90
Program Income - PDCC IACET Workshop Fees	801-4822	\$ -			\$ -
Program Income - PD&C Services	801-4834	\$ -			\$ -
Program Income - PD&C KidStuff	801-4834	\$ -			\$ -
Program Income - Summer Camp Expo	801-4833	\$ -			\$ -
Program Income - Other	801-4827	\$ -			\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,166.66			\$ 4,166.66
Cost Reduction - Car Seat Program Parent Fees	142-6902	\$ -			\$ -
Quality Enhancement - Cash Matches	142-6904	\$ -			\$ -
Cost Reduction - Unlimited Online Learning	142-5317	\$ -			\$ -
					\$ -
Total Cash Donations - In-House		\$ 20,247.81	\$ -	\$ -	\$ 20,247.81
Cash Donations - Direct Service Providers					
1st Quarter (July - September)					\$ -
2nd Quarter (October - December)					\$ -
3rd Quarter (January - March)					\$ -
4th Quarter (April - June)					\$ -
Total Cash Donations - Direct Service Providers		\$ -	\$ -	\$ -	\$ -
TOTAL CASH DONATIONS		\$ 20,247.81	\$ -	\$ -	\$ 20,247.81

2

GRANTS					
WalMart Foundation (100% Private Grants)	533-4423	\$ -			\$ -
Raising A Reader (100% Private Grants)	534-4420	\$ -			\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420	\$ -			\$ -
Cumberland Community Foundation (100% Private Grants)	535-4425	\$ -			\$ -
TOTAL GRANTS		\$ -	\$ -	\$ -	\$ -

0.3%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ 4,288.40			\$ 4,288.40
Discounts on Materials - Kaplan		\$ -			\$ -
Discounts on Materials - Brame		\$ -			\$ -
Discounts on Materials - Discount School Supply		\$ -			\$ -
Discounts on Materials - Lakeshore		\$ -			\$ -
Discounts on Software - Techsoup Stock		\$ -			\$ -
Donations - Other In-Kind		\$ -			\$ -
PFC Staff Donations - Supplies and Mileage		\$ -			\$ -
PFC Board Member Donations - Supplies and Mileage		\$ -			\$ -
PFC Child Care Subsidy Parent Fees		\$ -			\$ -
					\$ -
Total In-Kind Donations - In-House		\$ 4,288.40	\$ -	\$ -	\$ 4,288.40
In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)		\$ -			\$ -
2nd Quarter (October - December)					\$ -
3rd Quarter (January - March)					\$ -
4th Quarter (April - June)					\$ -
Total In-Kind Donations - Direct Service Providers				\$ -	\$ -
TOTAL IN-KIND DONATIONS		\$ 4,288.40	\$ -	\$ -	\$ 4,288.40

0.1%

GRAND TOTAL	\$ 24,536.21	\$ -	\$ -	\$ 24,536.21	0.4%
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3

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target

TARGET REMAINING

\$ (1,229,214.70)

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